

**RECORD OF PROCEEDINGS
THE VILLAGE OF CHESAPEAKE
COUNCIL MEETING**

Held: March 6, 2023

The Village of Chesapeake convened in regular session from 7:00 pm to 9:07 pm in the Village Hall of Chesapeake, Ohio. Mayor Drew Griffin called the meeting to order with the following members present:

Lisa Blake – Present	Jacob Wells – Present	Alex Martin – Absent
Paul Hart – Present	Katie Bentley – Present	Marvin Henson – Present

Employees: Police Chief, Josh Sammons.

Visitors: 6

Prayer was led by Councilman Jacob Wells.

The Pledge of Allegiance was led by Mayor Drew Griffin.

Minutes

Motion made by Councilman Jacob Wells to approve the February 6, 2023 regular meeting minutes. Second to motion is Councilwoman Katie Bentley. Roll call:

Lisa Blake – Yes	Jacob Wells – Yes	Alex Martin – Absent
Paul Hart – No	Katie Bentley – Yes	Marvin Henson – Yes

Public Discussion

No public Discussion.

Fiscal Officer Report

Fiscal Officer Jonathan Ascencio gave report starting with the Engagement letter received which approves the four-year Audit versus a three-year Audit for an estimated amount of \$20,090.00.

Council was given a list of bills already paid and one bill to be approved from Hackney Enterprises. Fiscal Officer Jonathan Ascencio explains the transfer wasn't completed by February 1st so another year has to be paid for.

Councilman Paul Hart asks the reason the Audit was asked for. Mayor Drew Griffin explains that we are required to do one every two years by the State. This goes back to 2019 and the year 2020, 2021 and 2022 have to be done as well and this will put us back on schedule to be on track with other Municipalities of the Audit Year 2023 & 2024. Councilman Paul Hart wants to know who is responsible for not getting things filled on time. Mayor Drew Griffin responds that anyone in that Administration from previous Mayors and Clerks should have handled it, also the Council at the time should have made sure that was done as well. Councilman Paul Hart feels that the Audit fees should come out of the

previous Administrators Bonds. It is explained this is a normal Audit fee and Bonds are used for misuse of funds. Legal Counsel says if any misuse is found then it will be turned over to the Ohio Attorney's General Office.

Councilman Marvin Henson would like to start seeing receipts from purchases. It is suggested by Councilman Jacob Wells to put on table before meetings. Fiscal Officer Jonathan Ascencio goes over payroll. There were no questions regarding payroll.

Fire Department Report

Mayor Drew Griffin spoke with Fire Chief Joey McMaster and due to a brushfire they are unable to attend. They do have a call in for Engine 13 to have the PVM scheduled that was approved last month.

Police Department Report

Police Chief Josh Sammons gave report starting with citations for February. Police Chief Josh Sammons issued 28, Mike Ferguson issued 5 and Sammy Giles issued 2. The Court docket is for 40 individuals. Mayor Drew Griffin has the lettering for the Explorer to get this cruiser back out and they also have measurements for the other cruisers as well. Councilwoman Katie Bentley has sent out flyers and applications to Academy's around the area.

Street Department Report

Street Commissioner Tendoy Huffman is not at this meeting. Mayor Drew Griffin asks Council how many meetings are they going to allow to be missed before they get a report. Council talks about putting a standard policy in for requirements of attending meetings.

BWC has donated millings to the Village and the Street Workers have filled pot holes. Mayor Drew Griffin is going to give the Street Commissioner a list of priorities of signage that needs to be replaced in the Village.

Old Business

Second reading of the Refuse Ordinance. Mayor Drew Griffin says the Ordinance will need to be in affect before it can be bid out to find out cost on a monthly basis per household to be able to do our billing.

Councilman Jacob Wells asks about the light status at Big Branch. Mayor Drew Griffin says the previous storm has put things off.

Councilman Paul Hart talks about the Sewer Company, if the purchase goes through he says it falls under the guidelines of public utilities and thinks the Village should receive some of that. Mayor Drew Griffin mentions Ordinance 2013-08, the Village receives a 3% fee.

New Business

First reading of Police Department Ordinance. Mayor Drew Griffin explains there is no proper ordinance in place for the holiday pay, vacation, or sick time and that this needs to be addressed.

Resolution for 2022 Negative Balance Funds

Councilman Jacob Wells makes a motion to suspend the rules to discuss the 2022 Negative Balance Funds. Second to motion is Councilman Marvin Henson. Roll call:

Lisa Blake – Yes	Jacob Wells – Yes	Alex Martin – Absent
Paul Hart – Yes	Katie Bentley – Yes	Marvin Henson – Yes

Suspension of the rules passed with a 5/0 vote.

Councilman Jacob Wells makes a motion to Adopt the **Resolution 2023-2** for the 2022 Negative Balance funds. Second to motion is Councilwoman Katie Bentley. Roll call:

Lisa Blake – Yes	Jacob Wells – Yes	Alex Martin – Absent
Paul Hart – Yes	Katie Bentley – Yes	Marvin Henson – Yes

Resolution 2023-2 passed with a 5/0 vote.

Permanent Appropriations Ordinance

Councilman Jacob Wells makes a motion to suspend the rules to Adopt the 2023-2 Appropriations. Second to motion is Councilwoman Lisa Blake. Roll call:

Lisa Blake – Yes	Jacob Wells – Yes	Alex Martin – Absent
Paul Hart – Yes	Katie Bentley – Yes	Marvin Henson – Yes

Suspension of the Rules passed with a 5/0 vote.

Councilman Jacob Wells makes a motion to accept **Ordinance 2023-2** for the Permanent Appropriations. Second to motion is Councilwoman Lisa Blake.

Councilman Jacob Wells has concerns about the budget totals, 2022 shows \$252,000.00 and currently have \$253,000.00. Mayor Drew Griffin says that does not include revenue from Mayors Court. Roll call:

Lisa Blake – Yes	Jacob Wells – Yes	Alex Martin – Absent
Paul Hart – Yes	Katie Bentley – Yes	Marvin Henson – Yes

Motion passed for the 2023 Permanent Appropriations with a 5/0 vote.

Appropriation of Funds for Year 2019, 2020, 2121 & 2022 Audit

The cost of the Audit may go up from approximately \$15,000.00 to approximately \$20,090.00 due to the extra year added and the Audit possibly may go through to June.

Discussion of Fiscal Officers Pay

The Fiscal Officers pay reverted back to his original pay on January 1, 2023. Fiscal Officer Jonathan Ascencio explains he was hired with the impression to work up to 15 hours a week with a \$20,000.00 salary. He states he is working at least 30 hours a week and fills that his pay should be double.

Councilman Jacob Wells makes a motion to go into executive session at 8:09 pm, to discuss the Fiscal Officers pay to include all Council, Mayor, Fiscal Officer, and Legal Counsel. Second to motion is Councilman Marvin Henson. Roll call:

Lisa Blake – Yes	Jacob Wells – Yes	Alex Martin – Absent
Paul Hart – Yes	Katie Bentley – Yes	Marvin Henson – Yes

Council comes out of executive session 8:59 pm, with no decision made. Mayor Drew Griffin reminds Council the rules of council that must be abide by.

Motion made by Councilman Jacob Wells to discuss the Fiscal Officers pay and to make an offer to the Fiscal Officer. Second to motion is Councilman Marvin Henson. Councilman Jacob Wells presents Fiscal Officer Jonathan Ascencio with Councils offer of \$2,200.00 a month until the end of the Audit or June 30th, whichever should come first. Fiscal Officer Jonathan Ascencio rejects this offer and will stay till the end of the month at the original pay. His last day will be March 31, 2023.

Time Card Policy

Mayor Drew Griffin says a policy needs to be put in place for hourly employees utilizing the timecard. This will be discussed more at the next meeting.

Good of the Village

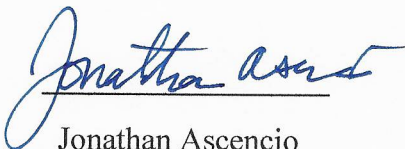
Pantherhood will be doing the Easter Egg event again this year and have asked Council to be a part of it again on Saturday April 8, 2023.

A local business has reached out to Mayor Drew Griffin about doing an end of the year school event in their parking lot conjoined with a neighboring parking lot. This would be “Peake of Summer Kickoff” with inflatables and food trucks. Discussion of also doing a “Back to School” with haircuts offered and have purple t-shirts for purple Friday. It is encouraged that the people of Chesapeake to be involved. The Council in on board with the events.

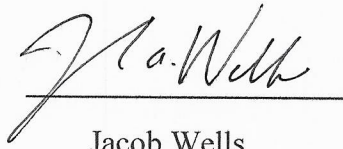
Motion made by Councilman Jacob Wells to adjourn. Second to motion is Councilman Marvin Henson. Roll call:

Lisa Blake – Yes	Jacob Wells – Yes	Alex Martin – Absent
Paul Hart – Yes	Katie Bentley – Yes	Marvin Henson – Yes

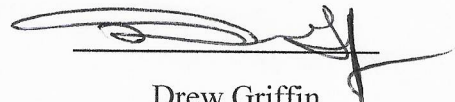
Meeting adjourned at 9:07 pm.



Jonathan Ascencio
Fiscal Officer



Jacob Wells
Mayor Pro Tem



Drew Griffin
Mayor