



QCMP SAR TEAM PROTOCOL

- Plan to arrive at training exercises and/or call outs prepared and ready to receive instructions. It is recommended to arrive early, with enough time to get your horse prepared or have your horse already saddled.
- Spend this time checking and preparing yourselves and your mounts accordingly. This is not a time for socializing. This should be reserved for the conclusion of the exercise or assignment.
- Each team member must sign in with the Commander upon arrival at the staging area then return to your vehicles and await instructions and briefing.
- Have a notepad and pen ready to make notes while being briefed. A waterproof pad and gravity pen are recommended.
- Always conduct yourself in a professional manner and be aware of the sensitivity of the situation. Team members will not speak to members of the press without expressed permission of the Commander.
- The Commander will enter the Command Post to receive team assignments and file the mission group roster with the planning coordinator. The Commander will assign additional team leaders as needed. They will accompany the Commander to the Command Post to be briefed and receive instructions.
- If there are multiple teams, the Commander will assign a leader for each team and brief them accordingly. The individual teams will then assemble and the team leader will brief the individual teams. The Commander and team leaders will delegate assignments to members as appropriate to include radio and navigation responsibilities. Team members should refrain from asking questions or offering suggestions until the briefing has been completed.
- Each team is responsible to radio CP when beginning their assignment and to maintain appropriate contact as they are instructed. Be sure to note the appropriate coordinates for the location of the starting point.
- It is imperative to follow instructions for the assignment and not deviate from its objective. The Commander is responsible for the entire team and their actions.
- Upon returning from deployment each team must collectively assess and determine a POD (Probability of Detection) for their assignment. The Commander and team leaders must then report to CP to submit POD and debriefing.
- At conclusion of mission all members must sign out from the staging area using the same sheet that they signed in on.