

## **CANCELLATION/REFUND POLICY**

As part of your registration process, you will need to make a \$50.00 non-refundable deposit per child, per session. If you, the parent, decide to cancel your child's enrollment, please let us know as soon as possible in order to avoid any additional fees.

When you register your child, you are agreeing to pay for the full cost of the program, whether it is out-of-pocket or through school funds. If you are paying out-of-pocket, dues are typically due before the start of the session unless you have made arrangements with us for a payment plan. If you are using Charter School Funds and you or your participating charter school cancels, the responsibility to complete payment of the program will be transferred to you. Please read the following for the details:

### **Cancellation Fees:**

- The \$50 registration fee is non-refundable, even if you cancel before the beginning of the session.
- If you cancel your registration 7 days before the start of the program, you will get a full refund, minus the registration fee.
- If you cancel your registration within 7 days of the start of the session, you will be charged a \$75 late cancellation fee. The remaining amount will be refunded to you.
- If you completely cancel your child's registration after the start of the program, there are no refunds guaranteed. If we are able to fill your spot at such late notice, then you may be refunded, minus the cost of the class(es) you attended, the registration fee, and a \$75 late cancellation fee. If you paid using charter school funds and they do not honor our cancellation policy, you will be expected to pay the balance. Enrollment to future courses may be affected if you chose not to pay the outstanding balance.
- If you indicate that you will be using Charter School funding to pay for your program (such as South Sutter, Core Butte, or LakeView home schools) but at some point during the session the school decides they cannot pay for in-person classes (Like during the Covid19 pandemic) you will be responsible to pay the balance if Willow Springs Garden School is still legally able to continue holding in-person classes. Enrollment to future courses may be affected if you chose not to pay the outstanding balance.

### **CLASS CANCELLATIONS:**

- The only time we may ever cancel a class due to weather is if it is dangerous to drive, there are poor air quality conditions due to wildfire activity, or if there is any other imminent widespread danger. If we ever had to cancel a class, we will try our best to make up but we can not guarantee it.
- If we have to cancel a remainder of a session completely because of a Shelter-in-Place order due to Covid19 or some other local/state/federal emergency, we will transition to a virtual class for the remainder of the session. If this happens, we may offer a credit to compensate for the investment you originally made for the outdoor-in-person education that was lost, but it will depend on the amount of classes left and will be determined at the time of the event.