

**D.E.S.T.I.N.Y'S Reach**  
**INFORMATION SHEET- SUPERVISED VISITATION AGREEMENT**

Due to the non-confidential nature of supervised visitation, this information is subject to disclosure to the court and the opposing party/counsel. Where necessary, please seek guidance of counsel when completing any portion of this informational sheet.

**VISITATION INTAKE FORM:**      DATE:

Name of Child(ren): \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Case Number: \_\_\_\_\_ County: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Maiden Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Cell Number: \_\_\_\_\_ Alt tel. No: \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Email Address: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Position: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Vehicle (Year, Make, Model, Color): \_\_\_\_\_ Tag#: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Number: \_\_\_\_\_

Name of Attorney: \_\_\_\_\_ Number: \_\_\_\_\_

Attorney Email: \_\_\_\_\_

Name of Amicus Attorney: (if applicable): \_\_\_\_\_ Number: \_\_\_\_\_

Name of Attorney Ad Litem (if applicable): \_\_\_\_\_ Number: \_\_\_\_\_

Person Responsible for Payment: \_\_\_\_\_

Referred by: Judge Attorney Mediation CPS OAG Other: \_\_\_\_\_

Last Court Appearance: \_\_\_\_\_ Able to provide Court Order:      Yes      No

Schedule recommended by the Court: \_\_\_\_\_

Beginning and ending dates and times of supervision: \_\_\_\_\_

Are you separated divorced never married from the child's other parent – When: \_\_\_\_\_

Did either side obtain a restraining order or protective order:	Yes	No
1. Plaintiff		
2. Defendant		

Why are the supervised visits or exchanges necessary?

Substance Abuse (specify): \_\_\_\_\_

Mental Illness (specify): \_\_\_\_\_

Kidnapping date of incident or threat): \_\_\_\_\_

Domestic Violence (date of PO): \_\_\_\_\_

Police Intervention (specify): \_\_\_\_\_

CPS involvement (specify): \_\_\_\_\_

Criminal Record (specify): \_\_\_\_\_

Child Abuse/Neglect (specify): \_\_\_\_\_

Date of last visitation: \_\_\_\_\_ Supervised: Yes No

List of names allowed to be at visitation: \_\_\_\_\_

Please provide the details of the terms of any order that may impact visitation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list your understanding as to the basis of the need for supervised visitation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list your concerns about visitation between yourself/the other parent and the child (ren): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**CHILD(REN) - LIST THE DETAILS OF THE CHILDREN THE BASIS OF THE SUIT**

**WHO WILL BE PART OF THE SUPERVISED VISITATION**

Child's Name: \_\_\_\_\_ Name of Other Parent: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Nickname: \_\_\_\_\_ School Attended: \_\_\_\_\_

Grade Level \_\_\_\_\_ Interests/Hobby: \_\_\_\_\_

Please list your concerns about visitation between yourself/the other parent and the child (ren): \_\_\_\_\_

Child's Name: \_\_\_\_\_ Name of Other Parent: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Nickname: \_\_\_\_\_ School Attended: \_\_\_\_\_

Grade Level \_\_\_\_\_ Interests/Hobby: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Name of Other Parent: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Nickname: \_\_\_\_\_ School Attended: \_\_\_\_\_

Grade Level \_\_\_\_\_ Interests/Hobby: \_\_\_\_\_

Please list your concerns about visitation between yourself/the other parent and the child (ren): \_\_\_\_\_

Child's Name: \_\_\_\_\_ Name of Other Parent: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Nickname: \_\_\_\_\_ School Attended: \_\_\_\_\_

Grade Level \_\_\_\_\_ Interests/Hobby: \_\_\_\_\_

Please list your concerns about visitation between yourself/the other parent and the child (ren): \_\_\_\_\_

Child's Name: \_\_\_\_\_ Name of Other Parent: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Nickname: \_\_\_\_\_ School Attended: \_\_\_\_\_

Grade Level \_\_\_\_\_ Interests/Hobby: \_\_\_\_\_

Please list your concerns about visitation between yourself/the other parent and the child (ren): \_\_\_\_\_

## **D.e.s.t.i.n.y's Reach Rules**

**D.e.s.t.i.n.y's Reach** services are available to assist parties and the Court in supervising visitation between adults and child(ren). We will ensure a stable and safe environment for proper visitations to be held.

*Please initial each section and sign the last page of the rules document. Complete and sign intake form.*

### **HOURS OF OPERATION** (initial)

Hours of availability –Monday - Sunday 9:00 am - 8:00 pm. We do have some weekday availability please contact us for days and times.

We will be closed on Holidays – Holiday Visitations have premium rates of “double” the standard rate. Holidays: New Year’s Eve, New Year’s Day, Thanksgiving, Day after Thanksgiving, Christmas Day, Day after Christmas, Easter Sunday, July 4th, Memorial Day, Labor Day, Mother’s Day, Father’s Day.

### **INTAKE** (initial)

All parties must complete the intake form and return the contract as soon as possible.

**D.e.s.t.i.n.y's Reach** will email all parties the Intake and Rules forms. Upon completion of all required documents. Please email the documents to Mrs. [Manderson@destiny'sreach.org](mailto:Manderson@destiny'sreach.org)

**D.e.s.t.i.n.y's Reach** will set up a separate conference call with both parties to get background information and set up the visitation. All documents will be emailed to the attorneys, or Pro se parties.

**D.e.s.t.i.n.y's Reach** will work with each party individually to set up visitation schedules.

**D.e.s.t.i.n.y's Reach** will not attempt to arrange unscheduled with less than 48 hours' notice.

**D.e.s.t.i.n.y's Reach** will work out drop-off and pick up with the custodial parent. Normally- The supervisor will meet the party with the child(ren) at their vehicle and walk the child(ren) to the supervised party inside the place of visitation or playground area. At no time will the supervised party be permitted to place a child(ren) inside their vehicle.

### **FEES** (initial)

Unless fees are specifically Ordered by the court, or by agreement, each party will be responsible for equal portions of the cost of the supervised visitation.

Fees for supervised visitation is \$60 per hour up to 1 child (Minimum of 2 hours ) . Additional supervisors may be required with 3 or more children.

**Zoom Visitations fee** is \$50.00 per hour – (1-hour Minimum) - I do not allow the zoom calls to be recorded by the parties. I will record the visitation if requested. Notes will be taken, unless it is recorded.

Payments must be paid 2 days in advance by Pay- Pal. Invoices will be sent via email.

**All visitations must be scheduled 7 days in advance, notices must be given in writing by email. (Except the first visitation, that will be done as soon as agreed upon). It is the party's responsibility to set up visitations, not the supervisors.**

\_\_\_\_ Professional Monitor's Court appearance via Subpoena is \$500. Fee must be paid in advance.

A \$2.00 per mile for a fuel fee will be assessed for any travel to a visitation site, court hearings/trials.

The following Fees for Reports must be paid via Pay- Pal and in advance:

- Incident Report within a 6-10 business day request is \$60.
- Letter of Termination within a 1-5 business day request is \$50.
- Detailed Report within a 7-10 business day request is \$250 per one month of notes/records.
- List of Supervised Visitation Dates within a 1-5 business day request is \$75.

#### \_\_\_\_ **HOW VISITATION EXCHANGES OCCUR** *(initial)*

For supervised visitation – each party shall arrive no later than 10 min of the scheduled visitation. If more than 15 minutes late the visitation is terminated. Fees will be assessed to that party. At no time will the visitation move location to location by a vehicle.

#### \_\_\_\_ **CANCELLATIONS AND MISSED VISITATION** *(initial)*

The canceling party will incur the **FULL FEE** of the scheduled visitation if they fail to notify 48 hours in advance of the scheduled visitation. If both sides fail to show for a visit, each side will be responsible for their portion of the full fee. The balance will be due prior to next scheduled visitation. If the parties provide a Doctors signed instructions specifying that the visitation with the other party should not occur and properly notifies all parties with 24 hours advance notice the parties will not be assessed any fees for that scheduled visitation. The note must contain a statement from the physician **specifically stating the visitation should not occur**.

If supervised visitation is no longer required, you must email that information to *D.e.s.t.i.n.y's Reach*. Do **NOT** depend on the Courts, Attorneys, or the other party to notify.

If two scheduled visits have been missed or otherwise do not occur the case may be taken off the schedule. Parties are required to contact *D.e.s.t.i.n.y's Reach* in order to reinstate services. Upon request ALL parties will be notified when services have been suspended or reinstated via email to Attorneys. If services have not been used for 6 months all parties may be required to repeat the intake process and may occur additional fees.

#### \_\_\_\_ **INTERACTION DURING THE VISITATIONS** *(initial)*

Parties are required to take care of and be responsible for supervising the child(ren) behavior during the visits. Parties are expected to set limits and discipline appropriately when needed. Physical discipline of any type (spanking, swatting, pinching, or any other type of corporal punishment) is not allowed. Child(ren) should not be allowed to harm other people or property or engage in other inappropriate

behavior. Families are expected to pick up toys, clean up after themselves, and throw away all trash from their visit prior to leaving.

At no time will the supervisor not be in sight or sound of the supervised parties. If multiple child(ren) are present and one needs to use the restroom – one goes, all go.

During supervised visits – parties are expected to interact with the child(ren) in a positive and supportive manner. Any communication or behavior that is emotionally or physically threatening to the child will result in termination of the visit. Profanity will not be allowed. Derogatory comments or comments that paint the other parties in a negative light are never allowed.

**\_\_\_\_\_COMMUNICATION DEVICES** *(initial)*

Please do not use any electric communication devices prior to the visitation. Communication devices are strictly prohibited during visit. Only use of cell phones are for time management.

**\_\_\_\_\_INTERACTION DURING THE VISITATIONS** *(initial)*

Discussion of the litigation, the current legal situation, or issues involving the Court with the child or other adults during the visitation is NOT permitted. This includes any discussion of potential future issues that are not currently authorized by the court, such as the following

- “When you get to visit me at home.”
- “Tell Mommy/Daddy I love them”
- “When you get to see other family members or friends.”
- “When this is all over....”
- “We can go to Six Flags.”
- “If you get to live with me...”

All conversations between the parties and the child must be audible to the person providing the supervised visitation. Unless a member of *D.e.s.t.i.n.y's Reach* understands another language, all conversations between the child and the parties must be done in English.

*D.e.s.t.i.n.y's Reach* will allow only the exchanges of the child(ren) and the items for the child(ren) . The visitation may not be used to pass messages, exchange items, make support payments, or serve papers to the other party. Any attempt to serve papers or pass messages at the exchange or during the visit will result in a possible suspension or termination of services.

Gifts may be given to the child(ren) with restrictions. The staff reserves the right to inspect all gifts prior to the presentation to the child. A gift is defined as anything that they child(ren) can take with them at the end of a visit or exchange. Nothing may be given to the child at any time with the understanding that it is theirs, “when the go home” with the visiting party or to keep at the visiting party’s home. If a gift is given to the child(ren), that gift will leave with the child. Any gift exchange will be done with the custodial parent’s knowledge. No secret gifts will be allowed or exchanged.

Parties are not to place their hands on the child(ren) in any way the staff deems inappropriate. Unless limited by the Court, parties may have appropriate contact with the child. Visiting parties will not be allowed to touch child(ren) on their genitalia unless they are changing an infant. The parties are to ensure the child(ren) to not expose their genitalia or undergarments during the visitation. If parties encourage the child(ren) to assume a position that reveals their genitalia or undergarments the visit will be terminated.

Child(ren) may not be physically examined.

Pets or other animals will not be allowed to the visitation, save for animals assisting the disabled.

D.e.s.t.i.n.y's Reach staff are there to observe and record the behaviors and interactions between the adults and child(ren). The supervisor may interact when necessary at their own discretion. Neither party should initiate involvement of the supervisor in conversation or activities.

Parties are not to involve the staff in discussion disparaging the other parties, providing personal information regarding the party or the other parties, getting staff to try to "take sides," or discussing their opinion of the court's orders.

Parties are not to ask personal questions of the staff, Bartering between parties and the staff or volunteers is strictly prohibited.

During visits, parties are not to discuss with the staff the case, litigation, concerns, complaints, questions or the other parties.

Video recording, audio recording, or photography is not allowed during visitation. Showing pictures or videos are prohibited. Unless the video refers to is a moving picture, accompanied by sound such as a picture in television. The only exception to video recording, audio recording, or photography is by written approval of both parties. (See attached agreement)

All staff is required by law to report any reasonable suspicion of child abuse or neglect. This includes physical, sexual, or emotional abuse and physical neglect. We will also contact the appropriate authorities if there is harassment, threats, or physical contact during exchanges.

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#### **WHO CAN ATTEND VISITATIONS** *(initial)*

The only persons that can attend a visitation is by agreement, Rule 11, Court Order. Please do not assume anyone can attend a visitation. If someone appears at a visitation that is not approved, the visitation may be terminated, or the person will be asked to leave. (IE: Step-parents, Grandparents, Sibling, Extended Relatives) All requests for additional attendees must be done by email 7 days in advance and approved by both parties. Approved guests will be week by week bases. Please submit to me by email the approved parties.

#### **\_\_\_\_\_ SWIMMING POOLS AND HOTTUBS** *(initial)*

At no time is the non-custodial parent allowed to be submerged in a swimming pool or hot tub. The non-custodial parent may put their feet into the water, or if the pool has a 6" sunbathing ledge, they may lay down. The supervisors will be within sight and sound at all times.

#### **\_\_\_\_\_ WEAPONS/KNIFES** *(initial)*

**At no time are weapons allowed at any visitation this includes firearm, whether loaded or unloaded; or. a knife, bludgeon, club or any other weapon, device, instrument, material, or substance, whether animate or inanimate, that, in the manner it is used, or intended to be used, is capable of producing death or serious bodily injury.**

I HAVE READ AND RECEIVED A COPY OF THESE RULES AND HAVE A COPY FOR MYSELF. I UNDERSTAND D.e.s.t.i.n.y's Reach RESERVES THE RIGHT TO REVISE AND/OR CHANGE POLICIES AT ANY TIME OR MODIFY RULES ON A CASE BY CASE BASIS MY SIGNATURE BELOW INDICATES I UNDERSTAND THESE RULES AND AGREE TO FOLLOW THESE RULES. I UNDERSTAND THAT THE INFORMATION GATHERED DURING EXCHANGES AND SUPERVISED VISITATIONS WILL BE RELEASED TO THE COURT AND OTHERS AUTHORIZED BY THE COURT TO HAVE SUCH INFORMATION. I UNDERSTAND THAT IF I DO NOT COMPLY WITH THESE RULES, THE VISITATION OR EXCHANGES MAY BE SUSPENDED OR TERMINATED AND NOTICE OF SUCH MAY BE PROVIDED TO THE COURT.

Printed Name



Signature

Date

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\_\_\_\_\_  
Parent/Guardian Name (First, Last)

**ALLOWING PHOTOGRAPHS/VIDEOS**

I \_\_\_\_\_ approve pictures/videos to be taken during supervised visitations. All pictures or videos - must be taken in with the knowledge of the Supervisor. If the Supervisor deems that a picture or video is not appropriate, the Supervisor shall notify all attorneys.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

## APPROVED PARTIES THAT CAN ATTEND VISITATIONS

The only persons listed below are allowed to attend any and all visitations.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please do not assume anyone can attend a visitation. If someone appears at a visitation that is not approved, the visitation may be terminated, or the person will be asked to leave. (EI: Step-parents, Grandparents, Sibling, Extended Relatives)

All requests for additional attendees must be done by email 7 days in advance and approved by both parties. Approved guests will be week by week bases. Please submit to me by email the approved parties.

Please obtain all signatures prior to submitting by email to D.e.s.t.i.n.y's Reach.

APPROVED AS TO FORM:

Attorney \_\_\_\_\_

Signed On \_\_\_\_\_

Attorney \_\_\_\_\_

Signed On \_\_\_\_\_

APPROVED AS TO FORM AND  
SUBSTANCE:

Signature Parent/Guardian \_\_\_\_\_

Signed \_\_\_\_\_

Signature Parent/Guardian \_\_\_\_\_

Signed On \_\_\_\_\_