

# Hotel Construction Management & Development Inc.

## Comprehensive Services

We provide owner representation, development management, design, general contracting, procurement, and FF&E installation services. We are your turnkey Hospitality design & construction solution.

### DEVELOPMENT SERVICES

#### DUE DILIGENCE

- Acquisition Support
- Property Condition Evaluation
- Project Delivery Method Analysis
- Space Utilization Assessments
- Conceptual Cost Estimating
- Feasibility Studies
- Project Conceptualization
- Program Requirements Definition

#### ENTITLEMENTS

- Entitlement Management & Advisory
- Zone Change Processing
- Environmental Impact Coordination
- Demolition and Building Permit Processing

#### PLANNING AND PROGRAM DEVELOPMENT

- Overall Project Leadership & Management
- Master Planning
- Goals & Objectives Development
- Overall Development Plan
- Overall Execution Plan
- Risk Management Analysis
- Needs Assessment
- Site Analysis, Feasibility Studies Management
- Cost Estimating
- Milestone Scheduling

### DESIGN & DESIGN MANAGEMENT SERVICES

- Architectural & Interior Design (in house)
- Technical Consultant Selection & Oversight
- Design Brief Preparation
- Request for Proposal Process Management
- Team Evaluation & Selection
- Consultant Agreement & Relationship Oversight
- Building Systems Evaluation
- Design Management, Value Engineering
- Lifecycle Cost Analysis
- Constructability Reviews
- Cost Estimating
- Critical Path Scheduling
- Long Lead Item Identification and Planning
- FF&E / Purchasing Agent Coordination (in house)
- Project Delivery System Evaluation and Selection

### OWNER'S REP & CONTRACTING SERVICES

#### BID PHASE SERVICES

- General Contracting Services
- Interior Finishes Contracting Services
- Contractor Evaluation and Selection
- Bid Package Preparation
- Responsibility Matrix Preparation
- Evaluation and Determination of Bonding and Insurance Requirements
- Prime Contract Preparation and Negotiation
- Coordination of Contract Legal Review
- Critical Path Scheduling Updates
- Value Engineering and Budgeting
- Subcontractor Evaluation and Selection

#### CONSTRUCTION SERVICES

- General Contracting Services
- Construction Supervision and Site Coordination
- Construction Delivery Evaluation
- Conflict & Change Order Resolution
- Critical Path Scheduling & Tracking
- Budget Management & Tracking
- Construction Phasing and Logistics Plan Preparation
- Project Contract Administration
- Submittal & RFI Management
- Project Accounting and Pay Application Review
- Financial and Progress Reporting
- Quality Control Management
- Punch List Preparation and Management
- Project Safety Program Evaluation
- FF&E and OS&E Management
- Finalizing Occupancy Permits
- Start Up, Training and Turnover Coordination
- Final Cost Accounting and Report Preparation

#### SPECIAL CONSULTING SERVICES

- Construction Claims Dispute Resolution
- Litigation, Arbitration, and Mediation Support
- Insurance Claim/Loss Support
- Cost to Complete Studies
- Troubled Project Turnaround
- Loan Disbursement Analysis
- Termination Reviews
- Disaster and Emergency Response

# Hotel Construction Management & Development Inc.

## Hotel CMD – Rate Sheet

	<b>Position</b>	<b>Hourly Rate</b>
1	Principal / Project Director	\$ 220
2	Senior Project Manager	\$ 180
3	Project Manager	\$ 160
4	Pre-Construction Manager	\$ 160
5	Design Manager	\$ 140
6	Senior Estimator	\$ 130
7	Senior Superintendent	\$ 150
8	Superintendent	\$ 120
9	Project Engineer	\$ 90
11	Accountant	\$ 90
12	Safety Manager	\$ 80
13	Administrative Manager	\$ 70

**Note: These rates are for 2023. They are subject to reevaluation at the beginning of each calendar year. Increases will not exceed 6% per annum.**