

INDIAN HILLS ASSOCIATION (IHA) REQUEST FORM FOR APPROVAL OF CONSTRUCTION ACCESS

This form provides Indian Hills Association members with a convenient method for complying with the bylaws, rules, and regulations of IHA for the construction of new structures; or modification, remodeling, or repair of existing structures. Homeowners are to use this form for any construction that will: (1) deliver/retrieve a dumpster using IHA roads; (2) use any Association property other than roads; (3) use any vehicles larger than a pickup truck or van on IHA roads; (4) use subcontractors who will travel on IHA roads.

Date of Request:
Homeowner Name:
IHA Property Address:
Home Phone:
Mobile Phone(s):
Email(s):

Proposed Improvement/Type of structure:
Estimated Commencement Data:
Estimated Completion Date:
List all construction equipment to be used or transported on to IHA property:

FEE SCHEDULE FOR BOARD USE ONLY	
Amount Paid	
Date Paid	
Survey Required Y / N	
Amount Returned	
Date Deposit Returned	

Cost of Project	Amount of Deposit
Under \$25,000	\$1500
\$25,000-100,000	\$2500
\$100,000-500,000 000	\$5000
Over \$500,000	\$10,000
Demolition/New Construction	\$10,000

- With signature below, homeowner agrees to abide by all rules and regulations of IHA. This includes, but is not limited to:
- No construction from June 16 – Labor Day. Violation of the rule can result in a loss of membership privileges and/or \$1,000 fine per day.
 - Homeowners are responsible for the contractor’s road usage needs and arrangement for any off-road parking of construction vehicles or equipment. The streets must be kept open always for vehicle and/or emergency traffic, and pedestrian use. Failure to abide by these rules will result in a \$100 fine per day offense.
 - Photos and or a video of the roads, IHA property, and the construction site must be submitted **before** construction begins.
 - The Homeowner is responsible for any damage to Association property (roads, curbs, common area, paths, etc.).
 - If the board deems a survey is necessary, the homeowner is responsible for the cost of the survey.
 - Daily clean-up of any debris on all roads and IHA property.

- An inspection by the IHA Board of Directors will be made approximately within 90 days after completion of the project and written notice to the Board. Before any deposit – full or partial - can be returned, homeowner should do the following:
- Repair or replace any damage to IHA property (roads, curbs, common areas, paths, etc.) to its original condition or better.
 - Replace any grass with sod; and replace any damaged landscaping.
 - Ensure that any damage to any other property in IHA is brought back to its original condition or better.
 - Provide proof of occupancy; or completion of project from the Village if a permit was required.

If any damage is not repaired to the satisfaction of the Board, the Board will authorize repair of the damage using the construction deposit monies – with the remainder (if any) being returned. If the cost of the repairs is greater than the deposit, the homeowner is responsible for reimbursing the Association for the difference. Any monies not paid in this event will be added to the yearly assessment and become a lien against the property. The undersigned homeowner agrees to the above conditions.

Date:
Homeowner Signature:

THIS FORM MUST BE COMPLETED AND SIGNED *BEFORE* CONSTRUCTION BEGINS. Mail the Form, Certificate of Insurance, Deposit, and photos to Indian Hills Association, PO BOX 556, FONTANA, WI 53125. Email for scanned documents: any Board member at IHAFontana.org