

Each situation is unique, so use the information below as needed and as appropriate

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Subject: Urgent: Excessive Noise

Content:

To housing and student affairs leadership,

I hope this finds you well. I am a student living in _____(building), _____ (unit if applicable). I live in room _____(room number) on floor ____ (floor number). I am experiencing serious issues with excessive noise while in my building. This noise seems to be coming from (wherever it seems to be coming from). Every morning since (date it started), I have been woken up at approximately (X time) by hammering and drilling (or whatever noise you hear). This has become extremely detrimental to my quality of life and sleep. (Describe any other impacts if applicable)

As dictated by the [Berkeley Municipal Code](#), “Construction, Contractor, and Household” sound, as well as “Domestic Power Tools and Machinery” sounds, are only allowed to be used from 7AM-7PM on weekdays, and 9AM-8PM on weekends.

Further, there is notation for the Exterior Noise Standards in the [BMC 13.40.050](#), in which specific noise levels are not to be exceeded more than 30 minutes any hour, which they currently are (*if they are*).

Additionally, interior noise standards dictated in the [BMC 13.40.060](#) have specifications for the level of noise permitted inside residential buildings which I (*also*) believe are in violation.

What I have been experiencing is in violation of these regulations. Please let me know the plan for how long this is expected to last, and how my concerns will be addressed in a timely manner.

Sincerely,
(your name)