

APPENDIX A



Indiana Republican State Committee
Proxy / Vice Committeeman to Serve as Proxy at a Caucus to Fill an Office Vacancy
FORM PX-1 (January 2023)

I, _____, of _____ County,
Indiana, Precinct _____, do hereby appoint my Vice Precinct
Committeeman, _____, to serve as my true and lawful proxy, and
to vote for me in my name and stead at the caucus to be hold on
_____ to fill a vacancy in the office of
_____.

I understand that this proxy may not be revoked after it is filed and will become void after the
adjournment of the caucus.

Signature of the Committeeman

Date



Indiana Republican State Committee
Proxy / State Committee Member to Appoint a Proxy to Serve at an Indiana Republican State
Committee Meeting
FORM PX-2 (January 2023)

I, _____, of _____ County, Indiana,

residing in the _____ Congressional District, do hereby appoint

_____, of _____ County,

Indiana, residing in the _____ Congressional District, as my true and lawful proxy to act and to vote

for me in my name, place, and stead at the meeting of the Indiana Republican State Committee to be

held in Indianapolis, Indiana, on the _____ of _____, 20_____.

I certify that said proxy is a qualified Republican in good standing in said county, district, and state.

Signature of the Committeeman

Date



Indiana Republican State Committee
Proxy / Vice Committeeman to Serve as Proxy at a Caucus to Fill a Ballot
Vacancy **FORM PX-3** (January 2023)

I, _____ of _____ County,
Indiana, Precinct _____, do hereby appoint my Vice Precinct
Committeeman, _____, to serve as my true and lawful proxy, and
to vote for me in my name and stead at the caucus to be hold on
_____ to fill a ballot vacancy in the office of
_____.

I understand that this proxy may not be revoked after it is filed and will become void after the
adjournment of the caucus.

Signature of the Committeeman

Date



Indiana Republican State Committee
Proxy / Vice Precinct Committeeman to Serve as Proxy at a Caucus to Fill an Office Vacancy in a
State Senate or House Seat
FORM PX-4 (January 2023)

I, _____, of _____ County,
Indiana, Precinct _____, residing in State Senate/House (circle one)
District _____, do hereby appoint my Vice Precinct Committeeman,
_____, to serve as my true and lawful proxy, and to vote for me in
my name, place, and stead at the caucus to be hold on _____ to
fill an office vacancy in the office of State Senate/House (circle one) District _____ due to the
resignation or death (circle one) of _____.

I understand that this proxy may not be revoked after it is filed and will become void after the
adjournment of the caucus.

Signature of the Committeeman

Date

APPENDIX B



Indiana Republican State Committee
Complaint / Affidavit Seeking Response from Authority to Hear Complaint
FORM CM-1 (January 2023)

Complainant

_____ (name, address, phone)

Respondent

_____ (name, address, phone)

I, _____ do solemnly swear that the facts listed below to be true and correct. Documents to support this complaint are attached hereto.

Please list Indiana Republican State Committee rules, statutes, procedures, actions, or any related instance of alleged violation below or attach a separate document hereto.

Please list the relief that you are seeking in order to benefit the Indiana Republican State Committee (IRSC) and resolve the existing problem using IRSC rules and statutes or attach a separate document hereto.

SIGNATURE

DATE

NOTE: All local complaints (within a county) that cannot be resolved by conciliation between parties may be filed with the appropriate district secretary and the secretary of the Indiana Republican State Committee. Counties in split congressional districts must file with the district secretary with the most precincts in the county. All complaints (within a district or the state committee) that cannot resolved by conciliation between parties may be filed with the appropriate secretary of the committee in question and the secretary of the Indiana Republican State Committee.

APPENDIX C



HEARING GUIDELINES

1. The hearing must be held within forty-five (45) days of the filing of a complaint.
2. Notice of a hearing must be Communicated to the Complainant and Respondent at least ten (10) days prior to the hearing. The county chairman in the affected county or counties will also be notified at this time.
3. The Respondent shall receive a copy of the Complaint with the hearing notice.
4. The Officers may question any of the participants in the hearing at their discretion.
5. The Complainant and Respondent may be represented by a person of their choosing and will be allotted two (2) minutes for an opening statement and two (2) minutes for a closing statement. If the Complainant or Respondent is unable to appear at the hearing, they may submit a written statement to be entered in the record.
6. The Complainant and Respondent are each allowed up to three (3) persons of their own choosing to present evidence to the hearing. Each is also allowed to present a reasonable number of documents to support their case, and their testimony shall not exceed three (3) minutes.
7. The hearing is a closed meeting of the Officers and their invited guests. No media will be admitted to the hearing.
8. The Complainant and Respondent must identify, in writing, to the district committee chairman the names, addresses and party positions of the persons to represent them and/or testify on their behalf at least forty-eight (48) hours prior to the start of the hearing. The Complainant and Respondent must identify the documents to be introduced by each party by title of the document and a brief description and submit them to the district committee chairman at least forty-eight (48) hours prior to the start of the hearing. A copy of the lists of persons and documents will be emailed to the Complainant and Respondent at least twenty-four (24) hours prior to the hearing.
9. The presiding officer may appoint a sergeant-at-arms or request a law enforcement representative(s) to provide security and order for the hearing.
10. The only persons admitted to the hearing will be those identified by the Complainant and Respondent as representing, or testifying, on their behalf and persons selected by the Officers.
11. No recording or other communication devices of any kind will be allowed in the hearing room other than those authorized by the Officers.
12. The meeting may be suspended and continued in case additional information or time is needed for a decision.
13. A decision of the Officers will be made and announced at the conclusion of the hearing if possible. The Officers may offer an alternative remedy to the one requested by the Complainant in the Complaint or Hearing.
14. The district secretary shall keep a record of the proceedings.
15. A copy of the record of proceedings shall be Communicated to the secretary of the Indiana Republican State Committee.
16. The Complainant and Respondent will each receive a written copy of the decision and order of the Officers of the district committee following the hearing.



Indiana Republican State Committee
Complaint / Sample Discovery Form
FORM CM-3 (January 2023)

NAME OF COMPLAINANT: _____

NAME OF RESPONDENT: _____

DATE OF COMPLAINT FILING: _____

DATE OF HEARING: _____

TIME OF HEARING: _____

LOCATION OF HEARING: _____

The Complainant and Respondent must identify in writing the 1) name 2) address and 3) party positions of the persons to represent them and/or testify on their behalf at least forty-eight (48) hours prior to the start of the hearing.

The Complainant and Respondent must identify the documents to be introduced by each party by title of the document and a brief description at least forty-eight (48) hours before the hearing.

EMAIL THIS FORM TO THE DISTRICT CHAIRMAN AT: _____

NOTE: A copy of the lists of persons and documents will be emailed to the Complainant and Respondent at least twenty-four (24) hours prior to the hearing.

COMPLAINANT EMAIL ADDRESS: _____

RESPONDENTE EMAIL ADDRESS: _____

APPENDIX D



Caucus Rules of Procedure

These rules were adopted under the Rules of the Indiana Republican State Committee to establish the procedures necessary for a caucus to conduct its business.

1. To be eligible, each candidate must have filed the appropriate form with the chairman of the caucus at least 72 hours prior to the convening of the caucus.
2. Each candidate who has filed will be allotted three (3) minutes to address the caucus prior to the vote being taken. Candidates will be recognized in alpha order. When a candidate or candidates file under the 72-hour rule, a nomination or second from the floor is not required. Someone may speak for two minutes on their behalf as a way of introduction.
3. The chair will select two (2) tellers to tally the votes. These people are not members of the caucus.
4. Each candidate may designate one (1) person to serve as watcher on behalf of the candidate. A watcher may be a member of the caucus but can only observe as the votes are tallied but may not handle the ballots.
5. The vote will be taken by secret ballot and voters will be instructed on the procedure.
6. The chair will be provided with a written report from the persons tallying the vote. This report will specify the number of votes cast for each candidate. If a majority is reached, the chair will declare that the candidate has been selected to fill the vacancy.
7. If no candidate receives a majority of the votes cast for a candidate on the first ballot, the person with lowest number of votes is dropped then a second ballot is conducted. If no candidate receives a majority of the votes cast for a candidate on the second ballot, the procedure will be repeated until a majority is reached.
8. If any ballot results in a tie vote between the candidates receiving the highest number of votes, the chair may call for additional ballots or the chairman may break the tie.

APPENDIX E



Indiana Republican State Committee
Candidate / Certification of the County Chairman of the Republican Party in Support of a
Declaration of Candidacy
FORM CA-1 (January 2023)

I, _____, as county chairman of the
_____ County Republican Party do hereby certify, pursuant to Indiana
Code 3-8-2-7 and the rules of the Indiana Republican State Committee that
_____ is a member of the above party in good standing. By
signing this document, this candidate has pledged to support the Republican Party and its
candidates. This certification is made in support of the declaration of candidacy for the office of
_____ filed by the above named candidate for the election being
held in the year 20 ____ only.

Certified this _____ day of _____, 20 ____.

Signature of Candidate _____

Printed Name of Candidate: _____

Signature of County Chairman _____

Printed Name of County Chairman: _____

NOTE: If there is no previous primary vote history, if the candidate voted for another political party in the last primary election, if the person is not yet 18 years of age, or if they voted in another state, this form must be attached to the back of the declaration of candidacy when the individual files for an elected office or files a declaration to run in a caucus. This includes a state convention delegate, precinct committeeman, or any candidate seeking a local elected office.

APPENDIX F



Indiana Republican State Committee
Precinct / Precinct Committeeman Appointment
FORM PR-1 (January 2023)

I, _____ (name of county chairman), do hereby appoint

(name of appointee), who resides at

(full address), and is a qualified voter in said county
to serve as precinct committeeman in _____ (name or number of precinct),
in _____ County, Indiana, effective _____ (date).

Appointee Email: _____

Appointee Phone: _____

Signature of County Chairman

Date

The precinct committeeman being replaced is _____.

NOTE: A copy of this form must be kept on file with the secretary of the Indiana Republican State Committee (IRSC) and county central committee, and a copy given to the person appointed. Should an appointed person be removed from this office by the county chairman, a removal form must be completed and given to the secretary of the IRSC and county committee, and also the person removed from office. All forms must be completed with signatures and dates. Current precinct information should be sent immediately to the secretary of the IRSC on the prescribed excel form.



Indiana Republican State Committee
 Precinct / Vice Precinct Committeeman Appointment
FORM PR-2 (January 2023)

I, _____ (name of county chairman or elected precinct committeeman), do hereby appoint _____ (name of appointee), who resides at _____ (full address), and is a qualified voter in said county to serve as vice precinct committeeman in _____ (name or number of precinct, in _____ County, Indiana, effective _____ (date).

Appointee Email: _____

Appointee Phone: _____

Signature of Elected Precinct Committeeman <i>(if applicable)</i>	Date

Signature of County Chairman	Date

The vice precinct committeeman being replaced is _____.

NOTE: An elected precinct committeeman has seven (7) days after his/her election to file a written appointment form with the name of their vice committeeman with the county chairman. If the elected precinct committeeman fails to file the written appointment form within the allotted time, it becomes the responsibility of the county chairman to make the appointment. If the vice committeeman of an elected committeeman resigns, the elected precinct committeeman has one (1) week from the day of the vacancy to appoint a new vice precinct committeeman in written form and give it to the county chairman, otherwise the county chairman fills the vacancy. See Rule 30 of the Indiana Republican State Committee Rules adopted August 16, 2006. Copies of these forms are to be on file with the secretary of the county committee and a copy filed with the secretary of the Indiana Republican State Committee.



Indiana Republican State Committee
Precinct / Precinct Committeeman Resignation
FORM PR-3 (January 2023)

I, _____ (name of precinct committeeman), an elected/appointed (circle one) precinct committeeman hereby resign my position as precinct committeeman in

_____ (name or number of precinct), in _____

County, Indiana, effective _____ (date).

Signature of Precinct Committeeman

Date

NOTE: A copy of this form must be given to the county chairman and the county chairman must mail a copy of the form to the county party secretary within seven (7) days. The secretary must keep these forms as a part of the permanent file. The secretary of the Indiana Republican State Committee (IRSC) may ask for a copy of these forms should a question arise. The secretary of the county party is to email a copy of the updated spread sheet to the secretary of the IRSC immediately following any correction. All dates of appointment, resignation, and removal are a vital part of our recordkeeping. All forms must be complete with signatures and dates and the date the forms were updated.

The secretary of the IRSC must be notified when an elected precinct committeemen resigns or is removed from office for any reason. This notification can be sent with the updated spreadsheet.



Indiana Republican State Committee
Precinct / Vice Precinct Committeeman Resignation
FORM PR-4 (January 2023)

I, _____ (name of vice precinct committeeman), hereby resign my position
as vice precinct committeeman in _____ (name or number of precinct), in
_____ County, Indiana, effective _____ (date).

Signature of Vice Precinct Committeeman

Date

NOTE: A copy of this form should be given to the county chairman **and** to the elected precinct committeeman **if** the person resigning was appointed by an elected committeeman. A copy of this document should be kept on file with the secretary of the county central committee and with the secretary of the Indiana Republican State Committee (IRSC).

See Rules 2-12 of the IRSC Rules adopted December 3, 2007.



Indiana Republican State Committee
Precinct / Precinct Committeeman Removal
FORM PR-5 (January 2023)

I, _____ (name of county chairman) do hereby remove

(name of appointed precinct committeeman) from the office of
precinct committeeman in _____ (name or number of precinct), in

County, Indiana, effective _____ (date).

Signature of County Chairman

Date

NOTE: A copy of this form must be given to the person being removed from office, and copies must be mailed to the secretary of the Indiana Republican State Committee and the secretary of the county committee within seven (7) days for their records. All forms must be complete with signatures and dates.

Appointed precinct committeemen serve at the pleasure of the county chairman or until the next election where precinct committeemen are elected.



Indiana Republican State Committee
Precinct / Vice Precinct Committeeman Removal
FORM PR-6 (January 2023)

I, _____ (name of county chairman or elected precinct committeeman) do hereby remove _____ (name of vice precinct committeeman) from the office of vice precinct committeeman in _____ (name or number of precinct), in _____ County, Indiana, effective _____ (date).

Signature of Person Removing Vice Precinct Committeeman

Date

Signature of County Chairman

Date

The person appointed to fill this vacancy is _____ (name).

The vacancy of the appointed person was filled by _____ (elected committeeman under Rule 30 or by county chairman).



Indiana Republican State Committee
Precinct / Information of Unopposed Precinct Committeeman Candidate in a Primary During a
Presidential Election Year
FORM PR-7 (January 2023)

_____ County

PRECINCT NAME OR NUMBER: _____

FIRST NAME: _____

LAST NAME: _____

STREET ADDRESS: _____

CITY: _____

STATE: _____ ZIP: _____

PHONE: _____

EMAIL: _____

NOTE: A copy of this form must be sent to the secretary of the Indiana Republican State Committee and the secretary of the county committee immediately following the close of the primary filing period in February of a presidential election year. This person will take office on the day of the primary, provided that there is no challenge.



Indiana Republican State Committee
Precinct / Information of Victorious Precinct Committeeman Candidate After a Primary During a
Presidential Election Year
FORM PR-8 (January 2023)

_____ County

PRECINCT NAME OR NUMBER: _____

FIRST NAME: _____

LAST NAME: _____

STREET ADDRESS: _____

CITY: _____

STATE: _____ ZIP: _____

PHONE: _____

EMAIL: _____

NOTE: A copy of this form must be sent to the secretary of the Indiana Republican State Committee and the secretary of the county committee immediately following the primary election of a presidential election year.