



Saint Demetrios Greek Orthodox Church

C a p i t a l C a m p a i g n F o u n d a t i o n

Date: Wednesday November 8th, 2023

Time: 11:00 AM-11:30 AM

Attendees: Tim J, Efie S., Andy T.

Absents: Father P., Tina E., Peter A.

Minutes Taker: Efie S.

Agenda

1. Report from Thanos Petrelis concert and Brunch
2. QuickBooks purchase through TechSoup (\$75)
3. Email Campaign for end of the year donations
4. Capital Committee Appreciation Christmas Event
5. Update about thank you correspondence (email, phone calls, and thank you cards)

Minutes

1. Tina E. was unable to attend the meeting and she will present the financial report from the Thanos Petrelis Concert and Brunch next week.
2. Efie S. talked about a discounted opportunity to purchase QuickBooks through the Tech Soup website. Tina E. applied to this website some days ago and the offer is \$75 for a year access to QuickBooks. There was consensus on purchasing the QuickBooks.
3. Tim J. said that it would be better to ask for donation a different time of the year because around the Christmas period the church asks for donation and stewardship. He said that the church usually sends a spiritual letter from the priest, a letter from the stewardship committee with a stewardship card for the New Year and an envelope for the Christmas donation. These donations help the church to cover operational costs. Andy T. and Efie S. agreed that it is a good idea not to ask for end of the year donations and wait for another occasion to do it.



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4. Efie S. said that last week the Committee started talking about a Christmas event where the Capital Committee Foundation can present their work and progress and chat with people, answer questions etc. She said that it would happen around Christmas time in the Church premises. She also asked for Andy T's input who has more experience in organizing similar events. Andy T. said that he finds the idea of such an event very nice. He said that all the parishioners should be invited and the event can take place in the outdoor area of the church where we can light up a bonfire. He said that the event should be kids-friendly with some activities and snacks for them. He shared that we should keep this event simple and we can offer hot chocolate, cider and Christmas snacks and treats. Efie S., Andy T. and Tim J. said that we should discuss this topic more next week and try to find a convenient day for everyone in December.
5. Efie S. shared that she sent the thank you emails on 11/7/2023 to around 60 email accounts from people who attended the Thanos Petrelis event. Efie S. and Tina E. are writing the thank you cards and they will mail them by the end of the week.