



St. Demetrios Greek Orthodox Church Capital Campaign Foundation

Capital Committee Virtual Weekly Meeting

Date: Wednesday August 30th, 2023

Time: 11:00AM-11:30 AM

Attendees: Peter A, Andy T, Tim J, Efie S.

Absents: Tina E, Father P.

Minutes Taker: Efie S.

Agenda

1. St. Demetrios Greek Orthodox Church Capital Committee Foundation (Fund) - Status.
2. Organizational Documents for Non Profit Status - Officers.
3. Bank account set up.
4. Efie to assist with communications.
5. InvestNext Status and Update - Marketing Communication to Database.
6. Organizational and structural items related to the Thanos Petrelis Event for the benefit of the St. Demetrios Greek Orthodox Capital Campaign Foundation.
7. Historical communication documents to be assembled, reviewed for accuracy and distributed to the St. Demetrios Greek Orthodox Church Board.
8. Bring new members to the Capital Campaign Foundation.
9. Logo/letterhead
10. Parking lot / any new items to discuss or items not on the agenda time pending or to be discussed at the next meeting.

Minutes

1. Peter A. shared the status of the funddocs of the St. Demetrios Greek Orthodox Church Capital Committee Foundation. A price quote is expected by a law firm before the process can move forward. Tim J. agreed to help with the process. Peter A. gave more details about what funddocs are to Efie S. and how these legal documents are necessary to protect future donors. Peter A. and Tim J. highlighted the need for transparency in every step of the process.



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2. Peter A. said that Tina E. handles the organizational documents for the Non Profit status.
3. Peter A. shared that there was a miscommunication with Chase bank and the appointment to set up the bank account was moved on Thursday August 31st, 2023, in the morning. There will be an update at the next meeting.
4. Efie S. shared that the Capital Committee email has been set up and it is in use for all communications. Also Efie S. works on setting up a website where all the updates, minutes, agendas, future events and marketing material will be uploaded. Also, Alejandra (Peter's colleague from Circle Stone Capital) helps with the website. Tim J. expressed how important it is to be transparent to create trust for the next steps of the process. Andy T. highlighted that having a website and being transparent shows professionalism and can help to attract donors.
5. Efie S. shared that she has a demo with Investnext software on Thursday August 31st, 2023 and he will give more details about this tool at the next meeting.
6. No updates about the Thanos Petrelis event.
7. Peter A. shared that all historical communication documents, from April 2023 to August 2023 need to be compiled, reviewed and uploaded to the website.
8. Tim J. shared that it is very important every parishioner to be aware about what the Capital Committee Foundation does. He highlighted that it is essential to have everything accessible on the website and if all parishioners are involved there is no need for additional members on the committee at the moment. Peter A. shared that in the future the meetings can be accessible to all parishioners to attend or they can be recorded for everyone to watch.
9. Efie S. and Peter A. liked the logo and letterhead that Tina made for the Thanos Petrelis communications.
10. There were no new items for discussion in the parking lot.

Post Meeting Update

Tina E. was unable to attend the Capital Committee Virtual Weekly Meeting. She sent an email the next day, on Thursday August 31st with the updates she would like to share during the meeting. Her updates are the following:

1. Sponsorship documents were sent this week to members of the community that have helped and been on the festival committee. No one has responded as of Thursday.
2. 3 sponsorships have been secured from non-Greek, non-members of the Tucson Community, in the amount of \$8k so far.



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3. A call from Andy Ruboyianes was received, and he said AHEPA agreed to sponsor \$1k for the Thanos Petrelis event with the agreement that the total \$1k goes to the building fund. Nothing to the promoter, and nothing to the Theater that includes Autistic children.
4. Bank account opened on Thursday has \$250 in a savings account, and \$11,400.00 in the checking from ticket/table sales.
5. Now that the foundation is registered with AZ Corporation Commission, and has its own EIN number, we will be applying for 501c3 status through LegalZoom, and the Eliopoulos family will cover that expense.