



# Saint Demetrios Greek Orthodox Church

## Capital Campaign Foundation

**Date:** Wednesday November 29th, 2023

**Time:** 11:00 AM-11:30 AM

**Attendees** Efie S., Tina E., Peter A, Tim J, Andy T., Bill A.

**Absents:** Father P.,

**Minutes Taker:** Efie S.

### Agenda

1. Task distribution for the Christmas tree lightning celebration  
<https://docs.google.com/spreadsheets/d/178jh4YXJyOMBf8I3Z4QaphZOP8a2auAlqLt7ISMu9Sw/edit?usp=sharing>
2. Necessary items for purchase for the Christmas tree lightning celebration  
<https://docs.google.com/spreadsheets/d/10uQ-cYZthSbHbhBzyvpoPv-8rlcLBw6cVClqJjTQLD0/edit?usp=sharing>
3. December Newsletter

**Parking lot:** Funddocs and accounting firm

### Minutes

1.2 The meeting started with Efie S. sharing the online database with all the tasks that have to be done for the Christmas tree lighting event, sponsored by the Capital Campaign Foundation Committee. Tina E. said that she will prepare the food. She will make butter pasta and she will take care of the vegan hot dog supplies and the supplies for s'mores. Efie S. will take care of



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the wooden sticks for s'mores. Peter A. and Bill A. will find and set up the Christmas tree on Sunday, December 3<sup>rd</sup> after the church. Also Bill A. will bring his speaker to play Christmas music the day of the event. Peter A. will make a speech this night (Thursday, December 7th) about the Capital Campaign Foundation progress. Tina E. also shared that The National Honor Society students from Salpointe helped us with beautification before the Met came. They were amazing help and they were interested to help us again. Niko, Tina's son shared the sign up with this group and within half hour, all slots were filled. We have 7 students signed up for each shift. Two shifts on Saturday the 9th of December, and one shift on Sunday after church.

3. Efie S. shared that for the December Newsletter she will share the news about the Christmas Tree Lightning event and other community events. Tina E. suggested to include the December church services and the 4<sup>th</sup> Avenue Street fair event. Efie S. will send the Newsletter at the beginning of December.

4. Parking lot: Funddocs and accounting firm.

Peter A. said that the names of the 3 accounting firms that we should choose from will be presented at the next Parish Council Meeting and the decision will be made over the next weeks. The St. Demetrios church and the Capital Campaign Foundation will have the same accounting firm.

About the law firm that will take care of the legal documents the Farhang & Medcoff was chosen. Their fee will be around \$5,000. The law firm will work on the pledge agreement over the next few weeks and it will be presented to the Capital Campaign Foundation members for approval. Once approved, the document will be presented to the donors. Peter will share updates on this topic over the next weeks.