



**Meeting Minutes**

**Regular Meeting Of the Board Of Directors**

**April 30th, 2025**

**9:00 AM**

**1. Roll Call and Determination of Quorum**

Meeting called to order at 9:03 AM by Director Josh Ruiz. Board Directors Josh Ruiz, Gilbert Galvan, and Oscar Tamez, II were present.

**2. Certification of Posting**

General Manager Javier Jimenez certified that the agenda was posted in La Feria, Santa Rosa Post Office, Santa Rosa City Hall, and district website

**3. Invocation and Pledge of Allegiance**

Director Josh Ruiz led the pledge of allegiance and Kirk Bloomquist led the invocation

**4. Open Forum**

Resident William E. Barbee provided a public comment regarding drainage improvements in the area.

**5. Approval of Meeting Minutes of April 16th , 2025**

Motion to approve Minutes from April 16th, 2025, by Director Oscar Tamez II. Motion seconded by Director Gilbert Galvan. All voted in favor and motion carried.

**6. Discussion Only Items**

6A. Potential capital improvement plans

6B. Potential maintenance and operation work

6C. Potential trainings

6D. Potential Budget

6E. Discussion regarding staffing and General Manager

6F. Potential interlocal agreements

- 6G. Current and future interlocal agreements
- 6H. Potential grant applications
- 6I. Update regarding emergency response plan.

No discussion; no action taken

**7A.** Workshop Regarding March of 2025 Flood Event.

*Discussion on CCDD6's response to March of 2025 Flood Event and general discussion regarding future strategies to improve emergency response. No action taken.*

**7B.** Discussion, consideration, and possible action regarding purchase of equipment for CCDD6.

*General discussion regarding the potential purchase of equipment needed to create flood-control projects, and maintain existing flood-control systems. No action taken.*

**7C.** Discussion, consideration, and possible action to submit documentation and or any other paperwork to the Texas Division of Emergency Management ("TDEM") and to adopt Resolution 2025-011 authorizing CCDD6 General Manager to execute any documentation submitted to TDEM.

*Motion by Director Oscar Tamez II to authorize General Manager Javier Jimenez to submit the necessary documentation to TDEM, adopt Resolution 2025-011, and execute all related paperwork submitted to TDEM. The motion was seconded by Director Gilbert Galvan. All voted in favor and motion carried.*

**7D.** Presentation of the scoring grid, for the purpose of ranking by the Board of Cameron County Drainage District 6, of firms graded through the District's Pool of pre-qualified Engineers for "Environmental Services - Parker Drain Project - Fiscal Year 2024 Community Project Funding Project."

Evaluated Firms	Scheibe Consulting LLC	Cruz-Hogan	GDJ Engineering
Evaluator No. 1	2	3	1
Evaluator No. 2	2	3	1
Evaluator No. 3	3	2	1
TOTAL	7	8	3
RANK	2	3	1

**7E.** Requesting authority for the General Manager to negotiate a Professional Engineering Services Agreement commencing with the number one ranked firm of GDJ Engineering for "Environmental - Parker Drain Project - Fiscal Year 2024 Community Project Funding Project."

*Motion by Director Oscar Tamez II to accept scoring grid per Item 7D., and authorize General Manager Javier Jimenez to negotiate Professional Engineering Services Agreement for "Environmental - Parker Drain Project - Fiscal Year 2024 Community Project Funding Project," with GDJ Engineering, the number one ranked firm. The motion was seconded by Director Gilbert Galvan. All voted in favor and the motion carried*

**7F.** Presentation of the scoring grid, for the purpose of ranking by the Board of Cameron County Drainage District 6, of firms graded through the District's Pool of pre-qualified Engineers for "Environmental Services - Adams Garden IBWC Project - GLO CDBG DR."

Evaluated Firms	GDJ ENGINEERING	Marci Applia	Sames, Inc.
Evaluator No. 1	1	3	2
Evaluator No. 2	1	2	3

Evaluator No. 3	1	3	2
TOTAL	3	8	7
RANK	1	3	2

**7G.** Requesting authority for the General Manager to negotiate a Professional Engineering Services Agreement commencing with the number one ranked firm of *GDJ ENGINEERING* for "Environmental Services - Adams Garden IBWC Project - GLO CDBG DR."

*Motion by Director Oscar Tamez II to accept scoring grid per Item 7F, and authorize General Manager Javier Jimenez to negotiate Professional Engineering Services Agreement for "Environmental Services - Adams Garden IBWC Project - GLO CDBG DR," with GDJ Engineering, the number one ranked firm. The motion was seconded by Director Gilbert Galvan. All voted in favor and the motion carried*

**7H.** Presentation of the scoring grid, for the purpose of ranking by the Board of Cameron County Drainage District 6, of firms graded through the District's Pool of pre-qualified Engineers for "Green Bay South Drainage Project."

Evaluated Firms	MOORE LAND SURV.	Fulcrum	SWG Engineering
Evaluator No. 1	1	2	3
Evaluator No. 2	1	2	3
Evaluator No. 3	1	2	3
TOTAL	3	6	9
RANK	1	2	3

7I. Requesting authority for the General Manager to negotiate a Professional Engineering Services Agreement commencing with the number one ranked firm of MOORE LAND SURVEYING for "Green Bay South Drainage Project."

*Motion by Director Oscar Tamez II to accept scoring grid per Item 7H., and authorize General Manager Javier Jimenez to negotiate Professional Engineering Services Agreement with the number one ranked firm of MOORE LAND SURVEYING for the "Green Bay South Drainage Project." The motion was seconded by Director Gilbert Galvan. All voted in favor and motion carried*

7J. Discussion, consideration, and possible action to adopt Resolution 2025-012 appointing CCDD6 Administrative Director Elizabeth Martinez as authorized representative and signator for CCDD6's Sam.gov account.

*Motion to adopt Resolution 2025-012 appointing CCDD6 Administrative Director Elizabeth Martinez as authorized representative and signator for CCDD6 Sam.gov account. The motion was seconded by Director Gilbert Galvan. All voted in favor and motion carried.*

7K. Discussion, consideration, and possible action to authorize posting of candidate requirements for May of 2026 election (Texas Secretary of State Form 1-20).

*Motion to approve by Director Oscar Tamez II and seconded by Director Gilbert Galvan. All voted in favor and motion carried.*

7L. Discussion, consideration, and possible action regarding approval of plats.

*No action*

7M. Discussion, consideration and possible action regarding approval of Consent Agenda.

*Motion by Director Oscar Tamez II to approve Consent Agenda. Motion seconded by Director Gilbert Galvan. All voted in favor and motion carried.*

**8. Closed Session**

8A. Real Property (Tex. Government Code 551.072)

8B. Personnel Matters (Tex. Government Code 551.074)

8C. Consultation with Attorney regarding legal matters (Tex. Government Code 551.071)

*Motion to go into executive session by Director Gilbert Galvan. Motion seconded by Director Oscar Tamez II – All in favor. Closed session began at 10:52 AM*

**9. Open Session**

9A. Possible Action on Real Property

9B. Possible Action on Personnel Matters

9C. Possible Action on consultation with Attorney Regarding: pending, potential and or contemplated legal matters subject to the attorney -client privilege under the authority of The Open Meeting Acts Section 551.071, Government Code.

*Motion by Director Oscar Tamez to return to Open Session. Motion seconded by Director Gilbert Galvan. All voted in favor and motion carried. Open Session resumed at 12:24 PM. No action was taken in the Closed Session.*

**10. Adjourn meeting**

*Motion to adjourn meeting by Director Gilbert Galvan. Motion seconded by Director Oscar Tamez All voted in favor; meeting adjourned at 1:06 P.M.*

**APPROVED ON THIS MAY 27th, 2025**

  
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OSCAR TAMEZ II

SECRETARY OF THE BOARD OF DIRECTORS  
CAMERON COUNTY DRAINAGE DISTRICT NO. 6