



Meeting Minutes

Regular Meeting Of the Board Of Directors

February 5, 2025

9:02 AM

1. Roll Call and Determination of Quorum

Meeting called to order at 9:02 AM by Director Josh Ruiz. Board Directors Josh Ruiz, Gilbert Galvan, and Oscar Tamez were present.

2. Certification of Posting

General Manager Javier Jimenez certified that the agenda was posted in La Feria, Santa Rosa Post Office, Santa Rosa City Hall, and district website

3. Invocation and Pledge of Allegiance

Pepe Caso led the pledge of allegiance and Kirk Bloomquist led the invocation

4. Open Forum

Resident of Santa Rosa -Mr. Saul Sanchez made a public comment with concerns about a ditch on his property.

5. Approval of Meeting Minutes of January 16 , 2025

Motion to approve Minutes from January 16 2025 by Director Oscar Tamez. Motion seconded by Director Gilbert Galvan

6. Discussion Only Items

- 6A. Potential capital improvement plans
- 6B. Potential maintenance and operation work
- 6C. Potential trainings
- 6D. Potential Budget
- 6E. Discussion regarding staffing and General Manager
- 6F. Potential interlocal agreements

- 6G. Current and future interlocal agreements
- 6H. Potential grant applications
- 6I. Update regarding emergency response plan.

No discussion: no action taken

7. Action Items

7A. Discussion, consideration, and possible action on transferring \$22,000.00 from M&O Account to Operating Reserves Account.

Motion by Director Oscar Tamez to approve the transfer of \$22,000.00 from M&O Account to Operating Reserves Account. Motion seconded by Director Gilbert Galvan. All voted in favor and motion carried.

7B. Discussion, consideration, and possible action on transferring \$12,500.00 from M&O Account to the Asset Maintenance Reserve Account.

Motion by Gilbert Galvan to approve the transfer of \$12,500.00 from M&O Account to Asset Maintenance Account. Motion seconded by Director Oscar Tamez. All voted in favor and motion carried.

7C. Discussion, consideration, and possible action to adopt Resolution 2025-001 to authorize General Manager Javier Jimenez and Administrative Director Elizabeth Martinez to have bank access and have signing authority for the Texas Regional Bank Accounts and Charles Schwab Capital Accounts.

Motion by Director Oscar Tamez to adopt Resolution 2025-001 to authorize General Manager Javier Jimenez and Administrative Director Elizabeth Martinez to have Online Access (Read Only) to CCDD6 Texas Regional Bank Accounts as well as Charles Schwab Capital Accounts. Motion seconded by Director Gilbert Galvan. All voted in favor and motion carried.

7D. Presentation of the scoring grid, for the purpose of ranking by the Board of Cameron County Drainage District 6, of firms graded through the District's Pool of pre-qualified Engineers for "Civil Work for Cameron County Drainage District No. 6's Offices"

Evaluated Firms	<u>Moore Engineering & Survey</u>	<u>Cruz-Hogan</u>	<u>Fulcrum Consulting Services</u>
Evaluator No. 1	<u>1</u>	<u>3</u>	<u>2</u>
Evaluator No. 2	<u>1</u>	<u>3</u>	<u>3</u>
Evaluator No. 3	<u>1</u>	<u>2</u>	<u>3</u>
TOTAL	<u>3</u>	<u>8</u>	<u>8</u>
RANK	<u>1</u>		

***Evaluation and Scoring conducted by Board Members of CCDD6.**

Motion by Director Oscar Tamez to accept the ranking grid conducted for "Civil Work for Cameron County Drainage District No. 6's Offices." Motion seconded by Director Gilbert Galvan.

7E. Requesting authority for the General Manager to negotiate a Professional Engineering Services Agreement commencing with the number one ranked firm of Moore Engineering & Survey for "Civil Work for Cameron County Drainage District No. 6's Offices."

Motion by Director Oscar Tamez to accept the number one ranked firm of Moore Engineering & Survey for "Civil Work for Cameron County Drainage District No. 6's Offices." Motion seconded by Director Gilbert Galvan. All voted in favor, motion carried.

7F. Discussion, consideration, and possible action making a finding of public need and necessity for the purchase of land described as 1.6 Acres out of Block 91, Minnesota-Texas Land and Irrigation Company Subdivision (Corner of F.M. 506 and High Canal Road) for use for Cameron County Drainage District No. 6's Offices and authorizing issuance of Resolution 2025-002 reflecting this and authorizing the use of eminent domain authority, should same be needed, for the purchase of the property.

Motion by Director Oscar Tamez to approve purchase of land *1.6 Acres out of Block 91, Minnesota-Texas Land and Irrigation Company Subdivision (Corner of F.M. 506 and High Canal Road)* Motion seconded by Director Gilbert Galvan. All voted in favor, motion passed.

7G. Acknowledgement of receipt of payment of \$75,000 from Cameron County Drainage District No. 5 as reimbursement for the Adams Gardens Project.

Motion by Director Oscar Tamez to accept receipt of payment of \$75,000 as reimbursement for Adams Gardens Project from CCDD5. Motion seconded by Director Galvan. All voted in favor, motion passed.

7H. Discussion, consideration, and possible action regarding approval of plats.

Motion by Director Oscar Tamez for approval of plats for Dukes Tract Subdivision and Ewing Corner Subdivision. Motion seconded by Director Gilbert Galvan. All voted in favor, motion carried.

7I. Discussion, consideration and possible action regarding approval of Consent Agenda.

Motion by Director Gilbert Galvan for approval of Consent Agenda. Motion seconded by Director Oscar Tamez. All voted in favor, motion carried

7J. Discussion, consideration, and possible action to attend the Cameron County Small City Coalition Conference in Austin from February 25 - 27, 2025.

No action taken

8. Closed Session

8A. Real Property (Tex. Government Code 551.072)

8B. Personnel Matters (Tex. Government Code 551.074)

8C. Consultation with Attorney regarding legal matters (Tex. Government Code 551.071)

Motion to go into executive session by Director Gilbert Galvan, motion seconded by Director Oscar Tamez – All in favor. Closed session began at 10:21 AM

9. Open Session

9A. Possible Action on Real Property

9B. Possible Action on Personnel Matters

9C. Possible Action on consultation with Attorney Regarding: pending, potential and or contemplated legal matters subject to the attorney -client privilege under the authority of The Open Meeting Acts Section 551.071, Government Code.

Motion by Director Oscar Tamez to return to Open Session. Motion seconded by Director

Gilbert Galvan. All in favor. Open session resumed at 11:15 AM.

Motion by Director Oscar Tamez to approve items discussed in closed session. Motion seconded by Director Galvan. All in favor, motion carried

10. Adjourn meeting

Motion to adjourn meeting by Director Gilbert Galvan. Motion seconded by Director Oscar Tamez All voted in favor, and the meeting adjourned at 11:35 AM.

APPROVED ON THIS 12th DAY OF FEBRUARY, 2025



OSCAR TAMEZ II

SECRETARY OF THE BOARD OF DIRECTORS
CAMERON COUNTY DRAINAGE DISTRICT #6