

January 2024

Castlewood Tenants,

Greetings from Castlewood HOA, we are wishing all good health and prosperity in 2024. As our journey into the New Year begins we are providing some helpful ideas and information to make your Castlewood living experience better.

We are aware of the brutal cold weather being forecasted for our area and have seen the City of Oak Ridge taking necessary precautions. We are also making some preparations to help our community during this difficult time.

We have obtained personnel to treat any weather affected areas within the Castlewood scope and will be providing each household with ice removal assistance. Now is a good time to ensure your household is prepared for the forecasted temperatures. Below is a helpful list:

- *Insulate your pipes, especially faucets and hoses located outside.*
- *Keep cabinet doors open which will help let warm air circulate around the pipes and help prevent them from freezing.*
- *Let faucets drip during the arctic blast. This will help keep the water moving and prevent the pipes from freezing.*
- *Keep thermostat set at a consistent temperature throughout the winter, this will help keep your pipes from freezing and keep your energy bills low.*
- *Know where your shutoff valves are in case a pipe freezes and bursts.*
- *Be prepared for power outages due to snowstorms and excessive winds.*
- *Be sure you practice safety while using your fireplace and/or additional heating sources and never leave fires unattended.*
- *Remember your pets also need extra care during inclement weather*

 Home Winter Preparedness Checklist 		
<input type="checkbox"/>  Select Foods See Additional Checklist	<input type="checkbox"/>  Warm Clothing Hats, Mittens, Parkas, Boots	<input type="checkbox"/>  Flashlights & Extra Batteries
<input type="checkbox"/>  Disposable Dishware Plates, Bowls, Utensils	<input type="checkbox"/>  Extra Blankets	<input type="checkbox"/>  First Aid Kit
<input type="checkbox"/>  Specialty Items Meds, Infant Formula, etc.	<input type="checkbox"/>  Matches For Candles & Gas Fireplaces	<input type="checkbox"/>  Cell Phone Fully Charged
<input type="checkbox"/>  Portable Radio AM/FM/Wx Radio & Batteries	<input type="checkbox"/>  Shovel/Snow Blower Check condition & maintain	<input type="checkbox"/>  Firewood For Wood Fireplaces

 Home Winter Survival Food Checklist 	
<input type="checkbox"/>  Canned Fruits and Vegetables Requires a Manual Can Opener	<input type="checkbox"/>  Bread and Condiments Keep Bread Frozen to Last Longer
<input type="checkbox"/>  Crackers, Nuts, Fruit Bars, Chips High Energy Foods	<input type="checkbox"/>  Cereal and Toaster Pastries
<input type="checkbox"/>  Soups Some Soups Require Water or Heating	<input type="checkbox"/>  Meals Ready to Eat (MREs)
<input type="checkbox"/>  Cookies and Hard Candy	<input type="checkbox"/>  Bottled Water 1 gallon per person, per day (for at least 3 days)

Below you will find additional useful information to benefit everyone within the community.

Trash / Recycle Policy Information

- Recycle bins (BROWN) and Trash bins (BLUE) are provided by the city and assigned one to each home which should be housed on the side of their appropriate buildings.
- If you are unsure of the location of your bins, please contact the owner for reference.
- Trash bins (recycle and trash) must be moved to the curb for pickup each Thursday morning.
- Please ensure you have followed the trash and recycle guidelines or items in either bin will not be removed by the city.

TRASH PICKUP: BLUE BIN

The City provides residential trash pickup service through a contract with [Waste Connections of Tennessee](#). A Convenience Center for individual drop-off of refuse is located at 400 Warehouse Road. Please call Waste Connections at (865) 482-3656 for more information on the Convenience Center or for information concerning the scheduled pickup day for your neighborhood.

RECYCLING: BROWN BIN

The City provides curbside residential recycling service through a contract with [Waste Connections of Tennessee](#). A [variety of materials](#) are available for recycling such as cardboard, paper, plastic and aluminum. Recycling pickup within each neighborhood is scheduled for the same day as trash pickup, however, the materials are picked up by different vehicles at different times of the day. Recycling carts are provided by Waste Connections. You can contact Waste Connections by calling (865) 482-3656.

Pets Owners Responsibility

- Tenants are required to have their pets on a leash at all times.
- Tenants are to ensure the behavior of pets does not cause a disturbance.
- **Tenants are responsible for cleaning up waste from their pets.**

We appreciate your help in making Castlewood a great community.

Respectfully,

Castlewood HOA