

Health and Rescue Foundation of the Petit Basset Griffon Club of America
Minutes
February 8, 2005
Teleconference

Present: Dottie Allen, Betty Barth, Bob Cohen, Nancy Dorsey, Megan Esherick, Helen Ingher, Karen Kennedy, Lauren Kovaleff, Julia Kuni, Nancy McQuillan, Barbara Oxholm, Sue Smyth, Kathy Zavodjanick

The meeting was called to order at 9:16pm EST by Betty Barth.

A motion was made by Kathy to accept the minutes of the October 12, 2004 teleconference, all in favor.

Betty suggested that minutes from the Foundation be printed in Saber Tails. Lauren will highlight the minutes from the July and October 2004 teleconferences and submit to Saber Tails.

Treasurer: Dottie reported the year end balance of \$17,131.86 which is \$154 more than last year. Kathy motioned to accept the treasurer's report, all in favor.

Development & Finance: Megan and Barbara will work on an annual donation report for the website. Betty would like a report from every committee to be on the website. Megan reported that format changes are being made to the pamphlet to have available for the Nationals. Megan will have a board with a listing of donors at the H&R table. Julia will email the 2005 committee to ask for tables and then coordinate with Karen to send a written request for tables needed to the 2005 committee.

Secretary: October 26, 2004 , a motion was made to fund the immune system research project by Lauren and seconded by Julia. An online vote was held. The motion passed unanimously.

Betty feels that we need to have another teleconference in early May prior to the Nationals in Rhode Island. There will be a meeting at the Nationals.

Health Research: Lauren explained the three diseases being studied by the University of Utah and that Nancy D. has been in contact with them. Nancy explained in more detail about the study. Cheek swab samples would be best to do as there is a limited supply of blood available in the DNA bank at the University of Missouri. Nancy discussed the hopes of a PBGV specific profile being developed as a consequence of the U of Missouri study and the DNA bank efforts but it as yet to be confirmed. Nancy discussed that when cheek swabs of an optimal group of affected dogs are run together that it lowers the cost so it would be best to get as many done as possible and sent in at one time. It was suggested that cheek swabs be brought to the Nationals and samples collected there.

Respectfully submitted,

Karen Kennedy

PBGV Foundation Meeting, February 8, 2005

Karen Kennedy had to leave the meeting at 9:50 p.m. Helen Ingher resumed the taking of the minutes.

Health Education – Julia mentioned that she was continuing to provide Saber Tails with articles for education. Betty suggested concentrating on articles that applied to projects we are funding.

Policy and Procedure – Sue stated that she had consulted with Bob on the Foundation's name change. In summary, the process would be expensive and the money could be used to better use. There would be attorney's fees, issues with the 501c3 corporation and the transfer of money from one bank to another could be costly. The consensus was that we would be known as "PBGV Foundation" removing the "CA" from the name and logo.

Sue stated that she had sent her revised version of the Policies and Procedures to Betty for review. Betty suggested that it be further streamlined to include the Foundation name, Mission Statement, method of election of officers and selection of committees and rescue.

Domestic and Foreign Correspondence – Barbara brought up the fact that the PBGVCA tri fold has not been updated. Barbara will contact PBGVCA to see if the Foundation could be included in the update – which will have to be done because of the breed standard revision.

Barbara mentioned that she felt a Foundation representative should speak at the May 28, 29, 2005 World Congress. Helen will contact Kitty Steidel to make the request.

Rescue – In the absence of Karen, Bob updated the board on the rescue documents. Drafts of the documents will be forthcoming and put into operation after final review.

Website – Betty stated that the website is in operation and she is awaiting further updates from the committees.

New Business – The board discussed having a table at the National in Rhode Island. Requests for items donated will be made so that we can have raffles to support the Foundation. Items also mentioned were Dr. Roughie books, refrigerator magnets and pens. Avery and Havermill have clear sticky labels that can be computerized with the Foundation logo as a sale item. Dottie made a motion for the Foundation to spend \$200 in acquiring pens to be used for advertising the Foundation at the National, seconded by Lauren and passed.

Dottie noted that the tax fiscal year for the Foundation is 10/1 through 9/31 and the fiscal year is 1/1 thru 12/31.

Dottie reminded the members that an on line auction is a very viable source for income. She recommended that we do one in the fall. All were in agreement.

Barbara mentioned that Sandy Bustin's husband, Tom, recently passed away. She asked if the Foundation does anything special to recognize contributors in this situation. Dottie said that she sent a special letter to Sandy when she heard about Tom's passing. Barb will send a card of condolence from the Foundation.

Kathy made a motion at 10:35 to adjourn, all in favor.

Respectfully submitted, Helen Ingher

Health and Rescue Foundation of the Petit Basset Griffon Club of America
Minutes
April 26, 2005
Teleconference

Present: Dottie Allen, Betty Barth, Bob Cohen, Megan Esherick, Karen Kennedy, Lauren Kovaleff, Julia Kuni, Barbara Oxholm, Sue Smyth, Kathy Zavodjanick

Absent: Helen Ingher , Nancy Dorsey (both with previous commitments), Nancy McQuillan

Barbara motioned to accept the minutes of the February 8, 2005 teleconference. Megan seconded. Motion passed.

Treasurer Report: Dottie sent a Treasurer's Report via the board list email on 4-26-05. There was a notation about Pay Pal and that the old account was closed out and a new one opened under the foundation email address. Kathy motioned to accept the report. Barbara seconded it. Motioned passed.

Development & Finance: Megan asked permission to have the trifold brochure printed for Rhode Island. Lauren made a motion to allot \$200 for the printing of 500 brochures. Bob seconded. Motioned passed. Megan is making a display board of 2004 donations for the table in RI.

Dottie ordered and received 150 engraved foundation pens. It was agreed that another 150 will be ordered. Two hundred will go in the welcome bags, 15 given to the presenters with the remainder placed on the foundation table. Barbara motioned to order another 150 pens. Julia seconded. Motioned passed. Pens and brochures will go into the welcome bags.

Betty discussed decals with the foundation logo. She will make 120 decals. The decals and pens will be available at the foundation table for a \$1.00 donation per item. Bob suggested that a decal be given with a \$5.00 raffle ticket purchase. Dottie motioned for the decals to be made at approximately 23 cents a copy. Barbara seconded. Motion passed.

The hotel will provide tables for indoors only. Dottie will bring tables to be used outdoors near the ring. Barbara suggested that the Foundation and GBGV tables be placed together so that these can be more easily manned as it's difficult to get people to commit to volunteer at this time.

Bob has received permission from both the Rhode Island State Police and the City of Warwick for the foundation to hold the raffle. We are asking for items worth \$25 or more. If there are smaller items Barbara suggested putting them in baskets. Barbara has extra baskets if needed. Both Dottie and Barbara have tickets that can be used. Bob stated

that the tickets are \$1.00 per the license. First ticket drawn will get the pick of the raffle items. The raffle tickets will be pulled Friday night after dinner.

Lauren explained what is in her report for the PBGV World Congress. Jeanne Dumestre and Shelley Barclay have been helping her with the presentation.

There will be a sign up sheet, "Has Your Dog A Thyroid Problem", at the foundation Tables. If we can get names, follow ups can be done after RI. Twenty dogs are needed for the focus group. Barbara suggested putting something in the welcome bags about the study and volunteered to bring that for Lauren.

Dottie received a bill from the foundation attorneys in Omaha, NE. She has written them asking for particulars.

Bob discussed the disappointment of PBGV-L list members that there will be no eye clinic in RI. Bob will look into finding an ophthalmologist who would be able to commit at this late date and for a reasonable price. At this time there are 8 people with 17 dogs willing to commit to eye exams.

Policy & Procedure: The 3rd revision is nearly complete, however, Sue has been busy with trophies for the Nationals so it is not done at this time. It will be ready to pass out at the Nationals.

The annual meeting and election of officers will be held immediately following the annual PBGVCA meeting and awards on Friday, May 27, 2005.

Sue motioned to adjourn the teleconference. Barbara seconded. Meeting adjourned at 10:40pm.

Karen Kennedy, Secretary

Health and Rescue Foundation of Petit Basset Griffon Vendeen Club of America
Minutes
May 27, 2005
Warwick, RI

Members present: Dottie Allen, Betty Barth, Nancy Dorsey, Megan Esherick, Helen Ingher, Karen Kennedy, Lauren Kovaleff, Nancy McQuillan, Barbara Oxholm, Sue Smyth

Guests present: Jo Quintenz

The meeting was called to order at 7:45 pm EST by Betty Barth.

A motion to accept the April 26, 2005 teleconference minutes was made by Megan and seconded by Barbara.

Election of New Officers:

President: Nancy McQuillan

Vice President: Lauren Kovaleff

Secretary: Karen Kennedy

Treasurer: Dottie Allen

Board of Directors: Betty Barth

Bob Cohen (PBGVCA)

Nancy Dorsey

Megan Esherick (PBGVCA)

Helen Ingher (PBGVCA)

Julia Kuni

Barbara Oxholm

Susan Smyth

Kathy Zavodjanick

Nancy Dorsey will now chair Health Research.

Discussion on board term limits and the need to involve volunteers.

Discussion on the success of the 50/50 raffle at the banquet.

The Health & Rescue tablecloth has been missing since the Chicago Nationals. Need to post to PBGV-L and perhaps put something in Saber Tails about locating it.

Nancy Dorsey explained about the Foundation fundraiser planned for the first night of arrival at the "Grape Escape" in Sacramento in 2006.

Dottie motioned to adjourn. Meeting adjourned at 8:05 pm.

Karen Kennedy, Secretary

Health and Rescue Foundation of the Petit Basset Griffon Club of America
Minutes
September 8, 2005
Teleconference

Present: Dottie Allen, Betty Barth, Bob Cohen, Nancy Dorsey, Megan Esherick, Helen Ingher, Karen Kennedy, Lauren Kovaleff, Julia Kuni, Nancy McQuillan, Barbara Oxholm, Kathy Zavodjanick

Absent: Sue Smyth

President Nancy McQuillan called the meeting to order at 9:03pm EST.

Lauren moved to accept the minutes of the May 27, 2005 meeting in Warwick, RI. Megan seconded. Bob abstained as he did not attend. Motion passed.

President Report: Financial information and annual report will be posted to the website.

Treasurer Report: \$1,200 in donations for the Hurricane Katrina Fund has been collected as of today.

Development & Finance: Dottie will now chair the committee as Megan expressed that she wanted to be relieved of the position.

Health Education: Julia discussed about having more links on the website as well as general health issues. Have had 2 requests seeking cheek swabs. Inching closer to having 20 affected dogs in the study.

Domestic & Foreign Correspondence: Barbara spoke with most of the participants at the World Congress and asked if they would agree to be the contact person for their clubs. Information about our studies of which they are eligible to participate in will be sent to the contact person. There are 8 contact people to date.

Rescue: Melissa Cooper is now the Assistant Rescue Coordinator as Jennifer King did not want to continue. Vet care and medicines were donated by the veterinarians that took care of a recent rescue.

Web Site: Betty will look into a counter for the site to see what kind of traffic the site is getting.

Election of New Officers: Discussion on the term limits for officers and board. Bob, Helen and Dottie will put together proposals before the next meeting in 3 months.

Health Research: Nancy discussed studies available through the Canine Health Foundation but none were relevant to PBGVs. Cornell has a study on cryptorchidism. OFA and CHF are establishing a centralized database. Nancy suggested it may be time

for a specific PBGV study. Helen feels that the membership is ready for it and perhaps we would get more responses. Nancy, Julia and Lauren will look into which direction to go on another survey. Nancy feels we need to encourage owners to test more and by doing it at nationals costs would be lower.

New Business: Lauren discussed the costs of full thyroid panels which may be prohibitive to some people who may have affected dogs eligible for the study. It could be made know that the Foundation would assist in the costs on a case by case if financial help is needed. Lauren proposed a \$150 limit per dog limited to 15 dogs. Nancy Dorsey moved to accept the proposal. Kathy seconded. Motion passed.

Karen moved that the donations collected for Hurricane Katrina Fund be donated to the AKC/CAR Fund. Bob seconded. Motion passed. Additional donations still coming in will be sent on a monthly basis until the next meeting.

Bob moved that the Foundation donate \$2,000 to AKC/CAR for the animal victims of Hurricane Katrina. Barbara seconded. Motion passed.

Nancy D discussed the educational fundraiser planned for the Sacramento national. Julia and Kathy volunteered to help with reservations and promotions. The live auction at the wine education fundraiser is for the benefit of the Health & Rescue Foundation.

Discussion about online auction fundraiser after Dottie inquired if there was any interest. Betty explained about Ebay auctions and Igive.com. Dottie will fill out forms for Igive.com and will look into Ebay.

Kathy motioned to adjourn. Meeting adjourned at 11pm.

Karen Kennedy, Secretary

Health and Rescue Foundation of the Petit Basset Griffon Club of America
Minutes
December 1, 2005
Teleconference

Present: Dottie Allen, Betty Barth, Bob Cohen, Megan Esherick, Helen Ingher, Karen Kennedy, Lauren Kovaleff, Julia Kuni, Nancy McQuillan, Barbara Oxholm, Sue Smyth, Kathy Zavodjanick

Absent: Nancy Dorsey (emailed that she may be late or unable to attend due to air traffic)

President Nancy McQuillan called the meeting to order at 9:06pm EST.

Lauren moved to accept the minutes of the September 8, 2005 teleconference.
Dottie seconded. Motion passed.

President Report: Nancy reminded committees to stay in contact and keep goals in mind.

Treasurer Report: Dottie will send the 3rd Quarter FY 2005 report to the board list. Betty will post to website. There is a current balance of \$22,276.77 in the account.

Development & Finance: Discussion on a online auction fundraiser for next year. Dottie will check with Ebay in August. Nancy will help Dottie with the auction. Discussion on fundraising for the Nationals. Items suggested to give away with the purchase of raffle tickets are refrigerator magnets and canned dog food lids. Dottie will look into prices.

Health Education: The health survey has been approved by the PBGVCA Board. It will be available online after the first of the year. Paper surveys will go out to those that do not have online access. Julia stressed the importance of promoting the survey with the PBGV community and our international peers, and the need to promote the DNA bank. Julia will contact Liz Hansen to find out if it would be possible to have a release form so that the names of dogs with hypothyroidism could be disclosed to the foundation.

Policy & Procedure: Bob, Helen and Dottie will put together proposals for term limits before the next meeting. Discussion of a subsite on the website only accessible to the foundation board for reports.

Domestic & Foreign Correspondence: Barbara reported that a packet was put together and sent out to 15 foreign contacts. She is hoping for an exchange of health information. Barbara has received a French report on eye issues which will be translated and put in Saber Tails.

Rescue: Attorney Cindy Goodman has worked within the AKC organization and can no longer work with the Rescue Committee on liability issues but some forms that she drafted will be of help and can be used.

Website: Betty will remove the Katrina Fund request page. Dottie will send Betty the list of donors to be posted.

Canine Health Foundation: Julia reported it was a great conference and she was overwhelmed with information and knowledge. The canine genome project is moving forward in high speed with sequencing genes. Julia will submit a report to Saber Tails.

Thyroid testing: As per the online vote, Kathy will be reimbursed \$39 each for her 3 dogs for the test and shipping.

Nancy expressed that the H&R Foundation needs to lead by example to the PBGV community by being conscientious breeders in having health clearances done on their dogs and submitting them to the appropriate registries.

Health Research: Lauren went over Nancy D's research committee report in her absence.

Nancy M emailed to the board members the report she received from Nancy D regarding the PBGVCA H&R Foundation event, The Nose Knows, planned for the 2006 National Specialty. Nancy D has requested funding for this project. Nancy M asked that all look over the proposal so that the foundation can vote online in the next week. Nancy also sent a research report and a letter in reference to the letter to PBGVCA Board copied to the foundation.

The next teleconference meeting will be January 12, 2006 at 9pm EST.

Nancy moved to adjourn. Meeting adjourned at 10:35.

Karen Kennedy, Secretary

Health and Rescue Foundation of the Petit Basset Griffon Club of America
Minutes

December 20, 2005

“The Nose Knows” Teleconference

Present: Dottie Allen, Betty Barth, Bob Cohen, Nancy Dorsey, Megan Esherick, Helen Ingher, Karen Kennedy, Julia Kuni, Nancy McQuillan, Barbara Oxholm, Kathy Zavodjanick

Absent: Lauren Kovaleff(unable due to family matters), Sue Smyth

President Nancy McQuillan called the meeting to order at 9:08 pm EST

Nancy Dorsey gave an overview of the “The Nose Knows”, a wine tasting education and dinner fundraiser to be held at the 2006 Nationals. Dinner tables will seat eight. There will be 4 wine tasting stations. Each wine serving for tasting will be 1 ounce. The wine educator who is involved with dogs will speak for 40 minutes comparing wine to canines providing comic relief. The meal cost is \$25.00 per person with no minimum required. Glasses used at the event will be the hotel’s. Nancy feels that this is a very simple, fun event that will raise substantial funds for the foundation. Nancy is estimating 40 attendees. Julia had concerns if the volunteers for the event would take away from that estimate.

Discussion on the commemorative wine glasses and labels. Nancy’s estimates are based on worse case scenario. A PBGV person is designing the label. If privately printed it would be low cost. The original painting on the wine label could go on other things to sell that would benefit H&R thus being a potential source of continuing revenue for the foundation. Perhaps there could be an order of glasses with half being 8 ounce and the other 11 ounce. There is a UPS and Kinko’s near the event so that purchased glasses could be shipped but Nancy did not know if either would ship wine.

Nancy believes that soliciting the wineries will be done by mid-January. She needs copies of the foundation brochure to provide to them. The donations from the wineries are tax deductible for them. She is hoping to solicit 20 to 22 total cases for the event. She anticipates labeling for commemorative offering 12 cases. It is estimated that 4 to 5 cases will be used for the dinner (appertif, dinner and dessert) and 4 to 5 cases for the tasting.

Nancy asked for authorization to proceed with the event. Dottie moved to agree to the event but Helen felt that a dollar amount was needed.

Bob moved that the foundation authorize up to \$1,000 with the expectation that the cost would be less. Kathy seconded. Megan, Julia, Nancy D and Karen voted for. Betty, Dottie, Helen and Barbara abstained. Motion passed.

Per Nancy M, the board recommends that the wine tasting be moved to Thursday night of the Nationals schedule. She would like the glass prices and a more financial picture of potential profit presented by Nancy D for the January 12, 2006 teleconference. She, also, requested that any documents be sent to board members three days prior to that meeting.

Nancy M moved to adjourn. Julia seconded. Meeting adjourned at 10:53 pm.

Karen Kennedy, Secretary