

Health and Rescue Foundation of the Petit Basset Griffon Club of America  
Minutes  
January 12, 2006  
Teleconference

Present: Dottie Allen, Betty Barth, Bob Cohen, Nancy Dorsey, Megan Esherick, Helen Ingher, Karen Kennedy, Lauren Kovaleff, Julia Kuni, Nancy McQuillan, Barbara Oxholm, Sue Smyth

Absent: Kathy Zavodjanick (previous commitment)

President Nancy McQuillan called the meeting to order at 9:09 pm EST.

Megan moved to accept the minutes of December 1, 2005. Dottie seconded.  
Dottie moved to accept the minutes of December 20, 2005. Barbara seconded.

No reports from President, Vice President and Secretary.

Treasurer Report: Dottie reported an ending quarter balance of \$21,452.07.

Development & Finance: Dottie has begun looking into an online auction.

Policy & Procedure: Sue reported that there isn't a policy and procedure to add to current Policy and Procedures and would like to discuss it at the next meeting. Sue will add the amendment recently voted on and passed once she has been sent the correct wording of it.

Domestic & Foreign: Barbara will be sending out a hard copy of Lauren's presentation at the World Congress to the foreign clubs.

Rescue: Bob will fine tune the documents that we have from Cindy Goodman. Cindy has never billed us.

Web Site: Betty is fine with the new site that Bob set up on Yahoo. The calendar feature will issue an automatic message to the list for meetings. We need to utilize the file area for documents. Lauren and Karen volunteered to serve as moderators.

Health Education: The club has applied for a CERF membership which had lapsed after Kasmin resigned. Julia has had a few contacts asking about the DNA bank reimbursement.

Unfinished Business:

Motion # 20051205-1/DNA Costs( moved by Bob and seconded by Julia : I move that the Foundation support the PBGV DNA Bank project at the University of Missouri by encouraging more blood samples. The Foundation is authorized to spend up to \$5000 to

reimburse PBGV owners for the cost of veterinary fees incurred in drawing the sample, the cost of any packaging materials, and the cost of overnight shipping to the University of Missouri, with a limit of \$75 per dog.) passed via email.(Dottie, Bob, Nancy D, Megan, Helen, Karen, Lauren, Julia Barbara and Kathy voted yes. Betty and Sue abstained.) Participants must include a letter from their veterinarian stating that the blood was drawn from a PBGV in order to be reimbursed. Since there is no time limit, Bob suggested 6 months to a year and then reassess. Nancy M asked Dottie to track reimbursements comparing PBGVCA members to non-members. Nancy stated that we need to know if we are reaching PBGV people that aren't attending the nationals.

Motion #20051205-2/Term Limits ( moved by Helen and seconded by Bob: I would like to motion to amend Article III. Board of Directors, Section 2 of the Bylaws of Health and Rescue Foundation of Petit Basset Griffon Vendéen Club of America adopted 5/26/01 to read as follows: Section 2. Number and Term. Directors of the Corporation shall be comprised of the President, Vice President, Secretary and Treasurer of the foundation along with no more than nine(9) and no less than three(3) other persons and may be increased or decreased by amendment of these Bylaws in the manner set forth in Article XIII hereof. In no event shall the number be reduced to less than three(3). When the number of directors is decreased by amendment adopted by the board of Directors, each Director in office shall serve until his or her term limit expires or until resignation or removal as herein provided. The term of office for each Director shall be two years, commencing on the date of the annual meeting of the Corporation) passed via hard copy voting.(Dottie, Betty, Bob, Megan, Helen, Karen, Julia and Barbara voted yes. Nancy D, Lauren, Sue and Kathy abstained.) Nancy M will email to Sue.

Motion #20051211-1/Voting Time(moved by Karen and seconded by Bob: I move that we have a seven(7) day response time to vote after a motion has been seconded) passed via email voting. (All were in favor.)

Discussion of the AKC Canine Health Foundation club liaison and top 5 health issues in the breed. Lauren will be the Health Club Liaison. Lauren moved and Julia seconded that the top 5 health issues are thyroid, lens luxation, glaucoma, epilepsy and autoimmune disorders. The health issues were from the 2000 survey and the DNA bank. The new survey is in the works. Nancy M suggested that the results of the new survey be put on the Foundation website in order to keep track historically and update accordingly.

Discussion of OFA health clinics at nationals and CERF funding. Bob feels that this is something we need to do as the Health & Rescue Foundation. Nancy D asked if the club should be keeping a database on gonioscopy and tonometry. Nancy D discussed about CHIC (Canine Health Information) membership and will send the board more information about CHIC. Nancy D discussed CHIC and the opportunities it presents to store data such as the gonioscopy and tonometry since it currently is not coded on the CERF exam form or by ACVO. Those exams are usually noted in the comment field of the CERF form or on an entirely different exam record. The coded data from CERF automatically goes to a ACVO/CERF database for all US veterinary ophthalmologists. The data is stripped of dog and owner ID. Every five years or so, the data is summarized into

a breed report and added to the CERF binder all US board vet ophthalmologists have. The last breed summary for the PBGV was in 1999. Nancy urged that our club needs to lobby CERF/ACVO for codification of this data or we as a club could create a database or OFA/CHIC will offer us also an alternative. Nancy described the CHIC solution. It will store coded and noncoded health related data as requested by breed clubs or groups. This will be searchable on their public web access database. Eddie Dzuik has offered to, upon receipt of gonioscopy and tonometry results, scan and post in CHIC if we join. CERF and OFA data is automatically given to CHIC. Nancy mentioned that although we are not a CHIC breed Eddie has offered to process and store DNA by cheek swabs if offered at the national specialty at \$5 per dog. The opportunity is significant since it does not have the obstacles of blood collection.

Nancy D proposed to subsidize the eye clinic at the nationals at a \$65 cost per dog with the owner paying the CERF costs. Cost of the clinic will be \$25 per dog for the owner. Bob cited the differences in veterinary costs on the East and West coasts. Lauren moved to fund \$65 per dog with a maximum of 50 dogs. Nancy D seconded. Motion did not pass. (Nancy D and Lauren voted yes. Dottie, Barb, Megan, Betty, Sue, Helen, Julia and Karen voted no. Bob abstained.)

Nancy D proposed and moved that the foundation fund the shipping of the national's DNA Bank draws to the University of Missouri for \$150. Lauren seconded. Motion passed.

The Nose Knows: Nancy D has had 14 cases of wine committed and expecting another 8 cases. Discussion on wine glass size, costs and the logo to appear on the glasses. Dottie moved for 144 10 1/2oz glasses with artwork to be submitted for approval. Lauren seconded. Motion passed. Bob moved to fund \$100 for the costs of private printing of the wine labels. Dottie seconded. Motion passed. Nancy D moved to fund one night room and meal for the wine educator not to exceed \$200. Bob seconded. Motion passed. Nancy D discussed the need for volunteers for the event. Nancy M requested Nancy D for updates and where help is needed.

Barbara requested foundation brochures for the Eukanbu Classic.

CHIC will be discussed at the next meeting.

The next meeting will be March 8, 2006 at 9 pm EST.

Megan moved to adjourn. Meeting adjourned at 11:37 pm.

Karen Kennedy, Secretary

Health and Rescue Foundation of the Petit Basset Griffon Club of America  
Minutes  
March 8, 2006  
Teleconference

Present: Dottie Allen, Betty Barth, Bob Cohen, Nancy Dorsey, Megan Esherick, Helen Ingher, Karen Kennedy, Lauren Kovaleff, Julia Kuni, Nancy McQuillan, Barbara Oxholm, Sue Smyth

Absent: Kathy Zavodjanick

President Nancy McQuillan called the meeting to order at 9:07 pm EST.

Nancy received notice of Karen's resignation from the board last week and thanked her for all her hard work and contributions to the board.

Motion # 20060308-1 Megan moved to accept the minutes of January 12, 2006. Helen seconded. Motion passed.

No reports from President or Vice President.

Secretary: Motion # 20060223-1 authorizing Nancy Dorsey to order 144 10.5 oz wine glasses with the PBGV sketch she submitted to the board for approval in white passed. Received a letter from Delberta Gogulski, Lindley Henson, Gabrielle Prandoni and Bunny Sample along with a petition signed by 70 PBGVCA members stating their disagreement of the foundation board removing the 6 year limit that board members may serve, urged the board look at other options and asked the board to reconsider their actions.

Received a letter from Bunny Sample stating her objections to the 6 year limit removal with examples of other ways to continue the institutional memory of the board and her hopes that the board will consider some of the options and reinstate the 6 year limit. She, also requested that her letter be printed in its entirety in the minutes.

Treasurer Report: Prior to the teleconference Dottie sent to the board an Interim Report Before 1<sup>st</sup> Quarter – 2006. The current balance is \$22,738.34.

Development & Finance: Dottie has the tickets for the Nationals. Items are needed for the auction. There will be a small table at The Nose Knows for the foundation. Handouts for foundation promotion will either be dog shaped magnets or dog food can lids with the foundation information printed on it and will be available at the table. Foundation brochures will be in the welcome bags.

Health Research: Nancy D deferred until the annual meeting.

Health Education: Julia continues looking for health related topics for the web site. The health survey is going forward and close to being presented to the PBGVCA board.

Policy & Procedure: Sue deferred until the annual meeting. Nancy M went over the archive document that Sue had sent to the committee. Karen will upload the document to the board email web site.

Domestic & Foreign Correspondence: Barbara has sent hard copies of Lauren's presentation at the World Congress to the secretaries of clubs in 5 countries.

Rescue: Rescue has been quiet.

Web Site: Betty has posted the 2005 minutes to the site.

Unfinished Business/General Discussion:

The Nose Knows. Nancy explained details about the event. There won't be a charge for the room, linen or glasses from the hotel as long as further service is not requested. All work must be done by volunteers. Nancy's goddaughter's group from school have volunteered for service hours but can't be available when wine is served due to their age. All wine has been donated necessary for the event. Twelve cases were donated by the vintner sponsor and the remaining were solicited from other vintners. The labels for the bottles are in the design phase. The wine glasses have been ordered and will be available for pickup by Nancy or the sponsor vintner in 10 days. Ellen Johnson will be doing the wine education program. Food costs are being finalized and should be capped at \$25.00. Nancy wants to make sure that Stella Stevens who did the original painting gets fair treatment and receives a tax benefit for her work. Stella has established the value of the unframed painting at \$800-\$1,000. Cost of a glass is \$2.16 but need a container box which costs \$1.00 so final cost of a glass is \$3.16. Nancy proposed \$7 a glass or \$25 for 4. Nancy requested that the board move on 4 issues: 1) Finalize the price of the glasses 2) Finalize the pricing on the wine by bottle and case 3) Agree to pay for dinner for the wine helpers who are nicknamed the Sacramento Wine Dogs 4) The possibility of offering each attendee a commemorative wine glass. Bob suggested including a box enabling attendees to take them home on the plane.

Motion #20060308-2 Karen moved that the 144 glasses be priced at \$7/glass or \$25/4. Dottie seconded. Motion passed.

Motion #20060308-3 Lauren moved that a commemorative glass be given to the attendees at the event. Sue seconded. Motion passed.

Motion #20060308-4 Bob moved to pay for dinner for the wine helpers manning the tasting stations. Lauren seconded. Motion passed.

Motion #20060308-5 Bob moved that the cost of the wine bottles be \$15 for whites/\$25 for reds. Betty seconded. Dottie abstained. Motion passed.

Nancy asked for interest in the wine on PBGV-L. There will be no reservations. The attendees at the Nationals will have the first opportunity to purchase the wines.

Nancy M, Bob and Megan volunteered to help at the auction.

New Business:

Nominations: The sitting board elects the board and then the officers. There has been an open invitation to attend the annual board meeting but few attend. Lauren expressed the importance of knowing who we are voting for prior to the meeting. Barbara asked how we are to solicit people for the board. We need to post to the web site to solicit people for the board and request they submit a letter of interest which would also include what they would bring to the foundation to the president (since the secretary is stepping down) by April 13<sup>th</sup>. The nominating will come up with the slate a week before the annual meeting. There will be a written ballot. Those not expected to be at the meeting will send their ballots to Nancy M. Intent to remain on the board and why are to be sent to the secretary so that they may be circulated on the list. The ballot will be made available on the Yahoo web site. Karen is to notify Bunny and Gabrielle to go to the foundation web site for information on the letters of interest.

Motion #20060308-6 Bob moved that letters of interest be submitted 2 weeks before the annual meeting. Written ballots are to be submitted by 3 days before the date of the meeting. The ballots are to be sealed in a blank envelope. The blank envelope is to be sealed in another envelope. This envelope will contain the signature of the voter. Lauren seconded. Motion passed.

Lauren resigned immediately and will not apply to be part of the Board this next term. Nancy D cited Lauren as being one of the most important people on the board and she will be missed.

Meeting in Sacramento: Thursday, April 27, 2006 2-3 pm PST. Arrangements to be made for a conference phone at the meeting. Barbara is trying to make arrangements to be in Sacramento. Sue, Betty and Julia think that they will be able to make the conference call. Karen will be at work. The foundation meeting time will be on the schedule in the lobby and conformation ring at the Nationals. Betty will post to the foundation web site.

Lauren motioned to adjourn. Meeting adjourned at 11:35pm EST.

Karen Kennedy, Secretary

Health and Rescue Foundation of the Petit Basset Griffon Club of America  
Minutes  
April 6, 2006  
Teleconference

Present: Dottie Allen, Betty Barth, Bob Cohen, Nancy Dorsey, Megan Esherick, Kelen Ingher, Karen Kennedy, Julia Kuni, Nancy McQuillan, Barbara Oxholm, Sue Smyth

Absent: Kathy Zavodjanick

Guest: Lauren Kovaleff

This was an open meeting with a restricted agenda.

President Nancy McQuillan called the meeting to order at 9:05 pm EDT.

Balloting/voting process: Discussion on how to conduct the voting process. In the event of a tie after the ballots are counted by the Tellers Committee those attending the meeting via conference phone will be able to vote by privately speaking to one of the Tellers. The board will be elected followed by the straw vote on who shall serve one or two year terms. Then the officers will be elected. Karen will make the ballots.

Motion #20060406-1 Dottie moved that those who submitted Letters of Interest will be listed alphabetically on the ballot. Each board member will vote for up to 13 on the ballot. If the first round of voting does not result in a clear cut majority of 13, another round shall be conducted and repeated if necessary until all remaining seats are filled. Megan seconded the motion. All in favor, motion passed.

Tellers Committee: Sealed ballots of those who will not be at the annual meeting will be sent to Nancy M. Dottie will serve as backup.

Motion #20060406-2 Dottie moved that at the Sacramento meeting we find 3 people available to serve on the Tellers Committee. Suggestions for people can be sent to Nancy M beforehand. Helen seconded. All in favor. Motion passed.

Dottie brought up what if the requirement of 3 people being on the PBGVCA Board is not met. Nancy M suggested an amendment prior to the meeting.

Event Insurance: Motion #20060327-1 regarding going forward with purchasing Event Insurance passed. The cost of the general insurance which covers events is \$407.50 for a year. The cost for Director and Officers Insurance is \$977.

Motion #20060406-3 Bob moved that Dottie secure the general insurance and the more inclusive insurance for directors and officers. Nancy D seconded. All in favor. Motion passed.

Schedule for volunteers/jobs at The Nose Knows event: Nancy D went over the schedule. Nancy's goddaughter and friends will do table settings and be gone before the wine is brought into the room. Wine glass orders can be done at the event but the wine can't be sold due to license regulations as wine can't be tasted and sold at the same time.

Wine Aroma Wheel: Nancy D modified the technical wheel which is 6 inches in diameter and laminated. Nancy would like to have 50 of the wheels to give as commemorative gifts to the attendees. This can be done by Kinko's for \$50-60.

Motion #20060406-4 Karen moved to authorize Nancy D up to \$60 for 50 wine aroma wheels. Dottie seconded. All in favor. Motion passed.

Motion #20060405-1 for the reorder of 144 wine glasses passed with all in favor.

Peggy and George Jensen are in charge of glass sales before and after the event. Nancy D would like to order 70 single boxes for the glasses. Fifty would be used for the event and 20 would be left. Along with the single boxes, Nancy would like to order 50 4-pack boxes. The wine owner will be bringing 1 and 2 bottle boxes to the event for those taking wine home. Cases will be shipped from the winery.

Motion #20060406-5 Barbara moved to authorize Nancy to purchase 70 single boxes and 70 4-packs. Bob seconded. All in favor. Motion passed.

Karen moved to adjourn. Megan second. Meeting adjourned at 10:13pm EDT

Karen Kennedy, Secretary



Health and Rescue Foundation of the PBGVCA  
Minutes  
April 27, 2006  
Red Lion, Sacramento, CA  
Comstock Room

Present: Nancy McQuillan, Dottie Allen, Bob Cohen, Nancy Dorsey, Megan Esherick, Barbara Oxholm, Helen Ingher, Kathy Z. In the absence of the secretary, Helen Ingher is taking the minutes of this meeting.

Present via telephone: Betty Barth, Karen Kennedy, Julia Kuni, and Sue Smyth

Present Guests: Sandra Bustin, Elizabeth Cates, Jeanne Hurty, Shirley Knipe, Colleen Learn, Maggie Lutz, Gerardo Ortiz, Debbie Perrott, Dan Smyth

President Nancy McQuillan called the meeting to order at 1:10 p.m.

Motion #20060427-1 made by Dottie Allen to approve the minutes of the March 8<sup>th</sup> meeting with correction. Seconded by Barbara Oxholm and passed.

Motion #20060427-2 made by Megan Esherick to approve the April 6<sup>th</sup> minutes, seconded by Barbara, passed.

President's report: Nancy McQuillan commented that the Foundation 2005 Annual Report will be put on the web site after all board members have had a chance to review.

No vice president's report.

No secretary's report.

Treasurer's report: Report included with minutes. Motion #20060427-3 made by Bob to approve the report, seconded and passed.

Committees: Fund Raising event - Nancy Dorsey reported that the The Nose Knows, is going along smoothly. There will be a raffle and auction items also. Regard research, Nancy Dorsey reported that the time frame for collections for the three research projects has been extended. Nancy Dorsey indicated that she feels there are no breed specific research projects worthy for us to consider at this time. She feels that we should consider the epilepsy and cryptorchid research. She reminded us that the health seminar moderated by Mark Neff, PhD will be held at 3 p.m. today in the Comstock Room.

Health Education – Julia commented on the on going research, clinics and collections and that all info is on the web site. Julia announced that the PBGVCA has approved the 2006 health survey.

Policies and Procedures: Sue stated that the documents are in the process of being revised.

Domestic and Foreign Policy: Barbara Oxholm mentioned that the BGV Club has asked if the PBGVCA would like to participate in documenting POAG information. The

PBGVCA is in agreement and Barbara will chair this Health and Genetics sub committee.

Rescue: Karen has asked to be replaced as chair of this committee. Karen has been an excellent rescue coordinator and has even assisted in placing older PBGVs and the one PBGV that was in rescue this past year. The board thanked her for her service.

Website: Betty noted that everything on the web site is up to date at this moment. Nancy McQuillan commented on the excellent job Betty has done as well all the chairs of the committees.

Unfinished business: Dottie initiated discussion re CERF exams (including gonioscopy and tonometry) should be collected for sharing information. It was concluded that the need for education was an important factor and that benefit would be made if the PBGVCA add a dedicated education committee to the health and genetics committee to participate and promote the need for complete eye exams (CERF, gonioscopy and tonometry). Motion #20060427-4 made by Helen, seconded by Barbara to make this recommendation to PBGVCA, passed.

Bob stated that the PBGVCA has asked if the Foundation would fund the 2006 health survey. Elizabeth Cates gave an overview of the survey. She noted that the approximate start up time would be six weeks. The first year funding total should be \$5K. Bob made a motion (#20060427-5) that the Foundation fund the survey, seconded by Nancy Dorsey and passed.

Fund Raising – Dottie noted ongoing projects for raising money.

Motion (#20060427-6) made by Bob Cohen, seconded by Helen Ingher – Staggered two-year terms – The terms of all directors and officers end with the annual meeting of the Corporation in Sacramento, Ca. on 4/27/06. At that meeting there will be an election of new directors. The seven directors who receive the greatest number of votes (or half the actual number elected plus one, if fewer than thirteen directors are elected) shall have two year terms, the remainder shall have one year terms. The directors whose slots are up for election in 2007 will be elected to two-year terms. Thereafter all directors will be elected for two-year terms. Passed.

Statement signed, and included with these minutes, by board members (that had not indicated on line) stating that they waive the ten day written notice requirement in the by laws of the foundation for consideration of a motion to implement staggered two-year terms of office commencing April 2006.

By Laws: Bob discussed his ongoing perusal of the by laws and the recommendation to correct the statement (Article IV Section 1.) indicating that three PBGVCA board members be on the board of the Foundation. Dottie made a motion (#20060427-7) to remove the sentence in its entirety. Seconded by Betty. Vote taken – Dottie, Betty, Sue for the motion.

Nancy Dorsey, Bob, Megan, Barbara, Helen oppose the motion. Defeated.

Bob made a motion (#20060427-8) to change the sentence to indicate “It would be highly desirable for the officers and/or directors of the Corporation include a minimum of three officers and/or directors of the Petit Basset Griffon Vendéen Club of America.”  
Seconded by Barbara and passed.

Motion (#20060427-9) made by Dottie, seconded by Megan for the policy and procedure amendments be put on the web site. Passed.

Nancy McQuillan reviewed her policies regarding that the board have seven days to review documents; and all events proposals must include the committee, event and financial plan.

New Business: Dottie stated that she received another certified letter from Bunny Sample asking for all approved minutes as well as all financial reports along with a \$25 check for duplicating costs.

Barbara made a motion, (#20060427-10) seconded by Dottie, that a copy of the original letter sent by Nancy McQuillan to Ms. Sample be resent which indicated that all approved minutes and financial reports are on the web site and any addition financial reports requested are available at the office of the organization. Ms. Sample’s check is to be returned also. Approved.

Discussion commenced regarding the donations that come to the Club treasurer marked for the foundation, along with membership applications and dues. It was requested by Dottie that the treasurer indicate in PBGVCA reports the exact amount that is sent to the foundation from membership applications.

At 3 p.m., the board adjourned to conduct the balloting for elections.

Tellers committee consisted of Elizabeth Cates and Lauren Kovaleff. All ballots used in this election are made part of this report.

Meeting resumed at 11 p.m.

All directors elected received (at least) a vote of seven or majority vote.

Results of election:

Officers:

President Nancy McQuillan, Vice President Robert Cohen, Secretary Cheryl Steinmetz, Treasurer Dottie Allen.

Directors:

Two year terms – Dottie Allen, Megan Esherick, Jeanne Hurty, Helen Ingher, Julia Kuni, Nancy McQuillan, and Barbara Oxholm.

One year term - Betty Barth, Robert Cohen, Shirley Knipe, Dan Smyth, Sue Smyth, Cheryl Steinmetz

PBGVCA board members that are also directors of the Foundation are Dottie Allen, Megan Esherick and Helen Ingher

Motion made, seconded and passed - Meeting adjourned at 11:45 p.m.

## **Approved**

### **Health & Rescue Foundation of the PBGVCA Meeting Minutes - May 25, 2006**

Present at the call to order: Nancy McQuillan, Robert Cohen, Cheryl Steinmetz, Jeanne Hurty, Helen Ingher, Barbara Oxholm, Betty Barth, Shirley Knipe; joining shortly thereafter; Dottie Allen, Megan Esherick, Dan Smyth, Sue Smyth.

Teleconference for the Health & Rescue Foundation of the PBGVCA meeting was called to order at 7:38 pm central time by President Nancy McQuillan.

Motion #20060525-01 made by Jeanne Hurty to approve the minutes of the April 27, 2006 meeting as distributed via e-mail. Seconded by Shirley Knipe and passed.

President's Report: The President welcomed everyone to a new year, welcomed the new members and stated this meeting will focus on committee requirements/restructuring, on setting some policy, discussing how to go forward and on determining what tasks need immediate attention. The President also requested that should a member not agree with an issue passed in a board vote that the member discuss the situation with the board.

Vice President: No report.

Secretary's Report: The Secretary confirmed that the Foundation papers were received from Karen Kennedy, the previous secretary. She also received the election material from Helen Ingher who was Acting Secretary at the April 27, 2006 meeting. The President directed the Secretary to send thank you letters to the individuals who sent Letters of Interest but who were not elected inviting them to be involved in the Foundation through committee work. The Secretary was also directed to send election notifications to AKC Canine Health Foundation, the PBGVCA Secretary, our incorporation attorney, the PBGVCA webmaster, and the Membership Book committee. The President also advised that a letter was sent to Bunny Sample concerning her request for Foundation material, and her check for photocopying was returned. All material is, or will shortly, be on the Foundation website.

Treasurer's Report: No Report.

Committee Structure and Organization was then discussed;

The Development & Finance Committee: Renamed the Fund-Raising Committee. Jeanne Hurty was appointed Chair with members Shirley Knipe, Dottie Allen and Barbara Oxholm.

Health Research: Co-Chairs Julia Kuni and Helen Ingher with member Barbara Oxholm.

Health Education: Julia Kuni, Chair with members Dottie Allen and Sue Smyth.

Policy & Procedure: Sue Smyth, Chair with members Cheryl Steinmetz, Dottie Allen and Nancy McQuillan.

Domestic & Foreign Correspondence: Dissolved.

Rescue: Megan Esherick, Chair, Bob Cohen member.

Web Site: Betty Barth.

President McQuillan discussed procedural practice changes for conducting Foundation business to improve our productivity and efficiency. First, any issue which requires the Board's review prior to discussion at a meeting must be sent out (via the Yahoo Group list) as an attachment to all Board members as well as sent to the secretary to post on the Yahoo website. This will give all members time to read the material prior to a meeting. Second, anything to be posted to the Foundation official website must be sent to all Board members seven days before being posted so all members are familiar with the material. Finally, any event that is undertaken on behalf of the Foundation must have a chair and a written proposal submitted to the Board. The proposal must include all committee members, a plan of action, a schedule and a complete financial section including expenditures as well as estimated profit. If there is an investment required by the Foundation, the financial section must show that and include it in the final computations. As indicated in the first suggestion above, this material must be received by all members, and posted to the Yahoo list, at least seven days before the issue is discussed at a Board meeting.

Unfinished Business: "The Nose Knows": There was considerable discussion about how many glasses and how much wine remained from "The Nose Knows" event in California. We will have a special teleconference meeting June 29<sup>th</sup> at 9pm eastern time to get a final accounting of the event. The Fund-Raising Committee will take over the handling of any additional inventory.

Motion 20060525-02: Barbara Oxholm made a motion to allow, should it vote to accept the invitation, the Mid New Jersey PBGV Club to purchase the remaining "The Nose Knows" wine. The cost would be \$500 (includes shipping). Bob Cohen seconded and motion passed.

New Business: Discussion of time and date of our Annual Meeting at the 2007 PBGVCA National Specialty show in Tennessee.

Motion #20060525-03: Dottie Allen made a motion to request to the PBGVCA a Foundation meeting time of 6-7 pm on Thursday, April 26, 2007 and 5-7 pm on Friday, April 27, 2007.

Motion seconded by Bob Cohen and passed.

Several members discussed conversations with a PBGVCA Board member during the California National Specialty concerning the issue of requiring three PBGVCA Board members on the Foundation Board. The conversations were initiated by the PBGVCA

Board member. The President requested the Secretary to formulate a letter to the individual for clarification of the statement and position.

The President then invited each Board member to make a short closing comment. Thanks you's, welcomes, and invitations to productive work were exchanged.

Our next meeting will be a teleconference on June 29<sup>th</sup> at 9pm specifically to discuss the final accounting for "The Nose Knows" fundraiser.

A motion to adjourn was made by Bob Cohen and 2<sup>nd</sup> by Helen Ingher. Meeting adjourned at 10pm central time.

Cheryl Fales Steinmetz,  
Health & Rescue Foundation of  
PBGVCA Secretary

## **Health & Rescue Foundation of the PBGVCA Meeting Minutes - Sept. 7, 2006**

Present at the call to order: Nancy McQuillan, Robert Cohen, Cheryl Steinmetz, Dottie Allen, Betty Barth, Megan Esherick, Jeanne Hurty, Helen Ingher, Shirley Knipe, Julia Kuni, Barbara Oxholm.

Teleconference for the Health & Rescue Foundation of the PBGVCA meeting was called to order at 8:05 pm central time by President Nancy McQuillan.

Motion #20060907-01 made by Helen Ingher to approve the minutes of the May 25, 2006 meeting as distributed via e-mail. Seconded by Shirley Knipe and passed.

President's Report: No report

Vice President Report: No report.

Secretary's Report: The Secretary reported that five 'Thank You for being a candidate for the Foundation Board' letters were send, and letters announcing the new Foundation Board were sent to the PBGVCA Board, the Canine Health Foundation, Foundation attorney Woolley, and the PBGVCA webmaster.

Treasurer's Report: The Treasurer reported our current balance was approximately \$30,000 and the July & August income and interest was \$937.16 and expenses were \$744.72. The Treasurer also announced she would send quarterly reports via e-mail.

### Committee Reports:

Fund-Raising Committee; Jeanne Hurty, Chair submitted a written report following a telephonic committee meeting. The committee discussed; 1) E-bay auctions for PBGV and other interesting dog and/or non-PBGM items. Jeanne will handle the items and buyers will pay the handling and shipping costs. The committee will ask PBGVCA members for items and would like to begin in October. 2) A coffee company called Muddy Paw Coffee Co. has a special fund raising program. Their tins are dog oriented and can include a photo or logo. Tins will be brought to the upcoming Hunt Test and see what the response is. 3) Having club members fill a basket with items from their state or area and bring them to the National for an auction or for sale. These would be substantial baskets filled with all sorts of interesting and fun items related to the member's state/region. 4) Jeanne spoke with Mackie Rader of Plush Puppy about donating 5% of sales to the Foundation. The committee will check with other vendors to try and have a similar arrangement.

Motion #20060907-02 made by Helen Ingher to approve all the committee's suggestions and allow the committee up to \$500 to be used as needed to begin the projects. Motion seconded by Shirley Knipe. Motion passed.



Health Research Committee; Co-Chair Julia Kuni made the Board aware of a newborn PBGV litter with some pups possibly affected with a form of skeletal dysplasia. Julia and the breeder are working with researchers at UC Davis and PBGVs will now be included in the genetic study.

Health Education Committee; Chair Kuni reported the health survey is moving forward with a final revision of the disease list. The subcommittee is expecting to 'test' the survey to work out any bugs. Update is expected soon.

Policy & Procedure; The members present on the teleconference discussed at length the obvious need for confidentiality when individuals come to the Foundation with a health or genetic issue. Also, the committee will discuss and present ethical guidelines for the Board and committee members.

Rescue; Chair Megan Esherick advised that there are currently no dogs in rescue.

Web Site; Betty Barth advised that the committee lists have been updated.

Unfinished Business; Research projects - members are encouraged to read the CHF website for research projects looking for funding. Fund raising - already discussed. Constitution - completed and on the web site. Procedural Practice - committee chairs are asked to submit a short report prior to each meeting. Correspondence - Ms. McQuillan has had some feedback from the PBGVCA Board about how the Foundation Board is chosen, but no formal correspondence to date.

New Business; PBGVCA has confirmed the Foundation's meeting times during National week - 6-7 pm on April 26 and 5-7 on April 27, 2007.

Our next meeting will be a teleconference in early December.

A motion to adjourn was made and seconded. Meeting adjourned at 9:35pm central time.

Cheryl Fales Steinmetz,  
Health & Rescue Foundation of  
PBGVCA Secretary

## **Health & Rescue Foundation of the PBGVCA Meeting Minutes - December 7, 2006**

Present at the call to order: Nancy McQuillan, Robert Cohen, Cheryl Steinmetz, Dottie Allen, Megan Esherick, Helen Ingher, Julia Kuni, Sue Smyth.

Teleconference for the Health & Rescue Foundation of the PBGVCA meeting was called to order at 8:06 pm central time by President Nancy McQuillan.

Motion #20061207-01 made by Bob Cohen to approve the minutes of the September 7, 2006 meeting as distributed via e-mail with one typographic correction. Seconded by Megan Esherick and passed.

President's Report: The President discussed better use of the Yahoo site and posting of meeting notices and reports.

Vice President's Report: No report.

Secretary's Report: The Secretary reported that the letter to the concerned parties of the suspected Skeletal Dysplasia pups was posted to the Yahoo website as requested. She also reported on correspondence from the Canine Health Foundation requesting funding on pending grants, and that our Foundation received notice from the PBGVCA board that they pledged \$500 each for CHF grants 759 and 779 from their Donor Advised Funds.

Treasurer's Report: Treasurer Dottie Allen presented a detailed Third Quarter 2006 Report. Highlights - Beginning balance \$31,895.42; Income \$996.30, Expenses \$857.62. Ending balance \$32,034.14.

### Committee Reports:

Fund-Raising Committee: Jeanne Hurty, Chair submitted a written report of the committee's activities. The sale of the coffee tins has gone well. The first 40 tins sold quickly and an additional 50 tins were received and 10 were sold. The committee will also try selling pound bags of "The Happy Blend" coffee.

Mackie & Dan Rader sold their Plush Puppy products at the supported entry in NC and the Foundation will receive a check from them for \$60. They plan to do this again at the NJ Specialty in March.

Jeanne reports that the Ebay auction plan was a disappointment. After analyzing costs and the prices the items would bring it is not worth the expense to put the items on Ebay. It is felt that a large auction (both silent and live) at the Meadowlands Specialty and at the National in TN will be better and generate much more profit. Jeanne will gather the items and bring them or ship them to the shows.

Health Research Committee: Co-Chair Julia Kuni reported that the Foundation funded the eye disease project letters for \$1,128.09 (printing/shipping \$403.92, direct mailing

\$400.00 and postage \$324.17). The committee also reported on two recent grant requests from CHF; #759 "Investigation of Antigenic Causes of Vaccine Associated Allergic Reactions in Dogs" Dr. Moore of Purdue University and #779 "Characterization of the Canine Y Chromosome; Identifying Genes that Cause Male Infertility" Dr. Murphy, Texas A & M University. Julia and her committee recommended that the Foundation help fund these research projects, in addition to the amounts already pledged by PBGVCA.

Motion #20061207-02 - Motion to fund \$500.00 for CHF grant #759 and \$500.00 for CHF grant #779 made by Cheryl Steinmetz and seconded by Megan Esherick. Discussion of motion with several members indicating they did not feel these amounts were significant enough. The motion was voted on and failed.

Motion #20061207-03 - Motion to fund \$2,000.00 for CHF grant #759 and \$2,000.00 for CHF grant #779 made by Bob Cohen and seconded by Helen Ingher. After discussion of this motion a vote was taken with Bob Cohen, Megan Esherick, Helen Ingher, Julia Kuni and Sue Smyth voting in favor and Dottie Allen and Cheryl Steinmetz voting against.

Health Education Committee: Chair Julia Kuni reported the final form of the Health Survey was being reviewed and was expected to be released soon.

Policy & Procedure: Chair Susan Smyth reported that a rough draft of the Foundation's Ethical Guidelines for the Board will be reviewed by the complete committee shortly.

Rescue: Chair Megan Esherick reported a CT dog was rescued and was being fostered by Veronica Scheer. 70 inquiries were received immediately following the Eukanuba/AKC show causing Megan to caution breeders to be extra careful in their pet placements. Megan also noted that since taking over rescue one of the major reasons people want to find homes for their dog is that they have children under 8 - and for one reason or another young children in the home make keeping the dog difficult.

Web Site: No Report.

Unfinished Business: It was noted that our web site and contact information was not on the CHF web site. The secretary will notify them again.

Research projects - The Board discussed forming a subcommittee to review grants. After considerable discussion it was decided that the grants presented to the Foundation had already undergone scientific review by CHF and then had been reviewed by our Health Research Committee. It was decided further review for the CHF requests was unnecessary.

Election of the Foundation Board - the President was asked if the Foundation had received a formal response from the PBGVCA Board to our letter on the subject of Foundation Board Member elections, and she reported we have not.

New Business: PBGVCA has confirmed the Foundation's meeting times during National week will be Friday evening, April 27, 2007. We will schedule a second meeting as needed.

Our next meeting will be a teleconference in March.

A motion to adjourn was made and seconded. Meeting adjourned at 9:20 pm central time.

Cheryl Fales Steinmetz,  
Health & Rescue Foundation of  
PBGVCA Secretary