

PBGV Health and Rescue Foundation
Meeting 1/31/2012

Meeting called to order at 8:06 pm by President Lauren Kovaleff

Members/officers in attendance: Helen Ingher, Bob Cohen, Julie Shannon, Carolyn Randel, Sue Smyth, Laura Liscum, Linda Murray, Rebecca Belflower, Pam Helmer,
Absent: Dottie Allen

Visitors in attendance: Sheryl Bradbury, Peggy Evanich

President's report: Lauren Kovaleff reporting-she has been working with committees all week

Secretary's report- Sue Smyth

Julie motioned to approve minutes from last meeting; seconded by Laura. All voted in favor.

Vice President's report-Helen-save report to new business

Treasurer's report- Rebecca Belflower reporting:

1. 4th quarter report (see revised on 1/30/11)
2. Concerns about PayPal reporting. Suggestions to share PayPal information.
3. Question about Rebecca reimbursing herself for blood donation
4. Recommendation that store have own checking account to pay bills for inventory, etc

Committee Reports:

A. Fundraising ideas-(tables will be available at Nationals for the Foundation)

1. Carolyn Randel for Nationals-will run a 50/50, 3 tables will be available to sell Foundation items
2. Sue and Pam reporting about the online store-
Total money in-\$2068
Money Spent- \$1,409
Inventory sold- \$1,007
Profit \$1,061
Inventory remaining \$409
(thank you for the lovely donation of PBGV socks to store by Carolyn Randel)
3. Travel and Tourism Division-Linda/Laura: lots of advertising has gone out about the raffle. Tickets will be on sale at the show. Vermont house will be offered again at the live auction. Information will be sent to Pam (for the phone auction). Send all info regarding high price items to Pam ahead of time. Disney condo and condo on Palm coast (offered by Peggy Evanich) being offered at Nationals' raffle. Discussion re: number of money raising functions competing with each other!
4. Julie Shannon's baskets- there has been an excellent response from many states! Items in baskets should be specific to each state.
5. GVBV picture-Peggy Evanich, will frame to put in live auction
6. Texas Club-Julie reporting- they will be selling 6' jeweled show leads for \$20

B. Advertising-Helen reporting-

1. CHIC blood DNA draw at Nationals, info will go out via eblast this week, with follow up reminder 1 week before.

C. Health Education-Linda Murray reporting:

Breeder of Merit Program- info will be available at Nationals

D. Health Research-Laura Liscum reporting:

1 active research project right now. Info from AKC about newly funded Oak projects. They have not reached a consensus about which 1 to fund. Will review each project and make a recommendation shortly.

E. Policy and Procedures-Sue Smyth reporting - "Hardship" will be added to policy to Foundation Policy and Procedures, as previously agreed, under "D. Rescue. #3. There is a limited hardship procedure in place to provide food and/or medical care for PBGVs in extreme circumstances to avoid a rescue situation. The PBGVCA Rescue Committee will be responsible for approving and administering the hardship procedure".

F. Rescue-Pam reporting-currently assisting with 3 dogs on seen on Craig's List , 2 more in foster care and possible 2 more coming in.

G. Website: Lauren reporting she is continuing to work on posting all old Foundation information to our website. Any problems/concerns/questions just let her know.

Old Business: NTR

New Business:

A. 3 letters of interest received to date:

1. Jo Anne Hacker
2. Sheryl Bradbury
3. Patti Ritter

Deadline for letters of interest is 2/23/12. President and treasurer not running again.

B. Nationals Foundation meeting is Friday evening after the Health dinner

C. CHIC reimbursement-send your receipt(s) to Rebecca/treasurer to be reimbursed.

D. Need to establish an audit committee at Nationals-Helen will coordinate

E. Bequest Forms-print tri-fold brochures to hand out at Nationals. Peggy will get rates to print and then we will vote on number to print, etc.

Motion to adjourn the meeting made by Carolyn Randel at 9:55 pm. Next meeting Friday night at Nationals.

Minutes respectfully submitted,

Sue Smyth

PBGV Foundation Secretary

PBGV Health and Rescue Foundation
Minutes-Annual Meeting
March 9, 2012
Mesa, Arizona

Members in attendance: Lauren Kovaleff, Helen Ingher, Rebecca Belflower, Sue Smyth, Pam Helmer, Bob Cohen, Linda Murray, Julie Shannon, Laura Liscum

Members Absent: Dottie Allen, Carolyn Randel

Visitors: Jill Otto, Christina Kriek, Jo Ann Hacker

Meeting called to order at 8:25 pm by President Lauren Kovaleff

President's report-NNTR

Vice President's report- Helen Ingher-NNTR

Secretary-Sue Smyth: Laura Liscum made a motion for the minutes from the 1/31/12 meeting be approved. Linda Murray seconded the motion. All voted in favor.

Treasurer's Report-Rebecca Belflower reported:

The Fourth Quarter Report was presented. Laura Liscum made a motion that the Fourth Quarter Treasurer's Report be approved. Julie Shannon seconded the motion. All voted in favor.

The Year End Treasurer's Report was presented. Helen made a motion to approve the Year End Treasurer's Report. Laura Liscum seconded the motion. All voted in favor.

The January 1, 2012 to March 4, 2012 Treasurer's Report was presented. Helen made a motion that the 1/1/12 to 3/4/12 Treasurer's Report be approved. Julie seconded the motion. All voted in favor.

Committee Reports

Foundation Table at Nationals-Linda Murray reporting- Vermont and Palm Coast vacations will be auctioned live Saturday night at the annual dinner. Tickets are being sold for the Disney Raffle. Donated items (soap, magnets, bracelets) will be moved to the Foundation Store inventory. \$200 taken in for the 50/50 raffle.

Fund Raising-Julie Shannon reporting a wonderful response regarding the generous state baskets donated!

Advertising-Helen reporting that she is doing everything possible to promote the Foundation.

Health Education-Linda Murray reporting about the 2 displays on the Foundation table (CHIC and Breeder of Merit)

Health Research-Laura Liscum reporting about 4 grants that were relevant to the PBGV: Inflammatory Bowel Disease; Cataract Surgery (using Cyclosporin); Glaucoma in the Basset Hound; I.P. Shunt in Irish Wolfhounds

Policy and Procedures-Sue Smyth NNTR

Rescue-Pam Helmer reporting about placing new guidelines on the website regarding procedures, monthly reports, a confidentiality statement, etc.

Web Site-Helen Ingher reporting that the site needs some work. Lauren will add the

minutes from 2011 to update. Linda noted that she felt the Foundation to be “buried” on the club site.

Old Business

Audit Committee (Lindsey Hansen, Gordon Robinson, Carol Doerge) completed their audit of the Foundation Treasurer’s records with the following procedural recommendations: user Foundation checks to purchase postage; require original receipts/invoices from vendors; in the case of an over or under-payment, keep the correcting transactions separate (do not mix with other reimbursements; develop a procedure for reimbursing the Treasurer for expenses (the Treasurer should not write checks to him/herself); 3 years employ a professional to perform an outside review of financial records. Many thanks to Rebecca for a wonderful job!

New Business

Research grant funding-Bob Cohen made a motion to fund grant #1609 \$2,500; grant #1612 a minimum of \$1000 up to \$2,500; and grant #1594 \$2,500 (it was agreed that grant #1601 would not be funded at this time). Julie seconded the motion. All voted in favor. (see motion log 2012 for grant titles)

CHIC Health Survey-Linda Murray and Laura Liscum reported about attending a conference in St. Louis in 2011. Club health surveys are important to tailor research regarding specific breed needs.

Bob Cohen made a motion to pay the speaker at 2012 Nationals an honorarium of \$200. Helen seconded the motion. All voted in favor.

Discussion about addressing the current electronic health survey

Elections-8 names on the ballot for 8 positions. Lauren and Helen tallied the votes. All 8 candidates on the ballot were voted into the Foundation. Congratulations!

Helen made a motion for Linda Murray to be the new Foundation president. Pam seconded the motion. All voted in favor.

Linda Murray made a motion for Lauren Kovaleff to be the new Foundation vice president. Bob Cohen seconded the motion. All voted in favor.

Helen made a motion for Sue Smyth to continue as secretary for the Foundation. Lauren seconded the motion. All voted in favor.

Julie Shannon made a motion for Jo Ann Hacker to be the new Foundation treasurer. Helen seconded the motion. All voted in favor.

Julie Shannon made a motion to adjourn at 9:35 pm.

New president Linda Murray will send out an email setting the next meeting date.

Minutes respectfully submitted,

Sue Smyth

PBGV Health and Rescue Foundation Secretary

PBGV Health and Rescue Foundation

Meeting 4/23/2012

Meeting called to order at 8:05 pm by President Linda Murray.

Members/officers in attendance: Helen Ingher, Bob Cohen, Lauren Kovaleff, Peggy Evanich, Julie Shannon, Dottie Allen, Sue Smyth, Laura Liscum, Jill Otto, Pam Helmer, Sheryl Bradbury, Jo Anne Hacker

President's report: Linda Murray reporting:

1. Welcome to all new and returning members
2. Website renewed/fee paid
3. Saber Tails article written

Secretary's report- Sue Smyth: reporting:

1. Thank you letters sent out
2. Julie motioned to accept the minutes (after correcting the spelling Jo Anne's name).
Laura seconded. All voted in favor.

Vice President's report-Lauren Kovaleff reporting that AKC CHF considers the PBGV Health and Rescue Foundation a millennium donor (\$25,000)!

Treasurer's report- Jo Anne reporting:

1. Discussion regarding financial reports distributed prior to the meeting (1/1/12 to 3/19/12 treasurer's report, Money Market account, Profit and Loss statement)
2. She has been working with Rebecca.
3. Grants were paid as approved at Nationals.
4. Dottie mentioned Quicken was available should Jo Anne prefer to use it.
5. Lauren motioned to accept the January to March financial report. Pam seconded.
All voted favor.
6. Julie motioned to approve the March to present date financial report. Lauren seconded. All voted in favor.

Committee Reports:

A. Fundraising-

1. Nationals Auction--Pam Helmer reporting: The baskets were very successful! Julie would like to repeat this project for next year's Nationals . Discussion about shipping the larger baskets.
2. Store report-Sue and Pam reporting: See report send out previously. Helen motioned to provide the Store with \$1000 to replenish our inventory. Laura seconded. All voted in favor. Photos are needed for clothing items. Pam is looking for additional inventory at a Trade Show next week. Shipping fees will be re-examined. Mark-up was discussed. Sheryl volunteered to do a spread sheet for the Store based on invoices. Bob suggested the Foundation Store get a credit card/debit card. Jo Anne will check with her local bank for information about this.

B.. Health Education-Linda Murray reporting: we voted to fund 3 grants at Nationals (inflammatory bowel disease, cataract surgery outcomes, and glaucoma research. AKC-CHF will be considering new grant applications, in the fall, and will let us know as soon as they have made selections.

C. Health Research--Laura reporting: she will announce the 3 grants selected at Nationals, in Saber Tails, and on our web page.

D. Advertising-Helen reporting NNTR

E. Policy and Procedures-Sue Smyth reporting NNTR

F. Rescue-Pam Helmer reporting. Many new dogs reported to need “rescuing” but they are turning out not to be PBGVs!

G. Website--Lauren reporting: Foundation link is now on the front page of the PBGVCA web site. Sue was recently on the AKC website, after clicking on our breed page and clicking on the link to our club web page, the AKC link connected to our old web site. Bob will contact AKC about this.

Old Business:

1. Laura Liscum--AKC CHF grant funds sent and acknowledged.
2. Lauren Kovaleff-Annual Report. Lauren is collecting information about the research grants we funded, from Laura, to complete her article, in Saber Tails.

New Business:

1. Committee assignments will be sorted out individually prior to the next meeting
2. Foundation members asked to please review the By Laws prior to our next meeting. We may need a committee to clarify/reword certain items.
3. Jo Anne-Saber Tails--the cost to print and blow a contribution envelope is \$240 for 2 issues (September and December). Lauren motioned to pay \$240 to pay for an envelope to be blown into the September and December issues of Saber Tails, seeking donations, for the Foundation. Sheryl seconded. All voted in favor.
4. Helen Ingher-online survey cost seems to vary from year to year; currently paying \$200/yr. Is there a contract? Larry has been notified that this service does will not continue.

Julie made a motion to adjourn at 9:27 pm

Next meeting scheduled for Monday June 18, 2012 at 8 pm EST.

Minutes respectfully submitted,

Sue Smyth

Secretary for the PBGV Health and Rescue Foundation

PBGV Health and Rescue Foundation
Meeting 6/18/2012

Meeting called to order at 8:13 pm by President Linda Murray

Members/officers in attendance: Linda Murray, Lauren Kovaleff, Helen Ingher, Bob Cohen, Julie Shannon, Sue Smyth, Laura Liscum, Pam Helmer, Sheryl Bradbury, Jill Otto, Peggy Evanich, JoAnn Hacker
Absent: Dottie Allen

President's report: Linda Murray reporting- see 2012 Committee/Liaisons List distributed with agenda

Secretary's report- Sue Smyth

1. Laura Liscum made a motion to approve the minutes from the previous meeting. Julie Shannon seconded. All voted in favor.
2. Sue will send out an updated motion log.

Vice President's report-Helen Ingher-see new business

Treasurer's report- Jo Ann Hacker reporting (see treasurer's report)

Committee Reports:

A. Fundraising ideas-

1. Sue met with Jim Scharnberg to review a booklet he authored containing original hunt/dog poetry and to discuss the opportunity to sell signed/numbered hunt prints from an original oil painting of his pack, through the Foundation Store.
2. Bequests-Helen will see that a reminder is running in every SaberTails issue
3. Discussion re: the best way to market collectibles to benefit the Foundation

B. Store-Sue and Pam reporting-see old business

C. Health/Education/Research-Laura and Helen -adding links to FaceBook, etc to appeal to broader audience

D Policy and Procedures-Sue Smyth and Bob Cohen met and will review what is currently in place

E. Rescue-Pam Helmer reporting Daisy is in a new home. Bills are paid. New dog- 3 years old, "Oscar", some health concerns they are working through, while crate training.

F. Specialty Liaison-Julie Shannon reporting -discussion focusing on events, ideas, items being offered at Nationals (grooming table and crate rental, selling dog food, snacks, etc). Discussion re: clinics (CERF and DNA) and speakers. The Regional is on Thursday; clinics, etc on Friday; National on Saturday.

G. Websites-Foundation/Yahoo/PBGVCA-- Lauren Kovaleff reporting -will post last year's annual report and update items

H. Social Media-Laura Liscum reporting-health articles should be archived/posted/linked Foundation on our site.

- I. **Saber Tails**-Helen lead a discussion regarding what should be posted (financials, etc)
- J. **CHF**-Laura Liscum and Lauren Kovaleff-new health articles were sent out to the Foundation members to review

Old Business:

- A. **Store Operations**-currently working on silk screening towels (silhouette drafted by Betty Barth as a donation to the Foundation Store). Sue and Pam met to develop a fine tuned system for orders placed outside Paypal. A Visa Debit card, for \$250, is enough for now (to get the towels started). Sue, Pam and Jill Otto will provide quarterly reports with total sales, costs, postage, income, profit on inventory, shipping income and shipping profits, etc available for review. Copies of all invoices will be sent to JoAnn Hacker.
- B. **Envelopes for Saber Tails**-JoAnn Hacker got a bid for 700 but needs to send out 800 at a cost of \$240. Lauren made a motion to spend up to \$400 for envelopes in 2 issues of Saber Tails. Helen seconded. All voted in favor. Motion carried.
- C. **Rescue**-Daisy's check, to reimburse expenses, will be mailed out 6/19/12.

New Business:

- A. **Insurance**-payment due to Sportsmen's (Director and Officer, Bonding, Liability)
- B. **Email motions**- should we shorten the current 7 day voting window? Lauren motioned to add a section "E." to Policy and Procedure- when a majority of the total # of directors has voted for or against a motion, the President/Secretary will notify the members of the Foundation that the motion has passed. Helen seconded. All voted in favor. Motion carried. (Lauren will work on wording and send to Sue and Bob to add to P&P).
- C. **Rescue**-Pam reporting, young male, 7 months old, "Papi", neutered and micro chipped, ear infections, etc. (discussion about a need to address rescue our policy at some point). Bob made a motion to approve payment of the balance of the expenses (\$1829.79) for this dog. Sue seconded. All voted in favor. Motion carried.
- D. **Foundation volunteers**-Helen reporting--suggested a new policy of inviting them to our conference calls and encouraging them volunteer to work on Foundation committees.
- E. **Next meeting**-President Murray will poll the members to determine an acceptable date.

Motion to adjourn the meeting made by Helen at 10:16 pm.

Minutes respectfully submitted,
Sue Smyth
PBGV Foundation Secretary

PBGV Health and Rescue Foundation
Meeting 7/23/2012

Meeting called to order at 8:10 pm by President Linda Murray

Members/officers in attendance: Linda Murray, Lauren Kovaleff, Helen Ingher, Bob Cohen, Julie Shannon, Sue Smyth, Laura Liscum, Pam Helmer, Sheryl Bradbury, Jill Otto, JoAnne Hacker

Absent: Dottie Allen, Peggy Evanich

President's report: Linda Murray reporting-NNTR

Secretary's report- Sue Smyth

Julie Shannon motioned to accept the minutes. Jill Otto seconded. All voted in favor.

Vice President's report- Lauren Kovaleff-NNTR

Treasurer's report- Jo Ann Hacker reporting (treasurer's report attached)

1. Julie Shannon motioned we accept the treasurer's report. Bob Cohen seconded. All voted in favor. Positive comments about the new format; easy to read and understand.
2. Discussion- moving accounts to a new bank. JoAnne will research fees and make a recommendation at our next meeting.

Committee Reports:

A. **Fundraising-** Julie Shannon asked about timelines to mail the containers (September)

B. **Store-** Sue and Pam reporting-work continues developing new inventory for the fall to generate Christmas sales.

C. **Health/Education/Research-** Laura and Helen reporting: POAG study by Dr. Komaromy. Information sent out in a pod cast earlier this week.

D **Policy and Procedures-** Sue Smyth and Bob Cohen-revision added to current P&P with new wording regarding "Voting" as passed at the 6/18/12 meeting (see attached)

E. **Rescue-** Pam Helmer reporting: currently there is one owner surrendered PBGV and 10 PBGVs that she is working with in North Carolina.

F. **Specialty Liaison-** Julie Shannon reporting -discussion focusing on interesting array of vendors at the Texas Nationals and a DNA and blood draw on Friday organized by Rebecca. A Chair has been assigned for the grooming table and crate rentals.

G. **Websites-** Foundation/Yahoo/PBGVCA-- Lauren Kovaleff reporting -posts will be updated to focus on annual reports, quarterly reports, etc. This will promote better organization of information available.

H. **Social Media-** Laura Liscum reporting about Face Book, PBGV-L, etc.

I. **Saber Tails-** Helen noted articles about rescues would be a great addition. Laura volunteered to be a ghost writer for Pam who will supply information for the "rescue" articles.

J. **CHF-** Laura Liscum and Lauren Kovaleff-NNTR

Old Business:

A. **Email motions-** Sue's motion log needs more information regarding the 2012-#08

vote. Sue will add the missing information and post immediately.

B. Insurance-“Sportsman’s“- Linda noted that Bob reviewed our policy and feels it covers us adequately. Pam motioned we accept the million dollar policy. Julie seconded the motion. All voted in favor.

New Business-

A. Donated items-Laura and Linda reporting-Orangemen have been donated; we need ideas to market them to raise money for rescue.

B. Bequests- Roger and Gail Menard-vendors working with glass and embroidery are moving and want to give us all their unsold merchandise. An inventory will be completed in August and distributed/discussed at the next meeting.

C. Bob suggested a donation to the Rabies Challenge Fund. Laura motioned we donate \$1000. Bob seconded. All voted in favor.

Next meeting-President Murray will poll the members to determine an acceptable date in September.

Motion to adjourn the meeting made by Laura at 9:44pm, seconded by Julie.

Minutes respectfully submitted,
Sue Smyth
PBGV Foundation Secretary

PBGV Health and Rescue Foundation

Meeting 11/5/2012

Meeting called to order at 8:29 pm by President Linda Murray

Members/officers in attendance: Linda Murray, Lauren Kovaleff, Helen Ingher, Julie Shannon, Sue Smyth, Laura Liscum, Pam Helmer, Jill Otto, Sheryl Bradbury, Bob Cohen (joined later in meeting)

Absent: Jo Anne Hacker, Dottie Allen, Peggy Evanich

President's report: Linda Murray reporting-NNTR

Secretary's report- Sue Smyth

Julie motioned to accept the minutes from the previous meeting. Lauren seconded. All voted in favor.

Vice President's report- Lauren Kovaleff-NNTR

Treasurer's report- Linda Murray reporting for Jo Anne:

1. Third Quarter report- Laura motioned to approve the 3rd quarter report. Lauren seconded the motion. All voted in favor.
2. Fourth Quarter Report- Laura motioned to approve the 4th quarter report. Julie seconded the motion. All voted in favor.
3. Linda noted that reconciliation of the bank statement, each month, should be completed by someone other than the treasurer. Linda and Jo Anne will coordinate this.

Committee Reports:

A. Fundraising- Linda reporting for Jo Anne: we received \$700 in donations resulting from the envelopes enclosed in 2 issues of Saber Tails.

B. Store-Sue and Pam reporting-hand painted items from Jackie Adams were ordered and have arrived. The donated clothing from the Menards was picked up in Massachusetts. Sue & Pam met to set prices. All items have been photographed with descriptions added. Sheryl posted all new items to the Store site. Copies of inventory and copies of all sales will go to Jill to manage inventory. As soon as Sue and Pam review the site it will be posted. The Store needs a "publicity volunteer" to see that it is posted on FaceBook, Eblast, etc.

C. Health/Education/Research- Helen –sent out inquiries to Univ. of Missouri, etc. for research updates. She has not heard back from anyone yet. She is looking forward to attending the World Congress in England in November.

D Policy and Procedures-Sue Smyth-NNTR

E. Rescue-Pam Helmer reporting: the rescue dog in California has an infection in its mouth requiring dental x-rays. The dog in Ohio has been readopted 4x, looks like it finally has a forever home. The Club credit card is still a problem.

F. Specialty Liaison-Julie Shannon reporting–papers have been filed with AKC. CERF Clinic-Dr. K. said he needed 10 minutes/dog and 2 vet techs to assist. Attendees must provide pedigrees for their dogs. This blood draw is for PBGVs only and is free to all

PBGVCA members.

G. **Websites**-Foundation/Yahoo/PBGVCA-- Lauren Kovaleff will email a copy of our current Policy & Procedures (2010) to each Foundation member

H. **Social Media**-Laura Liscum-NNTR

I. **Saber Tails**-Helen continues to collect articles.

J. **CHF**-Lauren Kovaleff reported that CHF will be attending the Eukanuba Invitational in Florida in December & is looking forward to meeting our Foundation members.

Old Business: none

New Business-

A. Donation form (tri-fold) has been updated to distribute at PEC events

B. New “speaker reimbursement form” It is a Pre Approval form and should be submitted 30 days prior to the actual charges being incurred.

C. Proposed revision to Policy & Procedures-Bob made a motion that the 2 topics be separated, with voting on the reimbursement form first. Helen seconded the motion. 8 voted in favor; 1 abstained; none opposed. Discussion followed. Helen suggested we wait until Jo Anne can join our meeting for her insight/input as treasurer. Pam suggested we work with the forms for 3 months & tweek them as they are being used, before voting on them. It was also recommended that the PBGVCA Treasurer be involved. Pam suggests members of the Foundation & PBGVCA work together to fine tune these procedures prior to our voting on them.

Next meeting-January 7 at 8:15 pm

Motion to adjourn made by Julie at 10:07 pm; seconded by Laura.

Minutes respectfully submitted,

Sue Smyth

PBGV Foundation Secretary