

Health and Rescue Foundation of Petit Basset Griffon Vendeen Club of America
Minutes
May 29, 2004
Elk Grove Village, IL

Members present: Dottie Allen, Betty Barth, Bob Cohen, Megan Esherick, Helen Ingher, Julia Kuni

Guests present: Susan Smyth, Karen Kennedy, Kathy Zavodjanick, Helen Goldberg, Jo Quintenz, Bunny Sample, Nancy McQuillan

The meeting was called to order at 7:20pm CST by Helen Ingher. In President Nancy Dorsey's and Vice President Lauren Kovaleff's absence, secretary Helen Ingher presided over the meeting. Karen Kennedy agreed to take the minutes of the meeting.

The reading of the previous minutes of May 1, 2003 were dispensed with and will be emailed to the board for corrections and approval.

Website handouts sent from Nancy Dorsey distributed to those in attendance.

Health & Genetics Report from Julia Kuni.

Treasury Report from Dottie Allen.

Rescue Report from Karen Kennedy.

Bob Cohen discussed working with attorney, Cindy Goodman, on rescue liability issues. Nancy Dorsey and Karen Kennedy are also on the committee.

Discussion followed regarding the lack of activity during the past year. Some of the PBGVCA members in attendance at the meeting expressed an interest in joining the Foundation.

Helen discussed that two spots were open on the board. The Foundation can have no more than nine but no less than 3 board of directors. Three of these must be on the board of the PBGVCA.

Discussion of new officers and board of directors.

A motion was made by Helen Ingher to elect Betty Barth as president of the Health & Rescue Foundation. Motion seconded by Megan Escherick.

A motion made by Helen Ingher and seconded by Bob Cohen for new officers and board of directors as follows:

President: Betty Barth
Vice President: Lauren Kovaleff
Secretary: Karen Kennedy
Treasurer: Dottie Allen

Board of Directors: Bob Cohen (PBGVCA)
Nancy Dorsey
Megan Esherick (PBGVCA)
Helen Ingher (PBGVCA)
Julia Kuni
Nancy McQuillan
Barbara Oxholm
Susan Smyth
Kathy Zavodjanick

Betty will be handling the foundation website.

Megan Esherick will be working on a pamphlet about the foundation and it's status for use in soliciting funds.

Helen Goldberg will be a sub committee chairman (named Health Research) of the Foundation. Helen discussed that she would like to do research in hemolytic anemia in PBGVs.

Betty with the help of Bob Cohen will set up quarterly telephone conferences beginning in July. Betty, also, would like to start using the foundation email list for improved communications among those on the committee.

Bob Cohen motioned to adjourn; seconded by Karen Kennedy

Health and Rescue Foundation of the Petit Basset Griffon Vendeen Club of America
Minutes
July 13, 2004
Teleconference

Present: Dottie Allen, Betty Barth, Bob Cohen, Megan Esherick, Helen Ingher, Karen Kennedy, Lauren Kovaleff, Julia Kuni, Nancy McQuillan, Barbara Oxholm, Sue Smyth, Kathy Zavodjanick

Absent: Nancy Dorsey

The meeting was called to order at 9:08pm EST by Betty Barth.

May 1, 2003 Minutes were corrected in that Lauren did not volunteer to take on fundraising. Dottie motioned for the minutes to be approved. Lauren seconded. Barb abstained as she was not present.

May 28, 2004 Minutes were approved. Karen motioned for the minutes to be approved. Nancy seconded. Lauren abstained as she was not present.

Julia would like to see more details of discussions in the minutes.

Treasurer Report: Dottie is working on the 2nd quarter and will mail when complete. There is approximately \$17,000 in the account. More donations are coming in without designation to Health or Rescue. Dottie is establishing a database with all donors. Barbara would like to see the amount of donations also in the database.

Vice President: No report

Health Research: Report was submitted at the May 28, 2004 meeting and mailed to all members of the board.

Health Education: Julia explained that all health articles to go on the website will need to be retyped. There are no text files. Most OFA and CERF results are published in Saber Tails. Julia will amass links for the website as suggested by Betty which will make links at the website easier to access.

Domestic & Foreign Correspondence: For the newsletter, Barbara has been collecting information on the Swedish meningitis study, French eye study, DNA blood draw and other topics. Megan and she have been working on the development of a pamphlet to show the legitimacy of the foundation. Discussion on mailing the pamphlet to all donors.

Rescue: Karen reported about a recent rescue coming into the program. Initial vet visit cost \$147. There will be additional expenses as the rescue needs 9-15 tooth extractions. Bob reported that Karen and he will meet with attorney, Cindy Goodman, via teleconference to discuss liability issues next week.

Website: Betty will work with each committee to gather information from the committee members.

Discussion of the role of the Foundation in relation to PBGVCA: There is a need to be a separate entity and work on fundraising. The Foundation needs to raise money for research. If the PBGVCA doesn't want to fund the project then the foundation will be able to do so.

(Sue joined at 9:32pmEST)

Betty stressed that the foundation is an organization and the need to work on fundraising so that there is money coming in and out. Both members and non-members can participate in the fundraising.

(Kathy joined at 9:34pmEST)

(Megan joined at 9:36pmEST)

Sue, Kathy and Megan had difficulty accessing the conference line. They kept getting a busy signal.

Development & Finance: The committee has been working on ideas for a brochure. They have received a quote on a trifold. The initial setup would be \$70 and the cost per copy, \$1.20. Megan would like to see that the website will accept credit cards for donations. Betty stated that PayPal could be used as it is already setup. Megan explained about establishing a list of donors. Levels of the donation amounts would be designated such as gold, bronze, silver, etc. There should be a separate mailing for fundraising which would include the brochure and request for donations. Discussion on tax benefits of donations.

Dual Role of the Health & Rescue Committee: Lauren commented that as Health & Genetic co-chairs, Julia and she report to the PBGVCA not the Foundation. Discussion regarding Foundation research being funded by the Foundation and not the PBGVCA. Lauren takes research project recommendations to the PBGVCA and then the PBGVCA asks the Foundation to fund the project. Lauren stressed that the Foundation needs ability to make money at club functions. Discussion on the auction at the nationals and how the auction proceeds need to come back to the Foundation as it had been done in years past. Discussion on the poor response to the raffle at the 2005 Nationals. Nancy talked about possibly going to online auctions as entries grow at the nationals there is less time for people to look at the auction items. People would have more time to look at items online. Betty, Helen and Karen will work together on a formal letter to the PBGVCA requesting that the auction proceeds come back to the Foundation. Discussion about online auction. Dottie suggested November as being a good time of year. Kathy agreed as it is right before the holidays. She will contact Sharon Armstrong about setting up an online auction. Dottie is willing to accept items and photograph them for the online auction. Discussion on people whose bids are accepted but do not pay. Julia suggested that the item go to the second bidder when this occurs.

Discussion on teleconferences and other ways for these to be done. Discussion on issuing phone cards to those who do not have unlimited long distance calling plans. Betty

suggested a \$20 a year limit. Lauren is will to get the phone cards from Costco. Lauren will get the cards and send the bill for reimbursement to Dottie. Anyone needing a card is to contact Lauren. Lauren motioned to distribute phone cards with a \$20 a year limit for those that need them. Dottie seconded.

The next teleconference call will be October 12, 2004 at 9pm EST.

Julia motioned to adjourn at 10:14pm EST.

Karen Kennedy, Secretary

Health and Rescue Foundation of the Petit Basset Griffon Vendeen Club of America
Minutes
October 12, 2004
Teleconference

Present: Betty Barth, Bob Cohen, Megan Esherick, Helen Ingher, Karen Kennedy, Lauren Kovaleff, Julia Kuni, Barbara Oxholm, Sue Smyth

Absent: Dottie Allen, Nancy Dorsey(business travel), Nancy McQuillan(vacation), Kathy Zavodjanick(previous commitment)

Bob Cohen requested Rescue be on the agenda first as he was not feeling well and would not be able to remain for the rest of the teleconference.

The meeting was called to order at 9:04pm EST by Betty Barth.

Rescue: Bob reported on receiving email from Cindy Goodman. Drafts of rescue forms were sent. These will be refined if needed. When they are complete, they will be circulated for further input before they are put into use. Bob and Karen will be having another teleconference with Cindy in a few weeks. (Bob left at 9:08)

July 13, 2004 Teleconference Minutes were approved. Barb made the motion to accept. There were none opposed.

Development & Finance: Megan discussed the proposed donation levels. (Julia joined at 9:10). Betty suggested that the Friends level should begin higher because of PayPal costs.

The levels are:

Friends	\$25 – 99
Bronze	100 - 249
Silver	250 - 499
Gold	500 – 999
Platinum	1,000 and up

Donations “in memory” are included in Saber Tail recognition. Perhaps an annual report of donators and donations could be included in the Nationals mailing. Need to ask Dottie if this would be okay to do. Need a system of donators and donations that could be transferred to a web page for the website. Julia would like information on totals for the year. Megan will figure out with the secretary and committee how to handle. Lauren asked if Dottie wants someone else to handle sending thank you letters for donations.

Website: Betty said that we need to get the PayPal setup verified with Dottie. Betty wants people to be able to see what is on the website and asked if we should go ahead.

Policy & Procedure: Lauren stated that the policies need to be updated and feels Susan is on the right track with the changes in the Recommendations and Revision report but doesn't agree with a name change. Betty will email Bob as to the name change questions. Barb thinks that adds to the confusion of the Foundation being a separate entity. Everyone agreed. Barb suggested that PBGV be dropped and change to Basset Griffon.

Barb would like to see Grands included. Megan asked if there is a Grand Club. Barb said yes and explained that there is support and enough people this time for the Grands to be recognized. Betty suggested that if we look at a name change that the name could umbrella to include all the breeds. Lauren stated that PBGVs are the goal when people make donations to the Foundation and doesn't agree that the name of the Foundation should include grands at least for now. Julia and Karen agreed. Barb explained more about the Grand Club including officers:

President: Barb Oxholm

Vice President: Debbie Perrot

Secretary: Helen Ingher

Treasurer: Brent Humphrey

Board of Directors: Corey Benedict, Terry Cox Fiedler

Barb explained other names in different countries to encompass Grands as well as PBGVs. Lauren stated she is not in agreement that donations collected for PBGVs should be available for Grands.

(Sue joined at (9:35))

Betty explains how the different breed clubs throughout the world include all of the breeds. It is on the agenda for the club for a name change. If the club umbrellas then the Health & Rescue Foundation should umbrella. Sue will discuss with Bob about a name change.

Lauren commented to Sue about her report and said that the current protocols are outdated. Betty has had a request for reports from the PBGVCA board and feels like it's as if we are answering to them. Sue asked if are moving to become a separate entity.

Health Education: Julia is happy with educational links on the website. She asked what other kind of links should we have and how wide do we want this to get? Betty said that it should be explicit to the breed. Everyone agreed. Lauren stated that those common to the survey but not breed explicit. Betty suggested asking around for people to write on care and grooming.

Health & Research: Lauren wrote to the PBGVCA Board about a research project for Histocompatibility Alleles Conferring Susceptibility to Canine Diabetes, Immune-Mediated Thyroiditis and Immune-Mediated Hemolytic Anemia through the AKC Canine Health Foundation. The board approved and has asked the foundation to fund. The cost will be \$2,500 for 2 years. Lauren explained the process of research. Year 1 would generally affect all breeds and cheek swabs are acceptable samples. Year 2 could benefit PBGVs specifically if we submit DNA from affected dogs, and we could consider submitting DNA from our DNA bank from affected PBGVs. Barb inquired what other breed clubs are involved. Lauren explained when there are enough clubs involved then the project begins. Julia asked when the money would have to be paid. Lauren stated when the project started. Lauren explained that the AKC CHF funds half of the project. As PBGVCA Health and Genetics co-manager, Lauren receives research project information from the Canine Health Foundation. Discussion on who receives research information. Lauren will send a copy of the letter she sent to the board and their response via email. Betty felt that an online vote was okay but must be done in

writing. Lauren updated on the Missouri study. First 100 samples of the DNA study were paid by Missouri. The Second 100 were paid by the foundation. We are now at 200. It costs \$10 a sample after 200. Julia stated that according to Liz Hansen we were close to 200. Lauren doesn't think the bill has been paid yet. Julia assumed that UM was sending a bill to the foundation. Lauren moved that the foundation agrees to pay for a second 100 @ \$10 a sample for the DNA bank. Samples 201 to 300. Julia seconded. Approved with no opposition or abstentions. Discussion on the online survey. Lauren explained the American Cocker Club made arrangements with someone to set it up. Betty concerned if something happens to the running of the site. What are the back up sources? Lauren will call the American Cocker Club to find out about the company running the site. Lauren stated that the eye research project is done. She needs to find out more. Thirty-eight PBGV samples left over following the University of Missouri research were sent to the Animal Trust in England. Barb asked about the site. Lauren said it is www.caninegenetics.net.

Domestic & Foreign Correspondence: Barb discussed the trifold flyer and that it needs to be edited. Karen should write PBGVCA to ask about updating their website and getting foundation information linked.

New Business: Barb inquired if there were any attendance requirements. Discussion about members should attend at least 2/3's of the meetings and that it should be in Policy and Procedures. It is too late for an online auction for fundraising.

Next teleconference is scheduled for Tuesday, February 8, 2005 due to conflict of the Florida circuit and Westminster.

Motion to adjourn from Sue at 10:26pm.

Karen Kennedy, Secretary