

PBGVCA Health and Rescue Foundation Board Meeting

April 2, 2009

Meeting was called to order 6 pm

Present were: Lauren Kovaleff, Megan Esherick, Dottie Allen, Helen Ingher, Sue Smyth, Bob Cohen, Jeanne Hurty, Shirley Knipe, Betty Barth, Barbara Oxholm (guest), Laura Liscom (guest), Jenny Zinn-Boyce (guest), Susan Pottebaum (guest)

Absent were: Maggie Lutz, Pegi Schriver.

Motion 20090401 (Allen, Ingher) to accept the minutes from February 5, 2009. Motion passed unanimously

Officers' Reports

President's report: Lauren presented annual report

Secretary: NTR

Treasurer: will send

Committee Reports

Fundraising- \$118.50 made on 50/50, another one on Saturday. Several auction items are designated for the foundation.

Health Education: See annual report.

Health Research: Articles have been written for Saber Tails summarizing research. We are supporting 4 projects for male infertility, vaccine reactions, hemangiosarcoma, glaucoma, lymphoma.

Policy and Procedure: Sue reported that voting procedures for email voting need to be clarified. Meg will check minutes from past few years and send to Sue. Sue suggested that committee reports be sent to the board prior to meetings.

Rescue: Bob reported that rescue has been active over the past few months, including some group situations. About \$1000 has been spent in the first quarter of 2009. The Pedigree Foundation grant will be used to cover these expenses. This grant will be applied for again this year.

Website: A new webmaster is needed. Betty is willing to work with a new volunteer to help with the transition.

Unfinished Business

Magnets for Fund Raising: Jeanne would like to hold off on any expenses right now.

New Business/ General Discussion

Health survey: Jenny distributed a report. It may be possible to link pedigrees to the health survey. Feedback about the survey is welcome.

Insurance renewal: **Motion 20090402** (Cohen, second by Smyth) to spend \$950 to renew our liability insurance. Motion carried by unanimously.

Elections: Bob Cohen, Lauren Kovaleff, Laura Liscom, Barbara Oxholm, Jenny Zinn-Boyce, Maggie Lutz (one year term) were elected to the Foundation board.

Officer elections:

President: Dottie Allen nominated Lauren Kovaleff for president. Helen Ingher seconded. Lauren was elected unanimously.

Vice President: Barbara Oxholm nominated Helen Ingher for vice president. Sue Smyth seconded. Helen was elected unanimously.

Secretary: Dottie Allen nominated Megan Esherick. Helen Ingher seconded. Megan was elected unanimously.

Treasurer: Helen Ingher nominated Dottie Allen. Sue Smyth seconded. Dottie was elected unanimously.

Next meeting May 27, 2009 at 8 pm Eastern.

Meeting adjourned 7:06 pm.

Respectfully submitted,
Megan Esherick

**PBGVCA Health and Rescue Foundation Board Meeting
February 5, 2009**

Present were: Helen Ingher, Bob Cohen, Shirley Knipe, Lauren Kovaleff, Dottie Allen, Megan Esherick, Betty Barth (present for only part of call), Maggie Lutz, Pegi Schriver, Susan Smyth Jo Quintenz (guest). Absent: Nancy McQuillan, Jeanne Hurty

Lauren called the meeting to order at 9:05 p.m.

Motion 20090201 (Cohen, second by Kovaleff) to approve the minutes from November 2008. Motion carried unanimously.

Officer's Reports

President: absent

Vice President: Nothing To Report

Secretary: Megan expressed concern about using the Yahoo Groups website for voting when so many board members are not able to access.

Treasurer's report:

1st Quarter FY 2008

Money market Account as of 12/31/07

Unrestricted (includes interest income)	\$ 28,262.45
Restricted – Rescue	\$ 2,828.35
Restricted – Health	\$ 75.00
Total amount in money market account	\$ 31,360.75
Balance in checking account	<u>\$ 433.84</u>
Total cash assets in accts	\$ 31,794.59

Income for 1st Quarter 2008

Donations Unrestricted	\$ 1,853.55
Donations Rescue Restricted	\$ 2,550.00
Donations Health restricted	\$ 175.00
Interest income	\$ 25.91
Transfer into checking	\$ 2,000.00
Total income	\$ 6,604.46

Expenses for 1st Quarter 2008

Elements Software fees	\$ 103.04
DNA Blood Draw support	\$ 218.88
Donation – Rabies Challenge Fund	\$ 3000.00
Donation – AKC CHF / Grant #593	\$ 3000.00

Mailing / AKC for general PBGV owners	\$ 570.46	
Insurance	\$ 935.00	
Transfer from MM to cking	\$ 2000.00	
Total expenses –		\$ 9,827.38

Both checking & Money Market Accounts as of 3/31/08

Unrestricted (includes interest income)	\$ 23,193.32	
Restricted – Rescue	\$ 5,378.35	
Balance		\$ 28,571.67

** From this point on both accounts will be combined in the treasurer's report

2nd Quarter FY 2008

Balance in accounts as of 3/31/08

Unrestricted (includes interest income)	\$ 23,193.32	
Restricted – Rescue	\$ 5,378.35	
Balance		\$ 28,571.67

Income for 2nd Quarter 2008

National Specialty Fundraising	\$ 2,078.80	
Donations Unrestricted	\$ 795.15	
Donations Health restricted	\$ 75.00	
Fundraising (umbrella sales)	\$ 130.00	
Interest income	\$ 24.56	
Transfer from MM to checking	\$ 4,000.00	
		\$ 7,103.51

Expenses for 2nd Quarter 2008

DNA Blood Draw support	\$ 549.53	
Donation – AKC CHF / Grant #747	\$ 2,920.00	
Fundraising expenses	\$ 840.68	
Mailing Services	\$ 506.27	
Elements Software fees	\$ 152.17	
Data Analysis / Health Survey	\$ 800.00	
Insurance / liability	\$ 532.50	
Web site expenses	\$ 96.00	
Transfer from MM to checking	\$ 4,000.00	
Total expenses –		\$ 10,397.15

Balance in accounts as of 6/31/08

Unrestricted (includes interest income)	\$ 19,899.78	
Restricted – Rescue	\$ 5,378.35	
Balance		\$ 25,278.03

3rd Quarter FY 2008

Balance in accounts as of 7/1/08		
Unrestricted (includes interest income)	\$ 19,899.78	
Restricted – Rescue	\$ 5,378.35	
Balance		\$ 25,278.03

Income for 3 rd Quarter		
Donations – Rescue Restricted	\$ 115.00	
Donations – Unrestricted	\$ 1,720.15	
Interest earned	\$ 21.31	
Total income		\$ 1856.46

Expenses for 3 rd Quarter		
DNA support	\$ 774.95	
Treasurer's expenses / checks	\$ 91.98	
Total Expenses		\$ 866.93

Balance in accounts as of 9/30/08		
Unrestricted (includes interest income)	\$ 20,889.21	
Restricted – Rescue	\$ 5,378.35	
Balance		\$ 26,267.56

4th Quarter FY 2008

Balance in accounts as of 10/1/08		
Unrestricted (includes interest income)	\$ 20,889.21	
Restricted – Rescue	\$ 5,378.35	
Balance		\$ 26,267.56

Income for 4th Quarter		
Rescue Restricted (Pedigree Foundation)	\$ 1,740.80	
Donation – Rescue restricted	\$ 100.00	
Donations – Health restricted	\$ 100.00	
Donations – Unrestricted	\$ 1,095.15	
Interest earned	\$ 23.57	
Total income		\$ 3,059.52

Expenses for 4th Quarter		
DNA support	\$ 186.29	
Health Survey Management	\$ 92.06	
Mailing – Survey & DNA promo	\$ 158.34	
Total Expenses		\$ 436.69

Balance in accounts as of 12/31/08		
Unrestricted (includes interest income)	\$	

hard work. They are truly the heart of rescue!
Pam Helmer

Web Site: Minutes and treasurer's reports need to be updated.

Unfinished Business

Magnets for fund raising: Status unclear. Jeanne Hurty has been difficult to reach.

New Business/General Discussion

Voting via email: Motion 20090205 (Esherick, second by Smyth) to conduct online voting by direct email rather than through Yahoo Groups or other websites due to difficulty experienced by several board members in accessing online voting sites.

Lauren withdrew her online motion to provide \$1000 donation funding for the CHF cancer conference as requested.

Letters of interest for foundation board: Motion 20090206 (Cohen, second by Lutz) that letters of interest need to be received by 3/14/09. This should be posted on the website and via blast email to the PBGVCA membership. Motion carried unanimously. Lauren will write a blurb to seek letters.

Next meeting will be April 2, 2009 in Tucson, AZ. Discussion was held as to the time.

Meeting adjourned at 10:28 p.m.

Respectfully submitted,

Megan Esherick

PBGVCA Health and Rescue Foundation Board Meeting Minutes

May 27, 2009

Present were: Lauren Kovaleff, Jenny Zinn-Boyce, Maggie Lutz, Barbara Oxholm, Bob Cohen, Helen Ingher, Dottie Allen, Jeanne Hurty, Sue Smyth

Absent were: Laura Liscom, Pegi Schriver- Lauren will touch base with Pegi to ensure that she is getting the Foundation correspondence.

1. Introduction of Board Members
2. Officer's Reports
 - a. President: NTR
 - b. Vice President: NTR
 - c. Secretary: Megan reminded board members that motions needed to be worded specifically, particularly those made online. **Motion 20090501** (Ingher, second by Allen) to approve the minutes from April 2009. Motion passed unanimously.
 - d. Treasurer's report:

Health and Rescue foundation of PBGVCA Treasurer's Report: 1st Quarter FY 2009

Balance in accounts as of 12/31/08

Unrestricted (includes interest income)	\$ 23,412.04	
Restricted – Rescue	\$ 5,478.35	
Balance		\$ 28,890.39

Income for 1st Quarter

Donation – Rescue restricted	\$ 175.00	
Donations – Health restricted	\$ - 0 -	
Donations – Unrestricted	\$ 1215.15	
Interest earned	\$ 21.89	Total
income	\$ 1,412.04	

Expenses for 1st Quarter

DNA support	\$ 221.46
Donation AKC/CHF	\$ 5,000.00
Support grant #1147 & 1113	
Education / airfare – Patterson	\$ 594.20
Health Survey Management	\$ 45.00
PBGVCA Rescue expenses	\$ 912.42

Total Expenses \$ 6,773.08
(Transferred \$3000.00 from MM to checking)

Balance in accounts as of 3/31/09

Unrestricted (includes interest income)	\$ 17,876.00
Restricted – Rescue	\$ 5,653.35
Balance	\$ 23,529.35

\$1962 income was received at nationals.

3. Committee Reports (Past Year)

- a. Fundraising: Jeanne asked to be relieved as fundraising chair.
- b. Health Education: Maggie reported that she has been working to get *Saber Tails* articles. Participation in the health survey and DNA bank were successful this year. Bob suggested more general health articles for *Saber Tails*.
- c. Health Research: Some follow up reports have been received and developed into articles for *Saber Tails*.
- d. Policy & Procedure: Sue reported that she had reviewed old minutes to clarify policy and procedures and to ensure that policies were complete. Lauren will be proposing a new system for the foundation, so the work of this committee is on hold right now.
- e. Rescue: Bob reported that rescue been busy and a number of bills have been submitted.
- f. Web Site: Betty updated the website with the new board members and officers.

4. Unfinished Business

- a. **Motion 20090502** (Liscom, second by Ingher) that the Foundation fund the following two grants:
\$5,000 for grant #1099: Degenerate PCR for Detection of Viral, Bacterial, and Rickettsial Genera in Pugs and Maltese Dogs with Necrotizing and Granulomatous Meningoencephalitis; Scott Schatzberg, DVM, PhD, University of Georgia; and
\$2,500 for grant #1227-A: Specificity and Sensitivity of the Pancreatic Lipase Immunoreactivity (SPEC cPL) Test for the Diagnosis of Canine Pancreatitis; Stanley L. Marks, BVSc, PhD, University of California, Davis. Motion carried unanimously.

5. New Business/General Discussion

- a. Interface with PBGVCA: Lauren expressed concerns that the Foundation is duplicating some of the efforts of PBGVCA.
- b. Committee Restructure- program areas/ assignments

- Hurty
- Maggie Lutz
- Helen Ingher.
- i. Fundraising: Maggie Lutz, assisted by Jenny Zinn- Boyce and Jeanne
 - ii. Health Education: Jenny Zinn-Boyce assisted by Helen Ingher and
 - iii. Health Research: Laura Liscom, assisted by Lauren Kovaleff and
 - iv. Policy & Procedure: Sue Smyth, assisted by Lauren Kovaleff
 - v. Rescue: Bob Cohen, assisted by Barbara Oxholm and Megan Esherick
 - vi. Web Site: Wendy Murphy is willing to be the webmaster, assisted by Lauren Kovaleff and Dottie Allen. Bob will continue to maintain the Yahoo site and list, which is internal to the foundation board.
- c. Rescue expenses: The club will be designating board members for reviewing veterinary bills for rescue dogs. The current threshold for reimbursement without special approval is \$500 plus the cost of spay or neuter. The club has asked that the foundation cover expenses to this level. Bills over this level must be reviewed by the full club and foundation boards. **Motion 20090503** (Cohen, second by Lutz) that the foundation automatically approve rescue expenses up to \$500 plus the cost of spay or neuter. Bills above this amount but be approved by the full board. Motion carried unanimously.
 - d. CHF Conference Invitation: The club is sending Laura Liscom to the CHF Conference. The Foundation has the option to send someone at the cost of \$600 plus airfare for the conference in St. Louis in October. **Motion 20090504** (Lutz, second by Ingher) that the foundation pay the \$600 conference fee for Lauren Kovaleff to attend. Motion carried unanimously.
 - e. Draft Policy/Procedure: Lauren requested feedback on this proposal. Consensus was that this project should proceed.

Next meeting July 29, 2009 at 8 pm eastern time.

Motion to adjourn at 10:17 p.m.

Respectfully submitted,

Megan Esherick

PBGVCA Health and Rescue Foundation Board Meeting Agenda

September 30, 2009

Call Meeting to Order at 8:09 pm eastern

Present: Lauren Kovaleff, Pegi Schriver, Jenny Zinn- Boyce, Megan Esherick, Dottie Allen, Laura Liscom, Bob Cohen, Jeanne Hurty, Helen Ingher

Absent: Susan Smyth, Maggie Lutz

1. Officer's Reports and Approval

- a. President: Lauren received a letter from our attorney, Stephen Wooley, that made it apparent that he hadn't received the latest by-laws. The Minute Book needs to be kept up to date to keep track of the foundation's activities.
- b. Vice President: NTR
- c. Secretary: Motion 2009093001 (Zinn-Boyce, second by Ingher) to approve the minutes. Motion carried unanimously.
- d. Treasurer's report: Maggie had asked why a donation check was returned. This was an adoption fee for a dog who turned out to have significant health issues shortly after adoption. Motion 2009093002 (Ingher, second by Liscom) to approve the 2nd quarter treasurer's report as submitted for the July meeting.

2. Committee Reports

- a. Fund Raising: Maggie Lutz has asked to be relieved as chair of this committee. Jenny has some fund raising ideas but would like some board members to assist with this. Laura and Jeanne are willing to assist.
- b. Health Education: Jenny Zinn-Boyce reported that Helen and Wendy Martin are working on the pedigree database which will be helpful for Dr. Bell's presentation in St. Louis.
- c. Health Research: Laura Liscom reported that a round of abstracts were received from AKC for the foundation to consider funding.
 1. Research proposal recommendations: There may be some general dog health related studies that the foundation may want to consider funding.
 2. CHF Conference overview: Laura attended the conference and learned that a study is working towards a genetic marker for aseptic meningitis. PBGV samples have not yet been evaluated for this study. Dr. Bell was also a speaker at this conference. Another health conference is coming up and several foundation members will attend.
- d. Policy and Procedure: Sue Smyth reported via email that the bonding for club officers has been secured. Sue and Lauren are working on policy and procedure. Sue is working on a welcome book for new foundation board members.

- e. Rescue: Bob Cohen reported that 5 dogs are currently in the rescue program. One of these dogs required surgery exceeding the preapproved total of \$500 per dog. Motion 2009093003 (Cohen, second by Ingher) to approve up to \$1200 in expenses to reimburse Julie Shannon for costs related to this dog. Motion carried unanimously. Pegi is willing to research grants that are available for rescue, since it seems that this committee has been more active. Discussion was held about the possibility of an online auction to benefit the foundation.
- f. Website: Lauren Kovaleff reported that the new website is in progress. There is some confusion as to what goes on the foundation site and what should go on the club site.

3. Unfinished Business

- a. Nationals Health Conference: DVD sales notice went in Saber Tails. No orders have been received
- b. Bonding of Treasurer: Dottie has submitted the paperwork.
- c. Danny Quest Limited Edition New Design Exclusively for the Foundation: Consensus was to stick with no or low coat fundraising projects in the current economy.
- d. Online Silent Auction: The fundraising committee will work on this.
- e. New logo is completed.

4. New Business

- a. Acknowledge resignation of Board Member Barbara Oxholm and consider replacement. Bob suggested Pam Helmer to fill Barbara's term. Motion 2009093004 (Cohen, second by Schriver) to appoint Pam Helmer to complete Barbara Oxholm's term on the foundation board. Motion passed unanimously. Jeanne will let Pam know.
- b. Designate fundraising liaison(s): see above
- c. Café Fund Raising: Jenny can set up a fundraiser through Café Press at no cost to the foundation. Setting up fundraising through I-give and Goodsearch for the foundation could also be done easily.
- d. Helen suggested the idea of setting up a blood draw at a show in North Carolina where a large PBGV entry is expected. Helen will do some more research and this can be discussed online.

Next meeting Tuesday, November 3 at 8 pm eastern.

Meeting adjourned at 9:50 pm.

Respectfully submitted

Megan Esherick

PBGV Health and Rescue Foundation

Conference Call Meeting

November 3, 2009

Lauren called the meeting to order at 8:06 pm.

Present: Lauren Kovaleff, Helen Ingher, Megan Esherick, Bob Cohen, Jeanne Hurty, Laura Liscom, Pegi Schriver, Jenny Zinn-Boyce, Dottie Allen, Pam Helmer, Sue Smyth

Absent: Maggie Lutz

Officers Reports

President: Lauren welcomed Pam to the board. The information needed by the attorney was submitted. Lauren represented the foundation at the AKC CHF conference. The links between canine and human disease was a major topic.

Vice President: Helen reported that CHF is currently looking for funding for research that pertains to our breed, although none of the current CHF sponsored research projects requiring funding is of interest.

Secretary: Motion 2009110301 (Ingher, second by Liscom) to approve the minutes from the last meeting. Motion carried unanimously.

Treasurer's Report
3rd Quarter FY 2009

Balance in accounts as of 6/30/09

Unrestricted (includes interest income)	\$ 11,330.19	
Restricted – Rescue	\$ 2,850.93	
Bank adjustment	.03	
Balance		\$ 14,181.15

Income for 3rd Quarter

Donation – Rescue restricted	\$ 25.00	
Donations – Health restricted	\$ - 0 -	
Donations – Unrestricted	\$ 789.71	
Misc/ Replaced rescue adoption fee ck	\$ 250.00	
Interest earned	\$ 8.06	
Total income		\$ 1072.77

Expenses for 3rd Quarter

DNA support	\$ 45.90	
Health Survey fees	\$ 119.00	
Insurance / Bonding of officers	\$ 500.00	
Refund adoption fee	\$ 235.00	
Total Expenses		\$ 899.90

Balance in accounts as of 9/30/09

Unrestricted (includes interest income)	\$ 11,463.06	
Restricted – Rescue	\$ 2,890.96	
Balance		\$ 14,354.02

Motion 2009110302 (Esherick, second by Hurty) to accept the treasurer's. Motion carried unanimously.

Bob reported that we are likely to receive money from the Pedigree Foundation.

Dottie will file the tax return this month.

Liaison Reports

Fundraising: Jeanne questioned what she was expected to do at Nationals. We will do a few auction items and a 50/50 raffle. Jenny reported that the foundation is now registered through www.goodsearch.com and www.igive.com. Jenny has also set up a store at www.cafepress.com to sell items to benefit the foundation. Information on these projects will be included in the next email to the PBGVCA membership. Jenny has also spoken to a pet insurance company that may have a program to benefit the foundation. Pegi is pursuing some grants that may be beneficial as well. Some rescue specific fundraising may be needed. Some discussion was held about the availability of photos and/ or stories about adopted dogs as a means of fundraising. It may make sense for rescue to have a designated fundraising person.

Rescue: Bob commented that Pam would be a better rescue liaison now that she is on the foundation board. Pam agreed to this. Three dogs are currently in rescue and three more may be entering soon. We may want to consider some fundraising efforts earmarked for rescue. About 20 dogs have come through rescue this year and the committee has assisted with the placement of several others. Sue mentioned that PEC might be able to assist with the placement of rescue dogs.

Sue Smyth requested that Rescue/Pam supply PBGVCA PEC with information about any and all PBs available for rescue in order to allow PBGVCA PEC to assist with dispersing that information in whatever way they can that may facilitate an adoption.

Health Research: Laura reported that some abstracts had been reviewed but no projects had been indentified for funding. Information about the CHF conference will appear in *Saber Tails*.

Health Education: Jenny is making plans for Dr. Bell's seminar.

Policy and Procedure: Nothing to report.

Website: Lauren reported that the new site is coming along. The new web address will be www.pbgvhrf.com.

New Business

Rabies challenge fund: Motion 2009110303 (Cohen, second by Liscom) to contribute an additional \$1000 to this project. Motion carried unanimously.

Auction: Items are needed for the auction in St. Louis.

Next meeting January 12, 2010 at 8 pm eastern.

Meeting was adjourned at 9:21 pm.

Respectfully submitted,

Megan Esherick