

East Pecos Mutual Domestic Water Consumer's Association
General Monthly Meeting
Meeting Minutes
April 12, 2022

Board members present: Robert Baca, David Vigil, Nellie Olivas

Guest in attendance: Association accountant Arthur Varela

Members in attendance: Marie Lopez, Elena Segura, and Clarissa Perea

The meeting was called to order at 5:06 p.m.

- The Pledge of Allegiance was performed
- The Board was introduced
- The members and guests were introduced
- Member Elena Segura wants to know when her letters will be posted on the website. Questioned campaigning by previous board member. Questioned why meeting agenda has to have a brief description.
- Member Marie Lopez inquired about where we are with the water hook-up.
- Nellie read the March minutes. Motion by David Vigil, second by Nellie Olivas to approve the minutes and the motion was unanimously voted on in favor of approval.
- The Treasurer's report was presented by Nellie (attached), the accounts appear to be in order. Motion by David Vigil and second by Nellie Olivas to approve the Treasurer's report. Motion was approved unanimously by the board.
- The accountant's report was presented (attached), Motion by David Vigil and second by Nellie Olivas to approve, motion was approved unanimously by the board members.
- David Vigil reported that the pumps were working fine. Reported that the failure from the Environment department was due to the testing sites. These sites had water that sat dormant for several months. A request will be made to use active homes for future testing.
- No executive session
- Next meeting May 10, 2022 at 5:00 p.m.
- Adjourn meeting at 5:32 p.m. with a motion from Nellie Olivas and second by David Vigil. The rest of the board also voted to adjourn.

This customer has been very patient this far. While we are awaiting word from the Governor's Office we should continue to clarify the easement issue, design the actual excavation location, survey if needed, and ensure we have a contractor on board so that we can proceed with this project expeditiously upon available funding

EAST PECOS MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION

Tuesday April 15, 2022

Regular Meeting

Accountant's Report

Our independent auditors are still working on the Agreed Upon Procedures for calendar year 2021. There are still some unresolved issues with respect to end of the year cash balances not tying in to amounts reflected in the financial statements due to our accounting system carrying old deposits and expenditures as outstanding even though they have already been processed. The Treasurer, auditor and I will contact tech support and work to rectify this problem.

We recently received a solicitation from the congressional offices of Senator Ben Ray Lujan and Senator Heinrich to apply for Congressional Direct Spending. Our RCAC consultant and I have already prepared our application for funding from this source. We will include letters of support provide by Senator Stefancis, Representative Castellano, San Miguel County, and Tony Roybal, former Mayor of the Village of Pecos. We have also requested a letter of support from the New Mexico Environment Department but have not heard from them yet. The application submission deadline is April 15, 2022.

Yesterday, I spoke with Mr. Charles Salee, Deputy Director of the Legislative Finance Committee. He stated that the State Water Trust Board has funding available for Infrastructure Projects throughout New Mexico and encouraged us to apply. I stated that we are in the process of completing a grant application through the New Mexico Finance Authority to update the Preliminary Engineering Report. The RCAC Consultants and I will also prepare an updated financial analysis that will accompany our funding application to the Water Trust Board.

We will also be applying for funding from Clean Water SRS.

We have not yet heard from the Governor's office regarding the funding proposal we submitted on February 22, 2022.

As we continue to explore different funding options from the various sources, hopefully, something will materialize to enable us to meet our goal of completing this important project.

The contract between our title search person and East Pecos, which was approved in a previous meeting is herewith presented for signature by the Board Chairman.

The first quarter financial report for East Pecos Mutual Domestic has been timely submitted.

The Resolution that addresses Board members compensation was discussed by our attorney and our independent auditor. Both agree that the language in the resolution is adequate and meets all legal requirements. It will be presented for board consideration at our next regular monthly meeting.

We must continue to address the requirements of USDA Letter of Conditions to ensure we meet the extension deadline of July, 2022. Since USDA has already granted us several extensions, I don't believe that they are amenable to granting us anymore.

We were waiting to hear from the Governor's Office on the grant proposal that contains a funding component for drinking water connections before proceeding on the proposed customer water hookup.

Board Meeting – April 12, 2022

Treasurer's Report

- The billing for February 2022 was processed and mailed out to customers on 3/28.
- Worked with the auditors to provide additional financial documentation necessary for the 2021 audit due to the change in audit tier requirements
- Statement beginning balance Mar 1, 2022 26,147.23
- Checks and payments cleared 11,802.23
- Deposits and other credits cleared 10,300.18
- Statement ending balance Mar 31, 2022 24,645.18