

BOARD MINUTES

JULY 11, 2018

PRESENT: LIESL HOLTZ, CAROLYN JETTE, MARSHA NEILL, JEANNE LILLEGARD, CODY McDONALD ABSENT: MIKE METCALFE, VICKY McCRAY

Chairperson Liesl Holtz called the meeting together at 3:10 p.m. Minutes were approved as written.

Building committee chairperson Carolyn Jette reported the project is still in debt to the county, but will shortly be repaying most of the borrowed funds. They will soon receive another partial distribution from the Strand estate, and, within the next few weeks, they will know if they are a recipient of a Steele-Reese grant. Carolyn and committee are in the process of wrapping up the project with both the architectural and contracting firms. A final "walk-through" will soon be scheduled. Sprinklers and sod are the next areas of concern.

As Jeanne was on vacation when the commissioners went over budgetary requests with department heads, Carolyn presented the library budget. All line items were approved. The commissioners have set a \$12.85 base salary for 2019. Raises will be \$.22 across the board with the exception of Norma. In order to make her salary more in line with her responsibilities and her years of service, her increase will be \$.50.

Hobson and Stanford each received one applicant for the substitute positions. Liesl, Jeanne and Kim Baumann interviewed Lorraine Cronin. She is now going through the appropriate paperwork with the county human resources department. Sue Davis was the Stanford applicant. Liesl interviewed her before the meeting. She will meet with Mandy and Heather within the next few weeks.

Jeanne went over the usual day's activities of a fall federation meeting. The meeting here on September 29 should follow suit. As the library does not yet have sufficient chairs and tables to serve the noon meal, she suggested we ask the St. Rose of Lima Altar Society to cater the meal at the Catholic church. The church is within a few minutes walk from the library. The cost of the catering would be covered by a stipend provided by the federation. Carolyn so moved. Liesl seconded the motion.

The 2018 national summer reading program theme is "Libraries Rock". Jeanne and Norma are having special events on Thursdays during the month of July. Vicky has been covering them for the Judith Basin Press.

Cody reported that the commissioners along with the clerk and recorder have been discussing use of the county credit cards. In the past, everyone has been using the cards

from the sheriff's department. The bookkeeping is becoming a nightmare for his department. The commissioner's are working on securing a credit card through the clerk and recorder. As Mandy is an elected official, charges to the card would be insured. They would not be if a card for the library existed under Jeanne's name. The card situation continues to be under discussion.

The next meeting will be September 26, 2018 at 3 p.m.