

**REGULAR MEETING
JULY 1, 2020**

PRESENT: Commissioner Cody McDonald
Commissioner James D. Moore

Absent: Commissioner Don Hajenga

Also present: Clerk & Recorder Amanda H Kelly
Road/Bridge/Weed Supervisor Roger Riley
Museum Tess Brady
Library Board Carolyn Jette

Commissioner McDonald moved to approve July 1, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve June 23, 2020 Minutes, second Commissioner Moore, motion passed.

Commissioners reviewed and approved June payroll and claims.

Commissioner McDonald moved to appoint David Dover to a 2nd term on the County Compensation Board, second Commissioner Moore, motion passed.

Commissioner McDonald moved to appoint Clinton Dahlhausen to a 2nd term on the County Compensation Board, second Commissioner Moore, motion passed.

Carolyn Jette reported that the Library Guild was able to pay off the loan from the county with donations received in FY2019-20.

Commissioners had a conference call with Senator Daines Field Representative Robin Baker whom reported that the county may be receiving additional PILT Funds.

Commissioners received a call from Steve Hedstrom requesting assistance for a new Fire Hall in Raynesford.

Reviewed FY2020-21 Preliminary Budget for the Museum with Tess Brady.

Commissioner Moore called Daniels Co. Commissioner Mikel Lund to discuss the bill he is working on that would provide funding to the counties for State Land.

Reviewed FY2020-21 Preliminary Budgets for the Road/Bridge/Weed with Roger Riley.

Commissioner McDonald moved to pass Resolution #FY2020-20/Extending County Longevity for Elected Officials and Hourly Employees to 40 Years at the same rate as previously established, second Commissioner Moore, motion passed.

Commissioner McDonald moved to pass Resolution #FY2020-21/Setting Elected Officials Wages (as recommended by the Compensation Board), second Commissioner Moore, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
JULY 7, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda H. Kelly
Road/Weed/Bridge Supervisor Roger Riley

Commissioner McDonald moved to approve July 8th Agenda, second Commissioner Hajenga, motion passed.

Commissioners reviewed and approved June Claims.

Commissioner McDonald moved to approve July 1, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to renew the Planning Assistance Contract between James H. Yeagley and Judith Basin County, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the Memorandum of Understanding with the MT Wool Growers Association for Predator Control, second Commissioner Hajenga, motion passed.

Commissioner Hajenga participated in the Central MT Health District call-in update on Covid-19.

Commissioner McDonald moved to sign the Lease Agreement with Clayton and Misty Annala of Geyser for Lots 1-12 in Block 9 of the Geyser Second Addition, second Commissioner Hajenga, motion passed.

Clerk & Recorder Amanda Kelly, Road Supervisor Roger Riley and Commissioners worked on Road/Bridge/Weed/Gas Tax and Weed Grant FY21 Budgets.

DES Coordinator Mike Howell in to talk with Commissioners about looking into surplus equipment that the county could purchase.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
JULY 15, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda H. Kelly
County Attorney Heather Perry

Commissioner McDonald moved to approve July 15, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve July 8, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner Hajenga attended JB County Fair Board meeting on Monday, July 13, 2020 at the Fairgrounds. Group discussed events and the repairs that need to be done on the grounds, including building maintenance, electrical work, pens and bleachers.

Commissioners reviewed and approved July 2020 Claims.

Commissioners & Clerk Kelly received a conference call from MACO Health Care Trust Pam Walling. The plan is offering a new benefit. Healthy is Wellness body scanning machine in addition to the blood draw. The company that will be conducting the blood draw is Rocky MTN Biometrics and they are located in Great Falls. We invited Healthy is Wellness to the Department Head Meeting on July 22nd to give a presentation. Pam is scheduling our blood draw for October.

Commissioner McDonald moved to approve June 2020 County Reconciliation reports, second Commissioner Hajenga, motion passed.

PUBLIC HEARING: FY2019-20 Budget Amendments

Present: Commissioners and Clerk & Recorder Amanda Kelly. Commissioner McDonald moved to approve Resolution FY2021-01/FY2019-20 Budget Amendments, second Commissioner Hajenga, motion passed.

PUBLIC HEARING: FY2020-21 Preliminary Budget

Present: Commissioners and Clerk & Recorder Amanda Kelly. Commissioner McDonald moved to open the hearing discussion to continue weekly until taxable values are received from the DOR, second Commissioner Hajenga, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
JULY 22, 2020**

PRESENT: Commissioner Don Hajenga
 Commissioner Cody McDonald
 Commissioner James D. Moore

Also present: Road/Bridge/Weed Supervisor Roger Riley
 RDO Paul Jones

Commissioner McDonald moved to approve July 22, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve July 15, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioner Hajenga dropped off tile books at Pierce Flooring with the choice of color picked out for replacement of bad tiles.

Commissioners met with Steve V. & Mark K. on drainage problems on the west side of courthouse parking lot.

DEPARTMENT HEAD Meeting

Present: DES Coordinator/Safety Coordinator Mike Howell
 County Attorney Heather Perry
 Clerk & Recorder Amanda Kelly
 Justice of Peace Nathan Hammontree
 Treasurer Tammy Zier
 Commissioner Don Hajenga
 Custodian Amy Lawen
 JB County Ambulance Coordinator Suzanne Aune
 JB County Extension Agent Katie Hatlelid
 Road/Weed/Bridge Supervisor Roger Riley
 Commissioner Jim Moore
 Librarian Jeanne Lillegard
 Commissioner Cody McDonald
 Clerk of Court/Supt of Schools Jennifer Taylor

Absent: Sheriff/Coroner Jon Schmitt

DES/Safety Coordinator Michael Howell Covid-19 update: on Monday July 20th it was reported that Judith Basin County's first case has been confirmed. It was classified as community spread. Governor Bullock has requested residents wear face masks if there are 4 or more active Covid-19 cases in a county. JB County is prepared to follow these recommendations if necessary. All employees and the public will be required to wear face masks in the county buildings if we reach 4 active cases.

It was discussed to rotate the picking up of the mail and taking of the mail duties amongst the offices.

Group discussed Personnel Policy Appendix G: Leave Request Form: This form was designed as a tool for the departments to be able to receive a formal request from employees to be absent from work due to vacations and or doctor appointments, etc. If used properly they are an important tool to the department for scheduling of jobs, leave, workload, etc. It has been decided that these forms will be used at the department's discretion. With making this change hopefully the request forms will be used as intended and not as a last-minute completion the day timesheets are due.

MACO Health Care Trust Pam Walling introduced **Healthy is Wellness Nick & JC** to the group. This added benefit to our Health Insurance Policy is a screening and coaching tool to help everyone in the county. Nick and his business have a screening device that will look at each individual confidentially and then they will coach us on whatever we feel is needed (mentally or physically) to help us with our health. These sessions will be made available monthly.

Due to the Covid-19 restrictions this spring we missed our annual blood draw testing. MACO Health Care Trust has signed a contract with Rocky Mountain Biometrics of Great Falls to conduct our blood draw. It was decided to move our screening to October 7, 2020 and then continue with fall screenings.

Meeting adjourned and those employees available completed their first screenings. Next session will be discussed and scheduled.

Commissioners met with Paul Jones from RDO to discuss the equipment they have for sale.

Road Supervisor Riley visited with Commissioners on gravel crushing at the airport and on-going work on county roads.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

REGULAR MEETING
JULY 29, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda Kelly
Road/Bridge/Weed Supervisor Roger Riley
Mel Aamold

Commissioner McDonald moved to approve the July 29th Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the July 22, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioners met with Mel Aamold to discuss the courthouse parking lot to see about drainage of run-off water.

Commissioner Hajenga moved to appoint Darlene Henke as Hobson Representative to the Judith Basin County Free Library Board, second Commissioner McDonald, motion passed.

Clerk Amanda Kelly presented a quote for window shades for the big window on the east side of the courthouse. Commissioners agreed to have the blinds ordered and installed.

COMMISSIONERS ATTEND: Judith Basin County School Bus Transportation meeting.

Commissioners reviewed and discussed claims and July payroll, all were approved.

Road Supervisor Roger Riley met with commissioners to discuss roads that need to be graveled and gravel pits in the area. Group also discussed weed problems and equipment that is needed for the upcoming year. Commissioners advised Roger to begin the bid process for a new blade.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
AUGUST 5, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda Kelly
Road/Weed/Bridge Supervisor Roger Riley
County Attorney Heather Perry

Commissioner McDonald moved to approve the August 5, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the July 29, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioners, County Attorney Heather Perry and Road Supervisor Roger Riley went over the easement map on the county roads and have a prospective on what needs to be done.

Commissioners and Clerk & Recorder Amanda Kelly checked on problems with a road in the Utica area.

Commissioners met with County Attorney Heather Perry and Clerk & Recorder Amanda Kelly to go over the draft proposal for a Procurement Policy.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
AUGUST 12, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner James D. Moore

ABSENT: Commissioner Cody McDonald

Also present: County Road/Bridge/Weed Supervisor Roger Riley

Commissioner Hajenga moved to approve the August 12, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve the August 5, 2020 Minutes, second Commissioner Moore, motion passed.

Commissioner Hajenga did an inspection on the Benchland Windham Road on August 10th and also on August 12th by the BenchLand Cemetery where the County Road Crew is replacing a culvert.

Road Supervisor Riley in to discuss the airport updates and county road culvert replacement, road blading being done in the county and also the continuing work on county road easements.

Commissioners went over claims for July and August with some discussion, all approved.

Commissioner Hajenga moved to approve the July 2020 Reconciliation report, second Commissioner Moore, motion passed.

Commissioners visited with Forest Walker from Robert Peccia & Associates on the work at the airport and had a tour of how construction was going.

Commissioners Moore and Hajenga did an inspection on the culvert being installed at the Benchland Cemetery and checked out Graystone Road south to Highway 87.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
AUGUST 19, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
County Road/Bridge/Weed Supervisor Roger Riley
Sheriff Jon Schmitt
Leah Kay Roane

Commissioner Hajenga moved to approve the August 19, 2020 Agenda, second Commissioner McDonald, motion passed.

Commissioner Hajenga moved to approve the August 12, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner Hajenga attended CMHD Meeting in Lewistown on August 13th to go over the budget and election of officers.

Commissioner Hajenga attended Judith Basin County Rural Fire District meeting on August 18th.

Leah Kay Roane in to visit with the Commissioners to discuss some remodeling that needs to be done at the Stanford Senior Center. Commissioners approved their plans.

Commissioners and Road Supervisor Riley continued to work on county road easement maps. Looking at adding roads that were historically county roads.

Commissioner McDonald moved to hold the Judith Basin County General Election by mail ballot, second Commissioner Hajenga, motion passed.

Ambulance Coordinator Suzanne Aune in to visit with Commissioners on what's going on with the EMTs and equipment that is needed in the county. Also visited about grants that may be available.

County Attorney Perry in to visit with Commissioners on County Attorney business and county easements on the roads.

Sheriff Schmitt in to visit with the Commissioners on concerns of traffic on county roads.

PUBLIC HEARING: Airport Planning Board (held by phone)

Airport Planning Board received notification from the FAA that the building application that was submitted by Keith Moldrem was approved, JB County Planner Jim Yeagley approved and no comments were received from the community. Clerk Amanda Kelly reported that seven of the eight board members called or emailed in yes votes. Commissioner McDonald moved to approve the building permit received from Keith Moldrem to build a storage/shop building in the Airport Flight Zone, second Commissioner Hajenga, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
AUGUST 26, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: County Extension Agent Katie Hatlelid
Clerk & Recorder Amanda H Kelly
Clerk of Court/Supt of Schools Jennifer Taylor

Commissioner McDonald moved to approve the August 26, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the August 19, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner Hajenga stopped in at the county shop this morning to visit with the road crew.

Commissioners went over claims and August payroll for July 21st to August 20th.

Commissioners received an email from Stahly Engineer Kathy Thompson with updates on the Ross Fork Bridge project. Project is finally moving forward and should be able to be replaced soon.

Extension Agent Katie Hatlelid in to visit about Extension's summer events and future programs.

Commissioners toured the Stanford Biggerstaff Airport construction project. On-site Engineer Forrest Walker reviewed the progress that Schellinger Construction Co, Inc. is making.

Clerk & Recorder Amanda Kelly reviewed the FY2021 Budget documents, Commissioner McDonald moved to table the adoption of the Budget/Resolution until September 2, 2020, second Commissioner Hajenga, motion passed. Supt of Schools Jennifer Taylor is verifying the Taxable Value received from the DOR.

Commissioner McDonald moved to table Central MT Family Planning /Commitment for FY2021, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved for Clerk & Recorder to sign the Audit Engagement Services Contract for FY20, FY21 & FY22, second Commissioner Hajenga, motion passed.

Superintendent of Schools Jennifer Taylor met with Commissioners on bus transportation issues.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
SEPTEMBER 2, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda H Kelly
County Superintendent Jennifer Taylor
Jim Sparks

Commissioner Hajenga moved to approve the September 2, 2020 Agenda, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve the August 26, 2020 Minutes, second Commissioner Hajenga, motion passed.

Jim Sparks in to discuss weed concerns on county rights-of-way with the Commissioners.

Commissioners signed Site Lease Agreement renewal for Biggerstaff Field/Stanford Airport Hanger for Philip Baird.

Commissioners held the first reading of the Judith Basin County Procurement Policy.

Commissioner McDonald had a meeting with Representative Dan Bartel on concerns with how the Parks Department wants to handle the operations at Ackley Lake.

County Superintendent Jennifer Taylor presented FY2021 Judith Basin County School budgets to the Commissioners. Commissioners reviewed and Chairman James D. Moore signed all the budgets.

PUBLIC HEARING: FY2021 Judith Basin County Budget

Present: Commissioners Moore, Hajenga and McDonald and Clerk & Recorder Amanda H. Kelly.

Commissioners reviewed the final budget numbers. Commissioner McDonald moved to pass Resolution FY2021-03 Judith Basin County Budget, second Commissioner Hajenga, motion passed 3-0.

Commissioners were in contact with DES Coordinator Mike Howell on the fire currently burning between Moccasin and Kolin.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
SEPTEMBER 9, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: DES Coordinator Mike Howell
Superintendent of Schools Jennifer Taylor
JB Fire Warden Steve Hedstrom
Geoff Casey

Commissioner McDonald moved to approve the September 9, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the September 2, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner Hajenga did an inspection on September 3rd on the Louse Creek Fire northwest of Kolin.

Superintendent of Schools Jennifer Taylor stopped to obtain a signature from Commissioner Moore on the JB School mill requests.

DES Coordinator Mike Howell in to discuss the Louse Creek Fire with the Commissioners.

Commissioners signed a request for assistance through the DNRC State/County Cooperative Management Program for possible reimbursement for the Louse Creek Fire. Fire Warden Steven Hedstrom stopped and picked up the paperwork to hand deliver to the Lewistown DNRC office.

Commissioner McDonald moved to give our 75% match from Maternal Child Health Grant to Central Montana Family Planning, second Commissioner Hajenga, motion passed.

Commissioners held the second reading of the Judith Basin County Procurement Policy. Passage of the Resolution adopting the Procurement Policy is scheduled for 10:00 a.m. September 16, 2020
Commissioner Agenda.

Commissioner McDonald called Brian Hollings of DNRC on Ackley Lake matters.

Geoff Casey in on questions about mail-in ballots and how the county handles them.

Commissioners McDonald and Hajenga sent a letter to Ashley Taylor requesting more information on proposal of Fish, Wildlife and Parks possibly purchasing land in the Snowy Mountains.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
SEPTEMBER 16, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald

Absent: Commissioner James D. Moore

Also present: Clerk & Recorder Amanda H. Kelly
William Broadbent

Commissioner McDonald moved to approve the September 16, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the September 9, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner McDonald attended Ackley Lake meeting on September 14, 2020 in Hobson.

Clerk Kelly discussed submitting Cares Grant Application from March 12 – August 31, 2020 for Law Enforcement wages (salary + benefits). Clerk Kelly had received a call from MACO encouraging Judith Basin County to apply. Commissioners tabled the decision until the September 23, 2020 meeting.

Commissioners reviewed FY2021 Extension Services Agreement between Judith Basin County and Montana State University Extension. Commissioner McDonald moved to approve the FY2021 Extension Services Agreement, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to pass Resolution FY2021-02/Judith Basin County Procurement Policy, second Commissioner Hajenga, motion passed.

Commissioners visited with William Broadbent on Conservation Easements and how they work.

Road Supervisor Roger Riley called in to update the Commissioners on ongoing county road work.

Commissioner Hajenga stopped in to visit with Jeremy Whitfield with Pierce Flooring on replacing the tiles in the courthouse and they will be starting in October.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
SEPTEMBER 23, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda H. Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Superintendent of Schools Jennifer Taylor
RDO Paul Jones and
Tractor & Equipment Kraig Pester

Commissioner Hajenga moved to approve the September 23, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve the September 16, 2020 Minutes, second Commissioner Moore, motion passed.

Commissioner Hajenga attended the JB County Fair Board Meeting on September 21, 2020. Board reviewed the pros and cons of the 2020 JB County Fair and discussed possible facility improvement projects for FY2021.

Commissioners reviewed Geyser School District Budget changes with Superintendent of Schools Jennifer Taylor and Commissioner Moore signed the change.

2020 or Newer Motor Grader Bid Opening:

Attended by Commissioner Hajenga, Commissioner Moore, County Attorney Heather Perry, Clerk & Recorder Amanda Kelly, Road Supervisor Roger Riley, RDO Paul Jones & Orin Robinson and Tractor & Equipment Kraig Pester.

2-Bids were received and accepted. Bids will be reviewed for full content by Road Supervisor Roger Riley and he will make a recommendation to the Commissioners. Final decision will be made on September 30, 2020 at 10:00 a.m.

Healthy is Wellness vendors were on hand in the morning to all interested employees to participate in their Health Screening program and coaching.

Commissioners reviewed and approved September payroll and claims.

Ambulance Coordinator Suzanne Aune in to discuss replacement of the Geyser Ambulance; funding and grants were discussed.

Commissioner Moore signed a letter of support for District 6 Human Resource Department relating to the Cares Act.

Road Supervisor Roger Riley in to discuss the 2-bids that were received for the Motor Grader and differences between Caterpillar and John Deere.

Commissioners reviewed Judith Basin County Cares Grant Application with Clerk & Recorder Amanda Kelly. Commissioner Hajenga moved to apply for the Cares Funding and include the JB County Soil Conservation computer reimbursement expenses if the proper documents are provided by Administrative Assistant Teresa Wilhelms, second Commissioner McDonald, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
SEPTEMBER 30, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda H. Kelly
County Attorney Heather Perry
County Road/Bridge/Weed Supervisor Roger Riley
Tractor & Equipment Kraig Pester
RDO Paul Jones
Stahly Engineering Robie Culver

Commissioner McDonald moved to approve the September 30, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the September 23, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner Moore sat in on a MACO Health Care Trust zoom meeting on September 29, 2020.

Commissioner McDonald moved to pass Resolution FY2021-04/Requesting Distribution of Local Government Road Construction and Maintenance Match Program Funds (BaRSAA), second Commissioner Hajenga, motion passed.

Road Supervisor Roger Riley has been asked to represent District 5 on the MACRS Board, Commissioners approved the appointment.

Commissioners met with Road Supervisor Roger Riley to receive his recommendation of the September 2020 Road Grader Bid Proposals. Also present: County Attorney Heather Perry, Clerk Amanda Kelly, RDO Paul Jones and Tractor & Equipment Kraig Pester.

Roger stated that the bid package that was submitted by RDO was confusing and they need to clarify their bids.

Roger questioned RDO's Warranty:

- Paul stated there is a 6 year "Power Train" only warranty included in the bid
- extended premium warranty would be an addition \$15,500.00

What is Tractor & Equipment's Warranty:

- Kraig stated total warranty (6 years or 5,000 miles)

Discussed Steering-wheel -vs- joy stick

RDO's bid had a Scribner's error on the bid sheet: Bid Sheet stated 772G Blade and it should have been 772GP.

For repairs: RDO has 6 Technicians on staff and Tractor & Equipment has 21 Technicians on staff.

Kraig shared ROUSE EQUIPMENT VALUE sheets: This is an independent company that values assets
*sheets attached

-2011 John Deere 772G – Retail Value \$83,718

-2011 Caterpillar 140M AWD – Retail Value \$137,153

RDO questioned if the trade-in was being considered or auction value? Roger stated that the bid is what determines the decision.

After detailed review and clarification of bids, Roger recommends to the Commissioners to accept the Tractor & Equipment Bid of \$316,939.00 2021 Caterpillar 150AWD/delivery date up to 180 days from receipt of order.

Commissioner McDonald stated that he really liked the format that was used to present the recommendation and would like to see it used in the future. The biggest item to be considered was the additional cost of warranty that was needed for the John Deere Road Grader. Commissioner McDonald moved to accept Tractor & Equipment's bid, second Commissioner Hajenga, motion passed.

Discussed future bid packets: Accurate bids need to be presented, bid packets should be double checked for accuracy.

County Attorney Perry suggested that RDO might consider allowing Roger & crew the opportunity to test drive one of their graders.

Commissioners met with Stahly Engineering Robie Culver, Clerk Amanda Kelly and County Attorney Heather Perry to discuss updating Judith Basin Counties Capital Improvement Plan. Robie explained that there are two planning grants that could be applied for to help with the expenses of updating the County's Plan.

#1-CDBG Planning Grant (2/3 Grant 1/3 County Match); due October 15, 2020

#2-TSEP Planning Grant (50% Grant 50% County); due in the Spring.

Robie suggested applying for CDBG and if successful great and if not apply for TSEP in the spring. Robie's estimated cost of the project is \$15,000 - \$20,000. (outline of steps attached)

Discussed possible projects that need to be looked into: evidence garage, tractor for the PTH, pave courthouse parking lot, Ackley Lake, normal trade-ins of graders and cop cars, building maintenance cost for new flooring and painting.

Formal action of the CDBG Application will be placed on the October 7, 2020 Agenda.

Commissioners visited with Robert Peccia & Associates Engineer Forrest Walker at the Stanford Biggerstaff Airport to go over how the rebuild is going. Forrest stated the paving project is on schedule but they are having problems getting electrical equipment.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
OCTOBER 7, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda H. Kelly
Road/Bridge/Weed Supervisor Roger Riley
Sheriff Jon Schmitt
USDA Forest Service District Ranger Ron Wiseman
Terry Claver

Commissioner Hajenga moved to approve the October 7, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve the September 30, 2020 Minutes second Commissioner McDonald, motion passed.

Commissioner McDonald moved to pass RESFY2021-05/Stage I Fire Restrictions in Judith Basin County, second Commissioner Hajenga, motion passed.

Sheriff Schmitt in to discuss department updates with the Commissioners. Also discussed Stage I Fire Restrictions that will go into effect at midnight on Friday the 9th of October.

USDA Forest Service District Ranger Ron Wiseman visited with the Commissioners about plans for Yogo Creek Fire and up-to-date maps on the perimeter of the fire.

Road Supervisor Roger Riley in to discuss equipment up at Yogo Creek area and how ditch mowing has been going on county roads.

Commissioner McDonald moved to appoint Commissioner Moore as the Environmental Certifying Officer for the CDBG Planning Grant Application being used to update the Judith Basin County Capital Improvement Plan, second Commissioner Hajenga.

Ambulance Coordinator Suzanne Aune in to discuss EMT classes and ambulance services.

Terry Claver in to see about gravel for streets in Stanford; decision placed on the October 14th Commissioner Agenda.

Election Administrator Amanda Kelly in to discuss the General Election.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
OCTOBER 14, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
County Road/Bridge/Weed Supervisor Roger Riley
USDA Forest Service Jim Homison

Commissioner McDonald moved to approve the October 14, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the October 7, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to postpone the Cimrhakl agenda item to October 28th at the request of the attorney (email attached), second Commissioner McDonald, motion passed.

Commissioner Hajenga moved to approve the September 2020 County Reconciliation Reports, second Commissioner McDonald, motion passed.

James Homison in to visit about easements adjacent to Forest Service lands and discuss Fish and Game purchases.

AIRPORT PROJECT UPDATE: attending: Robert Peccia and Associates Engineers Lance Bowser and Forrest Walker, Airport Manager Tyler Youderian, Central Electric Spencer Walsh, Schellinger Construction Bob Warren, Clerk & Recorder Amanda H. Kelly, County Attorney Heather Perry, Road Supervisor Roger Riley, Commissioner Moore, Commissioner Hajenga and Commissioner McDonald.

Project was estimated to take a total of 75 days but the new estimate is completion within 112 days. The paving is complete, electrical work is behind due to backorder on supplies (COVID related) and contractor's employees having to quarantine due to COVID exposures. It was decided to wait until project is complete before deciding how to handle liquidated damages as per the contract. Contractors will continue to move forward and accomplish the project as soon as possible. Lance will be back for further reports.

The county also has an AIP 3-30-0072-011-2020 Cares Act reimbursement grant for \$20,000.00 to provide for airport general operating expenses and debt servicing. RPA will help with the paperwork.

RPA Lance Bowser, Airport Manager Tyler Youderian and Commissioners also discussed future airport capital improvement projects. The Airport Plan needs to be updated annually with the FAA. Future items discussed were wildlife fencing, concrete pad, hanger access road, plow, hangers and weather station.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
OCTOBER 21, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda H. Kelly
Road/Bridge/Weed Supervisor Roger Riley

Commissioner Hajenga moved to approve the October 21, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve the October 14, 2020 Minutes, second Commissioner McDonald, motion passed.

Road Supervisor Roger Riley in to discuss road signs and snow plowing with some employees being on call for off days.

Ambulance Coordinator Suzanne Aune and Clerk & Recorder Amanda Kelly in to discuss ambulance fund budget. Kris Hill presented a worksheet of questions that the Geyser Essential Services members put together that she requested be reviewed and answered prior to her meeting next week.

Commissioners agreed to sign Inmate Excess Medical Insurance Agreement with CRS for 2020-2021.

Commissioners went over projected expenses and income for a preliminary budget at Ackley Lake if it were supervised by the Ackley Lake Club.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
OCTOBER 28, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda H. Kelly
Geyser Emergency Services Volunteers; Jake Annala,
Ken Annala, Kris Hill and Bruce Belluomini
Kim Holzer

Commissioner McDonald moved to approve the October 28, 2020 Agenda with the addition of Resolution FY2021-06/Fire Restriction Release, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the October 21, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to pass Resolution FY2021-06 Judith Basin County Fire Restriction Release, second Commissioner Hajenga, motion passed.

Cimrhakl Personnel Matter (CLOSED) After all documentation was reviewed meeting opened: Commissioner McDonald moved to affirm Extension Agent Katie Hatlelid's decision to dismiss Rosanna Cimrhakl, second Commissioner Hajenga, discussion:

-Commissioner McDonald, Commissioner Hajenga and Commissioner Moore held discussions on several topics including, but not limited to: copy of the final time-sheet that was attached to one of the letters of correspondence. Clerk Kelly stated that the time-sheet attached was not the completed official time-sheet for that period and produced the original for Mr. McDonald to review.

-Katie's documentation appeared accurate and precise, Administrative Assistant Job Description was detailed and it was very evident that the duties were not carried out and Ms. Cimrhakl was not a good representative for the Extension Office

-the volume of personal documents found on the county computer was excessive, if these documents were produced during office hours it is unknown how the work got completed.

Being no further discussion Commissioner Moore called for a vote as per above "the dismissal of Rosanna Cimrhakl", Aye: Don Hajenga, Cody McDonald and Jim Moore. Nay: none

Commissioners met with the Geyser Emergency Services Volunteers, Clerk Amanda Kelly and Ambulance Coordinator to discuss equipment and ambulance concerns.

Commissioner McDonald signed Biggerstaff Stanford Airport Capital Improvement Plan for Robert Peccia & Associates, Inc.

Kim Holzer stopped to voice her concerns about Ackley Lake and offered help.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
NOVEMBER 4 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder/Election Administrator Amanda Kelly
Road/Bridge/Weed Supervisor Roger Riley
Sheriff Jon Schmitt
Treasurer Tammy Zier
Raynesford Community Center Representatives Lois Hill, Ann Simpson and
Patty Annala

Commissioner Hajenga moved to approve the November 4, 2020 Agenda, second Commissioner McDonald, motion passed.

Sheriff Schmitt in to discuss Sheriff Office happenings and 9-1-1 Grant.

Election Administrator Amanda Kelly report on the unofficial election results and how things went with mail-ins and walk-ins.

Treasurer Tammy Zier in to discuss the DOR Taxable Value adjustment on 2019 Rocky Mountain Montana, LLC that was settled by the Department of Revenue, but Tammy did not receive the notification for Department of Revenue.

Road Supervisor Roger Riley in to discuss the fixing of a culvert on Running Wolf Road, stock crossings in the Kolin area and when the roads will have enough moisture to grade them.

Ambulance Coordinator Suzanne Aune met with Commissioners to discuss the loaner ambulance that will be used while the Geyser Ambulance gets sorted out. We also discussed replacement of the Geyser Ambulance if the ambulance is totaled.

Commissioner Moore signed Taxpayer Value Cancellation/Addition forms that were presented by Treasurer Tammy Zier. Dated September 4, 2019; #2018-21,22,23,24 & 25
Dated: October 29, 2020; #2020-8,9,10,11 & 12

Raynesford Community Center Representatives Lois, Patty and Ann met with Commissioners on updates that have been done in the past and what they would like to do in the future at the Raynesford Community Hall.

Commissioner Hajenga and Commissioner Moore went to Raynesford to check out the Raynesford Community Hall with Lois Hill. They also inspected Williams Creek Road and Spion Kop Road.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
NOVEMBER 10, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: John & Caroline Suber

Commissioner Hajenga moved to approve the November 10th Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve the November 4, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner Hajenga moved to approve the October 28, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve the October 2020 Reconciliation Report, second Commissioner Hajenga, motion passed.

John and Caroline Suber were in on road issues concerning Running Wolf Road from Sage Creek Trail.

Commissioner Moore signed Taxpayer Value Cancellation/Additions #2020-13.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
NOVEMBER 17, 2020**

PRESENT: Commissioner Don Hajenga
 Commissioner Cody McDonald
 Commissioner James D. Moore

Also present: Clerk & Recorder/Election Administrator Amanda H. Kelly
 Abe Claver

Commissioner Hajenga moved to approve the November 17, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve the November 10, 2020 Minutes, second Commissioner Hajenga, motion passed.

Clerk & Recorder/Election Administrator Amanda H. Kelly provided the 2020 General Election documents for canvass. Numbers were in order and accounted for. Official Canvass was filed with the Secretary of State and Clerk & Recorder

Commissioner McDonald moved to sign the MT DAR 2022 Defense Access Road FY22 Project Agreement from Curtis Jorgenson (FHWA), second Commissioner Hajenga, motion passed and Agreement signed.

Abe Claver met with Commissioners on removal of the rotunda glass panels so that they may be repaired.

Commissioners checked on the new flooring on the third floor and were pleased with the job so far.

Commissioner Moore and Commissioner Hajenga met with RPA Engineer Forrest Walker and toured the airport construction. Commissioners were informed by Forrest that they were on schedule with finishing project.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
NOVEMBER 25, 2020**

PRESENT: Commissioner James D. Moore

Absent: Commissioner Don Hajenga
Commissioner Cody McDonald

Also present: Road Supervisor Roger Riley
VJ Magee, miner
Jim Black owner Blue Nugget

Commissioner Moore and Road Supervisor Roger Riley met with Mr. Magee and Mr. Black to discuss issues with the South Fork Road and the poor conditions this summer and fall. However, the Road Crew just completed maintenance and they were happy with the results.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
DECEMBER 2, 2020**

PRESENT: Commissioner Cody McDonald
Commissioner James D. Moore

Absent: Commissioner Don Hajenga

Also present: Ambulance Coordinator Suzanne Aune
County Attorney Heather Perry
Stanford Open Board Beau Smith & Ollie Urick

Commissioner McDonald moved to approve the December 2, 2020 Agenda, second Commissioner Moore, motion passed

Commissioner McDonald move to approve the November 17th and November 25th Minutes, second Commissioner Moore, motion passed.

Commissioner Moore signed Area II Agency on Aging FY2021 contribution letter.

Commissioner McDonald moved to open credit card through Fergus Federal Credit Union for Judith Basin County. Authorized signers will be Commissioner McDonald, Road Supervisor Roger Riley, Clerk & Recorder Amanda Kelly and Deputy Clerk & Recorder Sally Murphy, second Commissioner Moore, motion passed.

Commissioner Moore signed the Town of Hobson Judge Services Agreement between Hobson and Judge Hammontree.

County Attorney Heather Perry and Ambulance Coordinator Suzanne Aune were in to discuss the CARES dollars that have been awarded to Judith Basin County for ambulance equipment.

Commissioner McDonald and Commissioner Moore met with Stanford Open Board members Ollie Urick and Beau Smith. This year the Stanford Open Golf Tournament named the Judith Basin County fairgrounds as the benefactor. The event raised \$27,000. The Stanford Open Board began to take a hard look at the arena, bleachers, chutes and crow's nest finding all areas needing work. They have visited with an Architect/Engineer and Allied Steel and to do the projects right will require a lot more than the \$27,000 that the board currently has. The board is looking at fundraising ideas, the possibility of a loan and would also like the County to help financially. Ollie and Beau both explained why they feel this would be a worthwhile project. We need to have a venue for entertainment. With these improvements, other events could be added to the activities on the grounds. Commissioners appreciated the visit and commended the board for the work they have already been doing. When budget work begins in the spring a financial commitment will be considered.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
DECEMBER 9, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also PRESENT: Ambulance Coordinator Suzanne Aune
Robert Peccia & Associates Engineer, Lance Bowser & Forest Walker
Airport Manager Tyler Youderian

Commissioner Hajenga moved to approve the December 9, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve December 2, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to accept and approve the November 2020 County Reconciliation Reports, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to reappoint John McCray and Rod Mikkelsen to the JB County Weed Board, second Commissioner Hajenga, motion passed.

Commissioner Moore signed the MOU w/Core of Engineers for the Ross Fork Bridge Project. The bridge project is finally moving ahead. Bid open was set for January 6, 2021 at 11:30 a.m.

Commissioners met with Robert Peccia & Associates Lance Bowser & Forrest Walker and Airport Manager Tyler Youderian to go over the final report on the Biggerstaff Stanford Airport rebuild.

Commissioner Moore signed the Stanford Rural Fire District Annual Report.

Commissioner McDonald moved to pass Resolution FY2021-07/FY20 Budget Amendments, second Commissioner Hajenga, motion passed.

Ambulance Coordinator Suzanne Aune in to visit about newly purchased ambulance and repairs on other emergency services equipment.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
DECEMBER 16, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also PRESENT: Road/Weed/Bridge Supervisor Roger Riley
Stahly Engineering Kathy Thompson & Nate Peressini

Commissioner McDonald moved to approve December 16, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve December 9, 2020 Minutes, second Commissioner McDonald, motion passed.

Road Supervisor Roger Riley in to discuss equipment problems and update on road work.

Stahly Engineering Staff Kathy Thompson and Nate Peressini visited with Commissioners on bid process for the Ross Fork Bridge Project. Pre-bid walk thru set for December 31st, bid opening set for January 6th, 2021 at 11:30 a.m. Also discussed Comprehensive Capital Improvement Plan and additional grants that are available for different projects.

Courthouse employees had the annual Secret Santa gathering during lunch. (fun and laughs were enjoyed by all).

It was moved by Commissioner McDonald to give each employee a \$20 gift certificate to the local grocery store as a Christmas Bonus, second Commissioner Hajenga, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
DECEMBER 23, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Custodian Amy Lawen
Road/Weed/Bridge/Weed Supervisor Roger Riley
Richard "Dick" Gondeiro
Geyser/Raynesford Emergency Volunteers: Jake Annala, Clayton Annala, Mary Hill, Pat Antonich, Ken Annala, Bruce Evans

Commissioner McDonald moved to approve the December 23, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the December 16, 2020 Minutes, second Commissioner Hajenga, motion passed.

Ambulance Coordinator Suzanne Aune in to discuss Geyser Ambulance.

Dick Gondeiro in to discuss on-going work on courthouse and museum repairs.

Geyser/Raynesford Emergency Volunteers met with the Commissioners with concerns with the used ambulance that was being looked at to replace the existing ambulance for their area. The Commissioners are currently looking at a used ambulance and the volunteers would like them to consider purchasing new or newer than the one that is being looked at. They have a possible donor that is willing to help with the purchase. Commissioners requested they spec out what they are wanting and come back next week. Fixed assets over \$80,000 must be put out for bids.

Commissioners received a call from reporter Melody Montgomery. Melody would like to write an up-to-date article for the JB Press on the Biggerstaff/Stanford Airport Project.

Custodian Amy Lawen in to discuss repairs needed for the courthouse and also boiler updates on how they're working.

Road Supervisor Roger Riley in to discuss grant and bids.

Ambulance Coordinator Suzanne Aune in to discuss the meeting with the Geyser EMT Representatives and what they would like to do for a new or used ambulance.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
DECEMBER 30, 2020**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Road/Bridge/Weed Supervisor Roger Riley
Ackley Lake Club Paul Granot
Conservation District Teresa Wilhelms
Geyser/Raynesford Emergency Volunteers: Jake Annala, Mary Hill, Pat Antonich, Ken Annala, Bruce Evans, Felix Anderson, Kayla Britzius

Commissioner McDonald moved to approve the December 30, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the December 23, 2020 Minutes, second Commissioner McDonald, motion passed.

Ambulance Coordinator Suzanne Aune and Geyser/Raynesford Emergency Services Volunteers in to discuss a different ambulance for the Geyser area new or rebuilt with use of county funds in addition to donations that are coming in to pay for the balance. It was decided to keep the loaner at this time to give both the county and the Geyser EMS Crew time to look into options.

Commissioner Moore visited with Stahly Engineering Robie Culver, the CDBG Grant Application to update the JB County Comprehensive Capital Improvement Plan was denied. Robie will complete the application for a TSEP Planning Grant and submit when due.

Swearing in Ceremony of the newly Elected Officials by Commissioner Cody McDonald: Commissioner District 1 James D. Moore, Clerk of Court/Supt of Schools Jennifer A. Taylor and Justice of the Peace Nathan C. Hammontree. Clerk of Court/Supt of Schools Jennifer A. Taylor installed Julia Lillegard as Deputy Clerk of Court/Supt of Schools.

Paul Granot in to discuss how things are going with the Ackley Lake Club. We talked about the possibility of Judith Basin County taking over the recreation and camping at the lake with income examples for the 2020 summer use.

Soil Conservation District Teresa Wilhelms in to discuss water pipeline that is going to be installed in the southeast corner of JB County and going to Harlowton.

Road Supervisor Roger Riley in to discuss repairs on the road grader, plus ongoing road repair in the county. Crew is also finishing mowing of the ditches which has been delayed due to the dry, windy conditions this fall.

Commissioner Hajenga talked to Pierce Flooring Jeremy Whitfield about finishing the flooring in the Ambulance Coordinator's office. Pierce Flooring will try and schedule the job for the week of January 4th thru the 8th.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN JAMES D. MOORE

**REGULAR MEETING
JANUARY 6, 2021**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley

Commissioner McDonald moved to pass Resolution FY2021-08/Appointing Commissioner Hajenga as Presiding Officer of the Board, second Commissioner Moore, motion passed.

Commissioner Moore moved to approve the January 6, 2021 Agenda, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve the December 30, 2020 Minutes, second Commissioner Moore, motion passed.

Commissioner Moore moved to pass Resolution FY2021-09/Setting Commissioner Meeting Dates and Employee Calendar, second Commissioner McDonald, motion passed.

Commissioner Moore moved to pass Resolution FY2021-10/Setting Office Hours, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to pass Resolution FY2021-11/Public Posting, second Commissioner Moore, motion passed.

Commissioner Moore moved to pass Resolution FY2021-12/Meal Per Diem, second Commissioner Hajenga, motion passed.

Commissioner Moore moved to pass Resolution FY2021-13/Lodging Reimbursement Rates, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to pass Resolution FY2021-14 /Setting Mileage Allowance, second Commissioner Moore, motion passed.

County Attorney Heather Perry presented the 1st Reading of Resolution FY2021-15/Personnel Policy Handbook Amendments for marijuana.

PUBLIC HEARING: Ross Fork Creek Bridge Opening

Attending: Stahly Engineering Kathy Thompson, Commissioner Hajenga, Moore and McDonald, Clerk Amanda H. Kelly, County Attorney Heather Perry, Road/Bridge/Weed Supervisor Roger Riley, First Mark Construction Dan Zekonis, Century Construction Shane Nelson, Battle Ridge Builders Gabe Muirdoff, COP Construction Olivia Adolph, DA Construction Ashely Davis and Sletten Construction Mike Anderson.

Stahly Engineer Kathy Thompson opened bids. All bids contained required information and were accepted for final review. Kathy will take bid packets back to the office and will have a recommendation and Notice of Award ready for the Commissioners' January 13, 2021 meeting.

Engineer's Estimate (prepared 4 years ago): \$358,410.

COP Construction: \$509,509.00
First Mark Construction: \$516,245.00
Century Construction: \$449,979.00
Sletten Construction: \$465,694.00
DA Construction: \$534,655.00
Battle Ridge Builders: \$503,131.00

DEPARTMENT HEAD MEETING:

Attending: Clerk of Court/Supt of Schools Jennifer Taylor, Ambulance Coordinator Suzanne Aune, Justice of Peace Nathan Hammontree, Treasurer Tammy Zier, Clerk & Recorder Amanda Kelly, Commissioners Hajenga, Moore and McDonald, DES Coordinator Mike Howell, Sheriff Jon Schmitt, Librarian Jeanne Lillegard, County Attorney Heather Perry and Road Supervisor Roger Riley.

Chairman Hajenga opened the meeting.

Reviewed newly adopted Resolutions FY2021-08, FY2021-09, FY2021-10, FY2021-11, FY2021-12, FY2021-13, FY2021-14 and FY2021-15. County Attorney Heather Perry reviewed drafted Resolution FY2021-15 Personnel Policy Book Amendments dealing with the newly elected marijuana bills. Adjourned.

Road Supervisor Roger Riley in on County Road work, equipment and bridge repairs.

Commissioners Moore and Hajenga, along with road crew members, helped move Ambulance Coordinator office items to have flooring replaced.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

**REGULAR MEETING
JANUARY 13, 2021**

PRESENT: Commissioner Don Hajenga
Commissioner James D. Moore

Absent: Commissioner Cody McDonald (called in for action items)

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda H. Kelly
Road/Bridge/Weed Supervisor Roger Riley

Commissioner Moore moved to approve the January 13, 2021 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald called in for the following:

Commissioner McDonald moved to approve the January 6, 2021 Minutes, second Commissioner Moore, motion passed.

Commissioner Moore moved to accept USAA's Insurance payout on the wrecked 2000 Ambulance and release it to USAA, second Commissioner McDonald motion passed.

After the second reading of Resolution FY2021-15/Amending Personnel Policy Handbook marijuana updates; Commissioner Moore moved to pass, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to accept the 1st Reading of Resolution FY2021-17/County Credit Card Policy, second Commissioner Moore, motion passed.

Commissioner McDonald moved to accept the 1st Reading of Resolution FY2021-18/Tri-County Victim Witness Assistance Program, second Commissioner Moore, motion passed. *Commissioner McDonald ended call.

Set BID OPENING: 2021 or newer, diesel powered, articulated frame motor grader for February 3, 2021 at 9:30 a.m.

Ambulance Coordinator discussed getting the Stanford & Hobson Ambulances to Kalispell for power load cot installation the week of January 18th. Commissioner Hajenga will be driving the Stanford Ambulance and David Dover the Hobson Ambulance.

Commissioner Moore moved to accept the December 2020 County Reconciliation reports, second Commissioner Hajenga, motion passed.

Conference Call with Stahly Engineer Kathy Thompson and Commissioner Cody McDonald. Also present: Commissioner Moore, Commissioner Hajenga, Clerk Amanda Kelly and Road/Weed/Bridge Supervisor Roger Riley: Kathy reviewed the Ross Fork Bridge bids and recommends Century Construction for the project (low bidder). Commissioner McDonald moved to award Century Construction the Ross Fork Bridge Project for the bid amount of \$449,979, second Commissioner Moore, motion passed. Commissioner Hajenga signed the Notice of Award.

Allen Stutzman stopped in to request permission for the Basin Bible Church to put a storage shed on the Geysers Community lots. Commissioners requested the storage be on skids and not placed on the water or sewer lines that are running to the building. Place decision on the January 20th Commissioner Agenda.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

**REGULAR MEETING
JANUARY 20, 2021**

PRESENT: Commissioner Cody McDonald
Commissioner James D. Moore

Absent: Commissioner Don Hajenga (was in by 2:30 p.m.)

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Clerk of Court/Supt of Schools Jennifer Taylor

Commissioner McDonald moved to approve the January 20, 2021 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve the January 13, 2021 Minutes, second Commissioner Moore, motion passed.

Roger discussed how the county becomes eligible to receive federal surplus equipment. Commissioner McDonald contacted Fergus Co. Commissioners and the DES Coordinator. According to them all that is required is that the road department must be included in the EOP. Our DES Coordinator Mike Howell is looking into this information.

Ambulance Coordinator Suzanne Aune needed to know how much money has been raised for the Geyser Ambulance, so she knows how much to apply for on grants. Commissioner McDonald was able to get into contact with Bruce Evans and reminded Bruce that all donated funds must be deposited with the County Treasurer where a special line has been established for the "GEYSER AMBULANCE DONATIONS". Bruce told Commissioner McDonald that Fern Kaiser was in charge of the funds and Bruce would have Fern contact the Commissioners.

Present: Commissioners Hajenga, McDonald and Moore, Clerk Amanda Kelly, Clerk of Court Jennifer Taylor and County Attorney Heather Perry

Second Reading RES FY2021-16/County Credit Card Policy & Resolution. Commissioner McDonald thought the Policy was very well written. Commissioner McDonald moved to adopt Resolution FY2021-16 County Credit Card Policy & Resolution, second Commissioner Moore, motion passed.

Second Reading Resolution FY2021-17/Tri-County Victim Program. County Attorney Perry explained the Tri-County Victim Program (Fergus, Petroleum and Judith Basin). Advocate office to help victims in legal cases when they need assistance. Office is located in Fergus Co. and runs thru a DOJ Grant that requires a match. These matching funds are part of the judicial fine process established for advocate expenses. These charges are assessed in District Court and Justice Court. This resolution spells out how JB County

will be collecting and submitting the funds. Commissioner McDonald moved to adopt Resolution FY2021-17/Tri-County Victim Program, second Commissioner Moore, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

**REGULAR MEETING
JANUARY 27, 2021**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: County Attorney Heather Perry

Commissioner Moore moved to approve the January 27, 2021 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to pass January 20, 2021 Minutes, second Commissioner Moore, motion passed.

Commissioners reviewed and approved Claims and January 2021 Payroll.

County Attorney Perry stopped to discuss regulations for a burial on private property.

Commissioner Moore moved to allow Basin Bible Church permission to place a movable storage shed on county lots adjacent to the Geyser Community Hall, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to sign Notice to Proceed and contract for the Ross Fork Bridge, second Commissioner Moore, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA H KELLY

CHAIRMAN DON HAJENGA

**REGULAR MEETING
FEBRUARY 3, 2021**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda H. Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Bruce Evans
USDA Forest Service Jason Oltrogge
Kraig Pester w/Tractor & Equipment
Nick Prinzing w/Leavitt Group

Commissioner Moore moved to approve the February 3, 2021 Agenda, second Commissioner Hajenga, motion passed.

Chairman Hajenga signed: FAA Financial Reports prepared by RPA Engineer Lance Bowser.

BID OPENING: 2021 Road Grader

Present: Commissioners Hajenga, McDonald & Moore, Road Supervisor Roger Riley, Clerk & Recorder Amanda Kelly, County Attorney Heather Perry and Kraig Pester Sales Representative Tractor & Equipment.

- (1) Bid was received and accepted from Tractor & Equipment for a 2021 Road Grader; \$320,939.00. Commissioner Moore moved to refer the bid to Road Supervisor Roger Riley for his recommendation, second Commissioner McDonald, motion passed. Recommendation and vote to accept bid will be placed on the February 10, 2021 Agenda.

Kraig Pester also shared information pertaining to SB171 Legislation that if passed would open up options for how purchases are handled by local governments. We will keep an eye on this bill.

Commissioner McDonald moved to approve January 27, 2021 Minutes, second Commissioner Moore, motion passed.

Commissioner Moore moved to donate Search & Rescue 2000 Wells Cargo Trailer to Ackley Lake Club, second by Commissioner McDonald, motion passed.

Commissioner McDonald move dot change the face mask sign on county property to “encouraged not required”, second Commissioner Moore, motion passed.

Commissioners signed and approved claims.

Nick with Leavitt Group stopped in to discuss Health Insurance options.

Ambulance Coordinator Suzanne Aune, Bruce Evans in to discuss ambulance grants and fundraising.

USDA Forest Service Jason Oltrogge stopped to visit about using RAC Funds on future forest road projects.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

**REGULAR MEETING
FEBRUARY 10, 2021**

PRESENT: Commissioner Don Hajenga
Commissioner James D. Moore

Absent: Commissioner Cody McDonald

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda Kelly
Treasurer Tammy Zier
RDO Equipment Co. Paul Jones
Lewistown Insurance Scot Solberg

Commissioner Moore moved to approve the February 10, 2021 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Moore moved to approve the February 3, 2021 Minutes, second Commissioner Hajenga, motion passed.

County Treasurer Tammy Zier presented Taxpayer Value Cancellation/Addition for corrections for 2018 and 2019 (Central Assessed) T-Mobile values: #2021-01, 2021-02, 2021-03, 2021-04, 2021-05 & 2021-06. Chairman Don Hajenga signed.

Road Supervisor Roger Riley called in recommending that the Commissioners accept the T&E bid received for a 2021 Road Grader. Commissioner Moore so moved to purchase the 2021 Grader from T & E, second Commissioner Hajenga, motion passed. (Commissioner McDonald had called in earlier stating that he agreed with Roger's recommendation to purchase the 2021 Grader).

Commissioner Moore sent an email to Hobson School History Teacher Kelsey Devlin agreeing to her class attending the March 3, 2021 Commissioner meeting. Commissioner Moore suggested the class attend at 9:00 a.m. The board will hold the meeting in the Courthouse meeting room to allow enough room for everyone.

RDO Equipment Company salesman Paul Jones stopped to visit with the Commissioners. Mr. Jones requested trade-in values from the inactive bids. Clerk Kelly will email him those figures.

Commissioner Moore moved to accept the January 2021 Reconciliation reports, second Commissioner Hajenga, motion passed.

Ambulance Coordinator Suzanne Aune updated the Commissioners on the ambulance replacement project and miscellaneous EMS information.

Commissioners, Clerk & Recorder Amanda Kelly and Property & Liability Insurance Agent Scot Solberg met to discuss 2021-22 insurance. Clerk Kelly and Scot have kept the equipment updated throughout the year. The only items that need to be verified are the content equipment and values on the Sheriff's office vehicles and the Ambulances. Commissioners need to review the building values and contents. Clerk Kelly will prepare a spreadsheet for the Commissioners to review and Scot will call in next week. MACO usually makes a recommendation of inflation increase for buildings that the Commissioners will need to consider. That figure is not available at the time of this meeting. Scot will check with MACO before next week and hopefully will have their recommendation at that time.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

**REGULAR MEETING
FEBRUARY 17, 2021**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda H. Kelly
Custodian Amy Lawen
MACO Health Care Trust Pam Walling & Joanne Romasko

Commissioner Moore moved to approve the February 17, 2021 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the February 10, 2021 Minutes, second Commissioner Moore, motion passed.

Commissioners, Clerk Kelly, MACO Health Care Trust Pam Walling & Joanne Romasko met to discuss MACO HCT stability, goals, changes, additional coverages, etc. This information will be reviewed in detail with the JB County Health Insurance Board, then they will make a formal recommendation to the Commissioners for the FY2021-22 Plan year. (detailed listing attached)

Old correspondence located in the County Attorney's office concerning details of when the Tri-County Victims Advocate group was formed. County Attorney Perry felt these documents should be attached to the Resolution FY2021-17 that the JB County Commissioners passed concerning the Tri-County Agreement.

Commissioners, Clerk Kelly and MACO Property & Liability Insurance Agent Scot Solberg reviewed buildings values and contents. Scot also sent an email detailing all the deductible rates and review of employee numbers, volunteers, boards, etc. Clerk Kelly will send Scot an updated spreadsheet of all the items discussed.

With regard to Governor Gianforte's updated guidelines related to COVID-19 Commissioner McDonald moved to pass Resolution FY2021-18, second Commissioner Moore, motion passed. The resolution in its entirety is posted on the JB County website.

Commissioner met with Custodian Amy Lawen. Amy presented a price quote from Mechanical Technology of Billings (business that installed the courthouse heaters) to come and reprogram the heaters and evaluate their condition. Commissioners approved the expenditure.

Ambulance Coordinator Suzanne Aune updated the Commissioners on what has been done on the Geyser Ambulance replacement project. Suzanne has been in contact with DOT concerning grant funds to help with a new ambulance expense and is working with the Geyser Volunteers to prepare specs to be presented to the Commissioners for approval of advertising.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

**REGULAR MEETING
FEBRUARY 24, 2021**

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: DES Coordinator Michael Howell
Geysler Ambulance Volunteer Bruce Evans

Commissioner Moore moved to approve the February 24, 2021 Agenda, second Commissioner Hajenga, motion passed.

Chairman Don Hajenga signed DES Emergency Management Performance Grant (EMPC) for Judith Basin County (50% cost share).

Commissioner Moore moved to increase the Property & Liability coverage on the buildings appraised value by 2% (inflation) for the FY2021-22 fiscal year, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve the February 17, 2021 Minutes, second Commissioner Moore, motion passed.

Commissioners sent a letter to Senator Daines in regards to Secretary of Interior appointment.

County Health Insurance Board meeting: Present: Commissioners Moore, Hajenga and McDonald, Tammy Zier, Jennifer Taylor, Heather Perry, Roger Riley & Amanda Kelly.

New benefits added to the plan:

- Well/Via: Tele-Conference Medical visit coverage
- Massage Therapy has been added to Acupuncture & Chiropractor (20 visits per year)
- Hearing Aid Benefit is now \$2,000.00 every 5 years
- Dental Insurance: increase in benefit from \$1,500 to \$1,600

FY2021-22: \$.00 rate increase Medical, Dental & Vision. The only increase that the employees should see is if age-based Life Insurance rate increase affects them. As a matter of fact, the High Deductible Health Savings Plans will have a 3% decrease in cost. Pam Walling will also be present during renewal to answer individual employee questions.

Group discussed the plans we currently offer and if anyone has had any unresolved problems with the insurance coverage. Heather Perry moved to recommend to the Commissioners that the same plans be offered and leave the benefit per employee at \$900 per month, second Roger Riley, motion passed.

It was also decided to hold the Health Screening Blood Draw in the fall. MEETING ADJOURNED.

Commissioners met with Bruce Evans Geyser Ambulance Volunteer to discuss the spec sheet for seeking bids for a new County Ambulance. Commissioner McDonald moved to approve the specs, second Commissioner Hajenga, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING

March 3, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Road/Bridge/Weed Supervisor Roger Riley
Hobson Government Class

Hobson Government Class observed the meeting as part of their class requirements.

Commissioner Moore moved to approve March 3, 2021 Agenda, second Commissioner McDonald motion passed.

Commissioner McDonald moved to approve February 24, 2021 Minutes, second Commissioner Moore, motion passed.

Commissioner McDonald moved to accept the County Health Insurance Board recommendations (offer the same plans and leave the benefit at \$900/FTE per month), second Commissioner Moore, motion passed.

Received notification from Election Administrator Amanda Kelly canceling the Judith Basin Rural Fire District Trustee Election and the Hobson Rural Fire District Trustee Election. Commissioners see no reason to hold the elections.

Ambulance Coordinator Suzanne Aune shared updated information she received from MT DOT on what is needed from the county to satisfy the State on making an award toward the purchase of a new ambulance. *need to send in Revenue reports showing the availability of the funds. Commissioner McDonald will give Fern Kaiser a call and request the Geyser organization to deposit their donated funds with the JB County Treasurer, so we can provide DOT with the information needed to process an Emergency Grant.

Commissioners sent a letter to Legislative Committee opposing SB212.

Commissioners sent a letter to FWP opposing planting Burbot in the Martinsdale Reservoir.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
March 10, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda Kelly
Custodian Amy Lawen
Road/Bridge/Weed Supervisor Roger Riley
Stahly Engineering Robie Culver

Commissioner Moore moved to approved the March 10, 2021 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the March 3, 2021 Minutes, second Commissioner Moore, motion passed.

Road Supervisor Roger Riley was in and reported that the airport runway maintenance tractor needs a new exhaust pipe. Roger will look into having Exhaust Business build one.

Ambulance Coordinator Suzanne Aune in to discuss Geyser Ambulance specs and grant application.

Custodian Amy Lawen reported that she is working with Mechanical Technology, Inc. to get the courthouse heating system working correctly.

Commissioner McDonald moved to accept the February 2021 County Reconciliation Report, second Commissioner Moore, motion passed.

Stahly Engineering Robie Culver stopped in to visit. Commissioners, Robie and Clerk & Recorder Amanda Kelly visited about the County's Capital Improvement Plan and the need to update. Earlier Robie applied for a Community Development Block Grant (CDBG) Planning Grant to help with the expense to update our Capital Improvement Plan, however it was not approved. Treasure State Endowment Program (TSEP) Planning Grant applications will be due May or June. This program requires a 50% match. Commissioners gave Robie the approval to apply.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
March 17, 2021

PRESENT: Commissioner Don Hajenga
 Commissioner Cody McDonald
 Commissioner James D Moore

Also present: DES Coordinator Mike Howell

Commissioner Moore moved to approve the March 17, 2021 Agenda, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve the March 10, 2021 Minutes, second Commissioner Moore, motion passed.

DES Coordinator Mike Howell – discussed having Fire Districts recommend interested individuals that would like to serve as the Deputy Fire Warden.

Commissioners signed and approved claims.

Commissioner McDonald moved to Acknowledgement Form for the 2021-2011 PCT Renewal Scheduled Property, second Commissioner Moore, motion passed.

Commissioners signed a letter of support for the MDT Emergency Ambulance Grant to help with the purchase of a new Geysers Ambulance.

Commissioner McDonald moved to sign MDT/Mileage Certification Form, reporting the miles of county roads for Gas Tax Disbursements.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
March 24, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda H. Kelly
Undersheriff Tim Wilhelms
County Attorney Heather Perry
Fire Warden Steve Hedstrom

Commissioner McDonald moved to approve the March 24, 2021 Agenda, second Commissioner Moore, motion passed.

Commissioners signed Claims & March 2021 Payroll.

Commissioner McDonald moved to approve March 17, 2021 Minutes second Commissioner Moore, motion passed.

Ambulance Coordinator stopped to discuss the problems that arose with the specs for the replacement of the Geyser Ambulance.

Undersheriff Tim Wilhelms stopped to discuss the speed limits in Benchland.

Brandon Kirby left a message about a broken windshield. The county will wait to hear from his attorney.

Steve Hedstrom in to discuss the duties of the Fire Warden. Group had worked on these last year but the formal adoption never occurred. After review it was decided to add #11 to the Fire Warden Job Description, (appoint a Deputy or Deputies as needed to cover the county). Formal adoption of the Judith Basin County Fire Warden will be placed on the April 7, 2021 Agenda at 1:30 p.m.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
March 31, 2021

NO MEETING
COMMISSIONERS
ATTENDING

MT ASSOCIATION OF COUNTY ROAD SUPERVISORS

REGULAR MEETING

April 7, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
Justice Peace Nathan Hammontree
Fire Warden Steve Hedstrom
Bruce Evans

Commissioner Moore moved to approve the April 7, 2021 Agenda, second Commissioner McDonald, motion passed.

Commissioner Moore moved to approve March 24, 2021 Minutes, second Commissioner McDonald, motion passed.

Commissioner Moore moved to accept March 2021 County Reconciliation Reports, second Commissioner McDonald, motion passed.

Justice of the Peace Nathan Hammontree submitted his letter of resignation. Nathan's last day will be May 28, 2021.

Clerk Kelly will start advertising for the position next week. Applications will be accepted thru April 29th with interviews to begin on May 3rd.

Commissioner McDonald moved to sign Dusty's Sprinkler 2021 Agreement for the courthouse lawn sprinkler system maintenance, second Commissioner Moore, motion passed.

Commissioners reviewed and approved claims.

Commissioner McDonald moved to adopt Judith Basin County Fire Warden Job Description, second Commissioner Moore, motion passed.

Fire Warden Steve Hedstrom appointed Tater Erickson of Hobson to serve as the Deputy Fire Warden for Judith Basin County.

Ambulance Coordinator Suzanne Aune and Bruce Evans met with the Commissioners to work thru some final questions on the ambulance specs. Suzanne will give the draft to County Attorney Heather Perry and, if she gives her blessings, the Invitation to Bid will be published and sent out next week. If everything goes according to this schedule, bids will be due and opened on May 5th.

Lois Hill in for the Raynesford Community Center; the group that manages the building was interested in obtaining financial support to help maintain the building. Commissioners are in appreciation of the job the group does and, if there are funds available during the budget process, a building maintenance line will be established on a year to year basis.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
April 14, 2021

PRESENT: Commissioner Don Hajenga
Commissioner James D. Moore

ABSENT: Commissioner Cody McDonald

Also present: Ambulance Coordinator Suzanne Aune
Deputy Richard Hayes & Deputy Chris Wagner
Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley

Commissioner Moore moved to approve the April 14, 2021 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Moore moved to approve the April 7, 2021 Minutes, second Commissioner Hajenga, motion passed.

Deputy Hayes introduced the newly hired deputy Chris Wagner.

Ambulance Coordinator Suzanne Aune and County Attorney Heather Perry discussed ambulance specs, process and dates.

Commissioner Hajenga traveled Cora Creek Road from Belt to Raynesford on April 8, 2021, the road was found to be in good condition.

Roger in to discuss roads and Ross Fork Bridge project.

Commissioners met with Stanford Open Group; Dawnita Sampsel, Olie Uriick, Powell Becker, Beau Smith and Dillon Woodhall to discuss the improvements they would like to make at the Judith Basin County fairgrounds.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
April 21, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
MSU Extension Agent Katie Hatlelid
Clerk & Recorder Amanda H. Kelly
County Attorney Heather Perry
Wellness Center: Rick & Doreen Caquelin
Sr. Boys – Orren Oltrogge, Justin Dye, Isaac Claver & Zack Solomon

Commissioner Moore moved to approve the April 21, 2021 Agenda, second Commissioner Hajenga, motion passed.

Cascade County Commissioner Jim Larson called to see how we handle the MSU Extension Agent driving county vehicles.

Commissioner McDonald moved to approve the April 14, 2021 Minutes, second Commissioner Moore, motion passed.

Rick & Doreen Caquelin in to discuss plans for the Wellness Center.

Stanford Senior boys in to ask permission to use the fairgrounds on May 22, 2021 for a Graduation Party. (Action item next week).

Commissioners reviewed and approved ambulance bid package. Action item next week.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
April 28, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
MSU Extension Agent Katie Hatlelid
Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
Treasurer Tammy Zier
Denning, Downing & Associates Auditor Angela Holmes
Ryan Polzin

Commissioner Moore moved to approve April 28, 2021 Agenda, second Commissioner McDonald.

Commissioner McDonald moved to approve April 21, 2021 Minutes, second Commissioner Moore, motion passed.

Commissioners signed TSEP Draw #2 for the Ross Fork Bridge and corresponding claims.

Katie Hatlelid discussed donating old grain drill to Harlowton Museum.

FY20 Audit Exit Conference attended by Commissioners, County Attorney Perry, Clerk & Recorder Amanda Kelly, Treasurer Tammy Zier and Auditor Angela Holms with Denning, Downey & Associates.

Repeated finding; Justice of the Peace (Segregation of duties)

In order to reduce the risk of loss due to fraud or error in the Justice Court office, new quarterly reports to the Sheriff and the Commissioners will be provided by the Judge. The County is very small and a limited number of employees in each department is the cause of this finding. If these new reports are provided it will give each of the departments an opportunity to review tickets issued and funds received. Overall adding additional employees to eliminate the finding is financially impractical.

Repeated finding; Calculation of Permissive Mill

When completing the worksheet for the permissive mill, the total number of eligible employees covered by the County's Health Insurance Plan was miscalculated when the employee count included a position that had been vacant and one that was not being filled until January. Judith Basin County will only look at the actual number of employees on the books as of July 1st of each year.

Also discussed floating mill worksheets, outstanding checks, offices initialing balancing and random spot checking of cash draws. Overall FY20 Audit was a success. As soon as the final report is available a public notification will be placed in the Judith Basin Press.

Commissioners met with County Attorney Heather Perry and Ambulance Coordinator Suzanne Aune: Commissioner McDonald moved to approve the ambulance specs as presented, second Commissioner Moore, motion passed. Invitation to Bid along with the specs will be placed on the county website and sent to the (3) MT Vendors. Invitation to Bid will also be placed in the Judith Basin Press May 6th and May 13th, 2021. BIDS will be opened on May 19, 2021.

**MINUTES FROM THE RYAN POLZIN MEETING HAVE BEEN MOVED TO CONFIDENTIAL FILE.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
May 5, 2021

PRESENT: Commissioner Don Hajenga
 Commissioner Cody McDonald
 Commissioner James D. Moore

Also present: Election Administrator Amanda Kelly

Commissioner McDonald moved to approve May 5, 2021 Agenda, second Commissioner Moore.

Commissioner McDonald moved to approve April 28, 2021 Minutes, second Commissioner Moore, motion passed.

Commissioner McDonald moved to offer the Justice of Peace position to Jon Schmitt, second Commissioner Moore, motion passed.

Election Administrator Amanda Kelly presented the tally sheets for the Geyser & Stanford School Elections. Commissioners canvassed and results were 100% accurate.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
May 12, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Road/Bridge/Weed Supervisor Roger Riley
Pat McNulty

Commissioner McDonald moved to approve May 12, 2021 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve May 5, 2021 Minutes, second Commissioner Moore, motion passed.

Commissioner McDonald signed Single Audit Certification Form for the Stanford Airport/Biggerstaff Field FAA Grant.

Commissioners reviewed and approved claims.

Commissioner Moore and Commissioner Hajenga conducted road inspection of Pioneer Road.

Road Supervisor Roger in to discuss Pioneer Road.

Pat McNulty stopped in to discuss tax on Livestock

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
May 19, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
Clerk of Court/Supt of Schools Jennifer Taylor
Undersheriff Tim Wilhelms

County Attorney Heather Perry, Clerk & Recorder Amanda Kelly and Undersheriff Tim Wilhelms in to discuss appointing Tim Wilhelms as Acting Sheriff/Coroner.

Commissioner McDonald moved to approve May 19th Agenda, second Commissioner Moore, motion passed.

Commissioner Moore moved to approve the May 12th Minutes, second Commissioner McDonald, motion passed.

Commissioner Hajenga signed BLM Fire Restriction Plan and Budget Amendment for the Ross Fork Bridge.

Supt of Schools Jennifer Taylor discussed JB County School Bus Transportation meeting that is set for July 21, 2021 at 10:00 a.m.

AMBULANCE BID OPENING: attended by: Clayton Annala, Mary Hill, Pat Antonich, Suzanne Aune, Kristi Hill, Heather Perry, Jim Moore, Don Hajenga, Cody McDonald and Amanda Kelly.

County received two qualifying bids: Apgar - \$191,222.00
 Sawtooth - \$183,650.00

Commissioner McDonald moved to turn the bid packets over to Ambulance Coordinator Suzanne Aune to review and bring back a recommendation to the Commissioners on May 26th at 1:30 p.m., second Commissioner Moore, motion passed.

Commissioner McDonald moved to pass Resolution FY2021-19 Appointment of Acting Sheriff/Coroner Tim Wilhelms, second Commissioner Moore, motion passed.

Commissioners reviewed and approved claims for payment.

Commissioner McDonald attended Library Board meeting.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
May 26, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda H. Kelly
County Attorney Heather Perry
Road/Weed/Bridge Supervisor Roger Riley
Justice of the Peace Jon Schmitt

Commissioner McDonald moved to approve May 26th Agenda, second Commissioner Moore, motion passed.

Commissioner Moore moved to approve the May 19th Minutes, second Commissioner McDonald, motion passed.

Received a message from Ryan Edington expressing his appreciation for the road work that was done going to Sapphire Village.

Reviewed and approved claims.

Justice of Peace Jon Schmitt was in to visit about his new position.

Worked FY22 budget with Clerk Amanda Kelly.

Commissioners signed Alcohol Tax Designation Form.

Commissioner McDonald moved to set the Consumer Price Index wage increase at \$.40 (average of 2.5% increase of all the hourly employees) and notify department heads that if they would like a performance raise for their employees to request during budget work meetings, second Commissioner Moore, motion passed.

Commissioner McDonald moved to accept Ambulance Coordinator Suzanne Aune's recommendation to award the Ambulance Bid to Apgar Ambulance (after confirming the \$6,500.00 rebate for JB County's FIN rebate) bringing the total cost to \$184,722.00, second Commissioner Moore, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
June 2, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Ambulance Coordinator Suzanne Aune
County Extension Agent Katie Hatlelid
DES Coordinator Michael Howell
Clerk & Recorder/Election Administrator Amanda Kelly
Librarian Jeanne Lillegard
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Justice of the Peace Jon Schmitt
Clerk of Court/Supt of Schools Jennifer Taylor
Acting Sheriff Tim Wilhelms
Treasurer Tammy Zier
MT Highway Patrolman Tim Haymond

Commissioner Moore moved to approve the June 2, 2021 Agenda, second Commissioner McDonald, motion passed.

Treasurer Tammy Zier brought in Tax Cancellation #2021-7, #2021-8, #2021-9 and #2021-10 for Commissioner Hajenga's signature.

New Highway Patrolman Tim Haymond stopped into the office to introduce himself to the Commission.

Met with Roger Riley, Heather Perry, Tammy Zier, Mike Howell, Amanda Kelly, Tim Wilhelms, Jon Schmitt, Suzanne Aune, Jeanne Lillegard and Katie Hatlelid to work on FY22 Budget worksheets for the individual departments.

Met with County Attorney Heather Perry to discuss HB 121; this bill was passed by the MT Legislature with an immediate effective date. This bill will change how the Central MT Health District operates. Fergus County Attorneys have prepared a draft Memorandum of Understanding and draft By-Laws to reflect the changes the bill requires for the 6-County members to review and make comments on.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
June 9, 2021

**JUDITH BASIN COUNTY COMMISSIONERS
OUT
ATTENDING
MACO DISTRICT MEETINGS
IN
HARDIN, MT**

REGULAR MEETING
June 16, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D. Moore

Also present: Clerk & Recorder Amanda Kelly
Library Jeanne Lillegard
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Acting Sheriff Tim Wilhelms
Stahly Engineer Kathy Bailey
Fair Board Dawnita Sampsel
Stanford Open Ollie Urick, Powell Becker & Matt Neumann

Commissioner Moore moved to approve the June 16, 2021 Agenda, second Commissioner McDonald, motion passed.

Chairman Hajenga signed USDA Forest Service Modification of Grant or Agreement for the County of Judith Basin RAC: Judith Basin County Road Maintenance.

Commissioner Moore moved to appoint Brenda McCray to the Judith Basin County Fair Board (replacing Charlie Hill), second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve April 30, 2021 and May 31, 2021 Reconciliation reports, second Commissioner Moore, motion passed.

Librarian Jeanne Lillegard stopped in to inform the Commissioners of the resignation of Hobson Librarian Kim Baumann and requested permission to advertise the position.

Met with Stahly Engineer Kathy Thompson to discuss the ARPA Funding that is coming to Judith Basin County, Kathy gave her perspective of how the funds may be spent.

Commissioners met with Fair Board member Dawnita Sampsel on the FY22 Fair Board budget.

Acting Sheriff Tim Wilhelms stopped in to discuss when he will be sworn in as Sheriff and also when Richard Hayes will be sworn in as Undersheriff. It was decided to have Justice of the Peace Jon Schmitt swear Tim and Richard in on July 7, 2021 at 9:00 a.m.

County Attorney Heather Perry: Central MT Health District -vs- possibly pulling out of the Central MT Health District and forming a Judith Basin County Health District. Commissioners,

County Attorney and Clerk & Recorder Amanda Kelly will continue to work on options and what would be the best options for our citizens in Judith Basin County.

Commissioners met with Stanford Open Group (Ollie Urick, Powell Becker, Matt Neumann and Dawnita Sampsel) to discuss the Fairground Improvement Project proposed by the group. Since the last time they were in, they have been working diligently on the project and were hoping to get concrete decisions from the Commissioners on the financial support they would be committing to. Commissioner McDonald stated that they could not promise anything until preliminary budget work is completed. Estimated total cost of the project is: \$750,000.00 The group will continue to come up with fundraising ideas and will look forward to hearing from the Commissioners as soon as possible. In the meantime, they would like permission to go ahead with the East Entrance improvements that the group already has the funding for. East Entrance Improvements will be placed on the Commissioners agenda June 23, 2021 for a vote.

County Attorney Heather Perry in to discuss the Geyser Ambulance Contract. As stated in our Procurement Policy whenever we purchase equipment, after the bid is awarded, the vendor must supply a Purchase Agreement stating what is agreed upon. The Agreement received from Apgar is not acceptable to County Attorney Perry. Several items need to be corrected on the Agreement. Commissioner McDonald moved to table the signing of the contract until June 23, 2021, second Commissioner Moore.

Commissioner McDonald moved to pass Resolution FY2021-20/JB County Hourly Employee Wages for FY22, second Commissioner Moore, motion passed.

Commissioner Moore moved to pass Resolution FY2021-21/ Stipend #1, Second Commissioner McDonald, motion passed.

Commissioner McDonald moved to pass Resolution FY2021-22/Stipend #2, Second Commissioner Moore, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
June 23, 2021

PRESENT: Commissioner Don Hajenga
Commissioner James D. Moore

ABSENT: Commissioner Cody McDonald

Also present: Clerk & Recorder Amanda H. Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Richard Gondeiro
RDO Paul Jones

Commissioner Moore moved to approve the June 23, 2021 Agenda w/additions (FAA Closeout documents, Stanford Open Group permission to make East Entrance of the Fairground Improvements), second Commissioner Hajenga, motion passed.

RDO salesperson Paul Jones stopped in looking for Roger Riley for Grader Bid Information.

Supervisor Roger Riley discussed sending Weed Board members updated information on FY2021 Budget and requests for FY22 Budget.

Called Pat McNulty to reschedule the meeting that was set for this afternoon. Meeting has been moved to July 14, 2021 at 1:00 p.m.

Commissioner Moore moved to table the Geyser Ambulance Contract, Tourism Board Appointment and 30x30 Land Grab Resolution, second Commissioner Hajenga, motion passed.

Commissioner Moore moved to give the Stanford Open Group permission to proceed with the Fairground East Entrance Improvement Project, second Commissioner Hajenga, motion passed.

Commissioner Moore moved to appoint Carol Dearden to the Judith Basin County Library Board, second Commissioner Hajenga, motion passed.

County Attorney Heather Perry in to discuss the CMHD meetings and the information that she has requested for Commissioner Hajenga to obtain from the Health District and the financial information she has requested from the State of MT.

Commissioner Hajenga signed final FAA Federal Financial Report on the Stanford Biggerstaff Airport and the Outlay Report and Request for Reimbursement for Construction Programs.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA

REGULAR MEETING
June 30, 2021

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald

ABSENT: Commissioner James D. Moore

Also present: DES Coordinator Mike Howell
Clerk & Recorder Amanda Kelly
Sheriff Tim Wilhelms
JB County Fire Warden Steve Hedstrom
JB County Insurance Agent Scot Solberg
MACO Property & Liability Administrator Shannon Shanholtzer

Commissioner McDonald moved to approve the June 30, 2021 Agenda with amendments, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the June 23, 2021 Minutes, second Commissioner Hajenga, motion passed.

Commissioners reviewed and approved Claims and Payroll for June.

BID OPENING: 2021 Grader or newer

Present: Commissioner McDonald, Commissioner Hajenga, Road Supervisor Roger Riley, Clerk Amanda Kelly, RDO Paul Jones and T&E Kraig Pester.

Commissioner Hajenga opened the bids that were present; both bids were accepted:

RDO: \$348,000.00

T&E: \$332,411.00

Commissioner McDonald moved to have Road Supervisor Roger Riley review the bids and come back to the Commissioners with a recommendation.

After visiting with Fire Warden Steve Hedstrom, Sheriff Tim Wilhelms and DES Coordinator Mike Howell it was decided to enter into Stage I Fire Restrictions. Clerk Kelly will prepare an Emergency Resolution.

Road Supervisor Roger Riley recommended accepting T&E's bid for the Road Grader. Commissioner McDonald stated that it is looking like our rotation plans for purchasing graders is going to be a huge advantage to us financially (trade-in values higher and maintenance expenses lower).

Bill Morris stopped to ask if the County Gravel Trucks would please not use JAKE BRAKES in town. Roger will talk to the crew.

Commissioner McDonald moved to accept the JB County Compensation Board Recommendation to increase the Elected Official Base by 2.5% Consumer Price Index, second by Commissioner Hajenga. Passing Resolution FY2021-23.

Commissioner McDonald moved to pass Resolution FY2021-24 (JB County Fire Restrictions Stage I), second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to pass Resolution FY2021-25 (Appointing AG Office as Special Prosecutor), second Commissioner Hajenga, motion passed.

Commissioners signed a letter to the Department of Revenue requesting funds from Protested Tax Settlement.

Commissioner McDonald moved to approve TSEP Closing Report & Final Draw documents on the Ross Fork Bridge Project, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to table Raynesford Community Hall Lease Agreement until July 7, 2021, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve and sign the Hobson Library Lease Agreement, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to take Roger's Recommendation of accepting T&E's Motor Grader Bid, second Commissioner Hajenga, motion passed.

Commissioner McDonald, Commissioner Hajenga, Clerk & Recorder Amanda Kelly, Scot Solberg and Shannon Shanholtzer met to review MACO Property & Liability renewal and MT State Fund WC Renewal.

Overall price increase of 10.33%. Preliminary cost \$127,416.00.

Group discussed Reinsurance Market Analysis, Claims Review, Cyber Coverage, Property Coverage, Risk Management and Property Appraisals (which JB County is scheduled for August 4, 5 & 6). These appraisals are done as part of our policy cost every 10 years. These appraisals are beneficial in placing the proper insurance values on property.

Scot Solberg reviewed our State Fund WC Rates for FY2021-22.

Scot also gave us an insurance proposal from Travelers Insurance: Total price \$124,303.00. Even though the total price is \$3,113.00 less with Travelers Scot recommended to the Commissioners to stay with MACO Property & Liability Plan. The Cyber coverage with Travelers is not cost effective and Insurance market is crazy in the world right now and the trust will be safer.

ATTESTED:

CLERK & RECORDER AMANDA H. KELLY

CHAIRMAN DON HAJENGA