

BOARD MINUTES

November 3, 2021

PRESENT: DARLENE HENKE, SUE DAVIS, MIKE METCALFE, CAROL DEARDEN, VICKY McCRAY, JEANNE LILLEGARD ABSENT: CODY McDONALD

Sue Davis called the meeting together. Minutes were read and approved. The financial statement was reviewed. All line items are in good shape midway through the second quarter. We will need to add garbage service for the Hobson Library to our monthly utilities. Marion Stevenson has gifted the service to the library for years, but she is now in very ill.

Collection numbers have now been added to the inventory. There are over 26,000 items in this building worth 533,000. Cost to replace the building, furnishings and the collection would be close to two million.

Newspaper digitization is up to 1950. Jeanne has spoken to Melody about an article in the Press to inform the public. She has also asked about the possibility of an article promoting hotspots. The State Library has provided us with three free hotspots until December, 2022. A number of devices may be connected to one and all would be connected to the internet. According to the state's terms, patrons must be 18 to check one out for a two week period.

The fall federation meeting was conducted on zoom. One trustee thought our federation meetings should be like retreats. Jeanne is not in favor of that—too expensive for smaller libraries.

Story hour is up and running, but is going through a few post-Covid adjustments. A grandmother who came to the first story hour realized later that day that she had Covid and one of the story hours at the library did not have a single attendee--the first time that has happened in 15 years.

Discussion was held on hosting a Christmas open house during the Christmas Stroll. Our open houses have been well attended with everyone enjoying music, cider and cookies. Jeanne and Norma would prefer to wait another year. They are uncomfortable asking the musicians to volunteer when Covid is still an issue. The Board agreed.

The annual report to the state is due the end of November. Jeanne is gathering everything statistical.

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Jeanne has submitted applications for the local grants. She applied to the Judith Basin Endowment Fund for help with children's programming and to the Strand Foundation for assistance with the digitization project.

Job description packets were passed out to be reviewed for next meeting's work session. The next meeting will be January 19 at 1 PM.

Following the business meeting, a work session was held reviewing the new Public Library Standards. We have three standards we must work on to be compliant. They are as follows:

4. The Board receives at least 3 hours of continuing education each year.
8. The Board and Director identify in writing what they want to accomplish in the next 3-5 years, and that plan is focused on meeting the community needs. The Board and Director annually review their plan and progress made.
9. The Board adopts emergency response plans that ensure the safety of the public and staff as the primary priority.

Meeting adjourned at 2:40 PM.