

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING JULY 3, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James Moore

ALSO PRESENT: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda Kelly
Librarian Jeanne Lillegard
Road/Bridge/Weed Supervisor Roger Riley
USDA Forest Service Jason Oltrogee

Commissioner Hajenga moved to approve the July 3, 2019 Agenda, second Commissioner McDonald, motion passed.

Jason Oltrogee and Roger Riley in on blading Forest Service Road in the South Fork Area. Jason also discussed mowing of the grass at the Fairgrounds.

Commissioners meet with Ambulance Coordinator Suzanne Aune, Librarian Jeanne Lillegard and Clerk & Recorder Amanda Kelly on FY20 Budgets.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING JULY 10, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James Moore

ALSO PRESENT: Stanford School Supt. Tim Dolphay

Commissioner Hajenga moved to approved the July 10th Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve the June 26, 2019 minutes, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve the minutes for July 3, 2019, second Commissioner Hajenga, motion passed.

Commissioners reviewed and approved PILT transfers and Stanford Rural Fire District transfers.

Commissioner McDonald moved to pass Resolution FY2020-01/Per Diem Rates for county employees, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to pass Resolution FY2020-02/Purchase Authority State Surplus Property, second Commissioner Hajenga, motion passed.

Commissioner signed Airport Maintenance Agreement with Tyler Youderian for three (3) years beginning July 1, 2019.

Commissioners signed Lease Agreement with Ron Spears of Mountain Avenue Bees, Inc. for airport hangar lease at Biggerstaff Field Stanford Airport, starting July 1, 2019 for one year.

Commissioners signed Dump Lease Agreement with Rory Gondeiro for 26.475 acres for a five (5) year lease.

Commissioner McDonald moved to sign Operating Agreement for 2019-2021, between DNRC, Judith Basin County and USDA Forest Service, second Commissioner Hajenga, motion passed.

Commissioner Hajenga made a motion to appoint Dusty Solomon as an alternate to the JB County Tax Appeal Board, second Commissioner McDonald, motion passed.

2nd QUARTER DEPARTMENT HEAD

Present: DES Coordinator/Safety Coordinator Mike Howell
County Attorney Heather Perry

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Clerk & Recorder Amanda Kelly
Justice of Peace Nathan Hammontree
Treasurer Tammy Zier
Commissioner Don Hajenga
Custodian Amy Lawen
JB County Ambulance Coordinator Suzanne Aune
Sheriff/Coroner Jon Schmitt
Commissioner Jim Moore
Librarian Jeanne Lillegard
Commissioner Cody McDonald
Clerk of Court/Supt of Schools Jennifer Taylor

Absent: JB County Extension Agent Katie Hatlelid
Road/Weed/Bridge Supervisor Roger Riley

Mike Howell distributed a “Distractive Driving”, handout reminding everyone of the hard facts of driving with distractions and how to avoid driving with distractions.

Sheriff Schmitt- Deputy Gibbs has completed and graduated from the Law Force Academy. New department pickup is in full operation. The department will make a trip back to the Wind Farm Project and remind the workers that they must purchase work permits on all personal vehicles and work vehicles.

DES Mike Howell – attended a “Rolling Cow Training” and “Bee transportation” workshop in Lewistown put on by Jeanne Rankin with the Dept of Livestock and our very own Richard Hayes. Mike and Jon have been working on the paging system located in the Raynesford repeater and after 3-months they have finally gotten it working. Home Land Security Grant that helped pay for the camera system was deposited in the treasury. Commissioner McDonald asked for ball park numbers for a new transmitter & paging system? July 24th a meeting is set to discuss the Repeater and funding that has been put together by all the entities (JB County Sheriff, DES, Ambulance, JB Rural Fire District, Hobson Rural Fire District, Geyser School District and Stanford School District).

Commissioner Moore – Commissioners meet with Senator Tester’s staff Catlin Avey and Amanda Casey to an inspection of the Denton/Benchland road. There could possibly be Federal funding available for improve the road. Commissioners have also been in contact with Barb Skelton who is on the MT DOT Board with concerns. Jim reported that he also continues to attend the Mental Health Board meetings in Billings.

Treasurer Zier – Delinquent tax notices have been sent with the July 31st deadline any past dues at that time will have a tax lien filed on the property.

Librarian Jeanne Lillegard – Summer Reading Program theme “Universal Stories” will have a special program on July 15th presented by the MSU Bozeman on the Space Program. The overall Building project only has a debt of \$13,000.00 and donated funds continue to roll in and as soon as the L Strand Ranch sales the Library will receive another donation.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Co. Attorney Perry – Court case scheduled for July 15th has been postponed until possibly March 2020. A 2-day trial is set for the end of the month. Legislature has shifted court expenses from Dept of Justice to counties which will make a financial impact on the county budget. HR issues have been daily and we have an important learning curve to stay ahead of any problems. Anna Peterson is working out great.

Clerk & Recorder Amanda Kelly – HR has been busy. Preliminary Budget and Year-end transfers and adjustments have been made. Commissioners gave all hourly employees a \$.55 per hour increase as of the July 2019 pay period and the Elected officials a 3.45% increase. Legislature changed per diem rates for meals which will be adopted in JB County as of July 1, 2019.

Commissioner McDonald – Ackley Lake Board just recently meet with Parks and completed a long-term planning session, which will help the board stay on track. Commissioner McDonald also traveled to Helena to meet with the Parks Director who has concerns of lack of funding etc. and is still wanting another entity to take over the lake. Commissioners have been working with Engineer on the Stanford Airport runway project, currently they are testing the runway underlay to prepare planning documents for the 2020 and 2021 projects. Estimated cost of the total project is 2.4 million and the county share will be \$240,000.00 (cash and match). The recently formed Flying Club have been an asset in the planning. County road department have been dealing with flooding one area after another this spring and summer. Allete is working on the new addition to the wind farm, Northwestern Energy is also working on the project and the road is suffering due to the weather. Congressman Gianforte is coming to JB County on Sunday to honor Louie Loader with a Veteran commendation and flag and Commissioner McDonald plans to attend. Legislature ended up rewarding our TSEP Bridge grant 100% so that project is going forward and should be going to bid soon.

Custodian Amy Lawen – Amy expressed her gratitude for the job, appreciate for all of us and how proud she is to be here. Amy is willing to work and is flexible.

Justice of Peace Nathan Hammontree – Justice Court has been interesting and busy, June slowed down a little but still has left little time to study for his upcoming certification. Game Warden Zach Norris has been patrolling Ackley Lake and issuing tickets to those that just leave their campers parked to hold spots. Video system is a time and money savings for the courts rather than transporting prisoners for hearings. Secure Warrant is a new program that is being considered for use in the field (looking at ways to make things more efficient). One thing JP Hammontree is changed is issuing weekly warrants rather than once a month. HB217 took away the ability to suspend drivers' licenses (JP Association strongly opposed).

Clerk of Court/Supt of Schools Jennifer Taylor – just drew 2020 Jury pool of 350 people and ended with approximately 200 available to serve. Heather is keeping the office busy. School side of things Transportation and Retirement distributions this year were completed with no stress.

Commissioner Hajenga – attended the MT County Association of Road convention giving him the opportunity to visit and learn from commissioners, what is new and coming in road equipment. Don has attended Central MT Health District meetings and the district has hired a new Sanitarian who is a local woman and so hopefully will be with the district a long time. Don helped with Road Dept interviews, attended meeting in Billings with Juvenile Detention Center.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Superintendent of Stanford School Tim Dolphay in to discuss attendance center at Hutterite Colony District #12.

Commissioner McDonald talked to Sheriff Schmitt concerning calling out JB County Ambulance for calls and not CMMC.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING
JULY 17, 2019

REGULAR MEETING CANCELED

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING JULY 24, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James Moore

Also present: Custodian Amy Lawen

Commissioner McDonald moved to approve the July 24, 2019 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approved the July 10, 2019 Minutes, second Commissioner McDonald, motion passed.

Jeremy Whitfield called Commissioner Hajenga on the tile replacement for the 3rd Floor of the courthouse.

Commissioner McDonald called Gail Fisher for Central MT Board Appointments from JB County.

Commissioners completed survey for the MDT highways, rest areas, freight, etc, plus railroad.

Custodian Amy Lawen in on boiler work and other maintenance around the courthouse.

Commissioner McDonald moved to sign Central MT Family Planning Agreement (county financial support of \$1,500.00) for FY20, second Commissioner Hajenga, motion passed.

Commissioners attend JB County School Bus Transportation meeting.

Emergency Critical Infrastructure Agreement meeting. (REPEATER SITES) was attended by JBEMS Coordinator Suzanne Aune, Road Supervisor Roger Riley, Clerk Geyser School Jayme Simonis, Chairman Geyser School Board Edward Lucas, Superintendent Geyser School Shawn Harkins, Sheriff Jon Schmitt, Commissioner Jim Moore, JB Fire Chairman Bruce Evans, Commissioner Don Hajenga, Superintendent Stanford School Tim Dolphay, Chairman Stanford School Board Jim Dye, Commissioner Cody McDonald, Chairman Hobson Rural Fire Board Bernard Taylor, Clerk Martie Taylor, Undersheriff Tim Wilhelms, DES Coordinator Mike Howell and Clerk & Recorder Amanda Kelly:

This agreement was established in 2015 with the intention of putting together funds from all users, to make necessary repairs and maintenance to the repeater sites. (pagers and radios to be purchased by the individual entities). Even though the original agreement does not expire until 2020, it has fallen thru the cracks therefore, it was deemed necessary to hold another meeting to discuss the agreement and get all the entities on board. The current fund balance of \$17,802.28. In the past two years the DES department has paid approximately \$4,000.00 directly for equipment (ran thru his accounts to take advantage of the state match of 50/50 for the department.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Several additional items were discussed:

- (1) JB Rural Fire District site lease cost is \$5,000.00
Chairman Bruce Evans feels that all users should pay for the site lease; Cody McDonald stated that the site agreement was between the JB Fire District and the land owner. Clerk Kelly stated that the Agreement was established for Capital Expenses (not lease) therefore it is a separate issue. Commissioner McDonald stated that he feels it is up to the individual entity on if they want to help pay the lease cost, majority agreed and we moved on.
- (2) Paging system: is old and was down for 3 months while Sheriff Schmitt and DES Coordinator Howell worked to find parts and make the necessary repairs. "Industrial" does not recommend purchasing new equipment, only vendor is located in Australia. Hopefully new technology will become available before we break down again. Cell phone option was discussed and Roger Riley stated that T-Mobil has excellent coverage between Spion Kob and Great Falls.
- (3) Repeater & buildings: exactly why the agreement was put together in the first place.

Road Supervisor Roger Riley stated that the road department radios do not use the Raynesford repeater site.

Commissioner McDonald moved to keep the agreement as originally written with the update the start date being 2019, second Bernard Taylor, unanimously passed. It was verbally agreed upon that the document would be sent out with a deadline of return as of September 1, 2019 otherwise group will have to reconvene. Meeting adjourned.....

Commissioner Hajenga moved to accept the June 2019 County Reconciliation Report, second Commission Moore, motion passed.

Commissioner Hajenga and Commissioner Moore went to the wind farm to check on road conditions and progress being made on construction.

Commissioner Hajenga called Allete Clean Energy to set up a tour of the Wind Farm on July 31, 2019 for the Commissioners.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING JULY 31, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James Moore

Also present: Ambulance Coordinator Suzanne Aune
JB Fire Warden Steve Hedstrom
Clerk & Recorder Amanda Kelly
Road Weed Bridge Supervisor Roger Riley

Commissioner McDonald moved to approve the July 31, 2019 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald so moved to approve the July 24, 2019 Minutes, second Commissioner Hajenga, motion passed.

Commissioners reviewed and approved final July claims and July payroll.

Commissioners reviewed Geysers Essential Services split of utility expenses for FY2019. As per Agreement these expenses are split between JB Rural Fire 3/5, County Road 1/5 and County Ambulance 1/5. JB Rural Fire payment that was sent in for FY19 is short. Commissioner McDonald would like this placed on the Commissioner agenda.

Commissioner Hajenga returned a call to Ken Bodner on Wind Farm issues at 10:12 a.m., however nobody was home so Commissioner Hajenga left a message.

Fire Warden Steve Hedstrom was in on Red Flag warnings and the JB Fire Board Trustee nominations.

Roger Riley in to discuss road repairs and culverts on Sage Creek after the washouts this spring.

Commissioner McDonald moved to sign Stanford Airport-Biggerstaff Field grant agreement and audit certification thru FAA, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to appoint Hanna Webber and Val Carr to the Central MT Tourism Board for 3-year terms, second Commissioner McDonald, motion passed.

Commissioner Hajenga moved to proceed adoption of the Alcohol & Controlled Substance Policy that we received from The Chemnet Consortium, second Commissioner McDonald, motion passed.

Colonial Life Insurance representative John McGowen stopped to visit about voluntary Medical Insurance and Benefits that his company could provide to employees.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Suzanne Aune in on policy and procedures handbook for EMT Volunteers.

Commissioner Moore and Commissioner Hajenga went to the Wind Far for a tour of the construction at the Spionkop Operation.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING August 7, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James Moore

Also present: Ambulance Coordinator Suzanne Aune
Custodian Amy Lawen
Clerk & Recorder Amanda Kelly
Sheriff Jon Schmitt
Trigg Danielson

Commissioner McDonald moved to approve the August 7, 2019 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the July 31, 2019 Minutes, second Commissioner Hajenga, motion passed.

Trigg Danielson was in and stated that the lots, streets and alleys in Windham seem to be off (from the original town Plat). The family of Marian Danielson had a surveyor locate the corners things are not lining up, the family has concerns on how to settle the estate. Clerk & Recorder Amanda Kelly will visit with the County Attorney and our County Land Planner to see what happens in a case like this.

Commissioner Hajenga called Ken Bodner on August 5th to discuss his concerns pertaining to a fence being moved and trespass issues associated with the wind farm project.

Suzanne Aune and Jon Schmitt reviewed fixed asset list and insurance list of vehicles that are in their departments.

Amy Lawen in to review work week. Don questioned Amy as to the type of cleaning supplies that have been used on the new tile flooring. Armstrong Flooring Territory Manager Craig Torgrimson emailed Don on August 5th and proposed the question.

Commissioner McDonald moved to accept July 2019 County Reconciliation Reports, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to start the bid process on a new road grader, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to pass Resolution FY2020-02/Special Gas Tax, second Commissioner McDonald, motion passed.

Commissioners talked about culvert size on the Double G Road. It was decided to use a squashed design, size determined and cost (within budget) by Road/Bridge/Weed Supervisor Roger Riley.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Commissioners and Clerk & Recorder reviewed Drug & Alcohol Testing Policy. Visited with Sheriff Schmitt to ask his opinion on making the policy for all employees rather than just the CDL employees. Commissioner McDonald moved to table the Resolution, second Commissioner Hajenga, motion passed.

Commissioners sent a letter to the Judith Basin Rural Fire District on the Geyser Essential Services Utility Cost Agreement.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING AUGUST 14, 2019

PRESENT: COMMISSONER DON HAJENGA
COMMISSIONER CODY MCDONALD
COMMISSONER JAMES D MOORE

ALSO PRESENT: Geyser Water/Sewer Board Roger Riley
Road/Bridge/Weed Supervisor Roger Riley
Allete Energy Jeffrey Pritchard
Robert Peccia & Associates Airport Engineers Bill Burkland and Mary Bell
Tyler Youderian

Commissioner McDonald moved to add Allete to the August 14, 2019 Agenda and approve, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the August 7, 2019 minutes, second Commissioner McDonald, motion passed.

Commissioner Hajenga received a call from Armstrong Flooring representative Craig Torgrimson on tile concerns on the new flooring. Mr. Torgrimson will check to see what will be done to fix the problem.

Roger Riley in on an appointment for the Geyser Water/Sewer Board; Jim Urick would be interested in the position. Commissioners will place the appointment on the August 21, 2019 Agenda.

Commissioners met with RPA Bill Burkland and Mary Bell, Roger Riley and Tyler Youderian to discuss airport upgrades. Bill stated how great it is that the County owns the gravel pit and that they can put it out to bid for the job. He also said we can't make the contractor buy the gravel but since it is available, it would be very convenient and most likely cost effective for them to use our gravel pit. The money generated from that can help pay for the project (cannot be in-kind). Cody inquired about the gravel meeting specs; Bill thought it would but said since they aren't obligated to use our pit, if it didn't meet specs they could go somewhere else. Cody also inquired about the County selling the gravel since it is State land. Bill suggested checking with the County Attorney on this.

Bill stated the Geotech borings are finished and the survey is complete – CVR's are in the 4 range. The South is clean soil; North is clay. For the airport runway they don't want clay, so they would sort out the clay and bring it back for the County to mix in for their use. Bill stated that the waste would provide value to County. Roger asked whether the excavation would come back to the County even if the contractor doesn't use our pit.

Bill reviewed information about existing airport layout and there was discussion about what types of aircraft can land currently and about the actual usage at the airport; FAA -instrument tracking reported 79 operations in 10 years (20% B, 18% II, 2.5% Large). Bill stated every aircraft registered in the County is A-I small. Bill initiated discussion on the goal of becoming a B-I Small with instrument approach. A weather station would be an important addition if going to instrument approach (although we are not required to have a weather station with an instrument approach). Tyler stated the weather station is very important for everyone using the airport. Bill discussed the options for a weather station and Tyler

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

will be in touch with Airport Board Members concerning which weather system is best and the maintenance issues with each. There was also discussion about building a hangar. Bill suggested a 6-bay T type hangar as being the most cost effective and best use of space. Discussion was held about cost of this size/type of hangar; Bill stated his estimate was \$700,000. He also suggested determining if there would be enough use to build it. Tyler stated Great Falls and Lewistown hangars were full and said he felt there was enough use to justify building a hangar. Bill suggested, if built, the hangar should be placed back away from the runway to plan for larger addition later, if needed. If County decides to build a hangar, the current project could include completing a taxiway to the hangar; the hangar would be a separate project. Cody stated he felt the County should include the simple taxiway for the hangar with this current project. Jim and Don agreed.

Discussion held about Airport Development Options. Bill reviewed the six options in detail.

- 1) Instrument Approach: This would be a valuable addition to the air ambulances and business personnel. There would be more weather condition use with this.
- 2) Washpad & Taxiway Loop: The current one is usable. Bill stated this is not a treatment facility, just a washout.
- 3) Stronger Pavement Section: Commissioners felt this wasn't feasible.
- 4) Longer Runway: Bill stated this would be primarily for use by business jets and ag operators. This is not an option unless the alignment of the runway is changed, as a full-length runway in the current location would intersect the highway.
- 5) County-Owned Hangar with Taxiway. (See previous discussion above.)
- 6) County-Owned Fuel System: Tyler stated there is an existing privately owned fuel tank. The use is approximately 4000 gallons/year. Commissioners stated County would not be interested in owning the fuel system. Bill and Tyler discussed emergency use with the existing system.

There was discussion about the current concrete and how long it would last. Bill stated he would look at it on his way out today. He suggested having someone check it at the beginning of each season to determine if it needs repaired/replaced. Bill stated if FAA replaced it, it would be public use.

There was discussion about Airport Affected Area. Bill strongly suggested the County put this "zoning" into place, as it would give the County statutory authority to approve or disapprove construction around the airport which would affect the runway. There was extensive discussion about the pros and cons of zoning and Bill reviewed the details on the current adjoining property and the issues with construction that almost caused the airport to be shut down. Bill stated the task order is already signed, it just needs maps. County would need to have two public meetings prior to putting in place.

Jim asked when they would be breaking ground and Bill stated May 2020. At that time the airport would have to be shut down for approximately two months for the project to be completed. Cody inquired about the possibility of an FAA grant for the weather station. Bill stated it could be rolled in as a second bid item next year. He also stated there is a three-year wait list for an instrument approach.

Jim asked when the 10% was due and Bill stated now. Discussion about payment of funds for 2020 grant. Commissioners voiced concerns about having funding come out of appropriate-year budget. Bill stated the first pay request would be approximately July 2020. See attachment Bill's handout.

Allete Energy Jeffrey Pritchard stopped in to discuss the wind farm project. Foundations are almost done and they are on schedule at this time.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING AUGUST 21, 2019

PRESENT: Commissioner Cody McDonald
Commissioner James D Moore

ABSENT: **Commissioner Don Hajenga**

ALSO PRESENT: Clerk & Recorder Amanda H Kelly
JB Rural Fire Board Admin Assistant Bonnie Ostertag
Bernadine Mikkelson

Commissioner McDonald moved to accept the August 21, 2019 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to accept the August 14, 2019 Minutes, second Commissioner Moore, motion passed.

Bonnie Ostertag – stopped in to request the Commissioners to appoint Shawn Harkins to the JB Rural Fire District Board as recommended by the JB Rural Fire District. The appointment will be placed on the August 28, 2019 Agenda.

Commissioner McDonald so moved to have Commissioner Moore sign the KJL (Independent Fee Estimate – Stanford Airport/Biggerstaff Field) FAA Grant requirement to obtain (2) bids for Engineering work at the airport, second Commissioner Moore, motion passed

Commissioner McDonald so moved to sign Memorandum of Understanding – MT Wool Growers Association for Predator Control in FY2020, second Commissioner Moore, motion passed.

Bernadine Mikkelson stopped into the office to request that the county road department do street maintenance in Windham. Water issues, eruptions, pot holes and soft spots on Central Avenue, Idaho Street, intersection at Idaho Street & 2nd Ave East and intersection at Idaho Street & 3rd Ave East are making it hazardous to drive on the streets.

As recommended by the Geyser Water/Sewer District Commissioner McDonald so moves to appoint James Urick to the Geyser Water/Sewer District Board, second Commissioner Moore, motion passed.

Commissioners held 1st Reading of Ordinance FY2020-01/An Ordinance approving a ballot question on the issue of whether to allow non-partisan elections. Commissioner McDonald so moved, second Commissioner Moore, motion passed. Public Hearing and second reading September 4, 2019 at 3:00 p.m.

Tabled Triangle Communication "Opt-In" for Commissioner Hajenga to review.

ATTESTED: _____
CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING
AUGUST 28, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Clerk & Recorder Amanda H Kelly
Road/Weed/Bridge Supervisor Roger Riley

Commissioner McDonald moved to approve August 28, 2019 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve August 21, 2019 Minutes, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the recommendation from the JB Rural Fire Board to appoint Shawn Harkins to replace the resignation of Bill Neilsen, second Commissioner Hajenga, motion passed.

Commissioners decided to "Opt Out" of the Triangle Communications credit allocation and leave it as it is.

Commissioners meet with Clerk A Kelly to discuss FY20 Budget and where the county stands with mills.

Road Supervisor Roger at the office to update commissioner on culvert replacement in the Buffalo area and county road ditch mowing is starting.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING
SEPTEMBER 4, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Clerk & Recorder Amanda H Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Stanford Superintendent Tim Dolphay
Tractor & Equipment Sales Rep. Kraig Pester
RDO Sales Rep. Paul Jones.

Commissioner McDonald moved to approve the September 4, 2019 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the August 28, 2019 Minutes, second Commissioner Hajenga, motion passed.

Stanford School Superintendent Tim Dolphay in to find out if they could use bleachers from the fairgrounds for one football game. Commissioners agreed to let them be used if they were not needed by Extension office. Mr. Dolphay was instructed to talk to Extension Agent Katie Hatlelid.

MACO Defense Attorney Mark Higgins in to explain the Farmer -vs- JB County case settlement.

Commissioner Hajenga received a call from Herb Wichman on the bad conditions of the Ross Fork Road and Hauk Coulee Road.

MOTOR GRADE BID OPENING: Present: 3 Commissioners, Roger Riley, Amanda Kelly, Tractor & Equipment Sales Representative Kraig Pester and RDO Sales Representative Paul Jones.

(2) Bids packets were received from Tractor and Equipment:
Chairman Commissioner Moore Opened packets, both packets contained, signed Bid Sheet, Bond requirement and completed Spec sheets.

1- 2018 Caterpillar 140M3AWD:	\$293,839.00
-Trade-in Grader	- \$65,000.00
Optional: 12'Wing:	\$19,250.00

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

2-2020 Caterpillar 150AWD:	\$319,146.00
-Trade-in Grader	- \$65,000.00
Optional: 12'Wing:	\$19,250.00

Sales representative Kraig Pester; explained that Caterpillar does not call machines by year. They base machines on condition and hours.

Commissioner McDonald moved to take bids under advisement for review by Road Supervisor Roger Riley, second Commissioner Hajenga, motion passed.

After visiting with County Attorney Heather Perry it was determined that neither bid presented by Tractor and Equipment meets advertisement as the County requested Bid for a 2019 Motor Grader. Bid packets will be returned to Tractor and Equipment.

Re-Advisement will be placed on the September 11, 2019 Agenda.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING SEPTEMBER 11, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Treasure Deputy Gloria Hungate
Clerk & Recorder Amanda Kelly
Custodian Amy Lawen
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Clerk of Court/Supt of School Jennifer Taylor
Bruce Myllymaki
Karen Reilly
Rose Schindler

Commissioner Hajenga moved to approve the September 11, 2019 Agenda, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve the September 4, 2019 Minutes, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the August 2019 County Reconciliation report, second Commissioner Hajenga, motion passed.

Commissioner Hajenga checked Williams Creek Road, South Peak Road and Sourdough Road on September 8, 2019 and they were all in fair condition.

Commissioner McDonald moved to Call for Bids for a Motor Grader with updated specifications set by Road Supervisor Roger Riley, second Commissioner Hajenga, motion passed.

Chuck Samuel stopped in to voice his concerns about "Treasure Road", gravel and culverts are needed.

Amy noticed some small leaking on the sewer line in the boiler room. Commissioner Hajenga & Commissioner McDonald took a look. Amy also reported that the Boiler Inspector was just here and boiler inspection passed.

Commissioners met with Heather, Mandy and Roger to review Bid opening procedures. The group also updated the Bid form to comply with Montana Code Annotated and adopted a Bid Face page to be used when opening bids in a Public Meeting.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

PUBLIC HEARING: Ordinance 2020-01/Calling for an Election to decide if County Offices should be Partisan or Non-Partisan.

Attendance: Jennifer Taylor, Rose Schindler, Gloria Hungate, Jim Moore, Cody McDonald, Don Hajenga, Roger Riley, Bruce Myllymaki and Amanda H Kelly. Karen Reilly also stopped in earlier and voiced her opinion requesting an election.

Clerk Kelly read Proposed Ordinance 2020-01; everyone in attendance voiced the opinion that the question should be presented to the voters of Judith Basin County. Commissioner McDonald so moved for the passage of Ordinance FY2020-01, second Commissioner Hajenga, motion passed.

Bruce Myllymaki – was checking to see what the county’s mowing policy is for the county roads? Roger explained that they try to start by September 1st, but then weather conditions always figure into things. Department did start mowing on the 1st and one mower is currently in the shop (clutch went out).

Roger reported on a Department of Labor Inspection and the violations that need to be addressed. Commissioner McDonald suggested contacting them and see if they will allow an extension on the work that need to be done in the shop for this winter.

Commissioner McDonald moved to table the adoption of Resolution FY2020-04/FY2020 Budget until September 18th at 3:00 pm, second Commissioner Hajenga, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING SEPTEMBER 18, 2019

PRESENT: Commissioner Hajenga
Commissioner McDonald
Commissioner Moore

Also present: Clerk & Recorder Amanda H Kelly
Road/Weed/Bridge Supervisor Roger Riley
Clerk of Court/Supt of Schools Jennifer Taylor
Gianforte's Field Representative Tory Scribner

Commissioner Hajenga moved to approve the September 18, 2019 Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve the September 9, 2019 Minutes, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve the Resource Advisory Committee amendments with the Forest Service, for spraying weeds, second Commissioner Hajenga, motion passed.

Tory Scribner from Gianforte's office in for a visit on what's going on in Washington D.C.,

Roger in to update the commissioner on mowing, grading culvert replacements and hauling gravel.

Commissioners received a call from Dennis Bedosky on the problems they have been facing on the Spino Kop Road.

Commissioner Hajenga attend the Judith Basin Fire Board meeting in Raynesford on September 17, 2019.

Commissioner McDonald moved to adopt Resolution FY2020-03/Drug & Alcohol Testing Policy, second Commissioner Hajenga, Commissioner Moore and Commissioner McDonald, in favor, opposed Commissioner Hajenga, motion passed.

Commissioner McDonald moved to sign the FY2020/MSU Extension Agreement, second Commissioner Hajenga, motion passed.

Supt of Schools Jennifer Taylor presented 2020 School Budgets for authorization. Commissioner Moore signed.

PUBLIC HEARING: RESOLUTION FY#2020-04 Judith Basin County 2020 Budget

Commissioner Moore, Commissioner Hajenga and Clerk & Recorder Amanda Kelly present.
Commissioner Hajenga moved to pass Resolution FY#2020-04, second Commissioner Moore, motion passed.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

NO MEETING

SEPTEMBER 25, 2019

COMMISSIONER ATTENDING MACO

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING OCTOBER 2, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Clerk & Recorder Amanda H Kelly
Custodian Amy Lawen
Road/Bridge/Weed Supervisor Roger Riley
Jim Dye
Mark Holzer
RDO Equipment Co. – Paul Jones & Paul Senn
Tractor & Equipment – Kraig Pester

Commissioner Hajenga moved to amend October 2, 2019 Agenda (adding *Road Supervisor Roger Riley/Grader recommendation -Commissioner's vote*), second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve September 18, 2019 minutes, second Commissioner Hajenga, motion passed.

10:00 AM – MOTOR GRADER BID OPENING/those present: Commissioners, Clerk & Recorder Amanda Kelly, Road Supervisor Roger Riley, RDO Paul Jones & Paul Senn and Tractor & Equipment Kraig Pester.

Commissioner Moore opened bids; 3 bids accepted. Commissioner McDonald moved to pass bids onto Road Supervisor Roger Riley to review and make a recommendation to the commissioners, second Commissioner Hajenga, motion passed.

Mark Holzer in on water problems on water running thru fields from Sage Creek School and Double G Road.

Clerk Kelly present (2) FY19 Budget Amendments that were necessary after Auditor's recommended closing entries created deficits . Commissioner McDonald so moved to approve, second Commissioner Hajenga, motion passed. (adjustment's signed and added to original FY19 Budget Amendment Resolution FY2019-20)

Jim Dye in for road concerns on water conditions on Windham Benchland road.

Roger Riley reported on the motor grader specs from the bid packages received, Roger recommends purchasing the 140M3AWD Cat Motor Grader. Commissioner McDonald so moved to purchase the 140M3AWD Cat Motor Grader, second Commissioner Hajenga, motion passed.

Roger and Commissioners discussed road work that has been caused by the Wind Farm Project and the fair price to charge the construction company for equipment and labor. Commissioners gave Roger the go ahead if he finds a replacement truck for the 2000 Peterbilt in the 50,000-dollar range

RDO Paul Jones stopped in to check to see if a decision had been made on the Motor Grader bids.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Commissioner Hajenga moved to sign 5-Year Capital Improvement Plans at the Stanford Airport/Biggerstaff Field, second Commissioner McDonald, motion passed. Signed by Chairman Moore.

Commissioner Hajenga reported that he conducted road inspections on September 22, 2019 on the following roads: Eight Mile Road, Jackson Coulee Road, MaCarthy Creek Road, Limestone Canyon Road, Cora Creek Road and Rocky Ridge Road.

Commissioners & Clerk Kelly discussed writing and RFP for a Insurance Agent, claim on the 2000 Peterbilt that burnt, funding replacement truck, Quote from Black Mountain Software for a new program called BMS Public View, and schedule Airport meeting.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING OCTOBER 9, 2019

Present: Commissioner Don Hajenga
Commissioner Cody McDonald

Absent: Commissioner James D Moore

Commissioner McDonald moved to approve the October 9, 2019 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the October 2, 2019 Minutes, second Commissioner McDonald, motion passed.

Commissioner McDonald, Commissioner Hajenga and Road Supervisor Roger Riley conducted 3-interviews for the 2-openings in the Road Department. Two of the applicants will be offered positions pending the passage of the required pre-employment drug test.

3rd QUARTER DEPARTMENT HEAD

Present: JB County Extension Agent Katie Hatlelid
Justice of Peace Nathan Hammontree
Treasurer Tammy Zier
Commissioner Don Hajenga
Custodian Amy Lawen
Sheriff/Coroner Jon Schmitt
Commissioner Cody McDonald

Absent: DES Coordinator/Safety Coordinator Mike Howell
County Attorney Heather Perry
Clerk & Recorder Amanda Kelly
JB County Ambulance Coordinator Suzanne Aune
Commissioner Jim Moore
Clerk of Court/Supt of Schools Jennifer Taylor
Road/Weed/Bridge Supervisor Roger Riley
Librarian Jeanne Lillegard

Custodian Amy Lawen – recently learned how to change the mechanisms in heat registers, trying to keep up with the snow, mindful of germs and keeping facilities sanitized (requesting all to keep keyboards, phones, pens, etc. sanitized) and looking for new led light bulbs for the courtroom (currently pretty dark).

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Justice of Peace Nathan Hammontree – reported that he passed his Certification Test, has been appointed chairman for the District 5 group conference. Montana Highway Patrol are going to be down two officers in our area, audio and vision equipment in the courtroom work well, District Court Trial last week was managed well by Jennifer Taylor, Sheriff’s office and bailiff. Nathan has handled the 381-tickets issued by the Sheriff office, 233-tickets MT Highway Patrol, 53-MT Carrier Services and Fish & Game are just entering their busy season.

Commissioner Don Hajenga – attended Bus Transportation meetings, MACO Energy Committee meetings and has met with Congressional Representatives and their staffs. Conducted several road inspection trips and is still working on getting the poorly installed flooring upstairs. The accident that occurred 2-years ago on 8-mile has been settled and the county was declared “NO FAULT”. Commissioner passed an Ordinance calling for an election on the question if the Judith Basin County Officials should be partisan or non-partisan positions, election will be held by mail ballot.

Sheriff Jon Schmitt – department is gearing up for winter, new vehicle for the department has been ordered and should be here soon and staff is doing well. Fish & Game and MT Highway Patrol are shorthanded.

Extension Agent Katie Hatlelid – presented a slide show on her recent 4-H trip she helped chaperon to Korea.

Treasure Tammy Zier – Real Estate taxes are downloaded and the office is getting ready to print statements, state settled the protested taxes with Rocky Mountain Pipeline and they were awarded a \$125,000.00 refund. The alley beside the library needs repair.

Commissioner Cody McDonald – work on the windfarm is behind schedule, weather, etc.
ADJOURNED...

Commissioner Hajenga moved to accept the September 2019 Reconciliation reports, second Commissioner McDonald, motion passed.

Roger, Michelle and Commissioner Hajenga attended the Defense Access Roads meeting in Great Falls on October 8th.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING OCTOBER 16, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Ambulance Coordinator Suzanne Aune
DES Coordinator Michael Howell
Clerk & Recorder Amanda Kelly
Stahly Engineering Robie Culver

Commissioner Hajenga moved to approve the October 16, 2019 Agenda, second Commissioner McDonald, motion passed.

Commissioner Hajenga moved to approve the October 9, 2019 Minutes, second Commissioner McDonald, motion passed.

Chairman Moore signed Annual Time Certification/Emergency Management Program form for DES Coordinator Mike Howell.

Commissioner McDonald moved to approve the match support for the Area II Agency on Aging, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to sign Zoning Compliance Form for Valley Excavating for gravel pit on 8-mile hill, second Commissioner Hajenga, motion passed.

Commissioner McDonald received demand letter from Dale Longfellow; letter was handed over to County Attorney Heather Perry.

Suzanne Aune in on updates on EMS issues and the installation of grill guards for Geyser Ambulance and Extraction Truck.

Commissioners attended Library Board's annual appreciation luncheon and Commissioner McDonald attended board meeting after the luncheon.

Stahly Engineering Robie Culver checked in to see if Commission Moore had signed the TSEP Bridge Contract for the Ross Fork Bridge (Commissioner Moore executed the document). Robie also discussed the updating of the JB County Capital Improvement Plan, Robie will watch for funding opportunities that can help offset the expense to the county to update the plan.

Commissioner Moore called Digital Information Services Matt Davidson to see if Public Notice signs were provided with our Security Camera System.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING OCTOBER 23, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Ambulance Coordinator Suzanne Aune
Road/Bridge/Weed Supervisor Roger Riley
Sheriff Jon Schmitt

Commissioner McDonald moved to approve October 23, 2019 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve October 16, 2019 Minutes, second Commissioner McDonald, motion passed.

Roger in on replacing culverts and road maintenance.

Commissioner McDonald moved to pass Resolution #FY2020-05/Amending Resolution #FY2020-02 Special Gas Tax expenditures, second Commissioner Hajenga, motion passed.

Commissioners, Clerk of the Board Amanda Kelly and County Attorney Heather Perry met in closed session to discuss pending litigation.

Suzanne in to discuss year and miles of all the Ambulances and possible grants available to help with purchase of new.

Sheriff Schmitt in on road complaint and other concerns in the county.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING OCTOBER 30, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: DES Coordinator Mike Howell
Clerk & Recorder Amanda Kelly
Librarian Jeanne Lillegard
Sheriff Jon Schmitt
Treasurer Tammy Zier
MT Aeronautics Wad Subulski and Tim Conway
Robert Peccia & Assoc. Engineers Bill Burkland & Mary Bell

Commissioner Hajenga moved to approve the October 30, 2019 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve the October 23, 2019 Minutes, second Commissioner Hajenga, motion passed.

Sheriff Schmitt in on cameras in courthouse and how they are working out plus cost of the possibility adding more cameras.

Clerk Kelly in to discuss request for proposals for Licensed Insurance Agent. Advertisement will run the weeks of November 3rd and November 10th in the Judith Basin Press and the Lewistown News Argus.

Jeanne Lillegard in to discuss Library business and December Secret Santa Luncheon scheduled for December 18th.

DES Mike Howell in to discuss DES concerns and training opportunities that DNRC is offering.

Commissioners meet with MT Aeronautic Administration Wade Subulski and Tim Conway on airport design and improvements.

Commissioners, Co Attorney Heather Perry and Clerk Amanda Kelly meet with Robert Peccia & Associates engineers Bill Burkland and Mary Bell to review design and cost options for the 2020 Airport Project.

Treasurer Tammy Zier presented #2019-3 Taxpayer Value Cancellations/Additions, signed by Commissioner Moore.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING NOVEMBER 6, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald (pm)
Commissioner James D Moore

Also present: DES Mike Howell
Road/Bridge/Weed Supervisor Roger Riley
Sheriff Jon Schmitt
Treasurer Tammy Zier
Geyser Community Center Kris Hill
William Broadbent

Commissioner Hajenga moved to approve the November 6, 2019 Agenda, second Commissioner Moore.

Treasurer Tammy Zier presented #2019-4,5,6,7,9,10,11,12 Taxpayer Value Cancellations/Additions, signed by Commissioner Moore.

DES Mike Howell in the office to discuss what's been going on with DES, trainings, problems and communications.

Kris Hill representing the Geyser Community Center stopped to share plans and ideas that the group have for an addition to the Community Center (Commercial Kitchen, bathrooms, meeting room and storage). Kris explained this is all preliminary the group is not asking for money they just want to keep communications open with the board.

Road Supervisor Roger Riley in on road mowing, new blade, Wind Farm road concerns and update on the culvert replacements.

Bill Broadbent in with questions about the Wind Farm and Revenue values.

Commissioner McDonald back from Snowy Mountain Development meeting. Cody shared what SMD are doing for the communities involved with the development operations.

Commissioner Moore signed 2019-2020 Inmate Medical Insurance agreement.

Sheriff Schmitt in on optimum visibility improvement ideas for the courthouse cameras.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING NOVEMBER 13, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Clerk & Recorder Amanda Kelly
Road/Bridge/Weed Supervisor Roger Riley
County Treasurer Tammy Zier
Bill and Camille Broadbent

Commissioner Hajenga moved to approve the November 13, 2019 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve the October 30th and November 6, 2019 Minutes, second Commissioner Hajenga, motion passed.

Treasure Tammy Zier presented #2019-13, 14, 15, 16, 17 & 18 Taxpayer Value Cancellations/Additions, signed by Commissioner Moore.

Bill and Camille Broadbent in to discuss business development, conservation and sustainability.

Stahly Engineer Kathy Thompson called to update commissioners on the Ross Fork Bridge (east Hobson) replacement project.

Commissioner Hajenga moved to approve RES FY2020-06/participate in Snowy Mountain Development, second Commissioner McDonald, motion passed.

Commissioners agreed to put an industrial curtain in the Geyser Essential Services Building separating County Road equipment from Emergency Services equipment. Road department will pay 1/5 the cost and per established agreement on splitting expenses in the building.

Commissioner McDonald moved to approve October 2019 Reconciliations Report, second Commissioner Hajenga, motion passed.

Robert Peccia & Assoc. Engineer Bill Burkland called to discuss information he received from the FAA limiting what will be approved by them for the 2020 Airport Project. Bill will run final numbers on the changes and call in next week on November 20, 2019 at 1:30 p.m. to get a final decision from the Commissioners.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Road Supervisor Roger Riley in to discuss repairs on two trucks, cattle guards that have been installed in the Buffalo area, Sage Creek roads that need gravel and snow plowing southwest of Stanford.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING NOVEMBER 20, 2019

PRESENT: Commissioner Cody McDonald
Commissioner James D Moore

Absent: Commissioner Don Hajenga

Also present: Clerk & Recorder Amanda Kelly
Road/Bridge/Weed Supervisor Roger Riley
Treasurer Tammy Zier
Ward Smail
Pam VonBergen

Commissioner McDonald moved to approve November 20, 2019 Agenda, second Commissioner Moore, motion passed.

Treasurer Tammy Zier presented #2019-19,20 & 21 Taxpayer Value Cancellations/Additions, signed by Commissioner Moore.

Commissioner McDonald attended JB Rural Fire Board meeting in Stanford. Commissioners recommend that the road department hang a tarp in the Geyser Essential Services Building to make a barrier between the road bay and the fire district. This will be temporary to see how it will affect the rest of the building's propane use.

Commissioner McDonald move to approve the November 13, 2019 Minutes, second Commissioner Moore, motion passed.

Commissioner Moore and Commissioner McDonald held a phone conference with Commissioner Hajenga and RPA Engineer Bill Burkland to review the final airport proposals. Commissioner McDonald moved to select option B/D, second Commissioner Hajenga, motion passed. (Spreadsheet attached)

Commissioners sent a letter of support to Senator Daines for a possible increase of PILT monies to less populated counties.

Pam VonBergen- flood concerns around her house.

Commissioners had a conference call with Adana Stevenson about road maintenance.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING NOVEMBER 27, 2019

PRESENT: Commissioner James D Moore

Absent: Commissioner Don Hajenga
Commissioner Cody McDonald

Also present: Clerk & Recorder Amanda Kelly
Justice of Peace Nathan Hammontree
County Attorney Heather Perry
Treasurer Tammy Zier

Judith Basin County Special Mail Ballot Election (Partisan -vs- Non-Partisan Elected Officials) Canvas Board; Commissioner Jim Moore, County Attorney Heather Perry and Justice of Peace Nathan Hammontree. Canvas Board reviewed tally sheets, Heather Perry so moved that the Elections results were 100% accurate, second Nathan Hammontree, motion passed.

Treasurer Tammy Zier presented #2019-22 Taxpayer Value Cancellations/Additions, signed by Commissioner Moore.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING DECEMBER 4, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Clerk & Recorder Amanda H Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley

Commissioner McDonald moved to approve the December 4, 2019 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve the November 20th, and November 27th, 2019 Minutes, second Commissioner Hajenga, motion passed.

County Attorney Heather Perry in to talk over legalities on Airport updates to include recommendations on airport runway project.

Roger Riley in to discuss curtain divider at the Geyser Essentials Services Building and snow plowing over the weekend of November 30th and December 1st.

Commissioner McDonald had a conference call with Resource Advisory Committee (RAC) for Forest Service Planning Meetings Agenda for 2020.

Commissioners read over Insurance Agent Proposal's and will meet with Lewistown Insurance on December 11th to make a final decision on an agent to represent Judith Basin County.

Commissioners went over provisions on affected area regulations for the airport. Commissioners, JB County Planning Board, Town of Stanford Planning Board, JB County Tax Appeal Board will meet with Robert Peccia & Associates Engineers Bill Burkland and Mary Bell on the 11th of December at 5:30 p.m.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING DECEMBER 11, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Commissioner Hajenga moved to approved the December 11, 2019 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve the December 4, 2019 Minutes, second Commissioner Hajenga, motion passed.

Commissioner Moore signed Zoning Compliance on gravel pit, on Neumann Ranch, Sec 25, T17N, R10E in accordance with Section 82-4-432(2)(b) Open Mining Act section 17.24.223 from Valley Sand & Gravel, LLC.

Amy Lawen let the commissioner know about how her boiler test went in Billings. Problems that occurred on the lawn when the lights were being installed, due to the warm wet conditions the bucket truck sank.

Treasure Tammy Zier presented #2019-24,25,&26 Taxpayer Value Cancellations/Additions, signed by Commissioner Moore.

Commissioner Hajenga represented Judith Basin County at the MAFB Christmas Party on December 7th.

Fair Board representative Jason Oltrogge in on matters concerning weeds and other upkeep at the fairgrounds. The much-needed equipment for mowing, new buildings and concerns about upgrading the cattle barn in the future. Commissioners are looking into purchasing a new mower for the courthouse and moving the old mower to the Fair Grounds.

Field Representative Tory Scribner for Representative Gianforte updated the Commissioners on the work Rep. Gianforte has been doing in Washington and his plans for the next year. Tory also informed the commissioners of a grant from the University of Providence for rural areas, Lewistown and outlying towns that Gianforte worked on.

Payne West Insurance agent Keith Schnider met with the commissioners on quotes he received for the county's vehicles and equipment.

Commissioner meet with Lewistown Insurance Agent Scot Solberg on the proposal that Scot prepared showing interest in becoming the Judith Basin County Property & Liability Insurance Agent, final decision will be placed on the December 18th Commissioner Agenda.

Commissioners prepared a Thank you for the paper for NW Energy and volunteers for putting up Christmas lights.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

At 5:30 p.m. the Commissioners held a open meeting with Robert Peccia & Associates Airport Engineer Bill Burkland, Airport Manager Tyler Youderian, County Planner Jim Yeagley, County Attorney Heather Perry, Clerk & Recorder Amanda Kelly, JB County Planning Board members (PJ Myllymaki, Kathy Hodge, Roger Riley and Jeremy Grove), Tax Appeal Board members (Norma Zimmer Douglas Hitch), and Stanford Planning Board members (Lance Davis, Allen Stutzman and Dale Scott); Bill explained the area described as the Airport Flight zone and briefly reviewed the 2020 Airport Rehabilitation Project. The Commissioners asked the people in attendance to consider setting a newly formed Airport Board and Airport Appeals Board. The group then worked on the language needed for an Airport Resolution. Final work on this Resolution and adoption will be scheduled and advertised.

December 26th and January 2nd Notice will be published in the Judith Basin Press for the Airport Board Public meeting set for Wednesday, January 8, 2020 at 5:30 p.m. Courthouse Conference room.

January 2nd and January 9th Notice will be published in the Judith Basin Press for the Public Hearing on Airport Board's recommendation to the Judith Basin County Commissioners set for Wednesday, January 15, 2020 at 2:00 p.m. Commissioner Room Courthouse

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING DECEMBER 18, 2019

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Pam VonBergen

Commissioner Hajenga moved to approve December 18, 2019 Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve December 11, 2019 Minutes, second Commissioner McDonald, motion passed.

County Attorney Heather Perry & Clerk Amanda Kelly in to work on the Resolution for the airport's affected area; conferenced call with RPA Engineer Bill Burkland. County Attorney Perry also suggested that the Commissioners increase the number of volunteers on the Tax Appeal Board (from 3 to 5) and County Planning Board (from 5 to 7). Commissioners will take her advisement under consideration.

Pam VonBergen in to discuss problems with water at her house being high and what can be done to help out to lower it. Pam had asked if the Road Department can use a transit to determine slope of both the east and west side of the roadway.

Ambulance Coordinator Suzanne Aune in to discuss budget. Suz's would like to purchase a monitor to help out the ambulance crew. Currently her budget falls short, but Suz's has applied for grants to help offset the deficit.

Commissioner Moore attended Weed Board meeting, they discussed grants and spraying contracts.

Commissioners discussed proposals received from Insurance Agents, Commissioner McDonald moved that the county go with Scot Solberg of Lewistown Insurance, second Commissioner Hajenga, motion passed. Commissioner McDonald gave Scot a call and he accepted.

Roger Riley stopped to discuss road maintenance, stock crossings, water problems in the Moccasin area and mechanical problems with 140M Motor Grader. Still haven't heard anything further from the insurance on the claim for the truck that burnt.

Commissioner McDonald moved to appoint Norma Zimmer, Doug Hitch, Harvey Thompson, Allen Stutzman and Travis Hedstrom to the Tax Appeal Board, second Commissioner Hajenga, motion passed.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Commissioner McDonald moved to appoint Norma Zimmer, Doug Hitch, Harvey Thompson, Allen Stutzman and Travis Hedstrom to the Airport Appeal Board, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to appoint Roger Riley, Scott Hughes, Kathy Hodge, Jeremy Grove, PJ Myllymaki, Lance Davis and Kati Hatlelid to the County Planning Board, second Commissioner McDonald, motion passed.

Commissioner Hajenga moved to appoint Roger Riley, Scott Hughes, Kathy Hodge, Jeremy Grove, PJ Myllymaki, Lance Davis and Kati Hatlelid to the Airport Planning Board, second Commissioner McDonald, motion passed.

Commissioner meeting was not scheduled for next week due to Christmas falling on Wednesday (scheduled meeting date). Clerk Kelly will contact Chairman Moore if something comes up that needs the commissioner's immediate attention, otherwise next Commissioner meeting is scheduled for January 2, 2020.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING JANUARY 2, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Commissioner McDonald moved to approve the January 2nd Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to elect Jim Moore as the presiding officer for 2020, second Commissioner Hajenga, motion passed. (RESOLUTION FY2020-08/Presiding Officer of the Board)

Commissioner Hajenga moved to pass RESOLUTION FY2020-09/Setting Office Hours, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to pass RESOLUTION FY2020-10/Public Posting location's, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to pass RESOLUTION FY2020-11/Setting Commissioner Meeting Dates and Employee Calendar, motion passed.

Commissioner Hajenga moved to approve the December 18, 2019 Minutes, second Commissioner McDonald, motion passed.

Treasure Tammy Zier presented #2019-23,24 Taxpayer Value Additions, signed by Commissioner Moore.

4th QUARTER DEPARTMENT HEAD

Present: JB County Ambulance Coordinator Suzanne Aune
Commissioner Jim Moore
DES Coordinator Mike Howell
Clerk of Court/Supt of Schools Jennifer Taylor
County Attorney Heather Perry
Custodian Amy Lawen
Justice of Peace Nathan Hammontree
Commissioner Don Hajenga
Sheriff/Coroner Jon Schmitt
Extension Agent Katie Hatlelid
Librarian Jeanne Lillegard
Clerk & Recorder Amanda Kelly
Commissioner Cody McDonald

Absent: Road/Weed/Bridge Supervisor Roger Riley
County Treasure Tammy Zier

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Ambulance Coordinator Suzanne Aune- department is running smoothly. Statistics for 2019: 105 Total Runs/53 Hobson, 39 Stanford and 13 Geyser/Raynesford. Jessica Goodhart took a class that has certified her to give: CPR Training (replacing the retired Bernard and Marti Taylor as our local trainer) We are in good shape on the number of drivers that we have, but are always looking for more EMT's. Suze is planning on starting a new EMT class in March (location central Stanford).

Commissioner Jim Moore: reported that the Mental Health meeting he attended in November is the first time in "his" history that the department was actually in the black. But that was made possible after several position cuts. Commissioners are all planning on attending MACO Mid-Winter in Great Falls this February.

DES Coordinator Mike Howell: Distributed a handout on Winter Safety Tips to be shared with all employees. Mike has attended (2) trainings since the last meeting, been working with the communities to get residents to sign up for Ominlert (Emergency notification system) and is currently working on Quarterly reports.

Clerk of Court/Supt of Schools Jennifer Taylor – Jennifer has been notified to at least 2-District Court cases coming her way. Local school issues were busy for a while, but things have slowed down. Transportation and Retirement funds were available for the mid-year distribution to the schools.

County Attorney Heather Perry – Heather reported that with her increased workload at the county (currently ¾ Time), the commissioners are going to discuss if the position go to Full Time as of July 1st, 2020 so she has not been taking any new clients at the Hubble Law Firm. On top of all the criminal cases on her desk Heather has been working on an Airport Resolution, fielding calls from county boards, and all three schools.

Custodian Amy Lawen – Amy reported that the job is going well her first attempt at obtaining a Boiler's License didn't go as planned and she will be retaking the test on March 9th. Commissioner McDonald requested Amy to get prices for a zero-turn lawn mower from stores that would also provide maintenance and report the prices to the Commissioners. Commissioners plan to purchase a new lawn mower for the courthouse and place the old mower at the fairgrounds.

Justice of the Peace Nathan Hammontree – office stays steady things might slow down briefly but then will pick back up. Nathan is enjoying his new position and learning everyday. Nathan will be attending a Justice of Peace conferences in March and April.

Commissioner Don Hajenga- Don is JB County's representative on the Central MT Health District Board and they stay busy, with community education on prevention, vaccinations, and health investigations. "VAPING" is a HEALTH nightmare and numbers are climbing daily. Vaping has been the cause of 2-recorded deaths in MT alone. One other branch of that department is Junk vehicles. Other things that have been keeping Don busy, road inspections, work with engineer on Airport improvements, working with Airport Manager Tyler Youderian keeping the beacon's working and attended the Malmstrom Air Force Christmas party on December 7th.

Sheriff Jon Schmitt – Deputy Richard Hayes starts Law Enforcement Academy on January 6, departments new car will be delivered later today/Nolan is in the rotation for the new car but will shift outfits around periodically to keep mileage down to keep trade-ins at a premium. Commissioner

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Hajenga questioned Jon as to how it was going patrolling the County Roads for speeding? Answer: some.

County Extension Agent Katie Hatlelid -Since our last meeting Katie has had 3 opportunities to share her 4-H Trip experience to Korea with groups. This fall at Extension's Annual Conference Katie was in charge of round table discussions on how to keep agents (MSU Administration is analyzing), 4-H moved Demonstration Day to the fall to help with participations scheduling, held Sheep Seminar w/Fergus Co., Stockgrowers (Beef Specialist addressed Hereford Management and this new campaign for FAKE Meat). Corp Seminar's kick off in Stanford January 6th in the a.m. and Fort Benton in the p.m. and will hit a total of 4 locations. MAGI is coming up and Katie will be manning the Extension booth at least one day. 4-H Rec Lab is scheduled for Hobson this spring and Spring Agent update will be held in Lewistown. County needs to be thinking about ideas to celebrate our 100 YEAR ANNIVERSARY as a county/December 2020.

Librarian Jeanne Lillegard – it will already be the 2nd Anniversary of the new addition on the Library. Time just flies by now onto our next major project is working on digitalizing all of newspapers. State Historical Society request a down payment of \$5,000 before they would start, so now donations and grant applications have been successful and the project can begin.

Clerk & Recorder Amanda Kelly – 2020 Presidential Election so things in that area will be busy. Locally our residents voted for all local elected officials to be non-partisan. Which will mean that if 3-or more people file for an office that office will be on the Primary Ballot in June otherwise candidates will go straight to the November General Election. There are three local offices up for election this year: Commissioner District #1 (incumbent Jim Moore); Clerk of Court/Supt of Schools (incumbent Jennifer Taylor) and Justice of Peace (incumbent Nathan Hammontree). Filing open on January 9th and closes March 9th. In addition to the Primary Election we have several special districts that have elections scheduled. Geysers Water Sewer District, JB Rural Fire District, Hobson Rural Fire District, Surprise Creek Colony Water Sewer District and all three School Districts. 2019 County Financial Statement has been filed with the state and the office is working on W-2, 1099's and 1095's.

Commissioner McDonald – The county's final large bridge project will be going to bids very soon, the project was delayed due to funding cuts by the legislature that have now been reallocated by the legislature. County will continue to improve small bridges and culverts as funds are available. In visiting with the Wind Farm they have been struggling with weather delays and are way off schedule but plan to go forth. This morning the Commissioner decided to move their weekly meeting date to Tuesday in 2020, this change will begin in February. ADJOURNED:

In the 2020 New Year's Resolutions and Reminders received from MACO it was suggested that the Commissioner's appoint a "COMMISSIONER LIAISON" to each County Board. Commissioner's worked together to make those liaison appointments as follows: Commissioner Jim Moore: County Weed, County Museum/Historical Board, State Mental Health and Area II Agency on Aging. Commissioner Cody McDonald: County Library Board. County Airport Planning Board, HRDC, Snowy Mtn Development and Ackley Lake Committee. Commissioner Hajenga: County Fair Board, County Tax Appeal, County Airport Appeal Board, Central MT Health District and SCMJDC. With a Commissioner setting on all boards it will give them an opportunity to keep updated on the workings of each board and provided the boards with information to help them do the job they have diligently volunteered to do.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING JANUARY 8, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

ALSO PRESENT: Road/Bridge/Weed Supervisor Roger Riley
Triangle Telephone Michael Zook
MT Dept of Transportation; Bud Pederson, Rod Nelson, Mike Taylor, Paul Johnson and Andy White

Commissioner McDonald moved to approve the January 8, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the January 2, 2020 Minutes, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve Insurance Agent Agreement with Lewistown Insurance, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to pass Resolution FY2020-13 / setting Judith Basin County 2020 Mileage Reimbursement as set by Internal Revenue Service at \$.57.5, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to pass Resolution FY2020-14 establishing a Judith Basin County Interdisciplinary Child Information and School Safety Team, second Commissioner Hajenga, motion passed.

Commissioners met with Triangle Telephone representative Michael Zook on easements between JB County and Triangle Communications for installation of fiber optics. Commissioners signed Right-of-way Easements for the Stanford exchange and one on the state lease #5071 on SE4SE4 Section 17, T16N,R12E. Road Supervisor Roger Riley also attended the meeting.

MDT in for discussions on turning lane on HWY 87 at Windham or Utica intersection (for safety), rumble strips in middle and sides of highways and HWY 207 from Benchland to Denton (secondary state road that is used a lot for movement of Agriculture products). MDT also discussed continued project on HWY 87 later this year the project will start at Ross Fork, past Eddie's Corner and on towards Lewistown. MDT's continued work on the slides at Arrow Creek and the Fred Robinson Bridge.

Commissioners reviewed Airport Affected Area Maps and draft Airport Board Resolution to prepare for the Airport Board meeting to be held at 5:30 p.m. tonight.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING JANUARY 15, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

ALSO PRESENT: DES Coordinator Mike Howell
Clerk & Recorder Amanda Kelly
Road/Weed/Bridge Supervisor Roger Riley
County Attorney Heather Perry

Commissioner McDonald moved to approve the January 15, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the January 8, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner Hajenga attended the JB County Fair Board meeting on January 13th. Board discussed fair grounds and what needs to be done for building maintenance, grounds, trees, grass, etc. Board also discussed long range improvements consisting of beef barn, pens, hog barn and clean up of waste. Board is looking at grants and donations from several sources to help fund these projects. Reviewed Memorandum of Understanding with County Extension Office.

Clerk & Recorder Amanda Kelly reviewed MCA 7-4-2706, In a county with a population of less than 30,000, the county commissioners may, with the consent of the county attorney, by resolution effective July 1 of any year, establish the office of county attorney as a full-time or part-time position. Commissioners requested Clerk Kelly to prepare a Resolution for the January 22, 2020 Agenda.

DES Coordinator Mike Howell discussed the need to establish a JB County Procurement Policy and distributed a couple samples. Commissioners will review and act as need.

Commissioners went over December 31, 2019 County Reconciliation and requested explanations on discrepancies that they see.

Commissioner McDonald received a call from Dennis Bedosky about snow fence on his place that the county maintains, commissioners will check into the problem.

Road Supervisor Roger Riley in to go over procurement policy, discuss problems with sweep brush on the airport snow plow (which is being fixed), road maintenance and equipment upkeep.

Commissioner McDonald moved to sign TSEP Grant #MT-TSEP-CG-21-985 Draw #1/Ross Fork Creek Bridge Project, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve Stanford Airport/Biggerstaff Field categorical exclusion document (CATEX), second Commissioner Hajenga, motion passed. Signed by Commissioner McDonald.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

PUBLIC HEARING:

RESOLUTION #FY2020-12/ESTABLISHING AIRPORT FLIGHT ZONE'S RULES & REGULATIONS

Present: Commissioner Moore, Commissioner Hajenga, Commissioner McDonald and County Attorney Heather Perry

Commissioner McDonald moved to adopt Resolution FY2020-12, second Commissioner Hajenga, motion passed unanimously.

Commissioner McDonald moved to revisit December 31, 2019 Reconciliation Reports on January 22, second Commissioner Hajenga, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING JANUARY 22, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

ALSO PRESENT: Ambulance Coordinator Suzanne Aune
Clerk & Recorder Amanda Kelly
Road/Weed/Bridge Supervisor Roger Riley
JB Co Fire Warden Steve Hedstrom
Lewistown Ins Scot Solberg
Pam VonBergen

Commissioner Hajenga moved to approve Amended Agenda for January 22, 2020, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve January 15, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioner Hajenga attended Friends of the Little Belts meeting in Great Falls. Discussion on the ongoing work on the road into the Middle Fork to eliminate creek erosion on all but 5 crossings. Commissioner Hajenga brought up that if all visitors would carry bags to pick weeds by the trails would help alleviate their spread.

Commissioner McDonald moved the approval of Amended Resolution FY2020-12 Airport Affected Area Regulations, adding Airport Board Regulations and recommendations were filed of record in the JB County Clerk & Recorder's office on January 9, 2020; Miscellaneous Papers Document #180350, File #3912 and shall be adopted immediately in full force and effect, second by Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to pass Resolution FY#2020-15/A Resolution to amend Resolution #2016-18 to increase the Part-Time Judith Basin County Attorney position to a Full-Time, second Commissioner McDonald, motion passed 3-0. Commissioners have visited this position over the last two-years and do to the increase in violations and court appearances the Attorney has been working more than full time at a ¾ time position.

Fire Warden Steve Hedstrom visited with commissioners about Montana DNRC Fire Property Cooperative Agreement. Signing of the 2020 agreement tabled until the January 29, 2020 Agenda.

Lewistown Insurance Scot Solberg in to discuss county insurance policy. Scot first plans to review Property, Vehicle and Large Equipment information with the various departments and submit this information to MACO for renewal. Then start on an application for insurance with Travelers Insurance and make a comparison in coverage and cost for FY20-21.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Commissioner McDonald moved to approve December 31, 2019 County Reconciliation Reports after requested information was provided, second Commissioner Hajenga, motion passed 3-0.

Pam VonBergen in to find out what can be done with her water problems at her house. Road Supervisor Roger Riley joined the meeting to help try and find a solution to remedy her problem. It was decided that Pam needs to contact a contractor in the area to give her some ideas, the county has done all that can be done to get the flow of water moving in the ditches.

Commissioner McDonald attended a Library Board Meeting in the afternoon.

Road Supervisor Roger Riley in to talk about the draft Judith Basin County Procurement Policy.

EMS Coordinator Suzanne Aune to check on the county's emergency vehicles for insurance reasons.

Clerk & Recorder Amanda Kelly visited with commissioner about budget items for the remainder of FY2020.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING JANUARY 29, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

ALSO PRESENT: Clerk & Recorder Amanda Kelly
Road/Weed/Bridge Supervisor Roger Riley

Commissioner McDonald moved to approve the January 29, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the January 22, 2020 minutes, second Commissioner McDonald, motion passed.

Commissioner Hajenga visited with crew at the county shop in Stanford on Wednesday morning to hear how projects are going.

Roger & Mandy in to discuss budget for equipment, repairs, gravel and culverts and plan the remaining 5-months of the budget.

Commissioner Hajenga moved to approve the DNRC Property Cooperative Agreement between DNRC and Forestry Division with Judith Basin County, second Commissioner McDonald, motion passed 3-0.

Commissioner McDonald moved to sign Amendment No 1 to Development Agreement with ALLETE Clean Energy, second Commissioner Hajenga, motion passed 3-0.

Commissioners reviewed the draft Procurement Policy that Mike Howell presented. Policy would provide consistency for purchase of goods and services with public funds.

Commissioner McDonald moved to pay Lewistown Insurance \$2,275.00 for services to be provided from January 1, thru June 30, 2020. Using prorated (8% of the Annual Premium) proposed cost of services that Lewistown Insurance stated in the accepted proposal, second Commissioner Hajenga, motion passed 3-0.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING FEBRUARY 4, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

ALSO PRESENT: JB County Fire Warden Steve Hedstrom

Commissioner Hajenga moved to approve the February 4, 2020 Agenda, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve the January 29, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve Sprinkler System Maintenance Agreement (Start-up, mid-summer check & winterize) submitted by Dusty's Sprinklers, second Commissioner Hajenga, motion passed 3-0.

Commissioner McDonald moved to accept and send County Request from DNRC's assistance through the state/county cooperative fire management program, second Commissioner Hajenga, motion passed 3-0.

Fire Warden Steve Hedstrom in to visit about the Eaglerock Road Fire that occurred on February 1, 2020 between Raynesford and Geyser. Steve commended the fire crews involved they all did a great job on the fire. Steve also reviewed what worked. Judith Basin County Commissioners would like to thank everyone involved for their work and dedication. Without the volunteer dedication this disaster could have been much worse.

Commissioner McDonald attended Ackley Lake Club meeting at Hobson on the 3rd of February.

Commissioner McDonald left to attend a Snowy Mountain Development meeting in the afternoon, Commissioner Moore to the afternoon to recover from surgery and Commissioner Hajenga had a dental appointment.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

REGULAR MEETING
FEBRUARY 11, 2020

**NO-MEETING SCHEDULED
COMMISSIONER'S ATTENDING
MACO MID-WINTER MEETINGS
IN GREAT FALLS**

**REGULAR MEETINGS WILL
RESUME
FEBRUARY 18, 2020**

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING FEBRUARY 18, 2020

PRESENT: Commissioner Don Hajenga
Commissioner James D Moore

ABSENT: Commissioner Cody McDonald

Also present: Road/Bridge/Weed Supervisor Roger Riley

Commissioner Hajenga moved to approve the February 18, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve the February 4th, 2020 minutes, second Commissioner Moore, motion passed.

Commissioners attended the MACO Mid-Winter Conference in Great Falls on Monday the 10th thru Thursday the 13th. Commissioners attended committee meetings on Agriculture, Energy, Forest and Wildlife in addition to all of the general sessions.

Road Supervisor Riley in to go over draft Procurement Policy, replacement truck and a call that Commissioner Hajenga received from Mike Cecrle. Mr. Cecrle reported rough road conditions due to rocks on Pioneer Road.

Road/Bridge/Weed Supervisor Roger Riley signed the Weed Management Plan with DNRC.

Commissioner Hajenga moved to accept the January 2020 County Reconciliation Report, second Commissioner Moore, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING FEBRUARY 25, 2020

PRESENT: Commissioner Don Hajenga
Commissioner James D Moore

ABSENT: Commissioner Cody McDonald

Commissioner Hajenga moved to approve February 25, 2020 Agenda, second Commissioner Moore, motion passed.

Postponed the approval of the February 18, 2020 minutes until March 3, 2020.

Commissioner Hajenga checked the Pioneer Road conditions on the 20th of February and did not find any major problems.

Commissioners signed and approved the final February claims and payroll. All copies on file in the JB County Clerk & Records office.

Commissioner Hajenga attend Central Montana Health District meeting on February 20, 2020.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING MARCH 3, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: DES Coordinator Mike Howell
Insurance Agent Scot Solberg
Keith Moldrem

Commissioner Hajenga moved to approve the March 3, 2020 Agenda, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve February 18, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve February 25, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner Moore attended Mental Health District Meeting in Billings on February 28, 2020.

Commissioner Hajenga attended the Conservation Easement meeting in Geysers on the 26th.

Commissioner Moore and Hajenga attended CPR Class on February 25th at the courthouse.

DES Coordinator Mike Howell in to discuss Fire Districts, upcoming Fire District Trustee elections and positions involved with the fire districts.

Keith Moldrem in to discuss building permits and regulations to build a building on his property located on the SE end of the Biggerstaff Stanford Airport restricted area.

Insurance agent Scot Solberg and Clerk & Recorder Amanda Kelly in to discuss Property & Liability Insurance and Workers Comp Insurance applications for 2020-2021.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING MARCH 10, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: DES Coordinator Mike Howell
Clerk & Recorder Amanda Kelly
Custodian Amy Lawen
Road, Bridge, Weed Supervisor Roger Riley

Commissioner McDonald moved to approve March 10, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve March 3, 2020 Minutes, second Commissioner McDonald, motion passed.

Roger Riley was in to discuss road conditions and problems with some of the county equipment.

Commissioner Moore signed Emergency Management Performance Grant #FFY2020-21 , which is the annual operation grant between the State of MT and Judith Basin County. Commissioner Moore also signed form 424B, that will comply with all applicable requirements governing this program that goes with Disaster & Emergency Services.

Amy in to visit about new lawn mower for the courthouse and library. Amy just took the Boiler test in Billings and should have the results shortly.

Commissioners reviewed County Reconciliation reports for February 2020, Commissioner McDonald moved to approve, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to pass Amendment to Resolution FY2020-07 setting lodging reimbursement rates, second Commissioner Hajenga, motion passed.

Reviewed budget line items for purchasing lawn mower with Clerk & Recorder Amanda Kelly. Also discussed future road equipment purchases and what funding is available.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING MARCH 17, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: DES Coordinator Mike Howell
Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Clerk of Court Jennifer Taylor
Robert Peccia & Assoc Airport Engineer Lance Bowser
Stanford Senior Center Leah Kay Roane
Representative Gianforte Field Representative Tory Scribner

Commissioner Hajenga moved to approve March 17, 2020 Agenda, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve the March 10, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioner Hajenga received a call from Pierce Flooring Jeremy Whitfield; Jeremy will bring some new samples to look at for replacement of the bad tile on the 3rd Floor.

DES Coordinator Mike Howell, Leah Kay Roane and Amanda Kelly in to discuss Annex-Infectious Disease Pandemic outbreak and the responsibility of county government. JB County Senior Center meals, County Library's, Emergency Resolution and the County Emergency Operations Plan that is in place. At this point it was decided to keep operations as normal as possible. Senior lunch gathers will be discontinued but meals will be prepared and delivered or picked up, Library's will remain open to check out books and movies etc., but public computer use will be closed until further notice. County offices will remain open and business as usual. Department Head meeting will be called to update all as to what has been discussed.

Representative Gianforte Field Representative Tory Scribner stopped in to visit with commissioner on concerns what congress has been doing about Covid-19 and also other issues with the election, Ag Commodity Imports and Exports.

Clerk of Court Jennifer Taylor in to visit about how the last trail went, the good and what needs to be improved.

RPA Airport Engineer Lance Bowser and Airport Manager Tyler Youderian reviewed Biggerstaff Field/Stanford Airport improvement project for the runway and apron rebuilding.

Road Supervisor Roger Riley in to discuss advertising for blade with wing installed. Commission McDonald moved to have Roger begin the bid process for a new blade, second Commissioner Hajenga, motion passed 3-0.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Commissioners held a Department Head meeting to bring everyone up to date as to what has been discussed concerning the Covid-19. Currently the only limited areas will be the Senior Center's and the County Library's. Commissioners will continue to monitor the Covid-19 and if becomes apparent that cases are closing in measures will be discussed at that time. Everyone was asked to use common sense, keep office surfaces wiped down, wash hands and stay home if you are not feeling well. Everyone stated for the record the person that will be second in command in their departments if necessary: Clerk of Court Jennifer Taylor/Julie Deegan; Justice of Peace Nathan Hammontree/Fergus Co JP Kelly Mantooth; Road Supervisor Roger Riley/Michelle Lynn; Extension Agent Katie Hatlelid/Rosanna Cimrhakl; Sheriff Jon Schmitt/Undersheriff Tim Wilhelms; Ambulance Coordinator Suzanne Aune/Shawn Erickson; County Attorney Heather Perry/Fergus Co. Attorney's Kent Sipe and Jean Adams; County Treasure Tammy Zier/Gloria Hungate; Custodian Amy Lawen/Julie Deegan; Librarian Jeanne Lillegard/Norma Zimmer and Susan Davis; DES Coordinator Mike Howell/Richard Hayes and Clerk & Recorder Amanda Kelly/Sally Murphy.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING MARCH 24, 2020

PRESENT: Commissioner Don Hajenga
Commissioner James D Moore

ABSENT: Commissioner Cody McDonald

Also present: Clerk & Recorder/Election Administrator Amanda H Kelly
County Attorney Heather Perry
Road/Weed/Bridge Supervisor Roger Riley

Commissioner Hajenga moved to approve the March 24, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve the March 17, 2020 Minutes, second Commissioner Moore, motion passed.

Held a County Health Insurance Advisory Board meeting -via- phone; MACO Pam Walling reviewed 20-21 rates for Health, Dental and Vision. Pam also told us that Acupuncture and Telemedicine were added to the Health plans. New HSA/IRS maximum contribution for 2020 is \$3,550.00/Individual and \$7,100.00/Family. It was decided that the Insurance Board will meet on March 31, 2020 to decide on the plans to offer to the employees and make a recommendation for the County Commissioners. The Judith Basin County Health Screening scheduled for April 14, 2020 will be rescheduled for the fall of 2020.

Met with County Attorney Heather Perry and Clerk & Recorder Amanda Kelly to discuss options for the County Employees dealing with Corvid-19. MT Governor is holding a press conference at 2:30 p.m., lets see what he has to say. Currently there are no cases reported in JB County or our neighbor Fergus County.

Election Administrator Amanda Kelly visited with the Commissioners concerning the upcoming Special District Election/Geyser School and the June 2, 2020 Primary Election. A Kelly reported that the Governor has been approached and is considering allowing the above-mentioned elections to be held by all mail. A Kelly wanted to get the opinion of the Judith Basin County Commissioners and they agreed unanimously to support the elections be held by Mail Ballot.

Road Supervisor Roger Riley was in to discuss bid procedures for purchase and/or lease of a bid. County Attorney Perry advised Roger to separate the advertisement. (1) Purchase and (1) Lease; making for a clean proposal from all vendors interested in offering out-right purchase or lease.

Commissioner Moore and Commissioner Hajenga attended the pre-bid walk around at the Biggerstaff Field/Stanford Airport with RPA Engineer Lance Bowser, Roger Riley and interested contractors for this summer Airport project.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Clerk Amanda Kelly presented a copy of a draft Emergency Declaration Resolution that was put together by County Attorney Perry. Document is ready if it is decided to Declare and Emergency due to the Coronavirus.

County Attorney Perry stopped to see if the Commissioners had any questions concerning the draft resolution at this time. Governor's Press Conference gave Local Governments the options to limit hours, etc. JB County Commissioners decided to leave operations normal at this time.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

EMERGENCY MEETING MARCH 27, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: DES Coordinator Mike Howell
Clerk & Recorder Amanda Kelly
Custodian Amy Lawen
County Attorney Heather Perry
Sheriff Jon Schmitt
Clerk of Court Jennifer Taylor
Treasurer Tammy Zier

Group discussed Governors Directive Implementing Executive Orders 2-2020 and 3-2020 extending closures and updating social distancing requirements and guidance and what these orders mean to the JB County offices.

MSU Extension directed Katie Hatlelid to work from home as her office is considered non-essential. All 4-H activities thru May 10, 2020 have been canceled. Katie can be reached at 580-9303 or email.

DES Coordinator Mike Howell is in constant contact with Central MT Health District's Health Officer Susan Woods. Susan can be reached at 366-2547 and Sanitarian Megan can be reached at 366-0807. State updates and also statistics of testing, etc. within Central MT Health District.

The group agreed that it would be beneficial to lock the doors on all county buildings and have access by appointment only. Keeping our environment and safe and healthy as possible. Clerk of Court Jennifer Taylor, Justice of Peace Nathan Hammontree, Clerk & Recorder Amanda Kelly, Sheriff Jon Schmitt and County Attorney Heather Perry offices will be open for appointment Monday thru Friday from 8:00 a.m. to 5:00 p.m. DES Coordinator Mike Howell will work his normal hours of Monday thru Thursday 7:30 a.m. to 4:30 p.m. Road Department doors locked and normal work schedules will continue. Custodian Amy Lawen normal hours. Treasure Tammy Zier office hours by appointment will be 2:00 p.m. to 5:00 p.m. Monday thru Friday.

Commissioner McDonald moved to pass Resolution #FY2020-16 Judith Basin County Emergency Declaration, second Commissioner Hajenga, motion passed 3-0.

Commissioner Hajenga moved to pass Resolution FY2020-17 Judith Basin County Buildings Closure to the public, second Commissioner McDonald, motion passed 3-0.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING

March 31, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: DES Coordinator Michael Howell
Clerk & Recorder Amanda H Kelly
Custodian Amy Lawen
County Attorney Heather Perry
Sheriff Jon Schmitt

Commissioner Hajenga moved to approve March 31, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve March 24, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioners reviewed and approved March claims and March payroll 2020.

Commissioner McDonald moved to offer the same Medical Plans provided by MACO Health Care Trust to the Judith Basin County Employees (RM2000, BP2000, HD4000 and Hd6000) and set the benefit at \$900.00 per month/per employee as recommended by the JB County Health Insurance Board, second Commissioner Hajenga, motion passed 3-0.

Commissioners talked to USDA Forest Service Steven Kimball on the Grant that is available thru the Forest Service, Steven will be sending additional information on the grant.

Amy in to visit with commissioners concerning cleaning and light repairs on the 1st Floor bathroom. We also discussed a Cell phone stipend; as Amy uses her personal phone for county business/

DES Coordinator Mike Howell talked with Commissioners on the work on the Raynesford Repeater and getting the generator working at that site. Everything is working as it should be.

Teleconference Biggerstaff Field Stanford Airport/Bid Opening: Commissioner Hajenga, Commissioner Moore, Commissioner McDonald, County Attorney Heather Perry, Clerk Amanda Kelly, Robert Peccia & Associates Engineer Lance Bowser, Contractors Century Construction and Schellinger Construction. Present for the airport rebuild of runway's bid opening. Lance read the bids and they were taken under advisement for review. All documents will be reviewed by RPA and make recommendations to the JB County Commissioners.

Commissioner Hajenga attended conference call with the Central MT Health District Board on March 30, 2020; Board established Resolution Screening, Testing, Isolation and Quarantine measures related to Covid-19 Virus.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Sheriff Schmitt in to discuss Law Enforcement Vehicles, Communications at the repeater and compliance with emergency closures in the county.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING

April 7, 2020

PRESENT: Commissioner Don Hajenga
Commissioner James D Moore

ABSENT: Commissioner Cody McDonald

Also present: Ambulance Coordinator Suzanne Aune

Commissioner Hajenga moved to approve April 7, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve March 27, 2020 Emergency Meetings, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve March 31, 2020 Minutes, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to give Custodian Amy Lawen a \$25.00 per month taxable stipend for the use of her cell phone for county business, second Commissioner Moore, motion passed.

Commissioners approved submitted claims for payment, copies on file in the Clerk & Records office.

Ambulance Coordinator stopped to check-in on how the county was doing with the Covid-19 restrictions, etc.

Commissioner Hajenga and Moore watched the Governor's News Conference extending the shelter and closures until April 24, 2020. County's original resolution of the county building closures will remain in place at this time.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING April 14, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: DES Coordinator Mike Howell
Clerk & Recorder Amanda Kelly

Commissioner Hajenga moved to approve April 14, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve April 7, 2020 Minutes, second Commissioner Hajenga, motion passed.

Clerk Amanda Kelly in to discuss Employee Personnel Policy Handbook. We also went over Airport bids and funds to be applied as they can be used according to Montana Department of Transportation eligibility requires. Went over budget items for county departments.

Commissioner McDonald moved to approve the March 2020 County Reconciliation Reports, second Commissioner Hajenga, motion passed.

DES Coordinator Mike Howell into visit on Covid-19 and winter storm coming in on Wednesday.

Commissioner Hajenga participated on the Central Montana Health District conference call and update on Covid-19 Virus.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING April 21, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Clerk & Recorder Amanda H Kelly
County Attorney Heather Perry – by phone
Road/Weed/Bridge Supervisor Roger Riley

Commissioner Hajenga moved to approve the April 21, 2020 Agenda, second Commissioner McDonald, motion passed.

Commissioner McDonald moved to approve April 14, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioner Hajenga participated in the JB County Fair Board meeting held by Conference call on Monday, April 20, 2020. Board discussed Fair Schedules, Fair Ground Improvements and dates of the fair.

Supervisor Riley brought in Gas Tax maps and purchase of a Truck and Trailer to replace the one that burned last fall.

Meet with Clerk Kelly, Supervisor Riley and County Attorney Perry (via-phone) to discuss JB County Personnel and Policies Handbook and the need to add clarifications of use. Further discussion will be held at the next Department Head meeting.

Supervisor Riley also discussed road conditions on Williams Creek Bridge and Sage Creek at Don Carver's and what needs to be done on them.

Commissioner Hajenga had a Central MT Health District conference call on Covid-19 Virus updates from the six-county members. It was reported that the Personal Protective Equipment (PPE) supply is good and number of confirmed cases in our District is 4.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

SPECIAL MEETING

April 24, 2020

PRESENT: Commissioner Don Hajenga
Commissioner James D Moore

Absent: Commissioner McDonald

Commissioners reviewed Resolution #FY2020-18 that was prepared by County Attorney Perry after Governor Bullock announced that he will be opening up the State of MT in phases. Commissioner McDonald added his approval of the Resolution -via- phone.

Commissioner Hajenga moved to pass Resolution #Y2020-18 to resume normal operations under phase one, second Commissioner Moore, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING

April 28, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: DES Coordinator Mike Howell
Clerk & Recorder Amanda Kelly
Sheriff Jon Schmitt
Treasurer Tammy Zier
Keith Moldrem
Stahly Engineering Engineer Kathy Thompson – via- phone

Commissioner Hajenga moved to approve the April 28, 2020 Agenda, second Commissioner McDonald, motion passed.

Commissioners reviewed and approved final claims for April and April payroll copies on file in the Clerk & Recorders office.

Commissioner McDonald moved to approve the April 21, 2020 Minutes, second Commissioner Hajenga, motion passed.

Treasurer Tammy Zier visited with commissioners about tax revenues and delinquent taxes in the county.

Phone Conference with Kathy Thompson, Amanda Kelly and Commissioners; Kathy wanted to bring everyone up-to-date on the status of the Ross Fork Bridge Project. Core of Engineers has classified the bridge as Historical which has certain requirements that must be met before the bridge can be removed. Possibly it would be allowed to photograph the bridge (Specialty Photographer) must be used. Kathy will send the spec's to Clerk Kelly and Commissioner McDonald. TSEP is being kept up to date through Quarterly updates.

Keith Moldrem in to see if the building permit was available for the building he wants to build on his property in the Airport Flight Zone. (still waiting for the Co Attorney and Planner to finalize the documents)

Commissioner Moore signed JB Soil Conservation Application for Administration and Operating Grant Funds.

Commissioner Hajenga moved to approve the Special Meeting Minutes that was held on April 24, 2020, second Commissioner Moore, motion passed.

Commissioner McDonald moved to sign the Independent Fee Review Proposal and Agreement with KLJ Engineering for Biggerstaff Field/Stanford Airport Construction Project, second Commissioner Hajenga, motion passed.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Commissioner Hajenga participated in phone conference with Central MT Health District on Covid-19 Virus updates from the six-county members. It was reported that the PPE and hand sanitizer supply is good.

DES Coordinator Mike Howell in to let the commissioners know that he will be getting a tote of hand sanitizer and will distribute to the schools, Sr. Citizen,. Etc.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING

May 5, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Co. Extension Administrative Assistant Rosanna Cimrhakl
Clerk & Recorder Amanda Kelly
Custodian Amy Lawen
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
RDO salesman Paul Jones
Tractor & Equipment salesman Kraig Pester

Commissioner Hajenga moved to approve May 5, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner McDonald moved to approve April 25, 2020 Minutes, second Commissioner Hajenga, motion passed.

Amy Lawen in to discuss cleaning procedures for upcoming court cases and products used for disinfectant.

Commissioners reviewed and approved claims.

Commissioners discussed emails received from Wind Farm and MACO and the upcoming Forest Service webinar. Commissioners called RPA Engineer Lance Bowser to discuss Airport items on the agenda for approval.

Commissioner McDonald moved to approve the Engineers recommendation for Airport Construction Contractor awarding the bid to Schellinger Construction, Commissioner McDonald also moved to approve the other necessary airport documents to be signed moving forward with the Reconstruction of the Airport Runway Project, second Commissioner Hajenga, motion passed. Commissioner Moore signed and documents were returned to RPA.

County Attorney Perry, HR Kelly, Commissioners and Rosanna Cimrhakl held a closed session meeting as requested by Rosanna to answer Personnel Policy's.

BID OPENING PURCHASE GRADER OR LEASE GRADER/attended by Commissioners, County Attorney Perry, Road Supervisor Roger Riley, Clerk Kelly and salesman Paul Jones and Kraig Pester

Commissioner Moore opened Lease options from RDO and Tractor and Equipment, and Purchase options from RDO and Tractor & Equipment. All bids were accepted and taken under advisement. Road Supervisor will review and make a recommendation to the Commissioners.

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

Commissioners attend a Fair Board meeting by teleconference to discuss the Stanford School using the Fair Grounds for High School and Eighth Grade Graduation. Fair Board approved the use of the grounds for both graduations. Special Events Insurance will be required.

Road Supervisor Roger Riley came back to visit with the commissioners on bids for blades and the difference between buying and leasing. Final decision of the Commissioners was placed on the May 12, 2020 Agenda.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING May 12, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Road/Bridge/Weed Supervisor Roger Riley
RDO Salesman Paul Jones
Office Manager CMH District Staci Plante
Stanford Mayor Kent Ridgeway

Commissioner McDonald moved to approve May 12, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve May 5, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioners reviewed April 2020 County Reconciliation. Commissioner McDonald moved to approve, second Commissioner Hajenga, motion passed.

Commissioner Hajenga attended an emergency meeting at the Central Montana Health District in Lewistown on May 11, 2020 to go over a Health District Resolution regarding Enforcement of Covid-19 Restrictions. Board members approved the Resolution by voice votes and it will be filed in the 6 County membership Clerk & Recorder's offices.

RDO Equipment Paul Jones and Roger Riley stopped in to go over option on John Deere Road Graders and how they work.

Commissioner McDonald moved to award the Road Grader bid (to purchase) to Tractor & Equipment for 2019 Caterpillar 140M3AWD, second Commissioner Hajenga, motion passed.

Roger Riley went over land owner cattle guards on Dry Wolf Road and Running Wolf Road receiving approval for 4 of the 5 cattleguards.

Office Manager Central MT Health District stopped in with paperwork for Commissioner Hajenga for the May 15, 2020 meeting.

Mayor Kent Ridgeway stopped in to discuss gravel, water and streets in Stanford.

Commissioner McDonald attended JB County Free Library Board meeting.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING May 19, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Extension Agent Katie Hatlelid
Keith Moldrem
Matt Neumann

Commissioner McDonald moved to approve May 19, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve May 12, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner Hajenga attended Central MT Health District Meeting on May 15 the board worked on 2020-21 Budget, variances, reports with environmental health, junk vehicles and public health.

Commissioner McDonald attended HRDC meeting in Lewistown of May 15th.

Matt Neumann representing the Stampede Club was in to discuss CMR Stampede Rodeo.

Keith Moldrem stopped in to review his building project plans the Biggerstaff Field/Stanford Airport flight zone.

Commissioner McDonald moved to sign RPA Tas Orders #5-#10 for the Biggerstaff Field/Stanford Airport, second Commissioner Hajenga, motion passed 3-0.

Commissioners conducted road inspections on Spion Kop, Williams Creek, South Peak Road, 551, Lone Tree and Eight Mile Road.

Commissioner Hajenga moved to sign MT Cares Act Grant Applications for Biggerstaff Field/Stanford Airport for maintenance projects, second Commissioner McDonald, motion passed 3-0.

Extension Agent Katie in to discuss JB County Fair and mowing the fair grounds..

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING May 26, 2020

PRESENT: Commissioner Don Hajenga
Commissioner James D Moore

ABSENT: Commissioner Cody McDonald

Also present: County Extension Agent Katie Hatlelid
Road/Bridge/Weed Supervisor Roger Riley

Commissioner Hajenga moved to approve May 26, 2020 Agenda, second Commissioner Moore, motion passed.

Commissioner Hajenga moved to approve May 19, 2020 Minutes, second Commissioner Moore, motion passed.

Commissioners reviewed and approved claims and May 2020 Payroll copies on file in the Clerk & Recorders office.

Extension Agent Katie Hatlelid in to discuss the County Fair and also the retirement of Fergus Co. Consumer Science Agent Denise Seilstad. Fergus County is unsure at this time if they want to replace or discontinue the position. Commissioner Moore and Extension Agent Katie Hatlelid will attend a meeting in Fergus County on May 27th.

Commissioners signed DPHH/Designation of Earmarked Alcohol Tax Money for provision of chemical dependency services.

Road Supervisor Roger Riley was in to go over road work, delivery of the new road grader and crushing gravel at the airport. We also went over signage at Geyser and Benchland Denton Road.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING

June 2, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Extension Agent Katie Hatlelid
DES Coordinator Mike Howell
Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
Road/Bridge/Weed Supervisor Roger Riley
Stampede Club Matt Neuman
Lewistown Insurance Scot Solberg

Commissioner McDonald moved to approve the June 2, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the May 26, 2020 Minutes, second Commissioner McDonald, motion passed.

Commissioner Moore signed HIP 3-30-0072-010-2020 Stanford Airport Improvements between Schellinger Construction Co, Inc and Judith Basin County. Commissioners agreed upon FAA draw which the Engineer will submit for payment.

Commissioner Moore signed Disadvantaged Business Enterprise Program for Biggerstaff Field/Stanford Airport Improvements.

Commissioners meet with Insurance Agent Scot Solberg, Clerk Kelly, County Attorney Perry and PCT Administrator Shannon Shanholtzer (by phone) to review MACO's Property and Liability renewals for 2020-2021. Workers Compensation Coverage will be changing July 1st from a Self-Insurance Trust to be handled by MT State Fund. Agent Solberg, Commissioners and Road Supervisor Riley will review the vehicle and equipment listing values one final time before renewals are agreed upon.

Stampede Club Representative Matt Neumann stopped to let the Commissioners know that the Stampede Club will be meeting this evening to make a final decision on if the rodeo will be a go or not. It is looking promising as the Central MT Health District attended the Fair Board meeting on Monday evening and the regulations really don't seem that unreasonable. The safety regulations in place will take some extra work, but should be doable.

Extension Agent Katie Hatlelid met with commissioners to discuss the meeting with Fergus County that Commissioner Moore and herself attended to discuss Fergus Co. Extension Agents and the possible re-organization of the Extension office due to Denise Seilstad retiring.

Commissioners met with County Attorney Perry, DES Mike Howell and Clerk Amanda Kelly. Central MT Health District has decided that they would like Mike Howell to approve events in Judith Basin County

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

related to the reopening. Commissioners approved the CMCHD recommendation and Mike will approve events.

Commissioner Moore and Hajenga meet County Road Supervisor Roger Riley and MDT Bud Pederson in Geysers to check on MT Highway #551 North of Geysers. The hazard of the pavement ending on the crest of a hill was discussed. Mr. Pederson will have two additional signs installed.

Commissioner McDonald attended the JB County Library Board meeting.

Commissioners and Roger visited about roads in Windham, outlying area around Windham and finishing the South Fork Road.

Commissioner Hajenga moved to approve the Cares Grant, second Commissioner McDonald, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING

June 9, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Clerk & Recorder Amanda Kelly
County Attorney Heather Perry
Road/Weed/Bridge Supervisor Roger Riley
Denning, Downey & Assoc Auditor Angela Holmes
Lewistown Insurance Scot Solberg

Commissioner McDonald moved to approve June 9, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner Hajenga moved to approve the June 2, 2020 Minutes, second Commissioner McDonald, motion passed.

Insurance Agent Scot Solberg, Roger Riley, Commissioners and Amanda Kelly met to finalize equipment & vehicle values for the 2020-21 Insurance.

Commissioner McDonald moved to approve the May 2020 County Reconciliation Reports, second Commissioner Hajenga, motion passed.

Commissioners went over the county claims and had some questions. 1-Hobson Shop power bill, 2-Great Falls Juvenile Center was used instead of the South-Central Center in Billings that we are a member of? Sheriff Schmitt answered this question; do to these people headed to different places west of here.

Conference call with Auditor Angela Homes conducting the exit interview for FY2019 Judith Basin County Audit; Commissioners, Clerk & Recorder Amanda Kelly and County Attorney Perry present. Angela reviewed the steps that the firm takes when auditing, and was pleased to report that the county books were in excellent condition.

Commissioners, Amanda Kelly, Tammy Zier and Heather Perry checked out the storage shed to see what can be cleaned out and/or organized to make the shed more efficient.

Commissioners reviewed Lease Agreement for Lots 1-12, Block 9 Geysers, MT. Between Judith Basin County and Clayton and Misty Annala. Agreement was sent to the Annala's for signatures.

Due to several Department Heads and constituent concerns, the commissioners have decided to move their meeting dates to Wednesday's of each week, starting in July.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING

June 16, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Justice of Peace Nathan Hammontree
Co. Extension Agent Katie Hatlelid
DES Coordinator Michael Howell
Clerk & Recorder/Election Administrator Amanda Kelly
County Attorney Heather Perry
Road/Weed/Bridge Supervisor Roger Riley
Sheriff Jon Schmitt
Treasurer Tammy Zier

Commissioner McDonald moved to approve June 16, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve June 9, 2020 Minutes, second Commissioner Hajenga, motion passed.

Commissioners discussed salary options for FY2020-21 and asked Clerk Kelly to prepare worksheets on several different options. Group also discussed materials and information to provide to the Compensation Board to help them make a recommendation on the FY2020-21 Elected Official Base Salary.

Election Administrator Amanda Kelly presented the documentation to the Commissioners to perform the County Canvass for the June 2, 2020 Primary Election. Commissioner McDonald moved to approve the Official Canvass at 100% accurate, second Commissioner Hajenga, motion passed.

Extension Agent Hatlelid in to talk about the upcoming JB County Fair and the guidelines that need to be complied with from CDC and State of Montana.

Road Supervisor Riley discussed Road department salary proposals for FY2020-21.

Commissioner McDonald moved to pass Resolution FY2020-19/Amending Resolution FY2020-11, setting Commissioner weekly meeting dates (WEDNESDAY) starting on July 1, 2020 and employee calendar, second Commissioner Hajenga, motion passed.

Commissioners held preliminary budget work meetings with Sheriff Schmitt, DES Coordinator Mike Howell, JP Nathan Hammontree, Treasurer Tammy Zier, Clerk of Court/Supt of Schools Jennifer Taylor, Clerk & Recorder/Election Administrator Amanda Kelly.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

JUDITH BASIN COUNTY COMMISSIONER MINUTES/FY20

REGULAR MEETING

June 23, 2020

PRESENT: Commissioner Don Hajenga
Commissioner Cody McDonald
Commissioner James D Moore

Also present: Ambulance Coordinator Suzanne Aune
Co. Extension Agent Katie Hatlelid
Clerk & Recorder/Election Administrator Amanda Kelly
Custodian Amy Lawen
Librarian Jeanne Lillegard
Sheriff Jon Schmitt
Clerk of Court/Supt of School Jennifer Taylor
Treasure Tammy Zier
RDO Salesman Paul Jones
Fair Board Jason Oltrogge & Dawnita Sampsel

Commissioner McDonald moved to approve June 23, 2020 Agenda, second Commissioner Hajenga, motion passed.

Commissioner McDonald moved to approve June 16, 2020 Minutes, second Commissioner Hajenga, motion passed.

Reviewed worksheets that Clerk & Recorder Amanda Kelly prepared on different wage percentages. Department Heads in to visit with commissioners to go over employee wages.

Commissioners held preliminary budget work meetings with Librarian Jeanne Lillegard, Extension Agent Katie Hatlelid, Fair Board Jason Oltrogge and Dawnita Sampsel, Custodian Amy Lawen and Ambulance Suzanne Aune.

Paul Jones in to visit with commissioners on equipment RDO has for sale.

Commissioner McDonald moved to approve Resolution FY2020-20 to set wages for Judith Basin County hourly employees, second Commissioner Hajenga, motion passed.

ATTESTED:

CLERK & RECORDER AMANDA KELLY

CHAIRMAN JAMES D MOORE

