

BOARD MINUTES DECEMBER 9, 2014

PRESENT: CAROLYN JETTE, LENNIE HANSEN, PENNY NOLAND, BEULAH BIEGALKE, JEANNE LILLEGARD

Following the board appreciation luncheon, Vice-chair Beulah Bieglake called the meeting to order. The minutes were approved as corrected (dinner mentioned twice) The financial report through October was approved.

Moving to old business, Carolyn reported on the building project. It continues in the 'quiet phase.' One thousand letters have just been sent to potential donors. Carolyn, with the help of Pat Hubble, Aline Moore, and Connie Becker, hand addressed all of the invitations to donate. Large donors will need to receive a receipt that is stamped with the name of the organization having the 501 3c status (the Stanford Library Guild). The receipt should also have the organization's tax ID on it. During the months of Carolyn's absence, Pat Hubble will assist the guild treasurer Alice Todd with the thank you notes and receipts.

Board members mentioned some of the feedback they had received concerning the library design. Carolyn said she would ask the Judith Basin Press to write and print an article letting the public know that the design is not set in stone—there is still time for input.

Drawings have taken place for the last prizes of the raffle fund raiser. Both businessmen and winners appreciated the local prizes. The K's gift certificate won by an out-of-town ticket holder was passed on to a Stanford family.

Jeanne attended the fall meeting of the Montana Shared Catalog in Helena in September. The next day Jenni and Norma drove down and all three took advantage of the training classes offered at fall workshop.

Jeanne had sent out samples of internet policies used by other libraries. The board liked the Bozeman policy the best as it is short and concise. A few adaptations were suggested. Jeanne will work it up for approval at the next meeting.

Two board terms came due in December. Carolyn has agreed to continue as the Stanford—City representative and Lennie will begin her own term as the Moccasin representative. She had been filling out Pat Hodge's term.

At fall workshop, the state project director for the Montana Memory project (Jennifer Birnel) asked our library to become involved in one of its current endeavors. Jennifer asked for two representatives from Judith Basin County to come to Helena to come for training and to then select thirty photos and/or documents for digitization. These items needed to follow a common thread. Norma and Jenni attended the training and followed through with the project. Jenni had long been interested in collecting material reflecting the agricultural heritage of the Hobson area. Norma, at the suggestion of Tess Brady, advertised for and collected information related to the sheep ranching industry in early Judith Basin County. Jennifer was very pleased with their efforts and may have Norma help her present a how-to workshop at MLA in April.

Librarian's report:

Statistics—remain consistent or somewhat up.

Story hours—continue to be well attended. Jenni switched Hobson from Thursdays to Wednesdays. This is working much better for her as the library is not open Wednesday mornings so she is free of interruption. In addition, she has been able to secure a helper if she does it on Wednesdays. She takes comp time in exchange for the extra hours.

Local grants—applied for and awarded. Jeanne requested help from the Judith Basin Endowment Fund in meeting the story hour and summer reading expenses. We received a check for \$1000. She also applied to the Strand Foundation for the matching funds new need to apply for a Libri grant. We received \$500. Jeanne will now proceed with the Libri application which is due in January.

E-rate--first phase of a three tiered process complete. The next two steps are due in February and March. We will not be receiving as much internet money as in the past. E-rate used to pay for 70% of our internet. It will be reduced to 50% and then 30% as the focus shifts to broadband.

Annual report to state library—submitted in November as per request.

Christmas open houses—Stanford's going on now; Hobson's will be the afternoon school gets out for vacation.

Lennie moved and the motion passed to not have the board appreciation event on the same day as a meeting.

The next meeting will be February 17 at 3:30.