

BOARD MINUTES

MAY 19, 2015

PRESENT: BEULAH BIEGALKE, PENNY NOLAND, LENNIE HANSEN, LIESL HOLTZ, CAROLYN JETTE, CODY McDONALD, JEANNE LILLEGARD

Chairman Liesl Holtz called the meeting to order. Minutes were approved and the financial status was thoroughly reviewed as the board prepared to set the 2015-16 budget.

Jeanne said that most budget lines are pretty predictable but the technology is almost always a variable. She presented the updated technology inventories for both libraries. A new front desk computer and two new patron computers (all with Windows 8) were purchased for Stanford last month. The disposal of the old ones were discussed. Jeanne will check with Mandy to see if the county has a disposal policy in place. Cody Swanson sent a letter with a maintenance bid for Stanford computers to Jeanne and a replacement schedule. Nathan Hammontree had submitted an estimate for Hobson IT.

Moving to the old business, Carolyn reported on the building project. The committee had met recently. They went over monies raised to date (\$14,000 from the raffle and \$154,000 from the fall campaign). They have received a grant from the Montana Community Foundation to match any funds raised from January 15 on up to a total of \$250,000. As money received from other grants would be eligible, they decided to hire a professional grant writer several hours a week until December. The committee will re-evaluate the financial position in one year and determine the next course of action. Liesl would like a thank you note for the matching grant put on the agenda for next meeting.

Going to new business, constructing a meeting room policy was tabled and the budget was tackled. Cody reminded the board that unspent monies are not lost, but go into capital improvements. After discussing each line, the budget was set as follows:

Supplies	\$4500.00
Misc supplies	\$1500.00
Technology	\$5000.00
Pub/sub/dues	\$2600.00
Books	\$11,000.00
Membership	\$200.00
Utility	\$10,000.00
Travel	\$800.00

It was decided to leave salaries as they were set last year and go with the county cola increase. It has not yet been set, but if the county goes with zero cola, the board can call a quick meeting to act on salary.

The next meeting was set for August 11 at 3:30 p.m.

P. Noland
8/11/15