Minimum border thickness must be $1 / 4$ ( 0.25 ") thick plus the $1 / 8$ ( $0.125^{\prime \prime}$ ) bleed for correct print ready artwork. Total border size from the bleed line is 3/8 (0.375"). Border example on the left.

## bleed

Artwork that reaches the cutline needs to extend to the edge of the red line.

## cut line

This is where your artwork will be trimmed.
(Finished size ordered)

## safety

All text must be kept within the blue line

Text Safety for a Booklet under 32 pages is $0.25^{\prime \prime}$ (1/4") from the cutline.

## 8.5" x 11" Booklet

## 32 Pages and Under

Please delete this guideline before submitting your design to print.

