



Board of Directors Meeting

September 13, 2021

MINUTES

I. WELCOME /CALL TO ORDER

Meeting Called to order at 9:35AM by Executive Director Rowsell

Board: Ron Antonette, Mark Hardison, Kathy Fishkin, Trina Schoonmaker, & David Zanatta

Guest: Alex Rothwell – Signal Hill Petroleum

Staff: Trinka Rowsell - Executive Director, Randy Zarn – Administrative Assistant

Excused: None Absent: Lillian Parker

A. What is your favorite dessert?

Responses offered by the Board included Chocolate Chocolate Cake, Mudd Pie, Red Velvet Cake, Coffee & Mint Chip Ice Cream, Oatmeal Cookies & Peach Cobbler

II. ADMINISTRATIVE BUSINESS - Approval of Consent Agenda

Approval of Consent Calendar

A. Minutes – Regular Meeting August 16, 2021

B. Approve new POP Board Member Alex Rothwell – Signal Hill Petroleum

C. Approve \$500 Bonus to Randy Zarn, payable October 2021

Motion was made and seconded to approve items A, B, & C, from Consent Agenda (Zanatta, Schoonmaker) 4-0

III. SOWING THE SEEDS CHECKLIST

Executive Director Rowsell reported on the following for the upcoming event:

Date of event September 18, 2021 at El Dorado Nature Center Set up at 3:00PM Event @5:30PM

\$17,500 in sponsorship funds confirmed to date, 133 Tickets, 98 sold,

Beer will be provided by Steady Brewing in cans

Water to be purchased by POP

Primal Alchemy to provide catering

Silent Auction - 32 items to date

Wine Pull – 36 bottles provides with a \$20 pull cost

A dozen volunteers from CSULB in addition to Karen Reside to assist at event

Trash cans from Waste Management

Coffee truck will be on site to sell drinks at cost

Jazz Angels providing entertainment

Honoree Certificates and Banners provided by David Zanatta

Executive Director Rowsell also provided a brief summary of the Long Beach Gives Event September 23. This year's goal for POP is \$12,000, & we have secured a \$5,000 match from Hope Foundation. Proceeds from this event will go towards Donna Helsley Senior Food Fund grocery gift cards.

Executive Director Rowsell announced she will also be submitting grant requests to Port of Long Beach for: Municipal Band Concerts 2022, Admiral Kidd Park Playground Replacement, & Eighth District Jazz Festival 2022

IV. CONFIRM NEXT BOARD MEETING DATE

The next POP Board of Directors Meeting will be held October 18, 2021 6:00PM – @ TBD

V. FINAL ANNOUNCEMENTS & ADJOURNMENT

Meeting adjourned @ 10:15AM by Executive Director Rowsell

Respectfully Submitted:
Mark Hardison POP Secretary 10/17/21