



Board of Directors Meeting

June 21, 2021

MINUTES

I. WELCOME /CALL TO ORDER

NOTE: MEETING CONDUCTED VIA ZOOM

Meeting Called to order at 6:25PM by President Antonette

Board: Ron Antonette, Kathy Fishkin, Mark Hardison, Trina Schoonmaker, & David Zanatta

Staff: Trinka Rowsell - Executive Director, Randy Zarn – Administrative Assistant

Guest: PRM Director Brent Dennis, Intern Kimberly Padron

Excused: None

Absent: Lillian Parker

II. WARM UP

As a child, what did you want to be when you grew up?

Responses offered by the Board included Astronaut, Actress, Sports Athlete, English Teacher, Long Haul Trucker, Fashion Designer, Newscaster & Television Weatherman

III. ADMINISTRATIVE BUSINESS - Approval of Consent Agenda

A. Approval of Minutes – Regular Meeting May 17, 2021

Fundraising / Finance Business

A., Approve Sowing the Seeds event date change from August 28, to September 18, 2021 to accommodate 8th District Jazz Festival

C. Approve Long Beach Community Foundation annual fund payout 2021 of \$6,051 to support POP Administration

Motion was made and seconded to approve items A, B, C, from Consent Agenda (Zanatta, Schoonmaker) 5-0

IV. PRM DIRECTOR UPDATE

PRM Director Dennis provided Board with a written summary of Department highlights for month of May

Belmont Aquatic Center – Schematic design meetings are being scheduled, PRM has identified key members to be involved in the design process

Pride Lifeguard Tower - Ribbon cutting event for replacement from vandalism was held June 10th. Lifeguards painted the new tower in pride colors

Chittick Field – Proposal to name the “Dee Andrews Sports Complex at Chittick Field” approved by the Parks & Recreation Commission has advanced to the Government, Personnel, & Elections Oversight Committee as a future agenda item for action

Rotary Centennial Park – Fire damaged playground equipment at this location. Playground will remain closed until repairs are completed

Parks & Recreation Month – Various programs will be spotlighted held in July to celebrate event

Municipal Band Director – Interview panel will complete selection process to be scheduled in June to recommend candidate for position. Director Dennis noted it is the intent to schedule Municipal Band Concerts for July/ August

Juneteenth Celebration – POP support for this event at Martin Luther King Jr. Park by providing funds for swim programing for youth during event

Memorial Bench Update – Director Dennis summarized the status of the Memorial Bench inventory at city recreation areas. To date, only select parks have been completed, no review of marine locations has occurred. Executive Director Rowsell will work with Director Dennis to complete inventory and provide report

PRM Strategic Plan – Director Dennis provided an overview and summarized the PRM Strategic Plan. Report was reviewed by Parks & Recreation Commission at their June meeting, & will be presented to City Council in July

Director Dennis announced that Movies in the Park sponsored by Signal Hill Petroleum will be returning for Summer

V. YOUTH SCHOLARSHIP DISCUSSION

PRM has requested the inclusion of Day Camps for consideration by POP to receive Youth Scholarship funding. After discussion it was Board consensus to keep existing guidelines for Youth Scholarships in place excluding day camps

VI. LONG BEACH COMMUNITY INTERNSHIP PROGRAM

Program has requested POP’s consideration to serve as fiscal agent for their operation. After discussion it was determined that Long Beach Community Internship Program does not currently meet the needs of POP’s mission, therefore it would not be appropriate to approve the proposed action

VII. SOWING the SEEDs UPDATE

Date of event has been changed to September 18, 2021 at El Dorado Nature Center

Discussion regarding caterer for event, food box prices, charge for tickets, program, auction, wine & beer, & entertainment

IIIX. EXECUTIVE DIRECTOR UPDATE

Executive Director Rowsell reported on the following:

QuickBooks is reconciled through April 30, 2021

Distributed POP Balance sheet Summary as of May 28, 2021 to Board

Executive Director Rowsell conducted introduction meeting with Washington Neighborhood Association 5/24/21

Executive Director Rowsell received notice of HOPE Foundation \$5,000 funding match for Long Beach Gives event 5/26/21

Executive Director Rowsell attended Friends of Bixby Park Gala Event via Zoom 6/3/21

Executive Director Rowsell attended conference call with Gladys Kaiser regarding PRM Summer programming 6/7/21

Executive Director Rowsell attended introduction meeting with potential 8th District Jazz Festival Partner 6/15/21

Executive Director Rowsell noted that Friends of Bixby Park’s event netted \$4,000 in profit

Executive Director Rowsell provided a summary of a potential partnership for POP with Rock Steady for a drive thru Holiday Lights show at El Dorado Park

IX. CONFIRM NEXT BOARD MEETING DATE

The next POP Board of Director’s Meeting will be held July 19, 2021 6:00PM – @ TBD

X. FINAL ANNOUNCEMENTS & ADJOURNMENT

Meeting adjourned @ 9:30 PM by President Antonette

Respectfully Submitted:
Mark Hardison POP Secretary 7/03/21