



**Board of Directors Meeting**

**August 16, 2021**

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**MINUTES**

**I. WELCOME/CALL TO ORDER**

**NOTE: MEETING CONDUCTED VIA ZOOM**

Meeting Called to order at 6:33PM by President Antonette

Board: Ron Antonette, Mark Hardison, Lillian Parker, Trina Schoonmaker, & David Zanatta

Staff: Trinka Rowsell - Executive Director, Randy Zarn – Administrative Assistant

Guest: PRM Director Brent Dennis, Intern Kimberly Padron, And Alex Rothwell - Signal Hill Petroleum

Excused: Kathy Fishkin

Absent: None

A. What made you decide to join POP Board?

Responses offered by the Board included the fulfilling aspect of community work, to assist in PRM areas needing funding, wanting to stay involved in the Parks & Recreation field, termed out of another commission, or left other city departments & looking for new opportunities

**II. ADMINISTRATIVE BUSINESS - Approval of Consent Agenda**

A. Approval of Minutes – Regular Meeting July 19, 2021

Motion was made and seconded to approve item A from Consent Agenda (Schoonmaker, Parker) 5-0

Thank you to Intern Kimberly Padron for submitting July meeting minutes

**III. PRM DIRECTOR UPDATE**

PRM Director Dennis provided Board with a written summary of Department highlights for month of July

Parks & Recreation Month – In celebration of the month the July meeting of the Parks & Recreation Commission was held in North Long Beach at the Houghton park Community Center. Center is scheduled to be renamed the Doris Topsy-Elvord Community Center during the Uptown Jazz Festival

Municipal Band Director – Concerts to return in the Summer of 2021 with an abbreviated concert season the last two weeks of August with eight performances beginning August 17. Kurt Curtis, son of the former conductor Larry Curtis has been selected as new director. Tentative plans for the Municipal Band to perform at other future city events, a holiday performance, and the opening of Lincoln Park

PRM Strategic Plan – Director Dennis provided an overview and summarized the PRM Strategic Plan. Report was reviewed by Parks & Recreation Commission at their June meeting, & will be presented to City Council in July

Admiral Kidd Park – Arson damaged the entire playground structure in late July, removal of damaged structures has been completed. POP will assist with fundraising efforts. Vandalism also has occurred at Gumbiner, Rotary Centennial Parks & the Pride Lifeguard Tower in past few months

Cherry Park – New playground was opened July 24<sup>th</sup>, funded by Measure A funds

Movies in the Park – Returned for full Summer programs throughout City, funded by Signal Hill Petroleum

Sea Scout Base – PRM facilitated agreement between Long Beach Girl & Boy Scouts for beach access and shared use of Sea Scout Base in Alamitos Bay for each group's programming

2021/22 Budget – With the addition of Federal COVID-19 recovery funds, City's structural deficit filled and reserves replenished. Budget includes \$500,000 funding for maintenance and \$250,000 for programming at Lincoln Park scheduled to open February 2022. In addition, funding included in State of California FY/22 Budget requested capital improvement dollars for \$8.5 million for MacArthur Park, \$1.5 million for El Dorado Park ballfield improvements, & \$850,000 for projects at Bixby Park

Director Dennis announced that Tidelands Funds will be paying to resurface Pickleball/Paddle Tennis courts at Bayshore Park

Director Dennis described issues with homelessness at recreation facilities including altercations with staff, and camping in Jackson Park playground

Director Dennis described on going filtration problems with El Dorado Park Duck Pond, loss of animal life, and status for repairs

Director Dennis noted that Lincoln Park master plan will be reviewed by Parks & Recreation Commission at their September meeting held at Billie Jean King Library

Discussion with Director Dennis & Board on reviving the Tree Memorial Program

**IV. YOUTH SCHOLARSHIP PROGRAM EXPANSION UPDATE**

Signal Hill Petroleum would be interested in supporting Youth Scholarship STEM programs in the future

Discussion with Board regarding Adventure to Dreams, & Bahati Foundation Cycling Club LA relative to Youth Scholarship programming and funding

**V. HOLIDAY TREES CAMPAIGN RESENTATION**

Item tabled to September Board of Directors Meeting

**VI. SOWING THE SEEDS UPDATE**

Date of event September 18, 2021 at El Dorado Nature Center

\$8,200 in sponsorship funds confirmed to date, 12 tickets sold.

Discussion regarding beer provider for event, additional sponsors early bird ticket sales, & auction items

**VII. UPTOWN JAZZ FESTIVAL UPDATE**

Sponsored by 9<sup>th</sup> Council District August 21 at Houghton Park

**IIIX. END OF SUMMER JAZZ CELEBRATION UPDATE**

Sponsored by 8<sup>th</sup> Council District August 28 at Scherer Park

**IX. EXECUTIVE DIRECTOR UPDATE**

Executive Director Rowsell reported on the following:

QuickBooks is reconciled through June 30, 2021

Distributed POP Balance sheet Summary as of July 31, 2021 to Board

Executive Director Rowsell attended Bi-monthly meeting with PRM 7/22/21

Executive Director Rowsell attended PRM monthly management meeting 7/27/21

Executive Director Rowsell attended conference call with Councilwoman Suzie Price's office regarding rowing scholarships 7/27/21

Executive Director Rowsell held meeting with Bahati Foundation regarding Cycling Scholarships 7/30/21

Executive Director Rowsell submitted Youth Scholarship update to Judicial Partners 7/30/21

Executive Director Rowsell submitted Uptown Jazz Festival application to SCE 8/2/21

Executive Director Rowsell held meeting with Jeff Rowe Nehyam Neighborhood Association regarding Houghton Park 8/2/21

Executive Director Rowsell created online donation page for Admiral Kidd Playground Rebuild 8/2/21

**X. CONFIRM NEXT BOARD MEETING DATE**

The next POP Board of Director's Meeting will be held September 13, 2021 9:30AM – @ Parks Recreation & Marine Administrative Office - 2760 Studebaker Rd, Long Beach, CA 90815

**XI. FINAL ANNOUNCEMENTS & ADJOURNMENT**

Meeting adjourned @ 8:38 PM by President Antonette

Respectfully Submitted:  
Mark Hardison POP Secretary 9/03/21