

# Welcome

to YWAM Lae

We are honoured that you will be staying with us during this time.

This introduction to our base will hopefully answer some of your questions. Please take the time to familiarize yourselves with our guidelines and how we function as a base in order to make your stay more enjoyable and to help us keep running the base effectively. We are always available and happy to help should you have any questions or concerns.

We are a repioneering center and since March 2013 we have been working to reestablish ourselves with DTS and other ministries. We have about 20 staff connected to this base and many incoming teams and individuals.

## **Weekly Program**

Our weekly schedule can be found on the bulletin board downstairs at our base and upstairs in the kitchen, feel free to take a picture of it to refer back to. The schedule is flexible at times.

Our communal gatherings that you are welcome to join are as follows:

Monday to Friday: 8am-9am we have corporate worship and intercession times led by different staff.

On Fridays we fast breakfast and lunch.

After dinner on Fridays we have communion together and usually include a time of worship and a devotion.

## **Communication**

We value communication here. When you leave the premises please take a phone with you. If there are ever times that your team won't be joining us for dinner please let the kitchen manager know.

Should you need to get in touch with anyone on base, call:

Larissa (Administrator): 79223242

Andrew (DTS staff): 74474741

## **Dress Code**

Ladies- when you are in communal areas of the base or out in the community please make sure your shorts, skirts & dresses fall at or below the knee. When you are in your dorm these restrictions don't apply.

## **Use Of Facilities**

Our base has five gathering places:

- **Dining room**

You are welcome to use the table in between meal times for smaller groups, we kindly ask that you make sure there is always room for people to get through to the kitchen.

- **Living room**

The living room is our family/dining room. As a place a fellowship we ask that you don't have any team meetings in the living room. You are welcome to watch the T.V before 8am or after 3pm.

- **Downstairs Classroom**

We recommend the classroom for team gatherings as long as it is not occupied for teachings or other base arrangements

- **Our Garden/Yard**

We have a lot of green grass that you are welcome to enjoy. Feel free to bring out chairs or ask for a mat.

People visiting from outside the base who have not been invited or don't have close relations with the base we only host in the classroom downstairs or in the garden. For base and staff security, we do not allow them to venture upstairs to use the bathroom without being followed by a staff member.

## **Base Stewardship And Care**

We kindly ask that you treat our base and property with care and help us to steward these gifts well. If you notice something falling apart, broken, not working as it should etc. kindly inform

maintenance, or the staff person who oversees that area.

If you break something, we respectfully ask that you replace it or pay toward fixing or replacing it. Please keep noise level at a respectful volume. If you wish to sleep, you may do so in your room or on a mat in the yard (please no sleeping in the living room/dining room area). Please keep feet down off tables. Remove shoes before going indoors. Clean up after yourself- wipe tables after using, sweep any crumbs., put things away Thank you for taking care of our home and ministry centre!

## **Transport**

Our base does not own any vehicles so we hire transport from churches or other contacts or use public transport which is quite easy.

The cost for one person to ride on the PMV bus is K1 for each route that you get on. Depending on where you want to go you may need to catch multiple buses and will need to pay K1 each time you get on a new bus. There is a bus stop at the end of our road. Please take one of our staff with you if you wish to use public transport and offer to pay for his or her bus fare.

If you would like to go somewhere by taxi, depending on how far you go, a one-way taxi fare averages about K20-K25. We can help you arrange for a taxi if you need one. Be sure to communicate with the taxi driver if you expect him to wait for you or not. If you expect him to wait, usually 5-10 minutes is acceptable, but any longer and you should pay him extra for waiting for you. If you want the taxi driver to pick you up after you are finished, you can get his number and call him when you are done. Haggling/bartering for a cheaper price is not done in PNG. But be sure to establish a price before you get in the taxi, e.g “can you take me to Top town for K20?”. Larger vehicles are usually K10 more per route than what the sedan vehicles charge.

## **Use Of Computers**

We have been blessed with a few computers, if you need to use a computer please contact the administrator. The computers are not connected to the internet.

## **Internet & Phone**

We do not have base internet, nor does the city of Lae offer free internet. If you are travelling from overseas, some western phone carriers will work here, you may need to check what coverage your phone company has, and possibly get your phone set up to use here. If you want or need access to

the internet while you are here, you can buy a B-Mobile or Digicel sim card, top up with credit and purchase a data plan.

Digicel has better services, but is slightly more expensive.

The Port Moresby airport has a B-mobile and Digicel store in the international terminal. If you need to get a sim card as soon as possible and you have enough transit time, they can help you get set up, or one of our staff can help you get set up once you arrive in Lae.

## **Washing Machine**

Please speak to Santhana about using the washing machine for the first time. The fee to use the washing machine is K2 per load. This fee covers the cost of power to run the machine. Please pay right away. We use an honor system for payments- please put your money into the “Washing Machine” container in the dining room. You will need to provide your own laundry soap. If you would like to handwash your clothing (no charge), there is a tank and buckets at the back of the base. If you need help, ask one of the staff.

## **Safety & Security**

We value you and your team and want you to have an enjoyable stay. Since our base is located right next to a settlement we recommend that if you go out of the gate you travel in groups and if possible take one of our local staff to join you.

Unfortunately, pick-pocketing and hold-ups can happen, as well as dishonest scams in stores-- use common sense, carry limited cash, and keep your valuables secured on you. If you need to carry a large sum of money consider splitting it up between group members.

Bring your laundry and shoes inside after it gets dark. Please close and chain the gate behind you as you come and go from the base.

## **Food & Water**

We understand that the food may be unfamiliar to you. Food is generally non-spicy and often prepared with coconuts. Dinner meals at our base consist of rice, variety of vegetables, a meat dish and sometimes a platter of tropical fruit.

When food (or anything) is offered to you as a gift, accept the gift as this will honour the giver's generosity, anything aside from this will be seen as offensive.

Lae has a large variety of foods you can buy. You are welcome to store any food here that you have purchased from the market or shops. Speak to the kitchen manager about a place to keep your food items. We are fighting rats and mice so we ask that you store your food securely- preferably in a container. We also have a fridge downstairs that you can use- be sure to name your items. We kindly ask that you don't eat food in the dorms as we don't want to attract ants, cockroaches or rats to these rooms. You can eat in the dining room, downstairs classroom, or on the grass.

You can safely drink water from the taps in Lae.

We also have a water filtration system where we fill rain water from our tank into a bucket for drinking. If you regularly drink the filtered water we ask that you help to fill the bucket and clean the filter as needed. One of our staff can show you how to do this.

## **Trash**

We divide our garbage/rubbish into three categories:

1. Food waste for compost
2. Burnable- plastics, papers
3. Anything else that needs to go in the trash for pickup

We try to recycle and reuse. If you have something that you don't want to keep, bless someone with it.

## **Sleeping Quarters**

Dormitories are strictly divided male and female. Please do not enter a dorm room of the opposite gender.

If there is a note on a dorm that says " Do not disturb" please honour that.

## **Work Duties**

We divide up work duties amongst base staff. If you see an area needs some attention, please communicate with a staff member and feel free to help in that area. We do appreciate help in the kitchen for dinner prep starting at about 3:30pm. If you are at the center and available to help clean

and cut vegetables at that time, please send two team members to the kitchen to assist. We would also appreciate one team member to help with clean-up after each after dinner meal that you participate in.

We expect each person to clean and dry their own dishes and put them back in the right place after meals/being used.

## **Use Of The kitchen**

If you or your team would like to use the kitchen facilities, please communicate and ask the kitchen manager to check if it's okay and/or arrange a time that you can use it.

## **Cost to Stay**

**The cost for teams is K40 per person, per night.**

We ask that you pay this as early as possible upon registering with us or as early as possible in your stay. You can pay with cash once you arrive in Lae or you make a bank deposit. If you would like to pay via bank deposit let us know and we will send you our bank details.

We will provide a bed with a fitted sheet, pillow and pillowcase, power, water, evening meals, and fridge space.

You will need to cover the cost for your local transport, laundry costs, breakfast and lunch meals, extracurricular activities etc.

We give you the freedom to arrange and supply your own breakfast and lunch so that you can have familiar meals for the day time and also so that you can set your own meal times around the ministry you're doing. We look forward to fellowshiping with you and getting to know you over dinner, where we'll eat typical PNG kaikai at 6pm together!

## **Enjoy Your Stay!**

We are looking forward to hosting your team. Feel at home here and please let us know if you have any questions or need assistance during your stay!