- What is your goal?
- **Identify what resources you may have** living family members, family documents & photos, historical documents, websites, cemetery information, Family History Center resources
- **Start with YOURSELF** then build the next generation then the next; when you start to have gaps, make notes of where the holes are so that you can come back to the list as your research targets
- Where will you compile your research? Paper files? Online tree?
- What are you missing? Assemble what you do know and this will help you realize what you don't know and will want to research
- **Build your tree** online or paper
- Places to research to fill in gaps:
 - o www.familysearch.org (free)
 - o www.findagrave.com (free)
 - o www.ancestry.com (free to LDS church members; free access at FHC)
 - o <u>www.google.com</u> (free)
 - o <u>www.newspaperarchives.com</u> (free at FHC)
 - o www.archives.gov (free access to military service records)
 - o <u>www.fold3.com</u> (free at FHC)
 - o Many other websites can be used free at the FHC
 - o Local church records many can be found online

What is on...

- o **Birth Certificate:** full maiden name, birth date, birth location, parents' names, parents' birth locations, gender, race
- Death Certificate: Full name (name at death), birthdate, birth location, age at death, parents' names, parent's birth locations, death date, death location, cause of death, location of burial, "informant" that may be a family member
- o **Marriage Certificate:** Name of bride and groom, sometimes birthdates, most of the time ages, witnesses (possible family members), date and location of marriage, sometimes occupation, parents' names, whether it is a first or second marriage (words like "miss" or "spinster" or "widow" can help you find prior marriages for a female)
- o **Census Records:** Family members, ages, birth locations, birth of parents, current street address, sometimes in-laws are living there, occupation, handicaps, property values, etc

Verify and Document

- Verify oral or family member stories/memories by looking for documents to verify the information that they have given you
- Actual records may give you clues beyond what a family member has remembered (ex: other than the date of a wedding, by finding the certificate, you can find parents, the location, etc)
- o Records do not change like memories sometimes do
- o <u>www.recordseek.com</u> is a website to create an online source/citation for information found on your family tree on either Ancestry or FamilySearch

Basics:

- o Always use a woman's maiden name or leave the surname space blank
- o Date format: day/month/year ex. 7 Feb 1876
- Don't use the word "unknown"
- Child's birth location/date give you the location of the mother and possibly father at that time