



AUTHORIZED FEDERAL SUPPLY SERVICE

GSA MULTIPLE AWARD SCHEDULE (MAS) PRICE LIST

- *Special Item No. (SIN) 54151S - Information Technology Professional Services*
- *Special Item No. (SIN) 54151HEAL – Health Information Technology*
- *SIN OLM – Order Level Material*

GBK Consultants, LLC (GBK)

1142 Tetford

San Antonio, TX 78253-5827

www.gbiconsultllc.com

(210) 740-3883 (Office)

866-376-9878 (Fax)

Business size: 8(a) Service-Disabled Veteran Owned Small Business (SDVOSB)

Contract Number: 47QTCA22D00BK

Period Covered by Contract: August 2, 2022 – August 1, 2027

General Services Administration Multiple Award Schedule

Pricelist current as of **Modification # PS-0002**, dated **04/20/2023**,
eOffer # **7ZXWAGJ7** as of **08/02/2022**

Products and ordering information in this Authorized Information Technology Schedule Pricelist is also available, On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!®, a menu-driven database system. The web address for GSA Advantage ® is <http://www.gsaadvantage.gov>.

A 8(a) Service Disabled Veteran Owned Small Business

1142 Tetford • San Antonio, TX 78253 • info@gbiconsultllc.com • www.gbiconsultllc.com



Table of Contents

CUSTOMER SERVICE INFORMATION.....	3
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES.....	7
(SPECIAL ITEM NUMBER 54151S).....	7
TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION TECHNOLOGY (IT) SERVICES	13
(SPECIAL ITEM NUMBER 54151HEAL).....	13
LABOR CATEGORY DESCRIPTIONS	19



CUSTOMER SERVICE INFORMATION

SPECIAL NOTICE TO AGENCIES:

Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation, the SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Labor Category Descriptions: See Section Below

2. Maximum Order:

(All dollar amounts are exclusive of any discount for prompt payment.) The maximum for the following Special Item Numbers (SINs) is:

Special Item 54151S - \$500,000
OLM - Ordering Level Material - \$250,000

3. Minimum Order

The minimum dollar value of orders to be issued is \$100.00 per order.



4. Geographic Coverage (delivery Area): The geographic scope of this proposal is the 48 contiguous states, District of Columbia, Hawaii, Alaska and Puerto Rico and OCONUS locations.

5. Point(s) of Production (city, county, and state or foreign country): Same as company address

6. Discount From List Prices or Statement of Net Price: Government net prices (discount already deducted, but GSA Discount: Range for All respective Labor Category Services (LCATS) in Scope is: 12 - 18%).

7. Volume Discounts: Any Individual and/or Blended Task Order (TO) with any combination of Labor Services (LCATS) at an additional 1% Discount at \$250,000 or greater.

8. Prompt Payment Terms: 1% discount net 10 days.

9. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes
a. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Yes

10. Foreign Items (list items by country of origin): None
a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
b. Expedited Delivery: Contact GBK
c. Overnight Delivery: Contact GBK
d. Urgent Requirements: Contact GBK

11. F.O.B. Point(s): Destination
a. Ordering Address(es): Same as GBK
b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements(BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

12. Contractor's Ordering Address and Payment Information:



GBK Consultants, LLC (GBK)
1142 Tetford
San Antonio, TX 78253-5827

Attn: Accounting Department

13. Warranty Provision: Standard Commercial Warranty.

14. Export Packaging Charges (if applicable): N/A

15. Terms and Conditions of rental, maintenance, and repair (if applicable): N/A

16. Terms and conditions of installation (if applicable): N/A

17. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18. Terms and conditions for any other services (if applicable): N/A

19. List of participating dealers (if applicable): N/A

20. List of service and distribution points (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

- a. Environmental Attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
 - b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at www.Section508.gov/: N/A
-
-

22. Unique Entity Identifier (UEI): E8EKQTGM75K5

23. Data Universal Numbering System (DUNS) number: 079770003



24. Notification Regarding Registration in System for Award Management (SAM) database:
Registered

25. Service Contract Act: The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire MAS and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when GBK adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in the cancellation of the contract.



**TERMS AND CONDITIONS APPLICABLE TO
INFORMATION TECHNOLOGY (IT) PROFESSIONAL
SERVICES
(SPECIAL ITEM NUMBER 54151S)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the Government location, as agreed to by the Contractor and the ordering office.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering office on individual fixed price orders or Blanket Purchase Agreements, for fixed price tasks, under this contract in accordance with this clause.
- b. The ordering office must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. To the maximum extent practicable, ordering offices shall consider establishing incentives where performance is critical to the agency's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the



Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering office.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering office.
- c. The Agency should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-



- (3) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (4) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation 1 – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (May 2001) (Deviation 1 – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.



9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the Government.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refer to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed Government contract, without some restriction on activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the Government, ordering offices may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering office on individual orders, if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.



12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for

service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (5) The offeror.
 - (6) Subcontractors; and/or
 - (7) Divisions, subsidiaries, or affiliates of the offeror under common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user agency upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.



15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 54151S IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices, e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

The following is an example of the way the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts, and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science



**TERMS AND CONDITIONS APPLICABLE TO HEALTH
INFORMATION TECHNOLOGY (IT) SERVICES
(SPECIAL ITEM NUMBER 54151HEAL)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number Special Item Number 54151HEAL Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
 - b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.
-

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
 - b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
 - c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.
-

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made, and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.



- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.
-

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
 - b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
 - c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
 - d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
-

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - 1. Cancel the stop-work order; or
 - 2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-



3. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 4. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
 - c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
 - d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.
-

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS-- COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS I - OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Professional Services.



9. INDEPENDENT CONTRACTOR

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refer to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations which may require restrictions, are provided at FAR 9.508.
-

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.



12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I FEB 2007) applies to labor-hour orders placed under this contract.

52.216-31(Feb 007) Time-and-Materials/Labor-Hour Proposal Requirements— Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
 - b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 1. The offeror.
 2. Subcontractors; and/or
 3. Divisions, subsidiaries, or affiliates of the offeror under common control.
-

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.



16. DESCRIPTION OF Health IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Number 54151HEAL Health IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all Health IT Services shall be in accordance with the Contractor's customary commercial practices, e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the way the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science



LABOR CATEGORY DESCRIPTIONS

This section presents descriptions of service offerings by labor categories. When determining the qualifications of an individual to fill one of the positions offered, substitutions for the education and experience requirements may be made follows:

Substitution/Equivalency:

The following substitutions, unless otherwise stated, may be made for either education, or experience for all categories listed below:

- Substitution/Equivalency GED or vocational degree = high school diploma.
- Associate's = two (2) years relevant experience
- Bachelor's = Associates degree plus two (2) years relevant experience
- Master's = Associates degree plus six (6) years relevant experience.
- Ph.D. = Associates degree plus nine (9) years relevant experience.

- **NOTE:** Relevant Experience means the type of experience similar to the IT Services labor category requirements for the specific labor category contemplated.

A 8(a) Service Disabled Veteran Owned Small Business

1142 Tetford • San Antonio, TX 78253 • info@gbkconsultllc.com • www.gbkconsultllc.com



SIN 54151S

Labor Category/Service Title	Labor Category/Service Description	Minimum Education	Minimum Years of Experience
Program Manager	Responsible for directs, coordinates, and exercises supervisory authority for planning, organizing, controlling, integrating, and completing programs. Develops and establishes procedures and guidelines for daily operation of assigned program. Executes and implements program directives and develops systems and controls to carry out program tasks. Determines work schedules, sets priorities, and implements procedures for performing work activities. Directs and monitors work results for meeting customer requirements, specifications, and quality assurance standards. Evaluates performance of assigned program tasks in terms of quality, cost control, and program schedules. Participates in the support of new business and in the development of financial plans for the company.	Bachelors	10
Project Manager	Responsible for management and execution of the assigned project/task in accordance with the requirements of the contract (or task). Executes the work consistent with quality standards established in the contract. The project manager serves as the main point of contact with the client on all matters including budget, project execution, deliverables, and schedule. Responsible for approving all project reports, deliverables, and subcontractor performance	Bachelors	8
Senior Management Analyst/Task Leader	Specialized experience in facilitation, training, methodology development and evaluation, process reengineering, change management, and other business processes. Applies process improvement and reengineering methodologies and principles to conduct process modernization projects	Bachelors	6
Senior Network Engineer	Analyzes requirements and designs, installs, configures, implements and supports network infrastructure, Local, and Wide Area Network operating systems, and computer data exchange requirements. Exercises independent judgment and initiative in conceptualizing and designing requirements for large multi-node communications systems supporting information processing. The Senior Network Engineer consults regularly with customers and non-technical sources on problems that are complex in nature and acts as task leader, as required, providing technical direction to lower level professional and technical personnel and advising superiors on issues of an advanced nature.	Bachelors	10
Senior Network Administrator	Provides support for implementation, troubleshooting, and maintenance of LAN/WANs. Assists in designing and managing infrastructure and any processes related to the networks. Provides	Bachelors, certifications may be substituted	8

A 8(a) Service Disabled Veteran Owned Small Business



	production support of the networks, including day-to-day operations, monitoring, and problem resolution. Provides Level 2 problem identification, diagnosis, and resolution. Provides support for the dispatch of circuit and hardware vendors involved in the resolution process. Provides support for the escalation and communication of status to management and internal customers. May require supervision of junior personnel	for degree depending on the certificate	
Network Administrator	Performs integration and testing of large-scale computer integrated networks. Designs and optimizes network topologies and site configurations. Plans installations, transitions, and cutovers of network components, network operating systems, and capabilities. May be required to oversee network control center. Supervises the installation and maintenance of network components. Optimizes network costs and performance, accounting, fault, and security management. Coordinates network requirements with users and sites. Works independently, as a lead, or as a member of a team.	Bachelors, certifications may be substituted for degree depending on the certificate	4
Senior Help Desk Specialist	Provides daily supervision and direction to staff who are responsible for Help Desk operations and customer service support. Implements policies and procedures regarding how problems are identified, received, documented, distributed, and resolved. Evaluates new information systems products or services and recommends changes to existing products to better aid the end user. Serves as the subject matter expert for customer service issues and for troubleshooting hardware and software issues for computers, peripherals, and other related equipment. May require supervisory responsibility.	Associates	4
Help Desk Specialist	Provides Help Desk and customer service support. Identifies, researches, and resolves complex technical problems. Responds to telephone calls, email, and personnel requests for technical support. Ensures that escalation procedures and service levels are achieved. Observes policies and procedures regarding how problems are identified, received, documented, distributed, and resolved. Troubleshoots hardware and software issues for computers, peripherals, and other related equipment	Associates	2
Senior IT Analyst	Provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions.	Bachelors	10

A 8(a) Service Disabled Veteran Owned Small Business



IT Analyst	Provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions.	Bachelors	8
------------	--	-----------	---

SIN 54151HEAL

Labor Category/Service Title	Labor Category/Service Description	Minimum Education	Minimum Years of Experience
HIT Principal Network Architect/Program Manager	Performs as the Program Manager over a contract/task order. Responsible for determining enterprise information security standards related to Health IT. Coordinates the design, development, implementation, and support of Health IT network solutions encompassing multiple specializations, platforms, and technologies. Define project scope, plans and deliverables including cost projections and proposed implementation dates. Assist leadership in determining technical direction of the organization. Research, analyze, recommend, and implement new technologies, standard processes, tools, and techniques. Create portions of IT plans based on an understanding of the customer's organizational strategic direction, technology context, and business needs. Coach and provide technical support to others on the application of new technologies, project management, and system development methodologies. Provide technical support for marketing initiatives through participation in proposals and marketing studies. Review other system and programming designs to ensure selection of appropriate technology, efficient use of resources, and integration of multiple systems and technologies. Identify, develop, update, and enforce standards and procedures. Monitor and ensure resolutions of performance issues. Interface with support groups on production problems, technical concerns, and financial issues. Research, evaluate, and stay current on emerging tools, techniques, and technologies. Experience in Information Technology (IT) projects in a complex environment. Specialized experience in disciplines such as, but not limited to, information security, privacy, and information assurance, assembly/integration, cross-discipline functions, data engineering, industry expertise, knowledge	Bachelors	10

A 8(a) Service Disabled Veteran Owned Small Business



	engineering, legacy evolution, or system infrastructure. All performance is specific to Innovative Health IT Solutions, Health Informatics, Emerging Health IT Research and Other Health IT services.		
HIT Network Engineer Administrator	Troubleshoots Health IT network access problems and implements network security policies and procedures. Ensures network (LAN/WAN, telecommunications, and voice) security access and protects against unauthorized access, modification, or destruction. Installs new software releases and system upgrades, evaluates, installs patches, and resolves software related problems. Performs system backups and recovery. Maintains data files and monitors system configuration to ensure data integrity. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. All performance is specific to Innovative Health IT Solutions, Health Informatics, Emerging Health IT Research and Other Health IT services.	Bachelors	6
HIT Network Draftsman	Experience with Health IT network and enterprise services such as DNS, DHCP, Radius, TACACS, SNMP, LDAP, SMTP, and NFS. Working knowledge of TCP/IP, LAN, WAN, and VPNs. Advanced knowledge of network virtualization technologies including MPLS, VRF, VLAN, Tunneling (IPSec, GRE, L2Tov3). Knowledge of network hardware including routers, switches, firewalls, load balancers and packet shapers. Strong IPv4 skills (IPv6 is a plus). Data Center design experience. Experience with VoIP and QoS. Experience in network security standards. Provides technical direction and frameworks to meet business needs. Writes technical and business documentation. May assist in scoping and costing of projects. • Guides and influences team members and business colleagues. Creates presentations/solutions and articulate to boards and executives. • Works with other SMEs and technical support teams in the pursuit of technically excellent solutions. Produces technically excellent solutions architecture that is assigned to business needs and direction. •Analyzes user needs to determine functional and cross functional requirements. Establishes information technology standards for information systems procedures. Constructs sound, logical business improvement opportunities consistent with current government and industry best practice guiding principles, cost savings, and Information Assurance open system architecture objectives. May supervise and provide technical assistance to the designated network team. All	Bachelors	6

A 8(a) Service Disabled Veteran Owned Small Business



	performance is specific to Innovative Health IT Solutions, Health Informatics, Emerging Health IT Research and Other Health IT services.		
HIT Network Engineer Associate	Install, maintains, and coordinates the use of Health IT customer's Local Area or Wide Area Network (LANWAN). Evaluates Health IT hardware and software, including peripheral, output, and telecommunications equipment. Enforces security procedures, installs network software, and manages network performance. Troubleshoots and resolves complex problems. Implements and coordinates network policies, procedures, and standards. Trains users. Generally responsible for maintaining Health IT moderately complex networks. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Works under general supervision. All performance is specific to Innovative Health IT Solutions, Health Informatics, Emerging Health IT Research and Other Health IT services.	Associates	2
HIT Network Engineer Intermediate	Installs and maintains complex networks that typically link numerous computing platforms, operating systems, and network topologies across widely dispersed geographic areas. Evaluates hardware and software suitable for large, complex networks. Tests and implements interface programs. Develops security procedures. Manages network performance. Troubleshoots and resolves complex problems to ensure minimal disruption of mission-critical applications. Maintains fault-tolerant systems and manages systems backups. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. Typically reports to a project leader or manager. Typically requires certification as a network engineer and may require extensive expertise across hardware and systems supplied by multiple vendors. All performance is specific to Innovative Health IT Solutions, Health Informatics, Emerging Health IT Research and Other Health IT services.	Bachelors	4
HIT Network Engineer Lead	Performing as Team leader requires knowledge of advanced networking concepts and characteristics required. Installs and maintains complex networks that typically link numerous computing platforms, operating systems, and network topologies across widely dispersed geographic areas. Evaluates hardware and software suitable for large, complex networks. Tests and implements interface programs. Develops security procedures. Manages network performance. Troubleshoots and resolves complex problems to ensure minimal disruption of mission-critical applications. Maintains fault-tolerant	Bachelors	8

A 8(a) Service Disabled Veteran Owned Small Business



	systems and manages systems backups. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. A wide degree of creativity and latitude is expected. Very likely directs and leads others. Typically requires certification as a network engineer and may require extensive expertise across hardware and systems supplied by multiple vendors. All performance is specific to Innovative Health IT Solutions, Health Informatics, Emerging Health IT Research and Other Health IT services.		
HIT Software Engineer	Responsible for supporting conceptual design, detailed design, code, and testing for critical Health IT software programs within a subsystem. Participates in the requirements definition process. Supports integration testing, generates formal design code and documentation, generates interface control documents, documenting the interfaces between programs for Health IT-related programs and activities. Supports the development of acceptance test plan and procedure documents. Supports the development of customer design review materials.	Bachelors	4
HIT Senior Software Engineer	Responsible for supporting conceptual design, detailed design, code, and testing for critical Health IT software programs within a subsystem. Participates in the requirements definition process. Supports integration testing, generates formal design code and documentation, generates interface control documents, documenting the interfaces between programs for Health IT-related programs and activities. Supports the development of acceptance test plan and procedure documents. Leads the development of customer design review materials. Provides guidance and supervision to daily support staff.	Bachelors	8
HIT Service Desktop Support	Responsible for responding to service calls to diagnose, troubleshoot, and resolve end-user technical problems that include hardware, software, and networking issues for Health IT programs and activities. Setup, install, maintain, troubleshoot and upgrade assigned hardware, software and associated peripherals as necessary. Build and configure PC's/laptops, load software, conduct audits for unlicensed software, security audits or any other functions required to keep systems up and running. Operate and monitor computer systems to ensure successful data processing. Assist other Health IT Support Specialists in advanced troubleshooting and issue resolution.	Associates	2
HIT Business Analyst	Analyzes Health IT business functions, processes, and activities to improve computer-based business applications for the most effective use of money, materials, equipment, and people. Works closely with senior managers to identify and solve a variety of computer-based business system problem.	Bachelors	7

A 8(a) Service Disabled Veteran Owned Small Business



HIT IT Analyst	Provides Health IT services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related health IT systems functions.	Bachelors	6
----------------	--	-----------	---

A 8(a) Service Disabled Veteran Owned Small Business

1142 Tetford • San Antonio, TX 78253 • info@gbkconsultllc.com • www.gbkconsultllc.com



SIN 54151S AND 54151HEAL IT GSA MAS Price List

SIN: 54151S and 54151H	GSA Labor Category	Year 1 - 08/02/2022- 08/01/2023	Year 2 - 08/02/2023- 08/01/2024	Year 3 - 08/02/2024- 08/01/2025	Year 4 - 08/02/2025- 08/01/2026	Year 5 - 08/02/2026- 08/01/2027
54151S	Program Manager	\$ 157.28	\$ 161.99	\$ 166.85	\$ 171.86	\$ 177.01
54151S	Project Manager	\$ 135.84	\$ 139.91	\$ 144.11	\$ 148.43	\$ 152.89
54151S	Senior Management Analyst/Task Leader	\$ 128.69	\$ 132.54	\$ 136.52	\$ 140.61	\$ 144.84
54151S	Senior Network Engineer	\$ 125.11	\$ 128.87	\$ 132.74	\$ 136.72	\$ 140.82
54151S	Senior Network Administrator	\$ 110.81	\$ 114.14	\$ 117.56	\$ 121.09	\$ 124.72
54151S	Network Administrator	\$ 100.08	\$ 103.08	\$ 106.18	\$ 109.37	\$ 112.64
54151S	Senior Help Desk Specialist	\$ 86.60	\$ 89.20	\$ 91.88	\$ 94.64	\$ 97.48
54151S	Help Desk Specialist	\$ 66.62	\$ 68.61	\$ 70.67	\$ 72.79	\$ 74.97
54151S	Senior IT Analyst	\$ 103.67	\$ 106.78	\$ 109.98	\$ 113.28	\$ 116.68
54151S	IT Analyst	\$ 85.79	\$ 88.36	\$ 91.01	\$ 93.75	\$ 96.56
54151HEAL	HIT Principal Network Architect/Program Manager	\$160.66	\$165.48	\$170.45	\$175.57	\$180.84
54151HEAL	HIT Network Engineer Administrator	\$77.65	\$79.98	\$82.38	\$84.85	\$87.40
54151HEAL	HIT Network Draftsman	\$111.01	\$114.35	\$117.77	\$121.31	\$124.95
54151HEAL	HIT Network Engineer Associate	\$87.96	\$90.60	\$93.32	\$96.12	\$99.00
54151HEAL	HIT Network Engineer Intermediate	\$111.01	\$114.35	\$117.77	\$121.31	\$124.95
54151HEAL	HIT Network Engineer Lead	\$128.21	\$132.06	\$136.02	\$140.10	\$144.30
54151HEAL	HIT Software Engineer	\$91.69	\$94.44	\$97.27	\$100.19	\$103.19
54151HEAL	HIT Senior Software Engineer	\$117.37	\$120.89	\$124.51	\$128.25	\$132.10
54151HEAL	HIT Service Desktop Support	\$66.02	\$68.00	\$70.04	\$72.14	\$74.31
54151HEAL	HIT Business Analyst	\$88.02	\$90.66	\$93.38	\$96.18	\$99.06
54151HEAL	HIT IT Analyst	\$102.68	\$105.76	\$108.94	\$112.20	\$115.57

A 8(a) Service Disabled Veteran Owned Small Business

1142 Tetford • San Antonio, TX 78253 • info@gbkconsultllc.com • www.gbkconsultllc.com



A 8(a) Service Disabled Veteran Owned Small Business
1142 Tetford • San Antonio, TX 78253 • info@gbkconsultllc.com • www.gbkconsultllc.com