

# Mackinaw Area Public Library

## October 11, 2023 Monthly Board Meeting Minutes

Meeting called to order at 7:00pm

Present board members include Sue Krueger, Mark Straus, Brian Jaeschke, Kelly Kent, Devan McNabb and Director of Library, Tanya Procknow -absent is Angie Ross

Public presence is Sandy Planisek

September 13, 2023 Board Minutes were reviewed and approved with a motion from Jaeschke, supported by McNabb with unanimous approval

September 2023 Financial Statements were reviewed and approved with a motion from Krueger, supported by Straus with unanimous approval.

Tanya informed the board that an intruder had been in the building (Mackinaw City) on the morning of October 5th when staff member Sheryl DeLong arrived to open the library for the day. The intruder fled through the front door and remains unidentified. There were no injuries to staff and no apparent vandalism or theft.

The incident was reported to Law Enforcement, who investigated both inside and outside the building. The police did suggest that the key box be moved to a more secure location, which has been done.

An outside light at the back of the (main branch) building has been replaced.

Hamill's Carpet Sales & Services will be coming to replace the flooring in the main branch's back room.

The board unanimously approved, with a motion from Jaeschke, seconded by Kent for Tanya to move forward with the project to make the back door of the main branch wheelchair accessible, by hiring Darrow's Excavating (based on the approval of the Village of Mackinaw City) to remove the concrete step and bring asphalt up to meet threshold of door.

Tanya is continuing to work on the MAPL Action Plan.

Meeting adjourned at 7:34pm