**12-8-2024 MINUTES**

*NOTE: This is a business meeting of the Governing Board. The Water Operators have been asked to attend.*

GOVERNING BOARD MEMBERS IN ATTENDANCE: Don Bickel, Larry Thunborg,

Kim Walters, Isabel Klopchic

GOVERNING BOARD MEMBERS NOT IN ATTENDANCE: Lee Roth

EMPLOYEES IN ATTENDANCE: Barb March, Office Mgr, Mike Lafkas, Water Operator, Meeting called to order at 10:30 a.m.

ITEMS OF DISCUSSION/ACTION:

1.1 ACTION: Chairman Don Bickel moved to approve the agenda. Seconded by President Kim Walters. Approved unanimously.

1.2 ACTION: President Kim Walters moved to approve the Minutes of the last meeting 8-17-2024. Seconded by Chairman Don Bickel.

1.3 ACTION: Members listened to presentation by Bob Andrews for Computer Logistics who suggested upgrading to a non Apple Workstation Dell, keyboard, monitor, printer and apps. Questions were made and answered. President Kim Walters moved to approve purchase of Workstation Dell, keyboard, monitor, printer and apps and have Bob Andrews put together and run through a training. Seconded by Chairman Don Bickel. Unanimous approved.

* 1. DISCUSSION/POSSIBLE ACTION:

Report by Mike Lafkas: reported on the booster pumps and lube of 4 pumps

Re: California State Reports, not completed, is waiting for new documentation plan

1.5 DISCUSSION/POSSIBLE ACTION:

Re Truck: Don reporting odometer for DMV to registered Non-Op. Battery was dead again. Don suggests an On/Off switch for battery and will look into it Table discussion for next meeting.

* 1. DISCUSSION/POSSIBLE ACTION:

Report by Office Manager Barb March: provided copy bank credits and debits.

Barb needs to provide: 2024 budget

 Perez/ Mervyn James billing

Complete new computer set up and website

* 1. DISCUSSION/POSSIBLE ACTION: Update by President Kim Walters re Frank Nichols. Provide further update at next meeting.
	2. DISCUSSION/POSSIBLE ACTION: Discussion re paying for school (requested by LPMWCo) for employees; agreement they have to be still employed; and creating Policy Manual

1.9 DISCUSSION RE NEXT MEETING DATE Board agreed third weekend meeting, every other month, so **next meeting is Sunday December 8, at 10:30 at LPMWCo site**.

2. ADJOURNMENT: Chairman Don Bickels motioned to adjourn meeting. Seconded by Larry Thunborg. Unanimously approved.