

LASSEN PINES MUTUAL WATER Co.

9367 Mountain Meadow Road Shingletown, CA 96088

*A "Mutual Benefit" Non Profit Corporation providing domestic use water to
Approximately 290 members in the Company's service area in Shingletown, Shasta Co, CA*

LPMWCo BOARD OF DIRECTORS MEETING MINUTES

NOTE: This is a business meeting of the Governing Board. The Water Operators and Office Manager have been asked to attend.

Date: June 8, 2024 Time: 10:30 am Location: LPMWCo office

Meeting Rules: No audio or video recording allowed by members or directors other than for preparation of the minutes.

The President of the board has the authority to allow members to interact briefly if it is so given outside of the forum. If members become disruptive, they may be expelled from the meeting and/or fined. Parties with a disability as provided by American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the LPMWC office at least 48 hours prior to the meeting.

GOVERNING BOARD MEMBERS IN ATTENDANCE: Don Bickel-Chairman, Kim Walters, Isabel Klopchic

GOVERNING BOARD MEMBERS NOT IN ATTENDANCE: Lee Roth- Vice Chairman

EMPLOYEES IN ATTENDANCE: Barbara March, Office Manager, Water Operators: Patrick Shaughnessy, Mike Lafkas, Steve Hende

CALL TO ORDER - Don Bickel, Chairman, at 10:39 am

ITEMS OF DISCUSSION/ACTION:

1.1 ACTION: Quorum established

Review of Proposed Agenda – additions: matter of Steve Ellis, EDD results, Property taxes, Board Signatory, Collections & Autopay, Reorganization of Governing Board of Officers, resignations and new members, extra equipment, IT expert and new computer.

1.2 ACTION: Isabel Klopchic moved to approve the Agenda. Seconded by Don Bickel. Approved unanimously.

1.3 ACTION: Don Bickel moved to approve the minutes from May 2024 Governing Board Business Meeting. Seconded by Isabel Klopchic. Approved unanimously.

1.4 POSSIBLE ACTION: Governing Board Organization

- President-vacant
- Secretary/Clerk-vacant
- Chairman of the Board-Don Bickel
- Chief Financial Officer-vacant

Accept Secretary Amy Barker's resignation.

Discussion re Lee Roth, Vice Chairman, confirm that he has been removed as signatory and inquire status of membership on Board.

Discussion to add Kim Walters as Acting President as signatory. ACTION: Motion to approve Kim Walters as Acting President as signatory and a letter will be drafted to Tri Counties Bank confirming removal of Amy Barker and Lee Roth, and adding Kim Walters, as signatories, in addition to Don Bickel. Motion made by Isabel Klopchic. Seconded. Approved Unanimously.

Discussion by Board to elect Kim Walters as President of LPMWCo and Isabel Klopchic as Secretary. Kim Walters and Isabel Klopchic will take positions as Acting President and Acting Secretary until it is confirmed that LPMWCo's insurance indemnifies and will defend against any lawsuits prior to accepting Officer positions.

Topic tabled until August 2024 Governing Board meeting.

1.5 DISCUSSION/POSSIBLE ACTION: Don Bickels introduced Larry Thunborg as a candidate for membership on the Board. Discussion re his background and reasons for joining Board.

ACTION: Isabel Klopchic moved to accept Larry Thunborg as Board Member, seconded by Kim Walters. Approved unanimously.

1.6 DISCUSSION/POSSIBLE ACTION: Mike Lafkas reports there may be an issue with pumps, ie, #1 Booster pump is going off when High usage which defaults to pumps 2 and 3. Propose to replace motors while under warranty. Mike is going to investigate it further.

Also, Mike Lafkas reports that a lock was placed on the tank.

Mike is also going to follow through on long term warranty and check with "Joe."

1.7 DISCUSSION/POSSIBLE ACTION: Discussion to sell UV light; report that there has been no interest in it.

1.8 DISCUSSION/POSSIBLE ACTION: The LPMWCo truck, formerly used by Tim on a daily basis, suggestions to sell. The truck is an older model Ram pickup. It is not starting, so it must be boosted, and taken to a mechanic. Suggestion to take it to Ram mechanic "Kevin". Suggest selling it to save on registration and insurance.

1.9 DISCUSSION/POSSIBLE ACTION: Office Manager Barbara Marsh explained current computer is outdated and will not sustain sophisticated apps such as Quickbooks iv. Discussion re need for new equipment, and hiring of IT expert BOB from Computer Logistics for recommendations and installation. Barb will provide his recommendations at next meeting.

1.10 DISCUSSION/POSSIBLE ACTION: Set meetings for the 3rd Saturday of every other month at 10:30 am at LPMWCo office site. **Next meeting shall be August 17, 2024 at 10:30 am.**

2.1 REPORT: Property tax: Kim Walters reports that Shasta County will reimburse LPMWCo for the amount paid due to LPMWCo being a non profit and not subject to the reassessment. The check is supposed to be issued in July.

2.2 Office Manager Barb contacted Tri Counties Bank regarding a scan scanner-looking program but decided that it was not warranted at this time due to the size of our operation. Barb will continue researching options for online payments and providing incentives for customers to make autopayments.

3.1 Adjournment: Larry Thonburg motioned to adjourn the meeting at 12:45 pm. Seconded by Kim Walters. Unanimously approved