

London Towne HOA  
Board of Directors Meeting  
February 8, 2024  
7:00pm (Zoom)

**Call to Order:**

The meeting was called to order by Henri Stein McCartney at 7:08pm.

**Board of Directors Via Zoom**

Henri Stein McCartney  
Sally Saucedo  
Anita Ramos  
Kim Karlnoski  
Christine Pujols

**Also Present:**

Lauren Cook-Homeowner  
Jaimie Trevethan, Sequoia Management  
Lisa McMinn, Sequoia Management

**Resident Forum:**

- None to report

**Approval of Minutes:**

The Board reviewed the January 11, 2024, meeting minutes.

*Anita Ramos motioned to approve the January 11, 2024, meeting minutes. Henri Stein McCartney seconded. Motion Passed (5-0).*

**Management Report:**

- **Operational Calendar** – Reviewed by the Board of Directors
- **Resale List – Three New Sale** – Reviewed by the Board of Directors
- **Financial Report (January 31, 2024)** - Reviewed by the Board of Directors
- **Premier Monthly Report (January)** - Reviewed by the Board of Directors

**Unfinished Business:**

**Action Item List**

- Next BOD Meeting – March 14, 20224
- Champion Service Email Response-The Board reviewed additional emails by Champion Waste trash service and have asked management to conduct more research on the company by checking Fairfax County for any complaints regarding their services.
- Tree Proposals- The Board reviewed proposals for the pruning of the sycamore tree and removal of the silver maple behind Hatfield Square. They have asked to reach out to SavATree's for a new estimate for pruning of the Sycamore tree only and have tabled the maple tree removal.
- Hancock Tree Stump Removal—Premier proposal 24216- Placed on hold to check with Premier if there are additional stumps within the community that need to be removed for a better price.
- Premier Proposal- The Board reviewed the following proposals.

- Proposal 24223-Placed on hold until the fall.
- Proposal 24117-Update proposal from first application in Fall of 2023 to Spring of 2024 and wait for a year to apply the second application. Test soil prior to second application.
- Playground Repair-The Board has decided to table until a later date.
- Proposed Document Amendment-Management is currently scheduling the town hall meeting with the community to go over all amendments.
- Legal Response to Parking Policy- The Board reviewed the submitted changes by legal.
- 91 Degrees Proposal-The Board discussed if the replacement wood for the split rail fence for High Hoops Court is pressure treated.

*Henri Stein McCartney motioned to approve the proposal for 91 Degrees contingent upon the wood being pressure treated. Anita Ramos seconded. Motion Passed (5-0).*

### **New Business:**

- None to report

- **Executive Session:**

*Anita Ramos motioned to enter executive session at 8:41pm. Henri Stein McCartney seconded. Motion Passed (5-0).*

Board reviewed all hearings for outstanding violations:

|         |                                     |
|---------|-------------------------------------|
| LOT6550 | May 15, 2024, and suspend parking   |
| LOT1420 | Seven days, and suspend parking     |
| LOT660  | Seven days, and suspend parking     |
| LOT3220 | Seven days, and suspend parking     |
| LOT4080 | Seven days, and suspend parking     |
| LOT6650 | Seven days, and suspend parking     |
| LOT5230 | Seven days, and suspend parking     |
| LOT5790 | Seven days, and suspend parking     |
| LOT6100 | Seven days, and suspend parking     |
| LOT3560 | Seven days, and suspend parking     |
| LOT3860 | Seven days, and suspend parking     |
| LOT5690 | Seven days, and suspend parking     |
| LOT6240 | Seven days, and suspend parking     |
| LOT6250 | Seven days, and suspend parking     |
| LOT6290 | Seven days, and suspend parking     |
| LOT5080 | Seven days, and suspend parking     |
| LOT1070 | Three days, and suspend parking     |
| LOT2500 | Three days, and suspend parking     |
| LOT5230 | Three days, and suspend parking     |
| LOT6110 | April 30, 2024, and suspend parking |
| LOT5230 | May 15, 2024, and suspend parking   |
| LOT4460 | July 15, 2024, and suspend parking  |
| LOT2960 | May 15, 2024, and suspend parking   |
| LOT5830 | May 15, 2024, and suspend parking   |
| LOT5520 | May 15, 2024, and suspend parking   |

*Anita Ramos motioned to exit executive session at 9:44pm. Henri Stein-McCartney, Seconded. Motion passed (5-0).*

**Adjournment:**

*Henri Stein-McCartney motioned to adjourn the meeting at 9:45pm. Anita Ramos Seconded. Motion passed (5-0).*