

# THE VAN MOODY SCHOOL OF MUSIC

P.O. Box 851  
Matteson, IL 60443

Phone: 708.597.6002  
[www.vanmoodyschool.com](http://www.vanmoodyschool.com)  
Lester V. Moody - Director  
Annie Moody - Business Manager

August 2021

Dear Parents and Guardians:

We hope this letter finds you well. We so miss seeing each of you in person and couldn't be prouder of the work you have done and the flexibility you showed, as you adapted to our virtual format.

We managed virtual learning and continued to grow and progress; However, we are more than ready to resume in person instruction. Therefore, we are pleased to inform you **that in person classes will begin on Tuesday, September 14, 2021.** This has been a challenging time for us all and we are eager to continue servicing our families in a safe and healthy environment *(Please see the attached memo regarding COVID -19 reopening procedures.)*

Attached is the **2021 Fall Registration Form**. Please complete the form selecting two (2) options, requesting day & time slots for your student, along with a \$25.00 registration fee per student, to secure a slot for September 2021.

***Students will be slotted in on a first come, first served basis. No slots will be reserved without a \$25.00 deposit.***

***Please return the Registration Form via US Mail OR email to [vanmoodyschool@gmail.com](mailto:vanmoodyschool@gmail.com) by August 27, 2021***

***The Registration Fee can be paid via:***

***Zelle: [LesterMoody@msn.com](mailto:LesterMoody@msn.com) OR CashApp: \$AnneMoody***

***\*\*Please include the student name(s) in the transaction notes.***

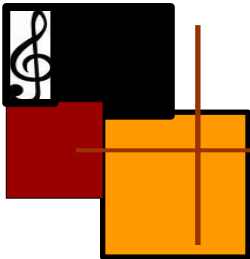
Thank you in advance for your continued cooperation and support.

Please feel free to contact us at 708.597.6002 with any questions or concerns.

Sincerely,

Lester V. Moody, Sr.  
Director

*\*\*Please note that plans are subject to change based on the progression of COVID-19. We will keep you updated on any changes.*



## COVID 19 REOPENING PROCEDURES

**Scheduling** – Lessons will be scheduled, so that there is a gap between students to reduce the number of persons in the studio at any one time.

**Waiting Room** – The waiting room will be eliminated, and students /parents will remain in their cars until they are notified that the teacher is ready to begin the lesson.

**Limit on Items** – Students are asked to limit the items they bring with them into the studio (only essentials: music book & music instruction materials, cell phone, etc.)

**Hand Sanitizer** - Hand sanitizer stations will be at the entrance of the studio and inside instruction rooms, with specific instructions to use it prior to entering the studio and upon leaving the studio.

**Temperature** – Temperature checks will be performed on any person entering the music studio using Touchless forehead scanners. If an elevated temperature is noted, the students will be instructed not to enter the music studio and to proceed home.

**Masks** - State orders require the use of facemasks by both the student and studio employees.

**Sanitation** - A set schedule to sanitize all areas where persons have been during the time the music studio was opened has been established. This includes: instruments, tables, chair arms, door knobs, light switches, hangers or anywhere else where people come in contact. Surfaces will be sanitized using products that meet the EPA's criteria to use against COVID-19.

**Instruction** – Private instruction will adhere to all CDC recommendations regarding physical distancing & spacing.

**\*\* Students are advised not to come to the music studio if they have or have had in the past 14 days a cough, a fever, shortness of breath, difficulties breathing, flu-like symptoms, gastrointestinal upset, or experienced a loss of taste or smell. \*\***

***\*All procedures are based on the CDC recommendations and The Music Teachers National Association (MTNA)***