**Work Order**

Client Information

Name:

Address:

Phone:

Email:

Cleaning Company Information

*Name*: SereniT’s Cleaning services LLC

*Mailing Address*: 2330 Scenic Hwy, suite 479, Snellville GA 30078

*Phone*: (770) 802-1876

*Email*: Discover@serenitscleaning.com

*Select Type of Service*

**Move In-Out / Commercial / Airbnb/ Construction Cleanup**

*Additional/Special Requests*

***Additional services***: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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***Special Instructions or Requests***: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Schedule of Service**:

Date \_\_/\_\_/\_\_ Time: \_\_\_: \_\_\_ Frequency of service: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Payment Information**:

Total amount: $\_\_\_\_\_\_ Payment due date: \_\_/\_\_/\_\_ Payment method: Zelle/Cashapp

Start Time \_\_\_: \_\_\_ End Time: \_\_\_: \_\_\_

Client's Signature: \_\_\_\_\_\_\_\_\_\_\_\_                  Date: \_\_/\_\_/\_\_

Cleaning Company's Signature: \_\_\_\_\_\_\_\_\_\_\_  Date: \_\_/\_\_/\_\_

After completely filling this form, please sign and return a copy of this letter to our office or provide your consent via email to Forms@serenitscleaning.com.