

# MINUTES

## Cutchogue Fire District

09/12/23 08:00pm | *Meeting called to order by* Michal Finnican Chairman of the Board  
Meeting opened with a Salute to the Flag

### In Attendance

Michael Finnican, Chairman, Christopher Talbot, Vice Chairman Larry Behr, Steven Harned: Commissioners  
Thomas Shalvey Jr. Secretary, Peter Zwerlein, Treasurer, Richard Lark, Attorney  
William Brewer Chief of Department Christian Voegel 1<sup>st</sup>. Assistant Chief, Joseph Hinton Company Captain  
Absent David Blados, Commissioner

### Approval of Minutes

Minutes from the August 8, 2023 meeting were approved as distributed. (23-900)

### Approval of Treasurers Report and Audited Bills

See attachment

Treasurers report and audited bill for August 2023 approved as distributed (23-801)

### Bid Opening for Electrical and Generator Upgrades

2 bids were received.

- 1) From Wildwood Electric: \$147,000.00
- 2) From Palace Electric: \$154,750

Both bids were turned over to Attorney Lark for review.

### Correspondence Received

- 8-9-23: From Suffolk County requesting to know if District wishes to keep it's Cox Lane Property in the Southold agriculture district. (See motion 23-902)
- 8-9-23: From Lupton and Luce regarding renewal information on District insurance policies for 2024. Turned over to Treasurer and Commissioner Behr for review.
- 8-24-23: From McNeil insurance, advising that they are processing death benefit claim for member Kathie Cibulski.
- 8-24-23: From NY DMV, received license plates, and registration for Tahoe #1.
- 8-24-23: Letter from Stony Brook University asking for support for stress management training for first responders. Seeking letter from Board. (See motion 23-906)
- 8-24-23: From Firefly, with notification a of security breach that affected a limited number of members enrolled in District LOSAP plan. They will work with affected members on resolution of the issue.

- 8-28-23: From Suffolk County Board of elections listing sites available for early voting.
- 8-28-23: From Cassone requesting for more information on insurance certificate for rented storage containers they are supplying to District. Secretary handled.
- 8-28-23: From NY DMV, received license plates, and registration for Tahoe #2.
- 9-5-23: From M & T Bank notification of security breach in their system.
- 9-5-23: From McNeil Insurance, with notification of payment of the death benefit for member Kathie Cibulski.
- 9-6-23: From Cutchogue-New Suffolk Historical Society, requesting to use Annex parking lot for an event being held at historic cemetery located next to Annex property. (See motion 23-907)
- 9-11-23: From Ford Motor Company, with notification that parts are available for recall on 2021 F-150 Chief's vehicle. Work to be performed at 355 New Suffolk Road on 9-14-2023.
- 9-12-23: From United Fire Company #1 notifying of actions taken at September 7,2023 meeting. (See motions 23-908 & 23-909)
- 9-12-23: From Otis Ford via email confirming an of appointment to complete recall repairs on 8-5-32 vehicle on 9-14-2023.

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### Correspondence Sent

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- 8-14-2023: Complied with FOIL request for alarm that occurred on 5-31-2023.

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### Secretary Report

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- 8-11-23: Tahoe's were picked up by CMJ emergency lighting for radio and lighting upfit.
- 8-15-23: Separate bid packages for the marine unit engines and steering upgrades and lighting and generator upgrade @ 355 New Suffolk Road were prepared and made available for pick-up.
- 8-15-23: Secretary notified BW solar that the Board was not interested in selling Cox Lane property at this time.
- 9-5-23: Signage to designate buildings @ 355 New Suffolk Road were picked up to be installed.
- 9-11-23: Tahoe's were returned to Cutchogue by CMJ Emergency Lighting. Conversions complete except for push bumper and arm rests which will be completed when parts come in.
- 9-12-23: Secretary scheduled with Optimum to transfer internet and phone service from 260 New Suffolk Road to 355 New Suffolk Road on 10-03-2023.

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### Board Discussion

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- Discussion on vendor computer security breaches with Attorney Lark. Board recently upped cyber security insurance through District insurance carrier.
- Discussion on execution of contract with architect for New Firehouse Building Project. Attorney Lark to finalize and get signed and copy to the Board.

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### Motions

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- 23-900: Motion to approve August 8, 2023 distributed minutes. Motion by S. Harned, Seconded by M. Finnican. All present in favor. Motion passed.
- 23-901: Motion to approve treasurer's report and audited bills as presented. Motion by S. Harned Seconded by L. Behr. All present in favor. Motion passed.

- 23-902: Motion to keep the district's Cox Lane property in the Suffolk County farmland program as part of the Southold Agricultural District Motion by C. Talbot, Seconded 9/18/2023 by S. Harned. All present in favor. Motion passed.
- 23-903: Motion to purchase accessories for new Chief's cars from Weather Tech at a cost of \$779.60. Motion by S. Harned, Seconded by C. Talbot. All present in favor. Motion passed.
- 23-904: Motion adjust Chief's car conversion bid from CMJ Emergency Lighting by \$1323 for each vehicle to include push-bar requested by the Chief's. Motion by C. Talbot, Seconded by S. Harned. All present in favor. Motion passed.
- 23-905: Motion to issue permissive referendum for \$250,000 from buildings and grounds reserve fund for improvements to buildings located on District property @ 355 New Suffolk Road in Cutchogue to accommodate district's need during the New Firehouse Building Project. Motion by S. Harned, Seconded by C. Talbot. All present in favor. Motion passed.
- 23-906: Motion to authorize Nemshick-Silverman and Park East Construction to publish bids for demolition and construction of a new firehouse located at 260 New Suffolk Road Cutchogue, NY. Motion by M. Finnican, seconded by C. Talbot. All present in favor. Motion passed.
- 23-907: Motion to send letter supporting Stony Brook University request for additional stress management training for first responders. Motion made by S. Harned seconded by C. Talbot. All present in favor. Motion passed.
- 23-908: Motion to allow Cutchogue-New Suffolk Historical Council to utilize Annex parking lot on September 30<sup>th</sup> with a rain date of October 6<sup>th</sup> as long as they provide proof of insurance naming District as co-insured. Motion by C. Talbot Seconded by S. Harned. All present in favor. Motion passed.
- 23-909: Motion to accept decision to remove member Matt Quinn #601 from the rolls due to non-compliance with District medical policy. Motion by C. Talbot seconded by S. Harned. All present in favor. Motion passed.
- 23-910: Motion to authorize Chairman Finnican to sign contracts for upgrades to marine unit 8-5-10. Motion by C. Talbot seconded by S. Harned. All present in favor. Motion passed.
- 23-911: Motion by Commissioner S. Harned to designate racing team hauler and trailer as surplus and be sold. Motion tabled.
- 23-912: Motion to approve items 1 & 2 training (See attached) on Chief's report. Motion by C. Talbot seconded by S. Harned. All present in favor. Motion passed.
- 23-913: Motion to approve items 1-6 activities (See attached) on Chief's report Motion made by S. Harned seconded by L. Behr. All present in favor. Motion passed.
- 23-914: Motion to approve purchase of 3 new batteries for Motorola APX 8000 radios at a cost of \$159.00 ea. Motion by S. Harned seconded by C. Talbot. All present in favor motion passed.
- 23-915: Motion to approve items 1-5 requests on Chief's report (see attached). Motion made by C. Talbot, seconded by S. Harned. All present in favor motion passed.
- 23-916: Motion to approve 1-4 Purchases on Chief's report (See attached). Motion made by S. Harned seconded by C. Talbot. All present in favor motion passed.
- 23-917: Motion to approve request by Chief to allow approved EMS providers to attend Vital Signs conference in Syracuse in October. Motion made by S. Harned, seconded by C. Talbot. All present in favor. Motion passed.
- 23-918: Motion to adjourn @ 855 pm. Motion made by S. Harned, seconded by C. Talbot. All present in favor. Motion passed.

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## Resolutions

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- M-23-11: Resolution to accept Larry A. Speciner as member #620 of United Fire Company #1. Motion by C. Talbot, Seconded by S. Harned. All present in favor. Motion passed. (See attached).

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## Commissioners Report's

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### Commissioner Blados

- Absent.

### Commissioner Talbot

- No Report

### Commissioner Behr

- No Report

### Commissioner Harned

- Progress on hiring paid EMS provider for District.
- Discussion on declaring racing team hauler and trailer surplus.

### Commissioner Finnican

- Need to get Building A cleaned out ASAP. Commissioner Talbot to handle.

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## Chief's Report

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See Attachment

### **8-5-30**

- Requested gear cleaning company be contacted to clean turnout gear.
- Discussion on progress on final plans for replacement ambulance

### **8-5-31**

- No Report

### **8-5-32**

- Absent

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## Captain Report

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- No Report

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Audience Participation

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None

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Next Meeting

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10/10/2023, 800 pm at CFD Annex 32470 Main Road Cutchogue

Thomas Shalvey Jr.

Secretary

**Cutchogue Fire District**  
**MEMBERSHIP APPROVAL RESOLUTIONS**  
**Member Resolution M-23-11 #620**

***Resolution to Accept Member Residing Within District/ Area Protected [Town Law§176-B]***

*WHEREAS, the Board has been informed that the Cutchogue Fire Department has approved the proposed membership of applicant Larry A. Speciner residing at 5700 Alvahs Lane, Cutchogue, NY 11935 within the territorial boundaries of the Cutchogue Fire District/ area protected, and*

*WHEREAS, the Board has been further informed that the applicant has been cleared for membership based upon the successful completion of the arson/ sex offense records check performed in accordance with Executive Law §837-o;*

*IT IS HEREBY RESOLVED, on motion of Commissioner C. Talbot, seconded by Commissioner S. Harned, that applicant Larry A. Speciner be approved for membership in the Cutchogue Fire Department subject to his/her completion of the oath of membership. On roll call the vote was as follows: Talbot Aye, Finnican Aye, Talbot Aye, Behr Aye, Harned Aye. The resolution was thereupon declared duly adopted.*



**UNITED FIRE COMPANY NO. 1**  
**CUTCHOGUE FIRE DEPT.**  
CUTCHOGUE, L.I., N.Y. 11935  
(631) 734-6907

September 11, 2023

Board of Fire Commissioners  
Cutchogue Fire District  
260 New Suffolk Road  
Cutchogue, NY 11935-2037

**Re: Regular Company Meeting #1142**  
**September 7, 2023**

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

- ➡ Larry A. Speciner was elected as a new member and assigned c/n 620. His application is attached for your records. **Attachment 1**
- ➡ Matthew Quinn (c/n 601) was removed from the company membership rolls. He has been on the medical inactive list for over one year. Chief Brewer reported he has not responded to several attempts to contact him.

I have enclosed a copy of the calendar of events for the current month. Chief Brewer or Captain Hinton can inform you of any changes, additions or deletions. **Attachment 2**

Please contact me if I can be of any further assistance or direct your inquiries to Captain Hinton or Chief Brewer.

Firematically yours,  
THE UNITED FIRE COMPANY No. 1

*Tom*

Thomas Cybulski  
Recording Secretary

cc: Chief William Brewer  
Captain Joseph Hinton

Attachment(s) 2



# CUTCHOQUE FIRE DEPARTMENT

## Office of the Chief

260 NEW SUFFOLK ROAD  
CUTCHOQUE, L.I., N.Y. 11935  
(631) 734-6907 • FAX (631) 734-2818  
• EST. 1928 •



www.CutchogueFireDept.org      CutchogueChiefs@yahoo.com

William Brewer  
*Chief*

Christian Voegel  
*1<sup>st</sup> Assistant Chief*

Christopher Dinizio  
*2<sup>nd</sup> Assistant Chief*

Thomas Shalvey, Jr.  
*Department Secretary*

Thomas Roslak  
*Chaplain*

**September 2023**

### Fire School/Training

- 1- Lithium-Ion Battery Seminar @Southold FD – Monday September 25th
- 2- Town Water Rescue Training/ Drill – TBA

### Activities:

- 1- Adopt a Highway Road Clean up- Saturday September 16<sup>th</sup> 930 am
- 2- Brookhaven FD Anniversary Parade – Saturday September 23rd
- 3- Flanders Anniversary Parade – Saturday September 30<sup>th</sup>
- 4- Fire Prevention Week at the Schools - October 10-12<sup>th</sup>
- 5- Fire Police Field Day at SCFA – Saturday September 23<sup>rd</sup>
- 6- STPD- CFD gold outing at Cedars GC – Wednesday October 4th

### Equipment/Repairs:

1. Request to purchase (3) replacement batteries for apex 8000 portable radios.

### Requests:

1. Request permission to attend Vital Signs EMS conference in Syracuse October 19-22
2. Request to Purchase (2) large Caribiners for Large US flag – Approx. \$30.00 ea.
3. Request to purchase EMS coats and vests for Rescue Squad approved in 2023 budget.
4. Request to purchase (2) hand lights for new Chiefs Cars \$250.00 Ea.

### Purchases:

1. Request to Purchase (2) large Caribiners for Large US flag – Approx. \$30.00 ea.
2. Request to purchase EMS coats and vests for Rescue Squad approved in 2023 Budget
3. Request to purchase (2) hand lights for new Chiefs Cars \$250.00 Ea.

Respectfully Submitted:

*Chief William H. Brewer*



Cutchogue Fire District  
 Abstract of Transactions For Approval  
 September 12, 2023  
Warrant 23-09

Pay To	Amount
A TO Z RADIATOR.....	\$349.00
ALL POWER PERFORMANCE.....	\$275.00
BOKEN MICHAEL C.....	\$851.50
BRODERICK J.C. & ASSOCIATES.....	\$29,514.50 < Cap Proj Fund
CAPITAL ONE, N.A. CORP. CARD.....	\$1,313.75
CMJ EMERGENCY LIGHTING.....	\$26,793.19
CUTCHOGUE FIRE DEPT. CHIEFS.....	\$278.95
CUTCHOGUE HARDWARE.....	\$63.40
EAST END TRI.....	\$200.00
FIRE END & CROKER.....	\$5,130.00
FIREMATIC SUPPLY.....	\$676.50
FULL CYCLE EQUIPMENT REPAIR.....	\$262.50
GERM FREE PRO.....	\$398.00
GLASS JR. WILLIAM F. ESQ.....	\$1,296.00
ISLAND TECH SERVICES.....	\$1,800.00 < Bldg Reserve Fund
ISLAND TECH SERVICES.....	\$9,736.00
J. ZEE'S PLUMBING & HEATING.....	\$1,260.91
J.R. HOME IMPROVEMENTS.....	\$2,607.00 < Bldg Reserve Fund (PARTIAL)
LARK & FOLTS, ESQS.....	\$5,400.00
LUPTON & LUCE, INC.....	\$19,967.76
MARTIN C. AUTOMOTIVE SUPPLY.....	\$84.32
MASON W.B.....	\$405.06
MATTITUCK ENVIRO SERVICES.....	\$440.33
MAYDAY COMMUNICATIONS.....	\$2,746.00
MOTOROLA SOLUTIONS.....	\$13,900.76
NATIONAL GRID.....	\$261.09
NOFO WELLNESS CENTER.....	\$550.00
NYS EMPLOYMENT TAXES UI.....	\$134.81
OPTIMUM.....	\$1,005.80
ORLOWSKI HARDWARE COMPANY.....	\$177.97
PAYCHEX.....	\$199.85
PAYROLL.....	\$23,137.20
PETRO COMMERCIAL SERVICES.....	\$286.65
PSEG LONG ISLAND.....	\$2,245.60
RIVERHEAD BEVERAGE.....	\$960.00
RIVERHEAD BUILDING SUPPLY.....	\$2,233.56
ROSLAK ELECTRIC, INC.....	\$6,451.84 < Bldg Reserve Fund
S & L IRRIGATION INC.....	\$186.34
SOUTHOLD PHARMACY.....	\$40.00
SPEEDY SIGN FX.....	\$192.00
SPRAGUE OPERATING RESOURCES.....	\$741.40
SUFFOLK COUNTY WATER AUTHORITY.....	\$221.76
UNITED STATES TREASURY EFTPS.....	\$1,778.70

Cutchogue Fire District  
Abstract of Transactions For Approval  
September 12, 2023  
Warrant 23-09

<u>Pay To</u>	<u>Amount</u>
VAN DUZER GAS SERVICE.....	\$34.06
VERIZON LAND LINES.....	\$52.60
VERIZON WIRELESS.....	\$97.14
WATERWAY, INC.....	\$4,799.90
WELLS, BART.....	\$225.00
XCL BUSINESS TECHNOLOGIES INC.....	\$39.95
<u>Total bills for approval 9/12/2023.....</u>	<u>\$171,803.65</u>