

# RECORD OF PROCEEDINGS

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**JUNE 8, 2021**

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

**CALL TO ORDER:**

Mayor Buchanan called the regular meeting of the Hanna Town Council to order at 6:34P.M. Roll call was taken, Council Members present constituting a quorum were:

Mayor:

Lois Buchanan

Council Members:

Bill Dys

Tracy Fowler by phone

Also present:

Town Treasurer/Clerk

Ann Calvert

Town Clerk/Treasurer:

Lesley Birge

PWD Director

Larry Korkow

Rec Center Director

Vivian Gonzales

**APPROVE AGENDA:**

Cm. Dys moved to approve the agenda with additions to new business. Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

**APPROVE MINUTES:**

Cm. Dys moved to approve the May 11, 2021 Regular Meeting Minutes. Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

**BOARD AND DEPARTMENT REPORTS:**

**HCJPB**

**No Report**

**Public Works Department**

**June 2021 Report**

**WTP**

**June 2021 Report**

**Marshal's Office**

**May 2021 Report**

**Rec Center**

**June 2021 Report**

**SCWEMS**

**April 2021 Report**

**CCVC**

**April, May 2021 Minutes**

**Hanna Housing Board**

**May 2021 Minutes, Reports**

**Museum Board**

**May 2021 Minutes**

**Planning & Zoning**

**No report**

**Northfork Engineering**

**June 2021 Report**

Cm. Fowler moved to approve all Board and Department Reports. Cm. Dys seconded the motion. The motion carried with all present members voting aye.

**FINANCIAL REPORTS:  
BILLS TO BE RATIFIED PAID May 31, 2021 AS FOLLOWS:**

Amazon	UV Water System/pump WTP	\$461.00
Amazon	Submersible pump PWD	\$403.99
Amazon	Roberts Rules of Order Books Council	\$79.90
Black Hills Energy	Natural Gas Services For Town Properties	\$3,588.79
Energy Laboratories INC	Water samples/Mgmt Fee/Shipping	\$82.00
Engineering Associates	Engineering fees/Rattlesnake Water line/Rec facilities	\$5,581.96
Hanna Headlight	Monthly Website Fee May	\$45.00
Little Caesars Pizza	Meal expense training	\$12.58
Microsoft Azure	Server Backup Service	\$26.12
Omega Engineering INC	Pressure Transducers	\$1,575.40
OWPSACSTATE	Waste water lagoon/Small water systems enrollment	\$185.00
Platte Valley Regional Expo	Booth for business expo Rec Center	\$20.00
Qdoba Mexican Eats	Meals training Rec Center	\$29.82
Quill Corporation	Office/Janitor Supplies	\$194.89
Recreational Supply Company	Test tabs Rec pool	\$107.03
Rocky Mountain Power	Electricity/ town properties	\$7,324.95
Sam's Club	Vending/Cinco De Mayo/Bingo Rec Center	\$269.94
Specialty Fitness Systems LLC	50% of equipment purchase Rec Center weight room	\$10,650.00
Tractor Supply Co.	IR pressure switch 3 5hp	\$79.99
Union Telephone	Cell phone services	\$574.25
US Post Office	Bulk Mail KCD	\$67.20
Xerox Financial Services	Lease Payment	\$37.00
Xesi Document Solutions	Contract base charge and overage	<u>\$249.87</u>
<b>Grand Total</b>		<b>\$31,646.38</b>

**BILLS TO BE PAID June 9, 2021 AS FOLLOWS:**

APG of the Rockies	Hanna Rec graduate sponsorship	\$120.00
BCN Telecom INC	Long distance Town land lines	\$239.58
Carbon County Clerk	Filing Fee Lien Second St	\$21.00
Carbon Power and Light	Monthly electric/Duncan Vault	\$65.89
Charlyn or Oliver Tanner	Deposit/credit refund	\$80.00
City of Laramie	Trash Tipping Fees for May	\$1,930.32
Corthell And King Law Office	Legal Services	\$580.50
Doris Perryman	Memorial Day luncheon supplies	\$62.48
Hanna Headlight	Monthly website fees June	\$45.00
Hanna Home Town Market	Drinking water Cemetery Clean up/Bingo supply	\$25.84
HEM High School	Sports calendar Advertising	\$35.00
John Singleton	Surveillance camera equipment & install	\$17,755.14
KTGA/KBDY	Graduation Radio as Rec Center	\$99.00
Larry Korkow	Reimbursement for float switch Rec Center	\$39.99
Linda Goodrich	Reimbursement food products/Memorial luncheon	\$147.62
Long Building Technologie	HVAC system upgrade Rec Center	\$6,230.00
Motorola Solutions INC	Radio Maint equipment upgrade and install	\$1,352.39
Norco Inc.	Cylinder Rental June	\$65.41
Perkins Oil Co	Fuel For Town Vehicles	\$1,780.98
Peter Lang	Utility account deposit/overpayment refund	\$134.13
PVC Pipe Supplies	PVC pipe union parts	\$86.00
R.P. Lumber Co INC	Park main sprinkler system/rec gym paint supply	\$1,089.00
Rawlins Auto Parts	Maint supply PWD	\$42.50
Root Cause Diagnostics	Diagnostic testing for PRV vault	\$60.00
Roughstock Records	Down pymt KCD band	\$3,000.00
Saratoga Sun	Liquor License ad costs/Graduation sponsorship ad	\$461.00
Sheriff of Carbon County	Dispatch services	\$2,500.00
Team Laboratory Chemical LLC	Insecticide/fertilizer/50 bags fine road patch	\$1,229.79
Town of Hanna	Water/Sewer/Landfill	\$643.58
True Value of Laramie	Adapt ½ CXF, ½ union, 1 ½ RVC THRD union Rec	\$23.57
Union Telephone	Telephone Service for Town Properties	\$794.74
Vivian Gonzales	Reimbursement VFW Memorial Day Celebration	\$40.56
Wee Folks Place	Monthly Allotment	\$333.37
Wyoming Rents	Rental for scissor lift /delivery & pickup fee Rec	<u>\$980.00</u>
<b>Grand Total</b>		<b>\$42,094.38</b>

Cm. Dys moved to approve April Income Statement, Ratify Bills Paid May 31, 2021, May Payrolls, and Bills to be paid June 9, 2021. Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

**VISITORS:**

CJ Mayhan discussed the possibility of working Saturdays.

**UNFINISHED BUSINESS:**

APPROVE SECOND READING OF 2021-2022 FISCAL YEAR BUDGET:

Cm. Dys moved to **approve first reading of 2021-2022 Fiscal Year Budget with the addition of a 2% COLA.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

**NEW BUSINESS:**

DISCUSS/APPROVE HANNA MINER INC.DBA SKINNY'S BEER GARDEN PERMIT APPLICATION FOR HANNA REC CENTER, KING COAL DAYS, JUNE 25 & 26 2021:

Cm. Dys moved to **approve Hanna Miner Inc. Dba Skinny's Beer Garden Permit Application for Hanna Rec Center, King Coal Days, June 25 & 26 2021.** Cm. Fowler seconded the motion. The motion carried with all present voting aye.

APPROVE RESIGNATION OF VIVIAN GONZALES FROM THE PLANNING AND ZONING BOARD AND ANOUNCE BOARD VACANCY:

Cm. Dys moved to **approve resignation of Vivian Gonzales from the Planning and Zoning Board and announce a Board vacancy.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE FOWL PERMIT APPLICATION SUBMITTED BY FRED AND JEN HERSOM:

Cm. Dys moved to **approve the fowl permit application submitted by Fred and Jen Hersom.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

APPROVE NOTICE TO PROCEED FOR VIPER UNDERGROUND TO START WORK ON THE HANNA OLD TOWN WATER SYSTEM REHABILITATION PROJECT, PHASE 1:

Cm. Dys moved **approve Notice to Proceed for Viper Underground to start work on the Hanna Old Town Water System Rehabilitation Project, Phase 1.** Cm. Fowler seconded the motion. The motion carried with all present voting aye.

APPROVE RESIGNATION OF MIKE ARMSTRONG FROM THE CENTER BOARD AND ANOUNCE BOARD VACANCY:

Cm. Dys moved to **approve resignation of Lori Good-Freytag from the Recreation center Board and announce a Board vacancy.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE BUILDING PERMIT APPLICATION SUBMITTED BY PERRY & LINDA GOODRICH FOR GARAGE AT 111 SOUTH 5<sup>TH</sup> STREET:

Cm. Dys moved to **approve Building Permit Application submitted by Perry & Linda Goodrich for Garage at 111 South 5<sup>th</sup> Street.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE BUILDING PERMIT APPLICATION SUBMITTED BY PERRY & LINDA GOODRICH FOR SHOP AT 2202 5<sup>TH</sup> STREET:

Cm. Dys moved to **approve Building Permit Application submitted by Perry & Linda Goodrich for Garage at 2202 5<sup>th</sup> Street.** Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

DISCUSS/APPROVE FOWL PERMIT APPLICATION SUBMITTED BY MICHELLE STENSENG:

Cm. Dys moved to approve the fowl permit application submitted by Michelle Stensing. Cm. Fowler seconded the motion. The motion carried with all present members voting aye.

**CITIZEN PARTICIPATION:**

Mike Armstrong voiced concerns over trucks from the Old Town projects obstructing traffic flow.

**ADJOURNMENT:**

Cm. Fowler moved to adjourn the meeting at 7:13 pm. Cm. Dys seconded the motion. The motion carried with all present members voting aye.

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Lesley Birge  
Town Clerk

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Lois Buchanan  
Mayor