

# RECORD OF PROCEEDINGS

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**JULY 13, 2021**

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

**CALL TO ORDER:**

Mayor Buchanan called the regular meeting of the Hanna Town Council to order at 6:30P.M. Roll call was taken, Council Members present constituting a quorum were:

Mayor:

Lois Buchanan

Council Members:

Bill Dys

Sam Sikes

Jayson Nordquist

Absent:

Tracy Fowler

Also present:

Town Treasurer/Clerk

Ann Calvert

Town Clerk/Treasurer:

Lesley Birge

PWD Director

Larry Korkow

Rec Center Director

Vivian Gonzales

**APPROVE AGENDA:**

Cm. Sikes moved to approve the agenda with additions to new business. Cm. Nordquist seconded the motion. The motion carried with all present members voting aye.

**APPROVE MINUTES:**

Cm. Dys moved to approve the June 8, 2021 Regular Meeting Minutes June 14 and June 21, 2021 Special Meeting Minutes. Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

**BOARD AND DEPARTMENT REPORTS:**

HCJPB

No Report

Public Works Department

July 2021 Report

WTP

July 2021 Report

Marshal's Office

June 2021 Report

Rec Center

July 2021 Report

SCWEMS

June 2021 Report

CCVC

No Report

Hanna Housing Board

June 2021 Reports

Museum Board

June 2021 Minutes

Planning & Zoning

No report

Northfork Engineering

July 2021 Report

Cm. Nordquist moved to approve all Board and Department Reports.

**FINANCIAL REPORTS:  
BILLS TO BE RATIFIED PAID June 30, 2021 AS FOLLOWS:**

Affordable Tree Care	Tree trimming on Second Street-over hanging street	\$800.00
Amazon	2 cabinets/shelving HMO	\$442.82
Amazon	KCD supplies	\$52.18
Black Hills Energy	Natural Gas Services For Town Properties	\$2,579.64
Bomgaars	Supply for Parks & Rec Veterans Park	\$134.26
Chelsy Smith	T-Shirts for KCD	\$402.00
Conover Services	Plaques for KCD	\$247.00
CPO Wyoming LLC	CPO Training/C Russell Rec Center	\$360.00
Days Inn Rawlins	Lodging/KCD Band	\$278.00
Galls LLC	Finger print ink pad replacement	\$44.49
Hanna Basin Historical Soc	Donation made through town office for Museum	\$15.00
Honeywagon	Roll off/portable toilet May rental fee	2,081.58
Microsoft Azure	Server Backup Service	\$26.13
Partstree.com	Lawn mower parts	\$121.07
PVC Pipe Supplies	Repair parts	\$443.58
Quill Corporation	Janitor Supplies	\$132.97
RP Lumber Co. INC	Veterans Park cleanup & maintenance	\$536.22
Rocky Mountain Power	Electricity/ town properties	\$6,436.66
Tigertree Land Management	Annual DRF treatment Rec/Veterans park/Town Hall	\$975.00
Town of Hanna	KCD Prize Money/coins for money pit/change	\$377.50
True Value of Laramie	Muriatic Acid Rec	\$239.76
True Value of Rawlins	Park & Rec Supply Veterans Park	\$63.98
Union Telephone	Cell phone services	\$301.50
United Rentals	Water Truck Rental/Waste Center Road	\$6,589.00
USA Blue Book	Valves for WTP	\$228.90
Valli Information Systems	Monthly maint. On OTC payments	\$25.00
Vivian Gonzales	Reimbursement KCD BBQ dinner supplies	\$129.90
Vivian Gonzales	Reimbursement travel for KCD supply	\$315.84
Wal-Mart Community	Rec vending/Cinco De Mayo/Bingo	\$418.76
Wyoming Assn of Municipality	Convention fee Tracy Fowler	\$240.00
Wal-Mart Community	Credit Card-Park & Rec/KCD/Vending/cake & card	\$688.40
Xesi Document Solutions	Contract base charge and overage	\$256.45
<b>Grand Total</b>		<b>\$25,565.33</b>

**BILLS TO BE PAID July 14, 2021 AS FOLLOWS:**

Allen Insurance	Insurance Premium buildings, equipment & vehicles	\$7,473.00
BCN Telecom INC	Long distance Town land lines	\$117.98
Canyon Systems Inc	McCrometer Water	\$3,932.92
Carbon Power and Light	Monthly electric/Duncan Vault	\$32.64
CC Predator Mgmt District	Annual Predator Control	\$150.00
CCEDC	Approved annual budget 21-22 contribution	\$500.00
City of Laramie	Trash Tipping Fees for June	\$1,671.39
Corthell And King Law Office	Legal Services	\$769.50
Daren Bulow	Comedy Show performer Rec Center	\$438.00
Don Haines	Comedy Show performer Rec Center	\$312.00
Energy Laboratories Inc.	Water Samples	\$1,637.00
Engineering Associates	Water line replacement at Rattlesnake	\$23,423.24
Hanna Headlight	Monthly website fees June	\$45.00
Hanna Home Town Market	Bingo/KCD/WTP/Weed eater oil/Snacks for meeting	\$166.64
Honeywagon	Roll off/portable toilet May rental fee	\$1,491.72
KTGA/KBDY	KCD ad	\$300.00
Long Building Technologie	Pool overheating/controls/labor Rec Center	\$798.00
Norco Inc.	Cylinder Rental June	\$63.30
One-Call of Wyoming	2 <sup>nd</sup> qtr 2021	\$69.00
Perkins Oil Co	Fuel For Town Vehicles/2 55 gal drums of oil	\$3,358.19
Pit Bowes Global Financial	Postage meter fees	\$175.98
Rawlins Auto Parts	Maint supply PWD/DEF trash truck/filters HMO	\$98.14
Ronnie or Lisa Carson	Deposit Refund	\$84.15
Saratoga Sun	HMO Deputy Ad 2 weeks	\$4136.0061.00
Town of Hanna	Water/Sewer/Landfill	\$647.33
True Value of Laramie	Lock set/water connectors/couplings/trimmer line	\$114.65
Union Telephone	Telephone Service for Town Properties	\$792.24
Valli Information Systems	Monthly Maint on OTC payments	\$25.00
WAM-WCCA	Energy lease program	\$650.00
Wee Folks Place	2021-2022 Allotment	\$2000.00
Xerox Financial Services	Lease payment	\$37.00
Xesi Document Solutions	Contract charges	\$154.08
<b>Grand Total</b>		<b>\$51,664.09</b>

Cm. Dys moved to approve June Income Statement, Ratify Bills Paid June 30, 2021, June Payrolls, and Bills to be paid July 14, 2021. Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

**VISITORS:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

DISCUSS/APPROVE SUSPENDING THE HANNA PARKS AND REC BOARD AND THE PLANNING AND ZONING BOARD.

Cm. Nordquist moved to approve suspend the Parks and Rec and the Planning and zoning Boards until Title 2 Bylaws can be updated. Cm. Sikes seconded the motion. The motion carried with all present voting aye.

DISCUSSIONS WERE HAD ABOUT FOWL PERMITS AND KENNEL LICENSE RENEWAL AND INSPECTIONS.

APPROVE RESOLUTION 2021-538 ISSUING AN OPEN CONTAINER WAIVER PERMITS FOR THE COMEDY SHOW AND DINNER ON JULY 17TH, 2021 AND DURING THE MUD RACES ON AUGUST 7TH, 2021 AT THE TOWN PARKS AND RECREATION CENTER:

Cm. Dys moved to Approve Resolution 2021-538 issuing an open container waiver permits for the comedy show and dinner on July 17th, 2021 and during the mud races on August 7th, 2021 at the town Parks and Recreation Center. Cm. Nordquist seconded the motion. The motion carried with all present voting aye.

APPROVE RESOLUTION 2021-539 SUPPORTING THE SUBMISSION OF AN APPLICATION FOR THE 2021 FEMA FIRE MANAGEMENT ASSISTANCE GRANT IN THE TOTAL PROJECT AMOUNT OF \$597,125.00 TO STABILIZE SOILS BY ESTABLISHING VEGETATION, MULCHING, AND INSTALLING EROSION CONTROL MATTERS, PLANT GRASS SEED AND APPLY CHEMICAL TREATMENTS TO AREAS TO PREVENT INVASIVE NOXIOUS WEEDS. THE TOWN OF HANNA AGREES TO AN IN-KIND MATCH OF \$25,804.78:

Cm. Nordquist moved to approve Resolution 2021-539 supporting the submission of an application for the 2021 FEMA Fire Management Assistance Grant in the total project amount of \$597,125.00 to stabilize soils by establishing vegetation, mulching, and installing erosion control matters, plant grass seed and apply chemical treatments to areas to prevent invasive noxious weeds. The Town of Hanna agrees to an in-kind match of \$25,804.78. Cm. Dys seconded the motion. The motion carried with all present members voting aye.

APPROVE DONATING THE TOWN BUS TO CARBON COUNTY SENIOR SERVICES:

Cm. Sikes moved to approve donating the Town bus to Carbon County Senior Services. Cm. Dys seconded the motion. The motion carried with all present members voting aye.

**CITIZEN PARTICIPATION:**

Dale Brawley asked about a bad odor in Old Town. PWD Korkow Stated it is from the grouting process not broken sewer lines.

Mr. Brawley asked about debris from a burned building on Harrison St. Mayor Buchanan stated that the property owner has been asked to clean it up.

Steve Henry & Vee Hall expressed dissatisfaction over missing the Choice Gas program deadline. Mayor Buchanan explained that Clerk

Birge had made a mistake by not sending in the form by the deadline and apologized again for the error.

Leonard Gonzales Sr. asked when Jade Dr. and other streets would be repaired. PWD Korkow said that major pot holes would be filled but no major road work will happen until all the work in old town is finished.

Pam Paulson asked if it would be possible to extend the hours of the Waste Station one day a week. Mayor Buchanan said we would keep it as is for now and revisit changes next year.

#### EXECUTIVE SESSION

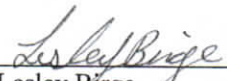
Cm. Sikes **Motioned to go into executive session for legal and personnel matters at 7:30 pm.** Cm. Dys seconded the motion. The motion carried with all present voting aye.


Cm. Nordquist **Motioned to come out of executive session for legal and personnel matters at 9:02 pm.** Cm. Sikes seconded the motion. The motion carried with all present voting aye.

Cm. Sikes **Motioned to approve the minutes of the executive session.** Cm. Dys seconded the motion. The motion carried with all present voting aye.

#### ADJOURNMENT:

Cm. Nordquist **moved to adjourn the meeting at 9:03 pm.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

  
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Lesley Birge  
Town Clerk

  
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Lois Buchanan  
Mayor

