



1 September 2024

HOUSE RULES HARDIN POST 113 DEPARTMENT OF KENTUCKY

I. ADMITTANCE TO THE POST HOME

- a. All American Legion Hardin Post 113 members, American Legion Auxiliary Hardin Unit 113, Sons of the American Legion, Squadron 113, and American Legion Riders Post 113 show a current membership card. Members from other Posts having a current membership card are admitted without a sponsor.
- b. While in the Lounge guests of local or out-of-town members must be accompanied by a Legionnaire, Auxiliary, or SAL member showing a current membership card. All guests will be required to sign the guest register. If the accompanying member departs the Post Home, the guest of that member must also depart the Post Home. Members are responsible for the conduct of their guests.
- c. All guests who are eligible to become members are encouraged to join the appropriate organization within the Legion Family.
- d. Special Events: Guests for special events must pay the appropriate cover charge to attend. Guests must produce proper ID to show proof of age. You must be 21 to purchase alcohol.

II GENERAL POLICIES

- a. No shoes, No shirt, No service.
- b. All members and guests are expected to dress in good taste, keeping in mind the styles. Vests only are not permitted. Sleeveless shirts sewn around the shoulders are permitted. No cut-out sleeves with frayed edges. No clothing containing profanity, obscene gestures, or sexually explicit language or graphics. For women, shorts and skirts should be mid-thigh, shirts and tops must have straps or sleeves, tube tops, cleavage should not show more than 2 inches, and midriffs should be covered to one inch above the belly button. If a person is asked to leave because of improper attire and they put proper attire on, they may return to the post.

- c. Chairpersons/POCs of special events will designate the dress standards for the event in all advertisements of that event. The dress code for the event may not reduce general house rules, but may expand, i.e. "business casual or coat and tie". POC and/or Sgt-At-Arms of the event's sponsoring Legion family will be responsible for the enforcement of these standards. If the chairperson/POC does not issue a dress code for the event, the event will then fall under general house rules.
- d. Bingo Chairperson is responsible for ensuring all volunteers are dressed in accordance with the standards of the House Rules. The chairperson will also ensure that the public is dressed in an appropriate and non-offensive manner to fellow players. Hardin Post 113 dress code applies to Bingo events - the public must comply with our rules, i.e., language, coverage cleanliness, etc.
- e. Legion Family members and guests are required to help maintain the Post in a high state of cleanliness. Outside ashtrays are to be utilized for their intended purpose.
- f. The Manager, Assistant Manager, or employee in charge shall have full authority to enforce the House Rules while on duty.
 - 1. These same employees may request any person to depart the premises for misconduct or violations of rules.
 - 2. If a member is asked to leave and does so without any problems, he or she may return the next day.
 - 3. If there are problems, the member may not return until a report has been sent to the Commander. The Commander determines if the Investigation Committee is required. At that time a special meeting will be called, and the committee will decide if any action is necessary and needs to be sent to the Executive Board. If an individual is to appear before the Executive Board. A certified letter will be sent to the offender by the commander with a signature required and the date and time to appear. If receipt from the Post Office is returned stating "refused to sign", it will be assumed "Offender" doesn't care about charges and appropriate action shall be taken. If a letter is returned undeliverable, other methods will be used to contact the "Offender".
- g. No member will reprimand an Officer or Employee of the Post. Matters will be handled by Management or another Officer.
- h. If there are any suggestions and/or complaints about Post operations, they will be opened and read by the 2nd Vice Commander only. He will then get with the

Manager or Assistant Manager. This does not give supervisory authority to the 2nd Vice Commander. The Commander has the authority to delegate this suggestion or complaint to the proper committee. All suggestions will be read before the Executive Board. Once a complaint or suggestion is investigated, the individual will be given an answer if a complaint is signed.

- i. Alcoholic Beverage consumption and sales are covered under KRS 244.080 Minors and Consumption. KRS244.085 Minors are not allowed in Bars. Section 6 of this statute has exemptions. Some examples of these exemptions are the usual and customary business if the establishment is a restaurant, hotel, motel, convention center, church, school, park, fair, golf course, private club, or theater.
- j. No member or guest will be admitted to the post if they are alcohol or drug-impaired in any way. The manager or assistant manager will be notified immediately, and the reason given. The bartender makes the final decision about serving someone.
- k. No alcoholic beverages will be served to or consumed by any individual less than twenty-one (21) years of age. KRS 244.080 Alcohol Sales to minors is prohibited.
- l. Hardin Post 113 has zero tolerance for drug use and possession. Persons possessing illegal drugs of any kind in or on the property will be barred permanently. This will not be by an accusation only. Proper authorities will be called in to handle this matter. The Post will get the results and act on it as described earlier.
- m. Any person removing, damaging, or destroying Post property will pay for the property and will appear before the Executive Committee.
- n. Maximum checks per day may not exceed \$50.00 and \$350.00 in a seven (7) day period. Management is the approval authority for all checks. All checks will be initialed by the person cashing the check. Extending credit or lending of Post funds is strictly prohibited. Returned checks have a service charge of forty-five (\$45.00) dollars plus any legal fees incurred by the Post in the attempt to retrieve said funds. Any person with a returned check will not be entitled to check cashing privileges until the check is redeemed. Any check not redeemed within one (1) week will be turned over to the County Attorney for collection. Any person who has a check turned over to the County Attorney will be denied check cashing privileges at the Post for a period of one (1) year. A second violation will result in a permanent loss of check cashing privileges.

III. General Membership Meetings

- a. The American Legion General Membership meeting will start at 7:00 P.M. All American Legion members, including dual members, of Hardin Post 113 are required to attend the meeting or depart the Post until the meeting is adjourned.
- b. All SAL members of Squadron 113 are required to attend their General Membership meeting or depart the Post until the meeting is adjourned.
- c. Members and guests who are not required to attend the meeting may remain in the Post lounge and game room provided they do not disrupt the meeting. The bar will remain open during the General Membership meeting.

IV. Miscellaneous Items

- a. No Alcoholic beverages will be taken out of the American Legion upon exiting the premises. Alcoholic beverages are allowed outside in the fenced patio area (beer garden) only. **IAW Ordinance #23-2019** "No alcohol will be allowed in any parking area. Alcohol outside of the building will only be allowed in a clearly defined area that abuts the building premises. This area will be defined with a physical boundary (i.e. a fence, wall, shrubbery) as approved by the City ABC Administrator and in conformance with all local, state, and federal rules and regulations. Any exit from said area shall have signage that states that no alcohol is allowed beyond this point." **NOTE: This means you cannot carry any drink with alcohol outside of the Post unless you are in the Beer Garden (Smoking Area) on the Members' Side.**
- b. Service animals are allowed as defined by ADA: Service animals must always remain with the owner. Service animals will always remain on a leash.
- c. Open carry of firearms or any other weapon is prohibited in the Post.
- d. **Post-hours of operation:** Post-hours of operation will be posted on the front of the building and in the Post. Holidays hours -TBA (to be announced). Hours posted stand unless otherwise authorized by the Commander or the Executive Committee. Hours will be posted for all to see. The Post Manager or Assistant Manager have the authority to close the post early when underutilized.
- e. Last call procedures.
 - 1. The last call will be announced thirty (30) minutes before closing.

2. Pull tab (to include electronic pull tabs and machines) sales and usage, will cease at the last call. The bartender will announce the closing of the machines at the last call. **You must cash out your gaming machine tickets prior to leaving the post.** Tickets are only valid on the day of issue.

- f. Emergency exits will be utilized for emergency use only, unless authorized by the Commander, Manager, Assistant Manager, or the employee in charge. If anyone enters or leaves the Post through the emergency doors without prior approval, the person using an emergency door and the person opening the emergency door for anyone will be barred from the Post for thirty (30) days. The gate in the smoking area falls in this category.
- g. Anyone smoking in the Post will be barred for thirty (30) days. No Tobacco products will be used inside the Post at any time. E-cigarettes, dips, and chewing tobacco all fall into this category. Marijuana is not to be used in the post or on post grounds.
- h. Only authorized personnel will be allowed in the kitchen. Volunteers will be deemed "employees" while volunteering for an American Legion, American Legion Auxiliary, Sons of the American Legion, or American Legion Riders event during event hours only. **The kitchen back door is not for general access** - Use the front door. This falls under Health Department rules.
- i. Food, snacks, soft drinks, etc. are available for sale to all customers. No food or drink will be brought into the Post, lounge, game room, or bingo hall during hours of operation for the kitchen. Kitchen hours are posted in the Post.

V. Minors will be allowed in the Post when accompanied by an American Legion Family sponsor.

- a. The following rules for minors will be adhered to:
 1. Minors must remain with their American Legion Family sponsor at all times.
 2. Minors will follow the Post dress code.
 3. Minors are not allowed to sit, stand, order, or pick up from the bar. (State Law)
 4. Minors are not allowed to play or open pull tabs. Minors cannot operate any gaming machines or sit at them. (State Law)
 5. Minors under six (6) years old will be accompanied by their American Legion Family Sponsor to the restroom.
 6. Minors under (18) must be accompanied by an adult when playing pool. Unless they are in a pool league.
 7. Minors must depart the post home and grounds at 8:00 PM or at the end of a special event that is posted as "family-friendly" by the event POC.

8. **NOTE: Normal lounge activities i.e., Garyoke, Pictionary, and Trivia are not special events, and minors must depart the post at 8:00 PM.** For lounge activities, set up is allowed 30 min before the event starts. If more time is needed, please notify the manager on duty.
 9. Minors will be the responsibility of their American Legion Family sponsor at all times. The American Legion Family sponsor will also be responsible for their minor's conduct.
 10. Minors who are American Legion family members will have the same privileges as any other member, except for the alcohol consumption and rules stated above, while on Post property.
- b. Definition of a Legion Family sponsor: An American Legion member eighteen (18) or over, an American Legion Auxiliary member eighteen (18) or over, or a Sons of the American Legion member eighteen (18) or over.

VI. Solicitation, fundraising, or charitable gaming.

- a. No solicitation, fundraising, or charitable gaming shall be permitted by individuals or organizations in the Post Home except as approved by the Post Commander. Any requests for solicitation, fundraising, or charitable gaming must be submitted to the Post Commander in writing for review or approval.
- b. Hardin Post 113 does not support solicitation, fundraising, or charitable gaming where the proceeds go to individuals.
- c. Guests from other Posts may solicit, provided that it pertains directly to the American Legion, Auxiliary, or affiliated programs and organizations. The visiting member will coordinate with the Post Commander before soliciting in the Post Home.

ATTEST:



Randall Cote
2nd Vice Commander



Richard Gano
Commander