

Directions to upload your child's Birth Certificate to GotSport:

First if on a computer save certificate photo to your desktop. If using your phone, save the photo of certificate in your photos.

Next Login to [system.gotsport.com](http://system.gotsport.com) with the username you used to register your player.

Click on the "person icon" at the top and click Profile.

Then click on "family"

Then click on the "player's " name.

Then click on "Document"

then click on " +New Document"

Then go down to in "Select Document" and click on NTSSA birth certificate then click "GO"

Then scroll down and in the Document Label box select "birth certificate"

Then click on Choose File, locate the picture you saved on your Desktop or in your phone "photo library" and double click on it to upload and after a few seconds hit Save. In a few seconds it should show the bc file name as saved.

Go back to family to select the name of the next child/player to upload to their profiles the same way.