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Architectural Review Application

In an effort to maintain property value, deed restrictions require that exterior changes be approved by an Architectural Review Committee prior to commencing work. Their evaluation addresses architectural harmony, color, location, minimum construction standards and use restrictions. Please consult your deed restrictions for additional information.

Subdivision: Keegans Wood	Start Date:	Completion Date:
Owner Name:	Home Phone:	Work Phone:
Address Where Changes Will Be Done:		
Who will perform the work?		
<p>Please check the improvements applicable to your request and see the next page for additional information that may be required:</p>		

<input type="radio"/> Repair Exterior Wood/Brick <input type="radio"/> Replace or Repair Roof <input type="radio"/> Repair and/or Install Fence <input type="radio"/> Add Separate Structure or Building (Storage, Tool Shed, Fort/Jungle Gym, Satellite Dish, etc.) <input type="radio"/> Install Siding	<input type="radio"/> Replace Door/Garage Door <input type="radio"/> Install Patio/Patio Cover <input type="radio"/> Repaint Residence Same Color <input type="radio"/> Paint Residence Different Color <input type="radio"/> Room Addition <input type="radio"/> Other: _____
<p>PRIMARY COLOR</p> <p>Please attach 2 samples of Primary color swatch here:</p>	<p>TRIM COLOR</p> <p>Please attach 2 samples of Trim color swatch here:</p>

I request a response as quickly as possible (although a maximum of 30 days is allowed) and agree NOT to begin the project until a response is received. I understand the Committee members are NOT architects or engineers and do not endorse any products or vendors.

SIGNATURE OF HOMEOWNER

DATE

FOR COMMITTEE USE ONLY

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ARCHITECTURAL REVIEW EVALUATION AND RESPONSE

Thank you for submitting your plans for exterior changes. The committee has reviewed your specifications and response as follows:

- Your application has been approved for the specified modifications. Any revisions or alterations requires re-submission prior to commencement. Approval denotes compliance with the Deed Restriction and carries no warranty regarding structural fitness, compliance to building codes, Assurances against encroachments, etc. We hope you enjoy the enhancements to your home. Once work has begun, completion must be within thirty (30) days.
- Once work has commenced, it must be completed within thirty days unless otherwise noted below.
- The committee requests additional information prior to processing your request. Please return original documents with the additional information. **Additional information requested is noted below.**
- Your specifications DO NOT meet your neighborhood guidelines as presented. Please re-assess and re-submit your plans.
 - a. color selection is not an approved shade
 - b. height or size limitations are exceeded
 - c. placement on lot appears to violate front set-back lines or side/rear easements
 - d. construction materials are not in accordance with guidelines
 - e. other: please see below

Additional information: _____

Authorized Association Representative: _____ Date: _____

Authorized Association Representative: _____ Date: _____

Sketch your lot below showing property lines, front and side streets, outline of your house and driveway, and then insert any proposed addition (room, outbuilding, fence, etc.) Feel free to enclose photographs, sales literature, catalog pages, etc.

INFORMATION REQUIRED:

1. House Painting – attach 2 copies of your color choice to the box on page 1. If you are applying for a base paint color with a different color trim, please include two samples of each color.
2. Roofing Materials – Attach a small sample of the shingle to box on page 1. State type, weight and color of shingles.
3. Addition of fence, other structure or outbuilding (patio cover, storage building, greenhouse, fort/jungle gym, satellite dish, etc.) – draw location of improvement on sketch and give dimensions including height, length, width and distance from each fence; list construction materials to be used.
4. Room additions – All above items plus elevation and side view; show windows, doors, slope of roof, etc. Indicate all construction materials for exterior walls, roof, etc.
5. Pool requirements – location and size of pool.

DRAW SITE PLAN HERE: ADD ADDITIONAL SHEET IF NEEDED

RETURN TO: Keegans Wood HOA
9600 Keegans Wood Drive
Houston, TX 77083