

MINUTES  
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 2

September 17, 2024

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 2 (the "District") met in special session, open to the public, on the 17<sup>th</sup> day of September, 2024, at the offices of Municipal District Services L.L.C., 406 West Grand Parkway South, Suite 260, Katy, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Pam Kelley	President
Betty J. Stewart	Vice President
Lisa Dudley	Secretary
Jessica Fateh	Assistant Vice President
Jose Luis Fuentes Mendoza	Assistant Secretary

and all of the above were present except Directors Fateh and Fuentes Mendoza, thus constituting a quorum. Director Fuentes Mendoza dialed in by telephone, but was not a part of the quorum.

Also attending the meeting were Officer Calvin Johnson; Sandra Leija of Champions Hydro-Lawn, Inc. ("Champions"); Erin Garcia of Myrtle Cruz, Inc.; Austin Muse of Municipal District Services LLC; Chad Abram and Roy Ward of IDS Engineering Group; and Whitney Higgins and Kathryn Easey of Allen Boone Humphries Robinson LLP ("ABHR").

CYBER LIABILITY COVERAGE

The Board reviewed a proposal prepared by Arthur J. Gallagher & Co. in the amount of \$3,965.00 to add cyber liability coverage for the District. After review and discussion, Director Dudley moved to accept the proposal as presented and direct that the proposal be filed appropriately and retained in the District's official records. Director Stewart seconded the motion, which passed unanimously.

TREE REMOVAL AND MAINTENANCE

Ms. Leija presented and reviewed with the Board the following proposals prepared by Champions:

1. Proposal #21537 in the amount of \$6,706.25 to remove fallen trees from the drainage channels.
2. Proposal #21535 in the amount of \$3,668.75 to remove a fallen tree on property located at 10523 Overview Drive.

3. Proposal #21536 in the amount of \$295.31 to bag and remove mowing debris from West Bellfort between Burney Rd. and Belknap Rd., to be performed as needed.

Discussion ensued. Mr. Abram stated he communicated with Fort Bend County regarding the fallen trees in the drainage channels and that Fort Bend County will investigate the matter further. Following discussion, the Board tabled action on Proposal #21537 to remove fallen trees from the drainage channels.

The Board then requested that ABHR contact the property owner's representative for the fallen tree at the property located at 10523 Overview Drive and state that the tree appears to be in Fort Bend County's drainage easement and to contact Fort Bend County for removal.

Following review and discussion, Director Dudley moved to approve Proposal #21536 in the amount of \$295.31 to bag and remove mowing debris from West Bellfort between Burney Rd. and Belknap Rd. on an as needed basis. Director Stewart seconded the motion, which passed unanimously.

#### CONDUCT BUDGET WORKSHOP FOR FISCAL YEAR END OCTOBER 31, 2025

The Board conducted its budget workshop, including review and discussion of revenues, engineering projects, maintenance and operations, consultant fees, non-recurring projects and budget reserves for recurring expenses. Ms. Garcia reviewed a draft budget for fiscal year end October 31, 2025, a copy of which is attached.

The Board discussed storm sewer inlet repairs, facilities improvements, reserves, surplus funds and bonding capacity, and revisions to several line items of the draft budget. The Board requested that a supplemental agenda for the next regular meeting be posted to include items to amend the Rate Order and discuss increasing the pay rate for security officers. The Board discussed policies for director per diems and what constitutes substantive district business.

The Board then discussed ongoing street and sidewalk repairs being performed by Fort Bend County in the District and requested a copy of Fort Bend County's specifications for sidewalk construction.

The Board took no action on this agenda item.

#### QUARTERLY BUDGET REVIEW AND ADOPT AMENDED BUDGET FOR FISCAL YEAR END OCTOBER 31, 2024

There was no discussion on this agenda item.

UPDATE ON PROPERTY ACQUISITION MATTERS AND AUTHORIZE  
APPROPRIATE ACTION

There was no discussion on this agenda item.

CORRESPONDENCE RECEIVED BY THE DISTRICT, DIRECTORS, OR  
CONSULTANTS, INCLUDING REPORTS ON DISTRICT BUSINESS AND  
OPERATIONS

There was no discussion on this agenda item.

There being no other matters to come before the Board, the meeting was adjourned by agreement.

(SEAL)



  
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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