

## SACRE REP – ROLE DESCRIPTION

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**Role Title:** SACRE (Standing Advisory Council on Religious Education) Rep  
Nottingham and Derby District

**Purpose and Objectives:**

To represent the views of the Methodist Church at this Advisory Council convened by the Local Authority to consider matters relating to Religious Education in local schools, including the preparation and implementation of an Agreed Syllabus for RE, and from time to time to advise on matters relating to Collective Worship

**Key Relationships:**

SACRE group (Derby, Nottingham City or Nottinghamshire)  
District Executive

**Main Responsibilities**

- To attend a minimum of three evening meetings per year, typically one each school term, convened by the Local Authority, at which matters relating to RE in schools are considered
- To present appropriately the concerns of the local Methodist people in relation to this area of education policy, and to seek opportunities to feed back to groups such as Synod
- To be aware of matters relating to local schools and their curriculums and to try to keep up to date with changes and developments in local and national education policy
- To read and consider briefing papers for meetings in the light of the two statements above in order to be able to make reasoned contributions to the group. These are usually sent out 1-2 weeks before the meeting.
- To offer skills and insight to any sub-groups which may be established to ensure that the Methodist concern for education in its broadest sense is heard by the SACRE and offered to schools

**Accountability:**

- Responsible to the District Chair
- In their absence, one of the Deputy Chairs

**Support:**

- Arrangements will be made for support and feedback
- Induction will be provided, and provision made for any expenses incurred

**Expenses:**

- Travel from and to home to meetings and events
- Other expenses incurred as part of the role, including specific training, with the prior agreement of the District Executive.
- All expenses must be submitted, with receipts/invoices attached, using the claim form provided to the District treasurer, copying in the District Chair for authorisation.

**Appointment:** Agreed annually by the District Executive

## SACRE REP – PERSON SPECIFICATION

ATTRIBUTES	ESSENTIAL	DESIRABLE	ASSESSMENT METHOD
<b>EXPERIENCE &amp; SPECIALIST KNOWLEDGE</b>	Actively involved in education (e.g. teacher, governor) with particular experience of Religious Education in in various contexts, or recently retired from such a role		A I
		An understanding of the related policies and practices of the Methodist Church	A
		Familiar with interfaith and ecumenical working	A I
<b>SKILLS</b>	To be a good team member and communicate well with others		A I
	Able to listen carefully, analyse documents and synthesise thoughts		
<b>PERSONAL QUALITIES</b>	Actively involved in a local Methodist church.		A I

A–Application Form, I–Interview/conversation, Q–proof of qualification (certificates or transcripts)