

Constitution and Bylaws Voting Procedures

1. Mail-in/Mailbox Voting

- a. Mail will be gathered from the Association mailbox at 11:00 am on 6/18.
 - i. C&B Committee will post notice on the mailbox that C&B voting by mail is closed at this time.
 - ii. Ballot(s) received in mailbox after this time will not be counted.
 - 1. Will be noted as received late; not counted; retained.

2. In Person Voting

- a. Located at **ASSOCIATION BEACH, 6/18/2022, 11:00 am until 1:00 pm EDT.**
- b. Ballots will be available at the Beach for in-person voting on 6/18.
- c. Close of in-person voting at 1:00pm EDT on 6/18/2022.

3. Determination of Ballot Eligibility

- a. Full Dues must be received from members for 2021-2022 or 2022-2023, as of 1pm EDT on 6/18/2022.
- b. Single vote per paid Membership.
 - i. First ballot found will be used unless clear direction by the member/voter is given to replace a ballot; in this case, the ballot to be used should be noted and signed by the member.
 - ii. Subsequent ballots from the same Membership will be noted as multiple; not counted.
- c. Accepted ballots are initialed as OK to count.
- d. Rejected ballots will be noted with reason and initialed.

4. Vote Counting Procedure

- a. Members are welcome to observe the entire counting process.
- b. Ballots will be counted at the Association Beach.
 - i. If weather prohibits, an alternate location will be announced.
- c. Ballots will not be counted until close of voting at 1:00pm EDT.
- d. Ballot eligibility will be determined prior to counting the vote.
 - i. Members must have current dues paid to date to be eligible to vote.
 - ii. Ineligible ballots will be marked, segregated, and maintained.
- e. Rejected ballots will not be counted.
- f. Ballots will be counted by two teams from the Board, with two people on each team.
 - i. Each team works independently.
 - ii. Person One reads the vote.
 - iii. Person Two records the vote to the totals.
 - 1. On paper.
 - 2. By Article.
 - iv. Irregular/Unclear Votes
 - 1. Yea and nay for the same Article.
 - a. Invalidates the vote for the Article.
 - b. Will not be counted in either total.
 - 2. Any question of the voter's markings will be decided jointly by both team members of the vote counting team.
 - a. Decisions will be indicated and initialed by both team members on the ballot.
 - b. Each team may decide independently.
- v. Totals signed and dated by each team member.

- g. 2/3 total votes required for passage will be determined for each Article.
 - i. Based on total number of votes for the Article, not total ballots.
 - ii. Non-votes are not included in the total.
 - iii. Rejected ballots are not included in total.
 - iv. Example: 125 ballots received
 - 1. Article 1 with 100 total yea/nay votes requires 67 to pass.
 - 2. Article 2 with 120 total yea/nay votes requires 80 to pass.
 - 3. Article 3 with 125 total yea/nay votes requires 84 to pass.
- h. Recounts
 - i. Any Article where individual team totals yield different passage/failure results.
 - ii. Any Article where both team totals indicate passage/failure by less than 2% of total votes cast.
 - iii. Articles will not be recounted where individual totals differ but there is no material difference in the result between totals.
 - 1. Example:
 - a. Team 1 counts 100 yea; 25 nay.
 - b. Team 2 counts 101 yea; 24 nay.
 - c. The Article passes by more than 2% in both counts.
 - 2. Example:
 - a. Team 1 counts 60 yea; 60 nay.
 - b. Team 2 counts 61 yea; 59 nay.
 - c. The Article fails by more than 2% in both counts.

5. Preliminary Results

- a. Posted at Association Beach no later than 6PM, 6/19/2022.
- b. Available on the SSA website within 7 days.
- c. Emailed to the Association distribution list.

6. Retention of Ballots

- a. Available for examination by Association members.
 - i. Request and arrange for access at a reasonable time.
 - ii. Must remain in Association control during the examination process.
- b. Retained permanently in Association records.

7. Objections

- a. Must be presented to the Board, in writing, within 30 days (by Monday, July 18, 2022).
- b. An open Special Meeting will be set within 10 days to discuss any objections.
- c. If there are no objections, the results will be certified.
- d. Anyone objecting/requesting a recount must agree to participate in the recount process.
- e. Recount procedure will follow the same procedure as the original counting procedure.
- f. All objections must be resolved prior to certification.

8. Certification

- a. Results presented to the Board by the C&B Committee at the next open Board Meeting.
- b. Results must be accepted by a vote of the Board at the next open Board Meeting.

9. New Constitution & Bylaws document

- a. Fully revised version will be published based on Articles which are passed and certified.
- b. Any Article(s) that did/do not pass will remain as in the current C&B.
- c. Revised version will be published on the SSA website and will be available upon request.
- d. All members of the Board must sign and have signatures notarized.
- e. Revised version will be submitted to the County within 30 days of certification.