

RE/MAX Center

1140 Old Peachtree Road, Suite D
Duluth, GA 30097
Phone: (770) 932-1234
Fax: (770) 932-4909

INSERT TENANT(S) NAME
INSERT PROPERTY ADDRESS
INSERT PROPERTY ADDRESS

Date: **INSERT DATE**

NOTICE TO PAY RENT OR QUIT

To **INSERT TENANT NAME**, and all other residents in possession of the premises at the following address:
INSERT PROPERTY ADDRESS.

Because of your default, in the amount of \$INSERT TOTAL, demand is hereby made for immediate possession of the premises at **INSERT PROPERTY ADDRESS**. **PLEASE TAKE NOTICE** that according to the terms of your rental agreement, the rent is now due and payable for the above stated address which you currently hold and occupy. Our records indicate that your rental account is delinquent in the amounts itemized below.

Current Unpaid Charges

Date	Description	Amount	Amount Due	Amount Paid
12/01/2016	Rent	\$1,800.00	\$1,800.00	\$0.00
12/19/2016	Late Fee	\$180.00	\$180.00	\$0.00

All delinquent rent must be paid in either certified funds or money order. NO CHECKS OR CASH will be accepted.

The entire amount due must be paid in full! NO PARTIAL PAYMENTS will be accepted!

Please be advised that should we not receive your rental payment by **9:00am on the 12th** of this month, a Dispossessory Warrant will be filed to begin the eviction proceeding. There will be no exceptions made. An additional **\$207.00** eviction filing fee will be added to your current amount due. To avoid accruing additional fees and avoid being evicted from your home, pay the total amount due immediately.

Sincerely,
RE/MAX Center
Agent for Owner