

TOWN OF ARENA
Johnson Inspection LLC
Po Box 127
Arena, WI 53503

HOW TO CONTACT THE INSPECTOR:

- Contact Tracy Johnson at (608)444-0372 or johnsoninspection@gmail.com
- Monday through Friday, 7 a.m. – 5 p.m.
- All calls will be returned when the Inspector is notified of the message

PERMITS ARE REQUIRED FOR THE FOLLOWING:

- All new 1 and 2 family homes and decks
- Additions that increase the physical dimensions of a building
- All electrical wiring (new or remodeling)
- All HVAC (new or remodeling) including outdoor furnaces
- All plumbing (new or remodeling)
- Replacement of major equipment (Electrical services)
- Agricultural buildings
- Commercial buildings
- Accessory structures over 200 Square Feet

PERMITS ARE NOT REQUIRED FOR THE FOLLOWING:

- Re-siding
- Re-roofing
- Finishing interior surfaces
- Installation of cabinetry
- Repairs deemed minor by Building Inspector
- Normal repairs to HVAC and plumbing
- Repairs to electrical equipment or systems (e.g. switches, receptacles or fixtures)

*If uncertain, call the building inspector

TO OBTAIN AN APPLICATION:

- Call the building inspector (608) 444-0372 or email: johnsoninspection@gmail.com for Applications or www.jiportal.com
Please see the attached list of information required to obtain building permits
- Fees are determined by Town Ordinance

RETURNING COMPLETED APPLICATIONS/SUBMITTING PLANS:

- Applications may be mailed to: Johnson Inspection LLC
Po Box 127
Arena, WI 53503

Johnsoninspection@gmail.com

INSPECTIONS ARE REQUIRED PRIOR TO CONCEALING WORK!

Call for inspections at (608) 444-0372.

TOWN OF ARENA

NEEDED TO ISSUE BUILDING PERMITS FOR:

FOR NEW HOMES:

- Two sets of building plans drawn to scale with elevations
- One copy plot plan of the land (showing elevations, distances to lot lines, and building sizes)
- One copy of County Sanitary Permit (SEPTIC)
- One copy of RES check (heat loss calculations)
- Completed Building Permit Application
- One copy of erosion control plan shown on a plot plan
- One copy of County Zoning Permit and Township Driveway Permit
- Directions to the site from the nearest municipality

FOR ADDITIONS & REMODELS

- Two complete sets of building plans
- One copy plot plan of the land (showing elevations, distances to lot lines, and building sizes)
- Site evaluation from County Zoning Department if living area increased by 25% or more
- Completed Building Permit Application
- One copy of erosion control plan shown on a plot plan (for additions only)
- One copy of County Zoning Permit

COMMERCIAL

- Two copies of State approved building plans and specifications as needed per DSPS 361.02
- One copy of plot plan of the property showing all buildings located on it to scale
- One copy of County Sanitary Permit
- Completed Building Permit Application
- County Zoning Permit (if needed)

TOWN OF ARENA
Building Inspection

2020-2022 Fee Schedule

1. ONE & TWO FAMILY DWELLINGS

- A. New Structure and Additions – All Areas..... \$ 0.12 per sq. ft. (\$175.00 min)
 NOTE: Fees for manufactured dwellings with a Wisconsin insignia affixed, shall be charged 2/3 of the normal fee for any closed-panel manufactured areas and a full fee for site built areas.
 PLUS
 - Mechanicals – All Areas
 - ⇒ Electrical.....\$0.06 per sq. ft.
 - ⇒ Plumbing..... \$0.06 per sq. ft.
 - ⇒ HVAC..... \$0.06 per sq. ft.
 - State seal..... \$37.00
 - Erosion Control..... \$100.00
- B. Remodels \$10.00 per thousand of estimated cost (\$175.00 min Plus Mechanicals)
- C. Accessory Structures/Sheds\$ 0.12 per sq. ft. all areas (\$100.00 min Plus Mechanicals)
- D. Miscellaneous Replacements..... \$100.00
- E. Electrical Service Upgrade \$100.00

2. COMMERCIAL BUILDINGS

- A. New Structure and Additions-All Areas \$0.13 per sq. ft. (\$175.00 min)
 PLUS
 - Mechanicals
 - ⇒ Electrical..... \$0.07 per sq. ft.
 - ⇒ Plumbing..... \$0.07 per sq. ft.
 - ⇒ HVAC..... \$0.07 per sq. ft.
 - Erosion control \$175.00
- B. Remodels \$12.00 per thousand of estimated cost (\$175.00 min Plus mechanicals)
- C. Miscellaneous Replacements..... \$100.00
- D. Electrical Service Upgrade \$175.00

3. OTHER

- A. Re-inspection and Additional Inspection Fees..... \$75.00 per inspection
- B. Razing Fee..... \$75.00
- C. Agricultural Buildings..... \$75.00
- D. Early Start Permit/Residential \$75.00
- E. Early Start Permit/Commercial \$100.00
- F. Driveway Inspections..... TBD
- G. Work Started Without Permits is Subject to Double Fees